

Agenda
Huron-Clinton Metropolitan Authority
Board of Commission Meeting
July 13, 2023 – 12:30 p.m.
Hudson Mills Metropark and via Zoom (for the public)

<https://us02web.zoom.us/j/85739678043?pwd=Vk4vcVoydjFabE9WWW5DcEJVam5BUT09>

Meeting ID: 857 3967 8043 / Passcode: 635122
Dial by your location: +1 646-931-3860 (US) / +1 301-715-8592 (Washington, D.C)

1. Call to Order
2. Chairman's Statement
3. Public Participation
4. Approval – June 8, 2023 Closed Session and Regular Meeting Minutes
5. Approval – July 13, 2023 Full Agenda

Consent Agenda

6. Approval – July 13, 2023 Consent Agenda

- A. Approval – June 2023 Financial Statements **pg. 10**
- B. Approval – June 2023 Appropriation Adjustments **pg. 73**
- C. Report – Major Maintenance **pg. 75**
- D. Report – Capital Project Fund **pg. 78**
- E. Purchases
 1. Report - Total spend and vendor locations report **pg. 82**
 2. Report - Purchases over \$10k/under \$25k report **pg. 84**
 3. Approval - Police Interceptor & Director's Vehicle **pg. 85**
 4. Approval - Toro Workman **pg. 86**
 5. Approval - Pump Skid Packages **pg. 87**
 6. Approval - NRC Chipper Upgrade **pg. 88**

Regular Agenda

7. Reports

A. Administrative Department

1. Report – 2022 Audited Financials **pg. 89**
2. Report – Strategic Plan Update & Presentation **pg. 91**
3. Discussion – 2023 Board of Commissioners Retreat **pg. 129**
4. Approval – Labor Agreement POLC **pg. 130**
5. Report – 2023 Legislative Family Day **pg. 190**

B. Financial Department

1. Report - Monthly Financial Report **pg. 191**

C. Department Updates

1. Report – Natural Resources Update **pg. 204**
2. Report – Marketing Update **pg. 211**
3. Report – Planning and Development Update **pg. 234**
4. Report – Interpretive Services Update **pg. 253**
5. Report – DEI Update **pg. 261**

D. Planning & Development

1. Report - NOAA Dam Removal Feasibility Study Presentation **pg. 271**
2. Approval – DNR Waterways Grant Agreement for Engineering for Lake St. Clair North Marina **pg. 278**
3. Approval – Land & Water Conservation Grant Agreement for the Lake St. Clair West Boardwalk **pg. 279**

E. Engineering

1. Approval - Change Order Willow Big Bend Huron River Remediation and Habitat Restoration **pg. 280**

8. Public Participation

9. Other Business

10. Leadership Update

11. Commissioner Comments

12. Motion to Adjourn

The next regular Metroparks Board meeting will take place
Thursday, August 10, 2023 – 12:30 p.m.
Lake St. Clair Metropark

**Huron-Clinton Metropolitan Authority
Board of Commission Meeting Minutes
June 8, 2023**

A regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held on Thursday, June 8, 2023 at the Oakwoods Nature Center.

Commissioners Present:

Jaye Quadrozzi
Bernard Parker
Robert W. Marans
John Paul Rea
Tiffany Taylor

Staff Officers Present:

Director
Deputy Director
Chief of Finance

Amy McMillan
Michael Lyons
Shedreka Miller

Absent:

Commissioner

Stephen Pontoni
William Bolin

Others:

Miller, Canfield, Paddock & Stone

Steve Mann

1. Call to Order

Commissioner Quadrozzi called the meeting to order at 12:35pm.

2. Chairman's Statement

None.

3. Public Participation

None.

4. Approval – May 11, 2023 Closed Session and Regular Meeting Minutes

Motion by Commissioner Parker, support from Commissioner Rea that the Board of Commissioners approve the closed session and regular meeting minutes as submitted.

Motion carried unanimously.

5. Approval – June 8, 2023 Full Agenda

Motion by Commissioner Quadrozzi to amend the full agenda to add 2023 Audit Review as section 9-A-3, support for Commissioner Taylor.

Motion carried unanimously.

6. Approval – June 8, 2023 Consent Agenda

Motion by Commissioner Taylor, support from Commissioner Rea that the Board of Commissioners approve the consent agenda as submitted.

Motion carried unanimously.

7. Closed Session - for the purpose of discussing negotiation strategy in connection with the negotiation of a collective bargaining agreement, pursuant to section 8(c) of the Open Meetings Act. Item 8 was taken before Item 7 as not all participants for Item 7 had arrived yet.

Motion by Commissioner Rea to convene in closed session for the purpose of discussing material exempt from discussion or disclosure by state or federal statute, supported by Commissioner Parker.

Roll Call Vote

Voting Yes: Quadrozzi, Parker, Marans, Rea, Taylor

Voting No: None

Absent: Bolin, Pontoni

Motion carried unanimously.

8. Closed Session – to consider material exempt from discussion or disclosure by state or federal statute, pursuant to section 8(h) of the Open Meetings Act.

Motion by Commissioner Rea to convene in closed session for the purpose of discussing material exempt from discussion or disclosure by state or federal statute, supported by Commissioner Parker.

Roll Call Vote

Voting Yes: Quadrozzi, Parker, Marans, Rea, Taylor

Voting No: None

Absent: Bolin, Pontoni

Motion carried unanimously.

9. Regular Agenda

A. Financial Department

1. Report – Monthly Financial Report

Discussion: Chief of Finance, Shedreka Miller updated the Board of Commissioners on the monthly financial report.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the May Monthly Financial Report as submitted.

Motion carried unanimously.

2. Approval – 2023/24 Tax Levy Report

Discussion: Chief of Finance, Shedreka Miller updated the Board of Commissioners on the 2023/24 Tax Levy report.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners approve the 2023/24 Tax Levy Report as submitted.

Motion carried unanimously.

3. Report – 2023 Audit Report

Discussion: Chief of Finance, Shedreka Miller updated the Board of Commissioners on the 2023 Audit Report.

Director McMillan congratulated Shedreka and her team for their exemplary work on the audit.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the 2023 Audit Report as submitted.

Motion carried unanimously.

B. Department Updates

1. Report – Natural Resources Update

Discussion: Chief of Natural Resources, Tyler Mitchell updated the Board of Commissioner on the Natural Resources department.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the June Natural Resources Update as submitted.

Motion carried unanimously.

2. Report – Marketing Update

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners receive and file the Marketing Update as submitted.

Motion carried unanimously.

3. Report – Planning and Development Update

Discussion: Interim Chief of Planning & Development, Janet Briles, provided an update on the Planning & Development department.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Planning & Development Update as submitted.

Motion carried unanimously.

4. Report – Interpretive Services Update

Discussion: Chief of Interpretive Services, Jennifer Jaworski provided an update on the Interpretive Services department.

Motion by Commissioner Marans, support from Commissioner Taylor that the Board of Commissioners receive and file the Interpretive Services Update as submitted.

Motion carried unanimously.

5. Report – DEI Update

Discussion: Chief of Diversity, Equity & Inclusion, Artina Carter provided an update on the DEI department.

Commissioner Parker asked about inclusion at HCMA and what is being done to make sure all employees feel included, including seasonal employees. Artina commented that DEI is always working on ways to stay connected with staff. We are focusing on full time and seasonal staff as part of DEI plan,

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners receive and file the DEI Update as submitted.

Motion carried unanimously.

C. Planning and Development

1. Report – Identification of Opportunities for Stormwater Management in Wayne County

Discussion: Interim Chief of Planning & Development, Janet Briles, provided a review of the Identification of Opportunities for Stormwater Management in Wayne County.

Commissioner Marans congratulated Janet and team for getting the grant and asked if the University of Michigan has been notified, as they may be of assistance. Janet commented they will notify the university.

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners receive and file the Identification of Opportunities for Stormwater Management in Wayne County as submitted.

Motion carried unanimously.

D. Engineering Services

1. Approval – Electrical Retrofit for EV carts and Generator

Discussion: Chief of Engineering Services, Mike Henkel provided a review of the Electrical Retrofit for EV carts and Generator project goals.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the Electrical Retrofit for EV carts and Generator.

Motion carried unanimously.

2. Approval – Washington Township Watermain Easement

Discussion: Chief of Engineering Services, Mike Henkel provided a review of the Washington Township Watermain Easement project.

Motion by Commissioner Rea, support from Commissioner Marans that the Board of Commissioners approve the Washington Township Watermain Easement.

Motion carried unanimously.

3. Approval – Stony Creek Reflection Trail

Discussion: Chief of Engineering Services, Mike Henkel provided a review of the Stony Creek Reflection Trail project.

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the Stony Creek Reflection Trail.

Motion carried unanimously.

10. Public Participation

None.

11. Election of Board Officers

Motion by Commissioner Marans to elect new Board Officers as follows:

Chairman: Bernard Parker
Vice-Chairman: John Paul Rea
Secretary: Tiffany Taylor
Treasurer: Stephen Pontoni

Commissioner Rea supported.

Motion carried unanimously.

12. Other Business

Director McMillan commented the Stormwater advisory board is in progress. Juneteenth event in June 17 at Nankin Mills, recognized and thanked Wayne County parks, Alicia Bradford and team for their support.

13. Leadership Update

None.

14. Commissioner Comments

None.

15. **Motion to Adjourn**

Motion by Commissioner Quadrozzi, support from Commissioner Rea, that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 2:21 pm.

