

**Huron-Clinton Metropolitan Authority
Board of Commission Meeting Minutes
May 11, 2023**

A regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held on Thursday, May 11, 2023 at the Indian Springs Metropark Environmental Discovery Center.

Commissioners Present:

Jaye Quadrozzi
Bernard Parker
William Bolin
Stephen Pontoni
Robert W. Marans
John Paul Rea

Staff Officers Present:

Director
Deputy Director
Chief of Finance

Amy McMillan
Michael Lyons
Shedreka Miller

Absent:

Commissioner

Tiffany Taylor

Others:

Miller, Canfield, Paddock & Stone

Steve Mann

1. Call to Order

Commissioner Quadrozzi called the meeting to order at 12:40pm.

2. Chairman's Statement

None.

3. Public Participation

None.

4. Approval – April 13, 2023 Closed Session and Regular Meeting Minutes

Motion by Commissioner Marans, support from Commissioner Parker that the Board of Commissioners approve the closed session and regular meeting minutes as submitted.

Motion carried unanimously.

5. Approval – May 11, 2023 Full Agenda

Motion by Commissioner Rea to amend the full agenda to add a closed session as section 7-A-3 of the agenda for the purpose of discussing material exempt from discussion or disclosure by state of federal statute, support from Commissioner Bolin.

Motion carried unanimously.

6. Approval – May 11, 2023 Consent Agenda

Motion by Commissioner Bolin, support from Commissioner Rea that the Board of Commissioners approve the consent agenda as submitted.

Motion carried unanimously.

Regular Agenda

7. Reports

A. Administrative Department

1. Approval - Metroparks Public Relations and Strategic Relationship Building

Discussion: Chief of Marketing & Communications, Danielle Mauter presented Moments Strategies has been selected to represent HCMA. Moments Strategies will execute work to elevate the HCMA brand. Alexis Wiley stated Moments Strategies goal is to lean into the strategic plan, build partnerships and tell the great story of HCMA.

Commissioner Rea stated he is thrilled to have the opportunity for partnership and thanked Danielle & Alexis.

Motion by Commissioner Parker, support from Commissioner Rea that the Board of Commissioners approve the Metroparks Public Relations and Strategic Relationship as submitted.

Motion carried unanimously.

2. Approval – COAM Contract Agreement

Discussion: Director McMillan acknowledged the professional and collaborative spirit that was exercised to move smoothly forward to an agreement.

Chief of Humans Resources, Randy Rossman stated the contract has been ratified and pension documents to increase contributions.

Commissioner Parker asked is there a cost involved that increased budget. Director McMillan stated yes, each two year and four years.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners approve the COAM Contract Agreement as submitted.

Motion carried unanimously.

- 3. Closed Session** - to consider material exempt from discussion or disclosure by state or federal statute, pursuant to section 8(h) of the Open Meetings Act.

Motion by Commissioner Rea to convene in closed session for the purpose of discussing material exempt from discussion or disclosure by state of federal statute, supported by Commissioner Bolin.

Roll Call: Quadrozzi yes, Parker yes, Bolin yes, Pontoni yes, Marans yes, Rea yes.

Motion carried unanimously.

B. Financial Department

1. Report – Monthly Financial Report

Chief of Finance, Shedreka Miller updated the Board of Commissioners on the monthly financial report.

Discussion: Commission Parker are why was tolling so high in April. Commissioner Quadrozzi stated April had unusually nice weather for one week which caused increase in attendance.

Commissioner Marans asked about annual passes. Shedreka Miller responded annual passes was up for the month of April but lower to date.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the Monthly Financial Review as submitted by Chief of Finance, Shedreka Miller, and staff.

Motion carried unanimously.

2. Approval - 2022 Pension Valuation, GASB 67/68, 2023 Contribution

Discussion: Chief of Finance, Shedreka Miller asked the Board of Commissioners to approve the 2022 Pension Valuation, GASB 67/68, 2023 Contribution.

Motion by Commissioner Rea, support from Commissioner Bolin that the Board of Commissioners approve the 2022 Pension Valuation, GASB 67/68, 2023 Contribution as submitted by Chief of Finance, Shedreka Miller, and staff.

Motion carried unanimously.

3. Approval - 2022 Retiree Health Care Trust Valuation, GASB 74/75, 2023 Contribution

Discussion: Chief of Finance, Shedreka Miller asked the Board of Commissioners to approve 2022 Retiree Health Care Trust Valuation, GASB 74/75, 2023 Contribution.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the 2022 Retiree Health Care Trust Valuation, GASB 74/75, 2023 Contribution as submitted by Chief of Finance, Shedreka Miller, and staff.

Motion carried unanimously.

C. Department Updates

1. Report – Natural Resources Update

Discussion: Chief of Natural Resources, Tyler Mitchell provided an update on the Natural Resources Department.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the May Natural Resources Update.

