

**Huron-Clinton Metropolitan Authority
Board of Commission Meeting Minutes
March 14, 2024**

A regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held on Thursday, March 14, 2024 at Huron-Clinton Metroparks Administrative Office.

Commissioners Present:

William Bolin
Stephen Pontoni
Jaye Quadrozzi
Bernard Parker
Robert W. Marans

Staff Officers Present:

Director
Deputy Director
Chief of Finance

Amy McMillan
Michael Lyons
Shedreka Miller

Commissioners Absent:

John Paul Rea
Tiffany Taylor

Others:

Miller, Canfield, Paddock & Stone

Steve Mann

1. Call to Order

Commissioner Parker called the meeting to order at 1:00pm.

2. Chairman's Statement

None.

3. Public Participation

None.

4. Approval – February 8, 2024 Closed Session and Regular Meeting Minutes

Motion by Commissioner Marans, support from Commissioner Quadrozzi that the Board of Commissioners approve the closed session and regular meeting minutes as submitted.

Motion carried unanimously.

5. Approval – March 14, 2024 Full Agenda

Motion by Commissioner Marans, support from Commissioner Quadrozzi that the Board of Commissioners approve the full agenda as submitted.

Motion carried unanimously.

Consent Agenda

6. Approval – March 14, 2024 Consent Agenda

Commissioner Parker asked to move item 6-E-3 Approval – Cooperative Purchase of Two Chevrolet Silverados to the regular agenda.

Motion by Commissioner Quadrozzi, support from Commissioner Marans that the Board of Commissioners approve the consent agenda as amended.

Motion carried unanimously.

Regular Agenda

7. Reports

A. Administrative Department

Amended: 6-E-3 Approval – Cooperative Purchase of Two Chevrolet Silverados

Discussion: Commissioner Parker asked if there was a consideration to order an electric vehicle. Director McMillan stated not for this type of vehicle. Commissioner Parker commented that we should always look at electric vehicles as an option.

Motion by Commissioner Quadrozzi, support from Commissioner Marans that the Board of Commissioners approve the Cooperative Purchase of Two Chevrolet Silverados.

Motion carried unanimously.

1. Report – Climate Action Plan Quarterly Update

Discussion: Chief of Interpretive Services, Jennifer Jaworski presented the Climate Action Plan quarterly update.

Commissioner Marans stated it's a great report and asked how this builds on the work that was done by MSU. Jennifer stated MSU helped us with community and employee engagement and helped us make the plan.

Commissioner Paker stated that is important the public knows about our efforts. He asked is there any consideration in incorporating more solar panels or other ways that are visible to park patrons. Jennifer commented that we will start with pilots for larger projects like solar panels then build from there.

Commissioner Bolin asked what the success rate of solar panels was. Jennifer stated that the pilot has not started yet.

Commissioner Marans asked if there is a way we can publicize what we are doing with CAP, so visitors are aware. Jennifer commented that we are reviewing with ideas and discussing marketing.

Motion by Commissioner Marans, support from Commissioner Quadrozzi that the Board of Commissioners receive and file the Climate Action Plan Quarterly Update.

Motion carried unanimously.

2. Report – Emergency Notification Presentation

Discussion: Chief of Police, Michael Reese and Chief of Information Technology, Sanjay Khunger presented Emergency Notification Presentation.

Commissioner Marans asked if employees know if the update is coming. Chief of Police, Michael Reese stated yes, employees have been notified.

Commissioner Bolin asked if there is a special noise when the notification is used to distinguish from other notifications and suggested we use a specific assigned sound.

Commissioner Quadrozzi asked what the parameters are on who is notified when an event happens. Sanjay commented that is based on geography. Employees can also opt in for specific parks. The app also uses location services once the employee is opted in.

Commissioner Parker asked who the person would be to initiate the alert. Chief Reese stated that the police will receive the first call. Commissioner Parker asked once the event is over, will there be a notice that informs staff the threat is over. Sanjay commented yes there is a template for that.

Commissioner Bolin asked if there is a plan for those with licenses to carry while on shift. Chief Reese stated we do not allow staff to carry weapons. Director McMillan stated we have carefully considered these options and made an informed decision that it is in the best interest of our employees not to allow them to carry weapons.

Motion by Commissioner Bolin, support from Commissioner Marans that the Board of Commissioners receive and file the Emergency Notification presentation.

Motion carried unanimously.

3. Report – Employee of the Year Awards (this item was moved up due to timing)

Discussion: Employee of the year awards were presented to the following individuals:

Western District:

Adrian Saarinen (Hudson Mills - Golf Course Maintenance)

Eastern District:

Lance Porter (Stony Creek & Wolcott - Operations Clerk)

Southern District:

Martha “Marty” Bechard (Lake Erie Golf Course Food Service Manager)

Full Time Employees:

Jason Kulongowski (Engineering)

Jason Smith (Supervising Interpreter – Wolcott Farm)

4. Approval - Summer Swim Lesson Partners

Discussion: Chief of Marketing and Communications, Danielle Mauter presented Summer Swim Lesson Partners.