Respectfully submitted,

Micaela Vasquez

Micaela Vasquez
Recording Secretary

PROPOSED

HURON-CLINTON METROPOLITAN AUTHORITY
General Fund
Changes in Fund Balance

	Original 2023 Budget	Amended 2023 Budget	6/30/2023	Prior Year 06/30/2022	Difference	% Change	2023 Remaining Balance
Revenues							
Property taxes	\$ 36,508,782	\$ 36,719,098	\$ 36,719,098	\$ 34,762,847	\$ 1,956,250	5.63%	\$ -
Park operations	23,363,725	23,363,725	12,286,842	12,078,081	208,762	1.73%	11,076,883
Administrative Office operations	153,885	153,885	31,968	23,044	8,924	38.72%	121,917
Grants	45,000	60,660	22,699	108,370	(85,671)	-79.05%	37,961
State Sources	639,000	639,000	24	1,215	(1,190)	-98.02%	638,976
Donations	6,610	6,610	41,026	79,970	(38,944)	-48.70%	(34,416)
Foundation Support	45,250	45,250	12,893	7,453	5,440	72.98%	32,357
Interest	100,000	100,000	294,629	(30,044)	324,673	-1080.66%	(194,629)
Sale of capital assets	125,000	125,000	-	-	-	0.00%	125,000
Transfer In	-	66,453	66,453	191	66,262	34681.21%	-
Total revenues	60,987,252	61,279,681	49,475,632	47,031,127	2,444,505	5.20%	\$ 11,804,049
Expenditures							
Capital	1,176,500	4,350,516	1,062,952	447,339	615,613	137.62%	3,287,564
Major maintenance	4,248,952	5,103,849	1,226,894	333,267	893,627	268.14%	3,876,955
Park operations	39,944,452	39,910,527	16,878,702	16,076,597	802,105	4.99%	23,031,825
Administrative office	17,200,107	17,828,399	9,066,878	4,858,697	4,208,181	86.61%	8,761,521
Transfer Out	5,764,288	5,951,726	5,951,726	7,345,196	(1,393,470)	-18.97%	-
Total expenditures	68,334,299	73,145,017	34,187,152	29,061,095	5,126,057	17.64%	38,957,865
Net changes in fund balance	\$ (7,347,047)	\$ (11,865,336)	\$ 15,288,480	\$ 17,970,033	\$ (2,681,553)	-14.92%	
Fund balance, beginning of year	48,684,569	48,684,569					
Fund balance, end of year	\$ 41,337,522	\$ 36,819,233	63,973,049		\$ (4,518,289)	-10.93%	

General Fund Balance Sheet

Through 06/30/23
Summary Listing

Classification	Current YTD Balance	Prior Year YTD Total	Net Change	Change %
Fund Category Governmental Funds				
Fund Type General Fund				
Fund 10 - General Fund				
ASSETS				
<i>ASSETS</i>				
<i>CASH</i>				
Comerica Bank/Park Acct (LSC)	21,219.17	31,287.71	(10,068.54)	(32.18)
PNC Bank (KMP)	80,481.33	94,357.63	(13,876.30)	(14.71)
PNC Bank (W/LH)	39,337.92	30,872.70	8,465.22	27.42
PNC Bank (HM/IS)	65,333.57	45,237.67	20,095.90	44.42
Huntington Banks Of Mich (SC)	83,702.23	56,501.98	27,200.25	48.14
Comerica Bank/Park Acct (LE)	40,003.88	30,886.69	9,117.19	29.52
Comerica Bank/Operating	12,590,667.00	7,125,004.91	5,465,662.09	76.71
Petty Cash	3,250.00	3,250.00	.00	.00
Change Funds	68,950.00	67,950.00	1,000.00	1.47
Comerica Flexible Spending Account	27,565.17	28,099.29	(534.12)	(1.90)
<i>CASH Totals</i>	<u>\$13,020,510.27</u>	<u>\$7,513,448.58</u>	<u>\$5,507,061.69</u>	<u>73.30%</u>
<i>INVESTMENTS</i>				
Money Market	3,036,571.01	.00	3,036,571.01	+++
Bank of Ann Arbor/CD	3,008,894.82	3,002,334.92	6,559.90	.22
Flagstar Bank/C.D.	2,551,598.58	3,525,420.31	(973,821.73)	(27.62)
Michigan First Credit Union/C.D.	2,036,835.51	4,028,171.30	(1,991,335.79)	(49.44)
Public Service Credit Union	14,413.83	2,107,863.72	(2,093,449.89)	(99.32)
CIBC Bank/C.D.	977,885.45	2,981,381.51	(2,003,496.06)	(67.20)
1St Independ Natl Bk/C.D.	1,001,300.97	1,000,750.86	550.11	.05
Comerica Bank Govt Fund	7,383,985.89	7,147,995.65	235,990.24	3.30
Comerica-Business Money Market	2,318,810.80	1,293,508.16	1,025,302.64	79.27
Chelsea State Bank/CD	.00	1,001,253.82	(1,001,253.82)	(100.00)
Horizon Bank CD	4,432,684.60	1,900,174.52	2,532,510.08	133.28
Huron Valley Bank CD	3,511,226.46	3,504,265.55	6,960.91	.20
Liberty Bank CD	3,016,395.58	4,005,284.60	(988,889.02)	(24.69)
Horizon Bank Money Market	258,811.71	3,001,795.78	(2,742,984.07)	(91.38)
First Merchants Bank/CD	.00	500,000.00	(500,000.00)	(100.00)
U S TREASURY/AGENCIES	16,765,973.78	19,430,162.51	(2,664,188.73)	(13.71)
<i>INVESTMENTS Totals</i>	<u>\$50,315,388.99</u>	<u>\$58,430,363.21</u>	<u>(\$8,114,974.22)</u>	<u>(13.89%)</u>
<i>TAXES RECEIVABLE - COUNTIES</i>				
Livingston County	16,902.61	17,076.47	(173.86)	(1.02)
Macomb County	46,964.90	49,150.45	(2,185.55)	(4.45)

General Fund Balance Sheet

Through 06/30/23
Summary Listing

Classification	Current YTD Balance	Prior Year YTD Total	Net Change	Change %
Fund Category Governmental Funds				
Fund Type General Fund				
Fund 10 - General Fund				
ASSETS				
<i>ASSETS</i>				
<i>TAXES RECEIVABLE - COUNTIES</i>				
Oakland County	513,505.90	326,394.48	187,111.42	57.33
Washtenaw County	319,937.22	210,972.64	108,964.58	51.65
Wayne County	373,625.29	269,936.34	103,688.95	38.41
Next Year Tax Levy Recv All Counties	(.03)	(.03)	.00	.00
<i>TAXES RECEIVABLE - COUNTIES Totals</i>	<u>\$1,270,935.89</u>	<u>\$873,530.35</u>	<u>\$397,405.54</u>	<u>45.49%</u>
<i>OTHER ASSETS</i>				
Long Term Receivable	3,689,921.00	.00	3,689,921.00	+++
Accounts Receivable-Other	42,072.82	14,565.47	27,507.35	188.85
Due From Other Funds	1,193,780.63	896,293.31	297,487.32	33.19
Prepaid Expenditures	44,655.59	.02	44,655.57	223,277,850.00
Self Insurance Retention Deposit	868,952.81	519,279.93	349,672.88	67.34
Travel Advances	250.00	.00	250.00	+++
Warehouse Control	304,770.91	313,617.62	(8,846.71)	(2.82)
<i>OTHER ASSETS Totals</i>	<u>\$6,144,403.76</u>	<u>\$1,743,756.35</u>	<u>\$4,400,647.41</u>	<u>252.37%</u>
<i>ASSETS Totals</i>	<u>\$70,751,238.91</u>	<u>\$68,561,098.49</u>	<u>\$2,190,140.42</u>	<u>3.19%</u>
ASSETS TOTALS	<u>\$70,751,238.91</u>	<u>\$68,561,098.49</u>	<u>\$2,190,140.42</u>	<u>3.19%</u>
LIABILITIES AND FUND EQUITY				
LIABILITIES				
<i>LIABILITIES</i>				
<i>CURRENT LIABILITIES</i>				
Deferred Operating Revenue	125,315.42	125,898.90	(583.48)	(.46)
Vouchers Payable	153,156.87	(47,109.21)	200,266.08	425.11
Deposits Payable	36,454.00	28,150.00	8,304.00	29.50
Acc Payroll/Benefits Pay	(797,844.85)	1,342,484.37	(2,140,329.22)	(159.43)
Due To	126,410.77	136,722.96	(10,312.19)	(7.54)
Federal Withhold Tax Pay	2.66	2.66	.00	.00
Deferred Compensation Payable	(33.44)	(33.44)	.00	.00
HMCP Foundation	(1,650.00)	.00	(1,650.00)	+++
State Sales Tax Payable	19,421.72	18,371.64	1,050.08	5.72
Deferred Revenue	3,917,900.75	320,367.40	3,597,533.35	1,122.94
Flexible Spending Account-Dep Care W/H	6,213.53	6,060.03	153.50	2.53
Flexible Spending Account-Health W/H	802.37	1,489.99	(687.62)	(46.15)