Motion carried unanimously.

2. Report – Marketing Update

Discussion: Chief of Marketing & Communications, Danielle Mauter provided an update on the Marketing Department.

Commissioner Rea congratulated the team on the MetroBarks event and Danielle of the mParks recognition.

Commissioner Parker asked if anything different is this upcoming campaign to previous years. Danielle Mauter stated yes, that in past years the focus was on general branding, this year will emphasize on new events and programs to bring greater recognition.

Commissioner Parker asked will we see campaigns specific to urban areas. Danielle Mauter responded yes; we are going to focus on specific areas.

Commissioner Marans asked since next year will be HCMA's 85th anniversary, is there any possibility to publicize this. Danielle responded yes, her team will review and determine best approach.

Motion by Commissioner Rea, support from Commissioner Parker that the Board of Commissioners receive and file the May Marketing Update.

Motion carried unanimously.

3. Report – Planning and Development Update

Discussion: Interim Chief of Planning & Development, Janet Briles, provided an update on Planning & Development.

Motion by Commissioner Rea, support from Commissioner Pontoni that the Board of Commissioners receive and file the Planning and Development Update.

Motion carried unanimously.

4. Report – Interpretive Services Update

Discussion: Chief of Interpretive Services, Jennifer Jaworski provided an update on Interpretive Services.

Motion by Commissioner Pontoni, support from Commissioner Rea that the Board of Commissioners receive and file the May Interpretive Services Update.

Motion carried unanimously.

5. Report – DEI Update

Discussion: Chief of Diversity, Equity & Inclusion, Artina Carter provided an update on DEI.

Motion by Commissioner Rea, support from Commissioner Pontoni that the Board of Commissioners receive and file the May DEI Update.

Motion carried unanimously.

D. Planning and Development

1. Approval - Charging and Fuel Infrastructure Grant application resolution

Discussion: Interim Chief of Planning & Development, Janet Briles, provided a review of the Charging and Fuel Infrastructure Grant application resolution and the project goals.

Commissioner Quadrozzi asked what the timeline of the project is. Janet Briles responded the funds must be used by September 30, 2025.

Commissioner Parker asked are we applying to do more with the grant. Janet Briles responded the grant can only be used for station installation.

Motion by Commissioner Rea, support from Commissioner Pontoni that the Board of Commissioners approve the Charging and Fuel Infrastructure Grant application resolution.

Motion carried unanimously.

E. Engineering Services

1. Approval - Golf Course Pumphouse and Irrigation Replacement

Discussion: Chief of Engineering Services, Mike Henkel provided a review of the Golf Course Pumphouse and Irrigation Replacement and the project goals.

Motion by Commissioner Pontoni, support from Commissioner Rea that the Board of Commissioners approve the Golf Course Pumphouse and Irrigation Replacement.

Motion carried unanimously.

2. Approval – Iron Belle Trail Extension

Discussion: Chief of Engineering Services, Mike Henkel provided a review of the Iron Belle Trail Extension and the project goals.

Motion by Commissioner Bolin, support from Commissioner Pontoni that the Board of Commissioners approve the Iron Belle Trail Extension.

Motion carried unanimously.

F. Natural Resources

1. Approval – Big Bend Restoration

Discussion: Chief of Natural Resources, Tyler Mitchell provided a review of the Big Bend Restoration and the project goals.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners approve the Big Bend Restoration.

Motion carried unanimously.

2. Approval – Hydraulic Lift Repair

Discussion: Chief of Natural Resources, Tyler Mitchell provided a review of the Hydraulic Lift Repair and the project goals.

Motion by Commissioner Pontoni, support from Commissioner Rea that the Board of Commissioners approve the Hydraulic Lift Repair.

Motion carried unanimously.

3. Approval – Eastern Prairie Fringed Orchid Management Plan

Discussion: Chief of Natural Resources, Tyler Mitchell provided a review of the Eastern Prairie Fringed Orchid Management Plan and the project goals.

Motion by Commissioner Pontoni, support from Commissioner Rea that the Board of Commissioners approve the Eastern Prairie Fringed Orchid Management Plan.

Motion carried unanimously.

8. Leadership Update

Director McMillan reminded the room about the Juneteenth celebration on June 17 at Nankin Mills.

Director McMillan also recognized the program team that worked on MetroBarks. She commented on the great execution and thanked the entire group.

9. Other Business

None.

10. Public Participation

None.

11. Commissioner Comments

Commissioner Marans reminded the room that the Police Department is providing a drone presentation outside after the meeting.

12. Motion to Adjourn

Motion by Commissioner Quadrozzi, support from Commissioner Rea, that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 1:58pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Micaela Vasquez".

Micaela Vasquez
Recording Secretary