Motion by Commissioner Marans, support from Commissioner Quadrozzi that the Board of Commissioners approve the Summer Swim Lesson Partners.

Motion carried unanimously.

5. Approval - Media Buy with Outfront Media – Billboards

Discussion: Chief of Marketing and Communications, Danielle Mauter presented the Media Buy with Outfront Media.

Commissioner Parker asked if the billboards are the digital type that change graphics. Danielle stated yes and the ones near the NFL draft will be football themed also.

Motion by Commissioner Quadrozzi, support from Commissioner Marans that the Board of Commissioners approve the Media Buy with Outfront Media.

Motion carried unanimously.

6. Report – Budget Recommendation

Discussion: Director Amy McMillan presented the budget recommendation including a trail resurfacing project, playground upgrades, information kiosks pilot program, reassigning funds from the proposed Turtle Cover Water Slide to Lake Erie Great Wave Pool, expansion of Supplemental Science Lesson and senior citizens outreach that will be up to 4.5 million dollars.

Commissioner Quadrozzi stated these are great ideas, especially the senior citizens programs.

Commissioner Marans commented that it is impressive that staff put together this package so quickly. He asked if the trail project will be completed in 2024, Director McMillan stated yes.

Commissioner Bolin stated it is a great idea to transfer the funds.

Commissioner Parker asked why we are taking the funds for supplement science for 1 year. Director McMillan stated that we typically use funds balance for long-term projects.

Commissioner Parker stated the board should decide on a policy on how we use the fund balance. Commissioner Quaddozri stated that funds should be out operations first.

Motion by Commissioner Bolin, support from Commissioner Quadrozzi that the Board of Commissioners approve the Budget Recommendations as submitted.

Motion carried unanimously.

B. Financial Department

1. Report – Monthly Financial Report

Discussion: Chief of Finance, Shedreka Miller presented the Monthly Financial Report.

Commissioner Quadrozzi stated this is great news!

Motion by Commissioner Quadrozzi, support from Commissioner Marans that the Board of Commissioners receive and file the Monthly Financial Report as submitted.

Motion carried unanimously.

C. Planning & Development

1. Approval – LSC North Marina Renovation Grant Agreement

Discussion: Chief of Planning and Development, Janet Briles presented the LSC North Marina Renovation Grant Agreement for MEDC.

Motion by Commissioner Marans, support from Commissioner Pontoni that the Board of Commissioners approve the LSC North Marina Renovation Grant Agreement.

Motion carried unanimously.

2. Approval – LSC North Marina Bathhouse Renovation Grant Application

Discussion: Chief of Planning and Development, Janet Briles presented the LSC North Marina Bathhouse Renovation Grant Application.

Commissioner Marans asked how many responded to the web survey and where they are located. Janet commented it was over 150 responses and we have location information that can be shared.

Motion by Commissioner Marans, support from Commissioner Pontoni that the Board of Commissioners approve the submission of the LSC North Marina Bathhouse Renovation Grant Application to the Michigan Department of Natural Resources.

Motion carried unanimously.

D. Engineering

1. Approval – Lake Erie Marina Dredging

Discussion: Chief of Engineering Services, Mike Henkel presented the Lake Erie Marina Dredging project.

Motion by Commissioner Bolin, support from Commissioner Quadrozzi that the Board of Commissioners approve the Lake Erie Marina Dredging.

Motion carried unanimously.

2. Approval – Lake St. Clair Marina Pedestal Replacements

Discussion: Chief of Engineering Services, Mike Henkel presented the Mike Henkel presented Lake St. Clair Marina Pedestal Replacements project.

Motion by Commissioner Bolin, support from Commissioner Marans that the Board of Commissioners approve the Lake St. Clair Marina Pedestal Replacements.

Motion carried unanimously.

8. Public Participation

Toni Spears from Dexter thanked the Climate Action Plan committee for the excellent start at planning. It is a great opportunity for everyone at the parks to participate. Thank you to the board for their support of the plan, it's a unique opportunity that the Metroparks have to provide leadership in the area. She also commented that the golf courses are in great shape so early in the season.

9. Other Business

None.

10. Leadership Update

Director McMillan recognized the extraordinary efforts of the staff. Thank you to Deputy Director, Mike Lyons, district superintendents and all staff involved for opening the courses so early for the first time ever. She commented on the Marketing & Comms, Moments Strategies involved in launching the Metroparks and Me program. Updates will continue to be posted on social media including LinkedIn.

11. Commissioner Comments

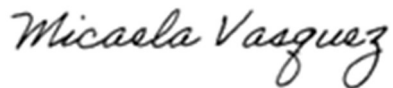
Commissioner Bolin suggested reviewing the possibility of allowing staff to be the first line of defense could in emergency situations.

12. Motion to Adjourn

Motion by Commissioner Quadrozzi, support from Commissioner Bolin, that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 2:44 pm.

Respectfully submitted,



Micaela Vasquez
Recording Secretary