General Fund Balance Sheet

Through 06/30/23
Summary Listing

Classification	Current YTD Balance	Prior Year YTD Total	Net Change	Change %
Fund Category Governmental Funds				
Fund Type General Fund				
Fund 10 - General Fund				
LIABILITIES AND FUND EQUITY				
LIABILITIES				
<i>LIABILITIES</i>				
<i>CURRENT LIABILITIES</i>				
Emp DC Pension Contribution Payable	14.10	14.10	.00	.00
Voluntary Dependent Life	(86.90)	(28.00)	(58.90)	(210.36)
<i>CURRENT LIABILITIES Totals</i>	<u>\$3,586,077.00</u>	<u>\$1,932,391.40</u>	<u>\$1,653,685.60</u>	<u>85.58%</u>
<i>LIABILITIES Totals</i>	<u>\$3,586,077.00</u>	<u>\$1,932,391.40</u>	<u>\$1,653,685.60</u>	<u>85.58%</u>
LIABILITIES TOTALS	<u>\$3,586,077.00</u>	<u>\$1,932,391.40</u>	<u>\$1,653,685.60</u>	<u>85.58%</u>
FUND EQUITY				
<i>FUND BALANCE</i>				
<i>NONSPENDABLE FUND BALANCE</i>				
Inventory	303,873.00	287,199.46	16,673.54	5.81
Prepaid	324,229.09	363,076.92	(38,847.83)	(10.70)
<i>NONSPENDABLE FUND BALANCE Totals</i>	<u>\$628,102.09</u>	<u>\$650,276.38</u>	<u>(\$22,174.29)</u>	<u>(3.41%)</u>
<i>RESTRICTED FUND BALANCE</i>				
Lake St. Clair Marina Grant Reserve	529,272.61	468,668.45	60,604.16	12.93
Hudson Mills Canoe Livery Reserve	40,458.97	34,457.92	6,001.05	17.42
<i>RESTRICTED FUND BALANCE Totals</i>	<u>\$569,731.58</u>	<u>\$503,126.37</u>	<u>\$66,605.21</u>	<u>13.24%</u>
<i>ASSIGNED FUND BALANCE</i>				
Compensated Balances	3,175,385.20	3,603,139.24	(427,754.04)	(11.87)
Planned Use of Fund Balance	12,447,000.00	10,628,000.00	1,819,000.00	17.12
<i>ASSIGNED FUND BALANCE Totals</i>	<u>\$15,622,385.20</u>	<u>\$14,231,139.24</u>	<u>\$1,391,245.96</u>	<u>9.78%</u>
<i>COMMITTED FUND BALANCE</i>				
Land	4,686,129.25	4,686,129.25	.00	.00
Encumbrances	4,294,334.00	1,189,865.00	3,104,469.00	260.91
Reserve For Restricted Funds	667,718.50	735,395.50	(67,677.00)	(9.20)
<i>COMMITTED FUND BALANCE Totals</i>	<u>\$9,648,181.75</u>	<u>\$6,611,389.75</u>	<u>\$3,036,792.00</u>	<u>45.93%</u>
<i>UNASSIGNED FUND BALANCE</i>				
Reserve Future Contingen.	22,190,273.84	26,662,742.72	(4,472,468.88)	(16.77)
<i>UNASSIGNED FUND BALANCE Totals</i>	<u>\$22,190,273.84</u>	<u>\$26,662,742.72</u>	<u>(\$4,472,468.88)</u>	<u>(16.77%)</u>
<i>FUND BALANCE Totals</i>	<u>\$48,658,674.46</u>	<u>\$48,658,674.46</u>	<u>\$0.00</u>	<u>0.00%</u>
FUND EQUITY TOTALS Prior to Current Year Changes	<u>\$48,658,674.46</u>	<u>\$48,658,674.46</u>	<u>\$0.00</u>	<u>0.00%</u>
Prior Year Fund Equity Adjustment	(3,218,007.47)			

General Fund Balance Sheet

Through 06/30/23
Summary Listing

Classification	Current YTD Balance	Prior Year YTD Total	Net Change	Change %
Fund Category Governmental Funds				
Fund Type General Fund				
Fund Revenues	(49,475,631.73)			
Fund Expenses	34,187,151.75			
FUND EQUITY TOTALS	\$67,165,161.91	\$48,658,674.46	\$18,506,487.45	38.03%
LIABILITIES AND FUND EQUITY	\$70,751,238.91	\$50,591,065.86	\$20,160,173.05	39.85%
Fund 10 - General Fund Totals	\$0.00	\$17,970,032.63	(\$17,970,032.63)	(100.00%)
Fund Type General Fund Totals	\$0.00	\$17,970,032.63	(\$17,970,032.63)	(100.00%)
Fund Category Governmental Funds Totals	\$0.00	\$17,970,032.63	(\$17,970,032.63)	(100.00%)
Grand Totals	\$0.00	\$17,970,032.63	(\$17,970,032.63)	(100.00%)

General Fund Revenue Budget Performance

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund								
Function 2 - Transfer								
REVENUE								
<i>Revenue</i>								
6000	Transfer In - Capital Project Fund							
6000.80	Transfer In - Capital Project Fund	66,452.98	94.21	.00	66,452.98	.00	100	191.06
	6000 - Transfer In - Capital Project Fund Totals	\$66,452.98	\$94.21	\$0.00	\$66,452.98	\$0.00	100%	\$191.06
	<i>Revenue Totals</i>	<i>\$66,452.98</i>	<i>\$94.21</i>	<i>\$0.00</i>	<i>\$66,452.98</i>	<i>\$0.00</i>	<i>100%</i>	<i>\$191.06</i>
	REVENUE TOTALS	\$66,452.98	\$94.21	\$0.00	\$66,452.98	\$0.00	100%	\$191.06
	Function 2 - Transfer Totals	\$66,452.98	\$94.21	\$0.00	\$66,452.98	\$0.00	100%	\$191.06
Function 8 - Operations								
REVENUE								
<i>Revenue</i>								
4300	Revenue-Self Operated	22,870,414.00	3,856,145.55	.00	12,127,530.29	10,742,883.71	53	11,932,249.79
4301	Revenue-Concessionaire	139,461.00	20,457.16	.00	27,587.38	111,873.62	20	13,741.69
4302	Non-taxable Food/Sundry sales	429,070.00	80,294.76	.00	185,341.60	243,728.40	43	179,960.11
4399	Contra Revenue	(75,220.00)	(20,458.00)	.00	(53,617.00)	(21,603.00)	71	(47,871.00)
4450	Donations	6,610.00	5,794.03	.00	40,907.59	(34,297.59)	619	79,860.05
4460	Foundation Support	45,250.00	3,164.69	.00	12,893.09	32,356.91	28	6,834.18
	<i>Revenue Totals</i>	<i>\$23,415,585.00</i>	<i>\$3,945,398.19</i>	<i>\$0.00</i>	<i>\$12,340,642.95</i>	<i>\$11,074,942.05</i>	<i>53%</i>	<i>\$12,164,774.82</i>
	REVENUE TOTALS	\$23,415,585.00	\$3,945,398.19	\$0.00	\$12,340,642.95	\$11,074,942.05	53%	\$12,164,774.82
	Function 8 - Operations Totals	\$23,415,585.00	\$3,945,398.19	\$0.00	\$12,340,642.95	\$11,074,942.05	53%	\$12,164,774.82
Function 9 - Administration								
REVENUE								
<i>Revenue</i>								
4200	Property Tax-Current	36,619,315.14	(24,130.89)	.00	36,619,315.14	.00	100	34,762,209.19
4210	Property Tax Prior	99,782.43	4,003.03	.00	99,782.43	.00	100	638.16
4300	Revenue-Self Operated	153,885.00	3,123.47	.00	31,968.02	121,916.98	21	23,044.39
4400	Grant Revenue	60,660.00	7,500.00	.00	22,699.00	37,961.00	37	108,370.00
4410	State Sources	639,000.00	.00	.00	24.09	638,975.91	0	1,214.50
4450	Donations	.00	.00	.00	118.00	(118.00)	+++	110.00
4460	Foundation Support	.00	.00	.00	.00	.00	+++	619.15
4500	Interest Income	100,000.00	166,861.15	.00	294,629.12	(194,629.12)	295	(30,044.09)
5000	Sale of Capital Assets	125,000.00	.00	.00	.00	125,000.00	0	.00
	<i>Revenue Totals</i>	<i>\$37,797,642.57</i>	<i>\$157,356.76</i>	<i>\$0.00</i>	<i>\$37,068,535.80</i>	<i>\$729,106.77</i>	<i>98%</i>	<i>\$34,866,161.30</i>
	REVENUE TOTALS	\$37,797,642.57	\$157,356.76	\$0.00	\$37,068,535.80	\$729,106.77	98%	\$34,866,161.30

General Fund Revenue Budget Performance

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund								
	Function 9 - Administration Totals	\$37,797,642.57	\$157,356.76	\$0.00	\$37,068,535.80	\$729,106.77	98%	\$34,866,161.30
	Fund 10 - General Fund Totals	\$61,279,680.55	\$4,102,849.16	\$0.00	\$49,475,631.73	\$11,804,048.82		\$47,031,127.18
	Grand Totals	\$61,279,680.55	\$4,102,849.16	\$0.00	\$49,475,631.73	\$11,804,048.82		\$47,031,127.18

