Huron-Clinton Metropolitan Authority Board of Commission Meeting Minutes June 8, 2023

A regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held on Thursday, June 8, 2023 at the Oakwoods Nature Center.

Commissioners Present: Jaye Quadrozzi

Bernard Parker Robert W. Marans John Paul Rea Tiffany Taylor

Staff Officers Present:

Director Amy McMillan
Deputy Director Michael Lyons
Chief of Finance Shedreka Miller

Absent:

Commissioner Stephen Pontoni

William Bolin

Others:

Miller, Canfield, Paddock & Stone Steve Mann

1. Call to Order

Commissioner Quadrozzi called the meeting to order at 12:35pm.

2. Chairman's Statement

None.

3. Public Participation

None.

4. Approval – May 11, 2023 Closed Session and Regular Meeting Minutes Motion by Commissioner Parker, support from Commissioner Rea that the Board of Commissioners approve the closed session and regular meeting minutes as submitted.

Motion carried unanimously.

5. Approval – June 8, 2023 Full Agenda

Motion by Commissioner Quadrozzi to amend the full agenda to add 2023 Audit Review as section 9-A-3, support for Commissioner Taylor.

Motion carried unanimously.

6. Approval – June 8, 2023 Consent Agenda

Motion by Commissioner Taylor, support from Commissioner Rea that the Board of Commissioners approve the consent agenda as submitted.

Motion carried unanimously.

7. Closed Session - for the purpose of discussing negotiation strategy in connection with the negotiation of a collective bargaining agreement, pursuant to section 8(c) of the Open Meetings Act. Item 8 was taken before Item 7 as not all participants for Item 7 had arrived yet.

Motion by Commissioner Rea to convene in closed session for the purpose of discussing material exempt from discussion or disclosure by state of federal statute, supported by Commissioner Parker.

Roll Call Vote

Voting Yes: Quadrozzi, Parker, Marans, Rea, Taylor

Voting No: None

Absent: Bolin, Pontoni

Motion carried unanimously.

8. Closed Session – to consider material exempt from discussion or disclosure by state or federal statute, pursuant to section 8(h) of the Open Meetings Act.

Motion by Commissioner Rea to convene in closed session for the purpose of discussing material exempt from discussion or disclosure by state of federal statute, supported by Commissioner Parker.

Roll Call Vote

Voting Yes: Quadrozzi, Parker, Marans, Rea, Taylor

Voting No: None

Absent: Bolin, Pontoni

Motion carried unanimously.

9. Regular Agenda

A. Financial Department

1. Report – Monthly Financial Report

<u>Discussion:</u> Chief of Finance, Shedreka Miller updated the Board of Commissioners on the monthly financial report.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the May Monthly Financial Report as submitted.

Motion carried unanimously.

2. Approval – 2023/24 Tax Levy Report

<u>Discussion:</u> Chief of Finance, Shedreka Miller updated the Board of Commissioners on the 2023/24 Tax Levy report.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners approve the 2023/24 Tax Levy Report as submitted.

Motion carried unanimously.

3. Report – 2023 Audit Report

<u>Discussion:</u> Chief of Finance, Shedreka Miller updated the Board of Commissioners on the 2023 Audit Report.

Director McMillan congratulated Shedreka and her team for their exemplary work on the audit.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the 2023 Audit Report as submitted.

Motion carried unanimously.

B. Department Updates

1. Report – Natural Resources Update

<u>Discussion:</u> Chief of Natural Resources, Tyler Mitchell updated the Board of Commissioner on the Natural Resources department.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the June Natural Resources Update as submitted.

Motion carried unanimously.

2. Report - Marketing Update

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the Marketing Update as submitted.

Motion carried unanimously.

3. Report – Planning and Development Update

<u>Discussion:</u> Interim Chief of Planning & Development, Janet Briles, provided an update on the Planning & Development department.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Planning & Development Update as submitted.

Motion carried unanimously.

4. Report – Interpretive Services Update

<u>Discussion:</u> Chief of Interpretive Services, Jennifer Jaworski provided an update on the Interpretive Services department.

Motion by Commissioner Marans, support from Commissioner Taylor that the Board of Commissioners receive and file the Interpretive Services Update as submitted.

Motion carried unanimously.

5. Report – DEI Update

<u>Discussion:</u> Chief of Diversity, Equity & Inclusion, Artina Carter provided an update on the DEI department.

Commissioner Parker asked about inclusion at HCMA and what is being done to make sure all employees feel included, including seasonal employees. Artina commented that DEI is always working on ways to stay connected with staff. We are focusing on full time and seasonal staff as part of DEI plan, Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners receive and file the DEI Update as submitted.

Motion carried unanimously.

C. Planning and Development

 Report – Identification of Opportunities for Stormwater Management in Wayne County

<u>Discussion:</u> Interim Chief of Planning & Development, Janet Briles, provided a review of the Identification of Opportunities for Stormwater Management in Wayne County.

Commissioner Marans congratulated Janet and team for getting the grant and asked if the University of Michigan has been notified, as they may be of assistance. Janet commented they will notify the university.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Identification of Opportunities for Stormwater Management in Wayne County as submitted.

Motion carried unanimously.

D. Engineering Services

Approval – Electrical Retrofit for EV carts and Generator
 <u>Discussion</u>: Chief of Engineering Services, Mike Henkel provided a
 review of the Electrical Retrofit for EV carts and Generator project
 goals.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the Electrical Retrofit for EV carts and Generator.

Motion carried unanimously.

2. Approval – Washington Township Watermain Easement <u>Discussion:</u> Chief of Engineering Services, Mike Henkel provided a review of the Washington Township Watermain Easement project. Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners approve the Washington Township Watermain Easement.

Motion carried unanimously.

3. Approval – Stony Creek Reflection Trail

<u>Discussion:</u> Chief of Engineering Services, Mike Henkel provided a review of the Stony Creek Reflection Trail project.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the Stony Creek Reflection Trail.

Motion carried unanimously.

10. Public Participation

None

11. Election of Board Officers

Motion by Commissioner Marans to elect new Board Officers as follows:

Chairman: Bernard Parker Vice-Chairman: John Paul Rea Socrotary: Tiffany Taylor

Secretary: Tiffany Taylor Treasurer: Stephen Pontoni

Commissioner Rea supported.

Motion carried unanimously.

12. Other Business

Director McMillan commented the Stormwater advisory board is in progress. Juneteenth event in June 17 at Nankin Mills, recognized and thanked Wayne County parks, Alicia Bradford and team for their support.

13. Leadership Update

None.

14. Commissioner Comments

None.

15. Motion to Adjourn

Motion by Commissioner Quadrozzi, support from Commissioner Rea, that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 2:21 pm.

Respectfully submitted,

Micaela Vasquez

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Recording Secretary