General Fund Revenue Budget by Organization

Through 06/30/23
Prior Fiscal Year Activity Included
Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 2 - Transfer							
Location 100 - Administrative Office							
Activity 990 - General							
Category 70 - Other	66,452.98	94.21	.00	66,452.98	.00	100	191.06
Activity 990 - General Totals	\$66,452.98	\$94.21	\$0.00	\$66,452.98	\$0.00	100%	\$191.06
Location 100 - Administrative Office	\$66,452.98	\$94.21	\$0.00	\$66,452.98	\$0.00	100%	\$191.06
Function 2 - Transfer Totals	\$66,452.98	\$94.21	\$0.00	\$66,452.98	\$0.00	100%	\$191.06
Function 8 - Operations							
Location 100 - Administrative Office							
Activity 380 - Outside Lease/Rent							
Category 10 - Site Operations	212,323.00	6,351.81	.00	140,390.14	71,932.86	66	108,470.64
Activity 380 - Outside Lease/Rent Totals	\$212,323.00	\$6,351.81	\$0.00	\$140,390.14	\$71,932.86	66%	\$108,470.64
Activity 590 - Tolling							
Category 10 - Site Operations	615,150.00	38,462.00	.00	285,344.00	329,806.00	46	308,459.00
Activity 590 - Tolling Totals	\$615,150.00	\$38,462.00	\$0.00	\$285,344.00	\$329,806.00	46%	\$308,459.00
Activity 990 - General							
Category 30 - Sundry	.00	.00	.00	.00	.00	+++	1.50
Activity 990 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1.50
Location 100 - Administrative Office	\$827,473.00	\$44,813.81	\$0.00	\$425,734.14	\$401,738.86	51%	\$416,931.14
Location 102 - Lake St. Clair							
Activity 531 - Pool							
Category 10 - Site Operations	240,000.00	70,626.61	.00	90,227.11	149,772.89	38	107,717.28
Category 20 - Food/Beverage	800.00	119.75	.00	488.99	311.01	61	194.57
Activity 531 - Pool Totals	\$240,800.00	\$70,746.36	\$0.00	\$90,716.10	\$150,083.90	38%	\$107,911.85
Activity 540 - Dockage/Boat Storage							
Category 10 - Site Operations	110,000.00	20,139.84	.00	83,867.91	26,132.09	76	70,969.94
Category 20 - Food/Beverage	3,500.00	4.09	.00	599.08	2,900.92	17	534.00
Category 30 - Sundry	300.00	51.87	.00	75.45	224.55	25	98.86
Activity 540 - Dockage/Boat Storage	\$113,800.00	\$20,195.80	\$0.00	\$84,542.44	\$29,257.56	74%	\$71,602.80
Activity 565 - Plaza Concession							
Category 10 - Site Operations	30,000.00	6,316.24	.00	6,316.24	23,683.76	21	5,563.05
Activity 565 - Plaza Concession Totals	\$30,000.00	\$6,316.24	\$0.00	\$6,316.24	\$23,683.76	21%	\$5,563.05
Activity 590 - Tolling							
Category 10 - Site Operations	2,044,970.00	363,802.00	.00	1,133,061.00	911,909.00	55	1,227,928.00
Activity 590 - Tolling Totals	\$2,044,970.00	\$363,802.00	\$0.00	\$1,133,061.00	\$911,909.00	55%	\$1,227,928.00

General Fund Revenue Budget by Organization

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Prior Fiscal Year Activity Included
Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 102 - Lake St. Clair							
Activity 630 - Activity Center Rental							
Category 10 - Site Operations	42,500.00	1,400.00	.00	50,625.00	(8,125.00)	119	99,300.00
Activity 630 - Activity Center Rental	\$42,500.00	\$1,400.00	\$0.00	\$50,625.00	(\$8,125.00)	119%	\$99,300.00
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	75,250.00	16,117.50	.00	88,935.50	(13,685.50)	118	81,849.00
Activity 640 - Shelter Reservations	\$75,250.00	\$16,117.50	\$0.00	\$88,935.50	(\$13,685.50)	118%	\$81,849.00
Activity 655 - Par 3/Foot Golf							
Category 10 - Site Operations	55,900.00	13,182.69	.00	25,192.28	30,707.72	45	21,346.50
Category 20 - Food/Beverage	850.00	7.97	.00	91.10	758.90	11	194.00
Category 30 - Sundry	900.00	844.51	.00	1,143.35	(243.35)	127	563.50
Activity 655 - Par 3/Foot Golf Totals	\$57,650.00	\$14,035.17	\$0.00	\$26,426.73	\$31,223.27	46%	\$22,104.00
Activity 660 - Disc/Adventure Golf							
Category 10 - Site Operations	43,000.00	12,907.00	.00	18,072.79	24,927.21	42	16,557.00
Activity 660 - Disc/Adventure Golf	\$43,000.00	\$12,907.00	\$0.00	\$18,072.79	\$24,927.21	42%	\$16,557.00
Activity 670 - Trackless Train							
Category 10 - Site Operations	1,000.00	.00	.00	.00	1,000.00	0	663.00
Activity 670 - Trackless Train Totals	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$663.00
Activity 700 - Special Events							
Category 10 - Site Operations	52,000.00	1,990.00	.00	6,295.00	45,705.00	12	11,866.77
Activity 700 - Special Events Totals	\$52,000.00	\$1,990.00	\$0.00	\$6,295.00	\$45,705.00	12%	\$11,866.77
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	16,432.00	5,146.36	.00	25,300.20	(8,868.20)	154	13,462.97
Category 30 - Sundry	1,724.00	164.44	.00	542.80	1,181.20	31	473.47
Activity 880 - Interpretive Center/Mill	\$18,156.00	\$5,310.80	\$0.00	\$25,843.00	(\$7,687.00)	142%	\$13,936.44
Activity 990 - General							
Category 10 - Site Operations	3,000.00	255.00	.00	9,970.32	(6,970.32)	332	21,510.55
Category 20 - Food/Beverage	.00	.00	.00	44.63	(44.63)	+++	.00
Category 70 - Other	1,000.00	.00	.00	270.46	729.54	27	240.00
Activity 990 - General Totals	\$4,000.00	\$255.00	\$0.00	\$10,285.41	(\$6,285.41)	257%	\$21,750.55
Activity 991 - Joint Government Maint							
Category 10 - Site Operations	179,135.00	.00	.00	179,134.85	.15	100	179,135.00
Activity 991 - Joint Government Maint	\$179,135.00	\$0.00	\$0.00	\$179,134.85	\$0.15	100%	\$179,135.00
Location 102 - Lake St. Clair Totals	\$2,902,261.00	\$513,075.87	\$0.00	\$1,720,254.06	\$1,182,006.94	59%	\$1,860,167.46

General Fund Revenue Budget by Organization

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Prior Fiscal Year Activity Included
Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 104 - Kensington							
Activity 535 - Sprayzone							
Category 10 - Site Operations	270,850.00	56,690.14	.00	82,470.14	188,379.86	30	91,074.66
Category 20 - Food/Beverage	.00	.00	.00	257.09	(257.09)	+++	.00
Category 30 - Sundry	3,000.00	828.30	.00	1,215.34	1,784.66	41	1,513.71
Activity 535 - Sprayzone Totals	\$273,850.00	\$57,518.44	\$0.00	\$83,942.57	\$189,907.43	31%	\$92,588.37
Activity 538 - Beach							
Category 20 - Food/Beverage	148,000.00	33,032.15	.00	45,592.23	102,407.77	31	50,596.39
Activity 538 - Beach Totals	\$148,000.00	\$33,032.15	\$0.00	\$45,592.23	\$102,407.77	31%	\$50,596.39
Activity 540 - Dockage/Boat Storage							
Category 10 - Site Operations	75,000.00	.00	.00	70,533.34	4,466.66	94	74,700.00
Activity 540 - Dockage/Boat Storage	\$75,000.00	\$0.00	\$0.00	\$70,533.34	\$4,466.66	94%	\$74,700.00
Activity 550 - Boat Rental							
Category 10 - Site Operations	226,715.00	44,475.87	.00	71,711.12	155,003.88	32	73,806.80
Category 20 - Food/Beverage	14,000.00	4,135.75	.00	7,651.59	6,348.41	55	6,147.25
Category 30 - Sundry	1,000.00	227.41	.00	359.52	640.48	36	334.05
Activity 550 - Boat Rental Totals	\$241,715.00	\$48,839.03	\$0.00	\$79,722.23	\$161,992.77	33%	\$80,288.10
Activity 560 - Excursion Boat							
Category 10 - Site Operations	41,200.00	8,434.00	.00	13,052.00	28,148.00	32	11,307.00
Activity 560 - Excursion Boat Totals	\$41,200.00	\$8,434.00	\$0.00	\$13,052.00	\$28,148.00	32%	\$11,307.00
Activity 580 - Cross Country Skiing							
Category 10 - Site Operations	12,212.00	.00	.00	7,536.00	4,676.00	62	16,644.00
Category 20 - Food/Beverage	450.00	.00	.00	65.10	384.90	14	9.90
Category 30 - Sundry	.00	.00	.00	3.78	(3.78)	+++	.00
Activity 580 - Cross Country Skiing	\$12,662.00	\$0.00	\$0.00	\$7,604.88	\$5,057.12	60%	\$16,653.90
Activity 590 - Tolling							
Category 10 - Site Operations	3,029,495.00	399,501.00	.00	1,728,159.00	1,301,336.00	57	1,801,907.00
Activity 590 - Tolling Totals	\$3,029,495.00	\$399,501.00	\$0.00	\$1,728,159.00	\$1,301,336.00	57%	\$1,801,907.00
Activity 615 - Group Camping							
Category 10 - Site Operations	8,000.00	330.00	.00	3,615.00	4,385.00	45	4,670.00
Category 30 - Sundry	300.00	122.17	.00	172.17	127.83	57	400.00
Activity 615 - Group Camping Totals	\$8,300.00	\$452.17	\$0.00	\$3,787.17	\$4,512.83	46%	\$5,070.00
Activity 635 - Mobile Stage							
Category 10 - Site Operations	3,000.00	.00	.00	5,025.00	(2,025.00)	168	1,800.00
Activity 635 - Mobile Stage Totals	\$3,000.00	\$0.00	\$0.00	\$5,025.00	(\$2,025.00)	168%	\$1,800.00

General Fund Revenue Budget by Organization

Through 06/30/23
Prior Fiscal Year Activity Included
Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 104 - Kensington							
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	103,500.00	14,612.50	.00	90,812.50	12,687.50	88	87,812.00
Activity 640 - Shelter Reservations	\$103,500.00	\$14,612.50	\$0.00	\$90,812.50	\$12,687.50	88%	\$87,812.00
Activity 650 - Golf Course							
Category 10 - Site Operations	1,007,000.00	204,825.00	.00	482,522.83	524,477.17	48	454,300.41
Category 20 - Food/Beverage	210,000.00	44,190.90	.00	103,337.45	106,662.55	49	94,459.46
Category 30 - Sundry	30,000.00	5,467.49	.00	27,197.92	2,802.08	91	14,921.01
Activity 650 - Golf Course Totals	\$1,247,000.00	\$254,483.39	\$0.00	\$613,058.20	\$633,941.80	49%	\$563,680.88
Activity 660 - Disc/Adventure Golf							
Category 10 - Site Operations	93,720.00	13,416.00	.00	45,700.00	48,020.00	49	48,870.00
Category 20 - Food/Beverage	1,000.00	.00	.00	.00	1,000.00	0	.00
Category 30 - Sundry	10,000.00	241.60	.00	703.50	9,296.50	7	536.37
Activity 660 - Disc/Adventure Golf	\$104,720.00	\$13,657.60	\$0.00	\$46,403.50	\$58,316.50	44%	\$49,406.37
Activity 700 - Special Events							
Category 10 - Site Operations	15,300.00	13,969.99	.00	19,559.99	(4,259.99)	128	7,432.91
Category 20 - Food/Beverage	1,000.00	2,258.38	.00	5,143.86	(4,143.86)	514	.00
Category 30 - Sundry	1,300.00	3,500.00	.00	3,500.00	(2,200.00)	269	.00
Activity 700 - Special Events Totals	\$17,600.00	\$19,728.37	\$0.00	\$28,203.85	(\$10,603.85)	160%	\$7,432.91
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	17,870.00	1,578.00	.00	23,828.11	(5,958.11)	133	10,047.61
Category 20 - Food/Beverage	.00	.00	.00	.00	.00	+++	140.00
Category 30 - Sundry	6,000.00	282.26	.00	4,558.54	1,441.46	76	3,060.05
Activity 880 - Interpretive Center/Mill	\$23,870.00	\$1,860.26	\$0.00	\$28,386.65	(\$4,516.65)	119%	\$13,247.66
Activity 881 - Farm Learning Center							
Category 10 - Site Operations	92,240.00	2,246.00	.00	35,574.17	56,665.83	39	44,656.96
Category 20 - Food/Beverage	98,600.00	12,575.74	.00	36,620.04	61,979.96	37	41,383.36
Category 30 - Sundry	22,500.00	637.75	.00	10,787.06	11,712.94	48	11,333.08
Activity 881 - Farm Learning Center	\$213,340.00	\$15,459.49	\$0.00	\$82,981.27	\$130,358.73	39%	\$97,373.40
Activity 882 - Mobile Learning Center							
Category 10 - Site Operations	10,000.00	1,437.50	.00	14,155.25	(4,155.25)	142	8,917.50
Activity 882 - Mobile Learning Center	\$10,000.00	\$1,437.50	\$0.00	\$14,155.25	(\$4,155.25)	142%	\$8,917.50
Activity 990 - General							
Category 10 - Site Operations	15,000.00	5,151.00	.00	14,009.00	991.00	93	23,142.50
Category 20 - Food/Beverage	.00	.00	.00	647.44	(647.44)	+++ ^{20/215}	.00

General Fund Revenue Budget by Organization

Through 06/30/23
Prior Fiscal Year Activity Included
Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 104 - Kensington							
Activity 990 - General							
Category 30 - Sundry	.00	.00	.00	.00	.00	+++	23.59
Category 70 - Other	20,000.00	160.00	.00	160.00	19,840.00	1	9,741.47
Activity 990 - General Totals	\$35,000.00	\$5,311.00	\$0.00	\$14,816.44	\$20,183.56	42%	\$32,907.56
Activity 991 - Joint Government Maint							
Category 10 - Site Operations	3,300.00	.00	.00	.00	3,300.00	0	.00
Activity 991 - Joint Government Maint	\$3,300.00	\$0.00	\$0.00	\$0.00	\$3,300.00	0%	\$0.00
Location 104 - Kensington Totals	\$5,591,552.00	\$874,326.90	\$0.00	\$2,956,236.08	\$2,635,315.92	53%	\$2,995,689.04
Location 106 - Lower Huron/Will/Oakwoods							
Activity 531 - Pool							
Category 10 - Site Operations	80,000.00	24,112.00	.00	31,829.00	48,171.00	40	35,552.65
Category 20 - Food/Beverage	21,000.00	6,420.26	.00	7,944.88	13,055.12	38	8,159.18
Category 30 - Sundry	800.00	3,093.66	.00	3,314.39	(2,514.39)	414	426.59
Activity 531 - Pool Totals	\$101,800.00	\$33,625.92	\$0.00	\$43,088.27	\$58,711.73	42%	\$44,138.42
Activity 532 - Waterpark							
Category 10 - Site Operations	550,000.00	75,853.00	.00	75,853.00	474,147.00	14	50,610.68
Category 20 - Food/Beverage	32,000.00	3,158.56	.00	3,158.56	28,841.44	10	.00
Category 30 - Sundry	6,500.00	363.18	.00	363.18	6,136.82	6	398.97
Activity 532 - Waterpark Totals	\$588,500.00	\$79,374.74	\$0.00	\$79,374.74	\$509,125.26	13%	\$51,009.65
Activity 550 - Boat Rental							
Category 10 - Site Operations	10,300.00	1,641.90	.00	1,800.65	8,499.35	17	1,284.37
Category 20 - Food/Beverage	150.00	.00	.00	64.69	85.31	43	.00
Activity 550 - Boat Rental Totals	\$10,450.00	\$1,641.90	\$0.00	\$1,865.34	\$8,584.66	18%	\$1,284.37
Activity 590 - Tolling							
Category 10 - Site Operations	1,118,210.00	168,325.00	.00	502,903.00	615,307.00	45	503,866.00
Activity 590 - Tolling Totals	\$1,118,210.00	\$168,325.00	\$0.00	\$502,903.00	\$615,307.00	45%	\$503,866.00
Activity 610 - Family Camping							
Category 10 - Site Operations	40,500.00	7,550.00	.00	18,600.00	21,900.00	46	16,700.00
Category 30 - Sundry	2,700.00	792.00	.00	1,155.00	1,545.00	43	931.00
Activity 610 - Family Camping Totals	\$43,200.00	\$8,342.00	\$0.00	\$19,755.00	\$23,445.00	46%	\$17,631.00
Activity 615 - Group Camping							
Category 10 - Site Operations	2,400.00	185.00	.00	1,025.00	1,375.00	43	1,370.00
Category 30 - Sundry	100.00	70.74	.00	70.74	29.26	71	23.58
Activity 615 - Group Camping Totals	\$2,500.00	\$255.74	\$0.00	\$1,095.74	\$1,404.26	44%	\$1,393.58

General Fund Revenue Budget by Organization

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Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 106 - Lower Huron/Will/Oakwoods							
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	80,000.00	15,175.00	.00	76,575.00	3,425.00	96	73,625.00
Activity 640 - Shelter Reservations	\$80,000.00	\$15,175.00	\$0.00	\$76,575.00	\$3,425.00	96%	\$73,625.00
Activity 650 - Golf Course							
Category 10 - Site Operations	695,000.00	162,539.35	.00	372,691.85	322,308.15	54	281,303.22
Category 20 - Food/Beverage	150,000.00	37,172.65	.00	82,810.38	67,189.62	55	57,802.43
Category 30 - Sundry	16,250.00	3,298.49	.00	7,467.81	8,782.19	46	6,211.30
Activity 650 - Golf Course Totals	\$861,250.00	\$203,010.49	\$0.00	\$462,970.04	\$398,279.96	54%	\$345,316.95
Activity 660 - Disc/Adventure Golf							
Category 10 - Site Operations	5,000.00	663.00	.00	2,477.00	2,523.00	50	2,121.00
Activity 660 - Disc/Adventure Golf	\$5,000.00	\$663.00	\$0.00	\$2,477.00	\$2,523.00	50%	\$2,121.00
Activity 700 - Special Events							
Category 10 - Site Operations	2,100.00	2,305.00	.00	3,380.00	(1,280.00)	161	1,400.00
Category 20 - Food/Beverage	3,000.00	364.25	.00	364.25	2,635.75	12	260.50
Category 30 - Sundry	1,300.00	.00	.00	.00	1,300.00	0	.00
Activity 700 - Special Events Totals	\$6,400.00	\$2,669.25	\$0.00	\$3,744.25	\$2,655.75	59%	\$1,660.50
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	13,500.00	6,148.00	.00	9,701.65	3,798.35	72	6,825.00
Category 20 - Food/Beverage	150.00	.00	.00	22.84	127.16	15	.00
Category 30 - Sundry	1,000.00	28.34	.00	411.49	588.51	41	326.35
Activity 880 - Interpretive Center/Mill	\$14,650.00	\$6,176.34	\$0.00	\$10,135.98	\$4,514.02	69%	\$7,151.35
Activity 882 - Mobile Learning Center							
Category 10 - Site Operations	10,000.00	537.50	.00	8,337.25	1,662.75	83	8,587.50
Activity 882 - Mobile Learning Center	\$10,000.00	\$537.50	\$0.00	\$8,337.25	\$1,662.75	83%	\$8,587.50
Activity 884 - Community Outreach Interpretive							
Category 10 - Site Operations	.00	(3,814.00)	.00	1,108.00	(1,108.00)	+++	708.00
Activity 884 - Community Outreach	\$0.00	(\$3,814.00)	\$0.00	\$1,108.00	(\$1,108.00)	+++	\$708.00
Activity 990 - General							
Category 10 - Site Operations	.00	.00	.00	5.00	(5.00)	+++	5.00
Category 70 - Other	500.00	.00	.00	1,956.70	(1,456.70)	391	575.90
Activity 990 - General Totals	\$500.00	\$0.00	\$0.00	\$1,961.70	(\$1,461.70)	392%	\$580.90
Location 106 - Lower	\$2,842,460.00	\$515,982.88	\$0.00	\$1,215,391.31	\$1,627,068.69	43%	\$1,059,074.22

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Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 108 - Hudson Mills/Dexter/Delhi							
Activity 550 - Boat Rental							
Category 10 - Site Operations	70,000.00	4,014.11	.00	4,014.11	65,985.89	6	.00
Activity 550 - Boat Rental Totals	\$70,000.00	\$4,014.11	\$0.00	\$4,014.11	\$65,985.89	6%	\$0.00
Activity 590 - Tolling							
Category 10 - Site Operations	630,640.00	66,884.00	.00	285,840.00	344,800.00	45	339,258.00
Activity 590 - Tolling Totals	\$630,640.00	\$66,884.00	\$0.00	\$285,840.00	\$344,800.00	45%	\$339,258.00
Activity 615 - Group Camping							
Category 10 - Site Operations	2,900.00	190.00	.00	1,470.00	1,430.00	51	1,465.00
Category 30 - Sundry	1,175.00	47.16	.00	565.92	609.08	48	636.67
Activity 615 - Group Camping Totals	\$4,075.00	\$237.16	\$0.00	\$2,035.92	\$2,039.08	50%	\$2,101.67
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	31,000.00	2,700.00	.00	16,400.00	14,600.00	53	25,100.00
Activity 640 - Shelter Reservations	\$31,000.00	\$2,700.00	\$0.00	\$16,400.00	\$14,600.00	53%	\$25,100.00
Activity 650 - Golf Course							
Category 10 - Site Operations	642,000.00	142,946.22	.00	320,049.21	321,950.79	50	270,396.09
Category 20 - Food/Beverage	121,000.00	25,974.49	.00	60,320.06	60,679.94	50	48,322.45
Category 30 - Sundry	15,175.00	3,209.28	.00	8,528.79	6,646.21	56	6,810.68
Activity 650 - Golf Course Totals	\$778,175.00	\$172,129.99	\$0.00	\$388,898.06	\$389,276.94	50%	\$325,529.22
Activity 660 - Disc/Adventure Golf							
Category 10 - Site Operations	30,400.00	3,316.00	.00	16,009.00	14,391.00	53	16,519.00
Category 30 - Sundry	125.00	42.45	.00	93.39	31.61	75	38.67
Activity 660 - Disc/Adventure Golf	\$30,525.00	\$3,358.45	\$0.00	\$16,102.39	\$14,422.61	53%	\$16,557.67
Activity 700 - Special Events							
Category 10 - Site Operations	7,950.00	180.00	.00	5,154.00	2,796.00	65	4,777.00
Category 20 - Food/Beverage	600.00	.00	.00	.00	600.00	0	.00
Activity 700 - Special Events Totals	\$8,550.00	\$180.00	\$0.00	\$5,154.00	\$3,396.00	60%	\$4,777.00
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	13,420.00	992.00	.00	13,795.00	(375.00)	103	8,042.50
Category 30 - Sundry	3,249.00	34.00	.00	3,351.00	(102.00)	103	3,420.30
Activity 880 - Interpretive Center/Mill	\$16,669.00	\$1,026.00	\$0.00	\$17,146.00	(\$477.00)	103%	\$11,462.80
Activity 990 - General							
Category 10 - Site Operations	3,300.00	645.00	.00	5,367.25	(2,067.25)	163	11,615.00
Category 20 - Food/Beverage	8,900.00	955.95	.00	4,929.24	3,970.76	55	5,717.90
Category 30 - Sundry	550.00	65.06	.00	238.05	311.95	43	230.53

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Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 108 - Hudson Mills/Dexter/Delhi							
Activity 990 - General							
Category 70 - Other	4,850.00	.00	.00	1,120.00	3,730.00	23	962.55
Activity 990 - General Totals	\$17,600.00	\$1,666.01	\$0.00	\$11,654.54	\$5,945.46	66%	\$18,525.98
Activity 991 - Joint Government Maint							
Category 10 - Site Operations	3,500.00	.00	.00	.00	3,500.00	0	.00
Activity 991 - Joint Government Maint	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0%	\$0.00
Location 108 - Hudson	\$1,590,734.00	\$252,195.72	\$0.00	\$747,245.02	\$843,488.98	47%	\$743,312.34
Location 109 - Stony Creek							
Activity 537 - Ripslide							
Category 10 - Site Operations	136,000.00	25,560.00	.00	34,204.00	101,796.00	25	40,130.00
Activity 537 - Ripslide Totals	\$136,000.00	\$25,560.00	\$0.00	\$34,204.00	\$101,796.00	25%	\$40,130.00
Activity 538 - Beach							
Category 10 - Site Operations	85,200.00	21,718.75	.00	29,985.50	55,214.50	35	24,229.31
Category 20 - Food/Beverage	110,000.00	35,020.28	.00	49,760.02	60,239.98	45	36,952.95
Category 30 - Sundry	30,000.00	3,499.70	.00	4,827.01	25,172.99	16	10,070.69
Activity 538 - Beach Totals	\$225,200.00	\$60,238.73	\$0.00	\$84,572.53	\$140,627.47	38%	\$71,252.95
Activity 540 - Dockage/Boat Storage							
Category 10 - Site Operations	50,200.00	400.00	.00	40,500.00	9,700.00	81	38,529.00
Category 20 - Food/Beverage	.00	.00	.00	.00	.00	+++	9.00
Activity 540 - Dockage/Boat Storage	\$50,200.00	\$400.00	\$0.00	\$40,500.00	\$9,700.00	81%	\$38,538.00
Activity 550 - Boat Rental							
Category 10 - Site Operations	170,001.00	35,915.56	.00	52,453.27	117,547.73	31	65,349.30
Category 20 - Food/Beverage	7,001.00	1,581.50	.00	2,792.28	4,208.72	40	2,792.00
Category 30 - Sundry	2,000.00	249.10	.00	352.88	1,647.12	18	314.19
Activity 550 - Boat Rental Totals	\$179,002.00	\$37,746.16	\$0.00	\$55,598.43	\$123,403.57	31%	\$68,455.49
Activity 580 - Cross Country Skiing							
Category 10 - Site Operations	4,995.00	.00	.00	3,899.00	1,096.00	78	11,571.50
Category 20 - Food/Beverage	300.00	.00	.00	81.00	219.00	27	14.41
Activity 580 - Cross Country Skiing	\$5,295.00	\$0.00	\$0.00	\$3,980.00	\$1,315.00	75%	\$11,585.91
Activity 590 - Tolling							
Category 10 - Site Operations	2,629,997.00	423,816.00	.00	1,489,717.00	1,140,280.00	57	1,552,978.00
Activity 590 - Tolling Totals	\$2,629,997.00	\$423,816.00	\$0.00	\$1,489,717.00	\$1,140,280.00	57%	\$1,552,978.00
Activity 610 - Family Camping							
Category 10 - Site Operations	36,250.00	10,325.00	.00	27,749.30	8,500.70	77 ^{24/215}	21,300.00

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Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 109 - Stony Creek							
Activity 610 - Family Camping							
Category 20 - Food/Beverage	1,500.00	258.25	.00	348.25	1,151.75	23	481.00
Category 30 - Sundry	13,000.00	2,195.24	.00	2,982.81	10,017.19	23	3,650.86
Activity 610 - Family Camping Totals	\$50,750.00	\$12,778.49	\$0.00	\$31,080.36	\$19,669.64	61%	\$25,431.86
Activity 630 - Activity Center Rental							
Category 10 - Site Operations	.00	.00	.00	500.00	(500.00)	+++	.00
Activity 630 - Activity Center Rental	\$0.00	\$0.00	\$0.00	\$500.00	(\$500.00)	+++	\$0.00
Activity 635 - Mobile Stage							
Category 10 - Site Operations	1,200.00	.00	.00	600.00	600.00	50	.00
Activity 635 - Mobile Stage Totals	\$1,200.00	\$0.00	\$0.00	\$600.00	\$600.00	50%	\$0.00
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	107,250.00	16,837.50	.00	88,762.00	18,488.00	83	94,618.00
Activity 640 - Shelter Reservations	\$107,250.00	\$16,837.50	\$0.00	\$88,762.00	\$18,488.00	83%	\$94,618.00
Activity 650 - Golf Course							
Category 10 - Site Operations	1,075,000.00	225,632.60	.00	526,094.77	548,905.23	49	432,601.05
Category 20 - Food/Beverage	235,000.00	53,155.58	.00	118,010.48	116,989.52	50	105,623.33
Category 30 - Sundry	19,000.00	4,641.13	.00	12,854.56	6,145.44	68	8,706.34
Activity 650 - Golf Course Totals	\$1,329,000.00	\$283,429.31	\$0.00	\$656,959.81	\$672,040.19	49%	\$546,930.72
Activity 660 - Disc/Adventure Golf							
Category 10 - Site Operations	42,400.00	4,371.00	.00	16,442.00	25,958.00	39	24,641.00
Category 20 - Food/Beverage	4,000.00	511.00	.00	1,215.50	2,784.50	30	2,010.37
Category 30 - Sundry	500.00	28.32	.00	28.32	471.68	6	223.16
Activity 660 - Disc/Adventure Golf	\$46,900.00	\$4,910.32	\$0.00	\$17,685.82	\$29,214.18	38%	\$26,874.53
Activity 700 - Special Events							
Category 10 - Site Operations	7,800.00	.00	.00	380.00	7,420.00	5	5,200.00
Category 20 - Food/Beverage	1,000.00	410.16	.00	410.16	589.84	41	.00
Category 30 - Sundry	1,300.00	.00	.00	.00	1,300.00	0	.00
Activity 700 - Special Events Totals	\$10,100.00	\$410.16	\$0.00	\$790.16	\$9,309.84	8%	\$5,200.00
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	21,155.00	959.50	.00	26,614.25	(5,459.25)	126	22,368.30
Category 30 - Sundry	1.00	.00	.00	.00	1.00	0	.00
Activity 880 - Interpretive Center/Mill	\$21,156.00	\$959.50	\$0.00	\$26,614.25	(\$5,458.25)	126%	\$22,368.30
Activity 882 - Mobile Learning Center							
Category 10 - Site Operations	10,500.00	3,284.50	.00	9,318.00	1,182.00	89 ^{25/215}	2,800.00

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Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 109 - Stony Creek							
Activity 882 - Mobile Learning Center	\$10,500.00	\$3,284.50	\$0.00	\$9,318.00	\$1,182.00	89%	\$2,800.00
Activity 990 - General							
Category 10 - Site Operations	32,250.00	6,700.00	.00	35,556.00	(3,306.00)	110	49,835.00
Category 20 - Food/Beverage	100.00	.00	.00	15.50	84.50	16	.00
Category 30 - Sundry	900.00	(2.55)	.00	569.00	331.00	63	.00
Category 70 - Other	.00	.00	.00	18,318.45	(18,318.45)	+++	280.00
Activity 990 - General Totals	\$33,250.00	\$6,697.45	\$0.00	\$54,458.95	(\$21,208.95)	164%	\$50,115.00
Activity 991 - Joint Government Maint							
Category 10 - Site Operations	18,260.00	.00	.00	.00	18,260.00	0	18,260.00
Activity 991 - Joint Government Maint Totals	\$18,260.00	\$0.00	\$0.00	\$0.00	\$18,260.00	0%	\$18,260.00
Location 109 - Stony Creek Totals	\$4,854,060.00	\$877,068.12	\$0.00	\$2,595,341.31	\$2,258,718.69	53%	\$2,575,538.76
Location 112 - Lake Erie							
Activity 540 - Dockage/Boat Storage							
Category 10 - Site Operations	205,000.00	34,395.00	.00	103,123.00	101,877.00	50	106,285.00
Category 20 - Food/Beverage	2,800.00	429.41	.00	769.31	2,030.69	27	876.96
Category 30 - Sundry	500.00	.00	.00	.00	500.00	0	.00
Activity 540 - Dockage/Boat Storage Totals	\$208,300.00	\$34,824.41	\$0.00	\$103,892.31	\$104,407.69	50%	\$107,161.96
Activity 590 - Tolling							
Category 10 - Site Operations	576,800.00	56,940.00	.00	354,767.00	222,033.00	62	373,566.00
Activity 590 - Tolling Totals	\$576,800.00	\$56,940.00	\$0.00	\$354,767.00	\$222,033.00	62%	\$373,566.00
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	11,000.00	3,700.00	.00	8,750.00	2,250.00	80	7,300.00
Activity 640 - Shelter Reservations Totals	\$11,000.00	\$3,700.00	\$0.00	\$8,750.00	\$2,250.00	80%	\$7,300.00
Activity 650 - Golf Course							
Category 10 - Site Operations	680,000.00	159,616.00	.00	365,559.62	314,440.38	54	313,654.21
Category 20 - Food/Beverage	165,000.00	42,673.04	.00	96,302.66	68,697.34	58	74,328.74
Category 30 - Sundry	22,200.00	4,384.08	.00	11,374.68	10,825.32	51	11,333.39
Activity 650 - Golf Course Totals	\$867,200.00	\$206,673.12	\$0.00	\$473,236.96	\$393,963.04	55%	\$399,316.34
Activity 700 - Special Events							
Category 10 - Site Operations	.00	125.00	.00	200.00	(200.00)	+++	.00
Category 20 - Food/Beverage	2,000.00	.00	.00	.00	2,000.00	0	.00
Category 30 - Sundry	1,300.00	.00	.00	.00	1,300.00	0	.00
Activity 700 - Special Events Totals	\$3,300.00	\$125.00	\$0.00	\$200.00	\$3,100.00	6%	\$0.00

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Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 112 - Lake Erie							
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	14,400.00	725.00	.00	6,467.50	7,932.50	45	4,048.95
Category 20 - Food/Beverage	600.00	.00	.00	47.85	552.15	8	.00
Category 30 - Sundry	2,600.00	71.32	.00	449.91	2,150.09	17	1,330.98
Activity 880 - Interpretive Center/Mill	<u>\$17,600.00</u>	<u>\$796.32</u>	<u>\$0.00</u>	<u>\$6,965.26</u>	<u>\$10,634.74</u>	40%	<u>\$5,379.93</u>
Activity 990 - General							
Category 10 - Site Operations	400.00	1,350.00	.00	6,755.37	(6,355.37)	1689	976.00
Category 20 - Food/Beverage	200.00	.00	.00	.00	200.00	0	.00
Category 70 - Other	800.00	.00	.00	140.00	660.00	18	1,442.00
Activity 990 - General Totals	<u>\$1,400.00</u>	<u>\$1,350.00</u>	<u>\$0.00</u>	<u>\$6,895.37</u>	<u>(\$5,495.37)</u>	493%	<u>\$2,418.00</u>
Location 112 - Lake Erie Totals	<u>\$1,685,600.00</u>	<u>\$304,408.85</u>	<u>\$0.00</u>	<u>\$954,706.90</u>	<u>\$730,893.10</u>	57%	<u>\$895,142.23</u>
Location 113 - Wolcott							
Activity 590 - Tolling							
Category 10 - Site Operations	42,215.00	5,593.00	.00	25,701.00	16,514.00	61	27,097.00
Activity 590 - Tolling Totals	<u>\$42,215.00</u>	<u>\$5,593.00</u>	<u>\$0.00</u>	<u>\$25,701.00</u>	<u>\$16,514.00</u>	61%	<u>\$27,097.00</u>
Activity 615 - Group Camping							
Category 10 - Site Operations	7,050.00	75.00	.00	3,380.00	3,670.00	48	4,215.00
Activity 615 - Group Camping Totals	<u>\$7,050.00</u>	<u>\$75.00</u>	<u>\$0.00</u>	<u>\$3,380.00</u>	<u>\$3,670.00</u>	48%	<u>\$4,215.00</u>
Activity 630 - Activity Center Rental							
Category 10 - Site Operations	17,500.00	1,450.00	.00	16,275.00	1,225.00	93	8,925.00
Activity 630 - Activity Center Rental	<u>\$17,500.00</u>	<u>\$1,450.00</u>	<u>\$0.00</u>	<u>\$16,275.00</u>	<u>\$1,225.00</u>	93%	<u>\$8,925.00</u>
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	12,375.00	600.00	.00	5,187.50	7,187.50	42	15,750.00
Activity 640 - Shelter Reservations	<u>\$12,375.00</u>	<u>\$600.00</u>	<u>\$0.00</u>	<u>\$5,187.50</u>	<u>\$7,187.50</u>	42%	<u>\$15,750.00</u>
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	5,400.00	.00	.00	2,933.96	2,466.04	54	(5.00)
Category 30 - Sundry	850.00	.00	.00	.00	850.00	0	.00
Activity 880 - Interpretive Center/Mill	<u>\$6,250.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,933.96</u>	<u>\$3,316.04</u>	47%	<u>(\$5.00)</u>
Activity 881 - Farm Learning Center							
Category 10 - Site Operations	98,900.00	5,893.15	.00	42,608.40	56,291.60	43	31,246.03
Category 20 - Food/Beverage	1,000.00	50.00	.00	179.41	820.59	18	227.90
Category 30 - Sundry	2,000.00	50.55	.00	634.81	1,365.19	32	5,495.77
Activity 881 - Farm Learning Center	<u>\$101,900.00</u>	<u>\$5,993.70</u>	<u>\$0.00</u>	<u>\$43,422.62</u>	<u>\$58,477.38</u>	43%	<u>\$36,969.70</u>

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Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 113 - Wolcott							
Activity 990 - General							
Category 10 - Site Operations	1,600.00	.00	.00	800.00	800.00	50	1,055.00
Category 70 - Other	.00	.00	.00	.00	.00	+++	1.00
Activity 990 - General Totals	<u>\$1,600.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$800.00</u>	<u>\$800.00</u>	50%	<u>\$1,056.00</u>
Location 113 - Wolcott Totals	<u>\$188,890.00</u>	<u>\$13,711.70</u>	<u>\$0.00</u>	<u>\$97,700.08</u>	<u>\$91,189.92</u>	52%	<u>\$94,007.70</u>
Location 115 - Indian Springs							
Activity 590 - Tolling							
Category 10 - Site Operations	355,677.00	50,808.00	.00	222,521.00	133,156.00	63	233,316.00
Activity 590 - Tolling Totals	<u>\$355,677.00</u>	<u>\$50,808.00</u>	<u>\$0.00</u>	<u>\$222,521.00</u>	<u>\$133,156.00</u>	63%	<u>\$233,316.00</u>
Activity 630 - Activity Center Rental							
Category 10 - Site Operations	88,600.00	5,800.00	.00	115,700.00	(27,100.00)	131	156,350.00
Activity 630 - Activity Center Rental	<u>\$88,600.00</u>	<u>\$5,800.00</u>	<u>\$0.00</u>	<u>\$115,700.00</u>	<u>(\$27,100.00)</u>	131%	<u>\$156,350.00</u>
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	13,340.00	2,125.00	.00	8,475.00	4,865.00	64	11,725.00
Activity 640 - Shelter Reservations	<u>\$13,340.00</u>	<u>\$2,125.00</u>	<u>\$0.00</u>	<u>\$8,475.00</u>	<u>\$4,865.00</u>	64%	<u>\$11,725.00</u>
Activity 650 - Golf Course							
Category 10 - Site Operations	926,723.00	191,016.67	.00	474,538.70	452,184.30	51	400,530.68
Category 20 - Food/Beverage	189,000.00	40,032.94	.00	101,435.40	87,564.60	54	90,072.04
Category 30 - Sundry	25,605.00	6,439.98	.00	15,805.93	9,799.07	62	14,298.42
Activity 650 - Golf Course Totals	<u>\$1,141,328.00</u>	<u>\$237,489.59</u>	<u>\$0.00</u>	<u>\$591,780.03</u>	<u>\$549,547.97</u>	52%	<u>\$504,901.14</u>
Activity 883 - Environmental Disc Center							
Category 10 - Site Operations	16,930.00	1,043.50	.00	13,261.50	3,668.50	78	7,759.00
Category 20 - Food/Beverage	35.00	.00	.00	16.75	18.25	48	.00
Category 30 - Sundry	.00	.00	.00	.00	.00	+++	184.89
Activity 883 - Environmental Disc	<u>\$16,965.00</u>	<u>\$1,043.50</u>	<u>\$0.00</u>	<u>\$13,278.25</u>	<u>\$3,686.75</u>	78%	<u>\$7,943.89</u>
Activity 990 - General							
Category 20 - Food/Beverage	75.00	.00	.00	18.50	56.50	25	.00
Category 70 - Other	.00	558.29	.00	558.29	(558.29)	+++	46.00
Activity 990 - General Totals	<u>\$75.00</u>	<u>\$558.29</u>	<u>\$0.00</u>	<u>\$576.79</u>	<u>(\$501.79)</u>	769%	<u>\$46.00</u>
Location 115 - Indian Springs Totals	<u>\$1,615,985.00</u>	<u>\$297,824.38</u>	<u>\$0.00</u>	<u>\$952,331.07</u>	<u>\$663,653.93</u>	59%	<u>\$914,282.03</u>
Location 116 - Huron Meadows							
Activity 580 - Cross Country Skiing							
Category 10 - Site Operations	58,650.00	.00	.00	31,694.00	26,956.00	54	60,827.00
Category 20 - Food/Beverage	3,300.00	.00	.00	2,473.95	826.05	75	3,428.74

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General Fund Revenue Budget by Organization

Through 06/30/23
Prior Fiscal Year Activity Included
Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 8 - Operations							
Location 116 - Huron Meadows							
Activity 580 - Cross Country Skiing							
Category 30 - Sundry	50.00	.00	.00	.00	50.00	0	.00
Activity 580 - Cross Country Skiing	\$62,000.00	\$0.00	\$0.00	\$34,167.95	\$27,832.05	55%	\$64,255.74
Activity 590 - Tolling							
Category 10 - Site Operations	80,750.00	2,945.00	.00	37,450.00	43,300.00	46	53,981.00
Activity 590 - Tolling Totals	\$80,750.00	\$2,945.00	\$0.00	\$37,450.00	\$43,300.00	46%	\$53,981.00
Activity 640 - Shelter Reservations							
Category 10 - Site Operations	10,000.00	1,300.00	.00	5,900.00	4,100.00	59	7,300.00
Activity 640 - Shelter Reservations	\$10,000.00	\$1,300.00	\$0.00	\$5,900.00	\$4,100.00	59%	\$7,300.00
Activity 650 - Golf Course							
Category 10 - Site Operations	986,400.00	208,560.00	.00	500,601.00	485,799.00	51	408,454.99
Category 20 - Food/Beverage	164,000.00	36,425.58	.00	89,502.60	74,497.40	55	69,476.29
Category 30 - Sundry	13,420.00	2,759.38	.00	8,081.43	5,338.57	60	7,111.88
Activity 650 - Golf Course Totals	\$1,163,820.00	\$247,744.96	\$0.00	\$598,185.03	\$565,634.97	51%	\$485,043.16
Activity 990 - General							
Category 70 - Other	.00	.00	.00	.00	.00	+++	50.00
Activity 990 - General Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$50.00
Location 116 - Huron Meadows Totals	\$1,316,570.00	\$251,989.96	\$0.00	\$675,702.98	\$640,867.02	51%	\$610,629.90
Function 8 - Operations Totals	\$23,415,585.00	\$3,945,398.19	\$0.00	\$12,340,642.95	\$11,074,942.05	53%	\$12,164,774.82
Function 9 - Administration							
Location 100 - Administrative Office							
Activity 700 - Special Events							
Category 10 - Site Operations	.00	2,150.00	.00	9,900.00	(9,900.00)	+++	.00
Activity 700 - Special Events Totals	\$0.00	\$2,150.00	\$0.00	\$9,900.00	(\$9,900.00)	+++	\$0.00
Activity 710 - Administrative							
Category 10 - Site Operations	885.00	.00	.00	.00	885.00	0	.00
Activity 710 - Administrative Totals	\$885.00	\$0.00	\$0.00	\$0.00	\$885.00	0%	\$0.00
Activity 880 - Interpretive Center/Mill							
Category 10 - Site Operations	.00	.00	.00	.00	.00	+++	323.36
Activity 880 - Interpretive Center/Mill	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$323.36
Activity 990 - General							
Category 10 - Site Operations	.00	.00	.00	118.00	(118.00)	+++	110.00

General Fund Revenue Budget by Organization

Through 06/30/23
 Prior Fiscal Year Activity Included
 Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
REVENUE							
Function 9 - Administration							
Location 100 - Administrative Office							
Activity 990 - General							
Category 70 - Other	37,796,757.57	154,790.76	.00	37,057,737.80	739,019.77	98	34,865,727.94
Activity 990 - General Totals	\$37,796,757.57	\$154,790.76	\$0.00	\$37,057,855.80	\$738,901.77	98%	\$34,865,837.94
Activity 991 - Joint Government Maint							
Category 10 - Site Operations	.00	416.00	.00	780.00	(780.00)	+++	.00
Activity 991 - Joint Government Maint	\$0.00	\$416.00	\$0.00	\$780.00	(\$780.00)	+++	\$0.00
Location 100 - Administrative Office	\$37,797,642.57	\$157,356.76	\$0.00	\$37,068,535.80	\$729,106.77	98%	\$34,866,161.30
Function 9 - Administration Totals	\$37,797,642.57	\$157,356.76	\$0.00	\$37,068,535.80	\$729,106.77	98%	\$34,866,161.30
REVENUE TOTALS	\$61,279,680.55	\$4,102,849.16	\$0.00	\$49,475,631.73	\$11,804,048.82	81%	\$47,031,127.18
Fund 10 - General Fund Totals	\$61,279,680.55	\$4,102,849.16	\$0.00	\$49,475,631.73	\$11,804,048.82		\$47,031,127.18
Grand Totals	\$61,279,680.55	\$4,102,849.16	\$0.00	\$49,475,631.73	\$11,804,048.82		\$47,031,127.18

General Fund Expense Budget Performance

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund								
Function 2 - Transfer								
EXPENSE								
<i>Expenditures</i>								
9965 Transfer Out - Capital Project Fund								
9965.80	Transfer Out - Capital Project Fund	5,951,726.00	125,913.00	.00	5,951,726.00	.00	100	7,345,195.61
9965 - Transfer Out - Capital Project Fund Totals		\$5,951,726.00	\$125,913.00	\$0.00	\$5,951,726.00	\$0.00	100%	\$7,345,195.61
<i>Expenditures Totals</i>		<i>\$5,951,726.00</i>	<i>\$125,913.00</i>	<i>\$0.00</i>	<i>\$5,951,726.00</i>	<i>\$0.00</i>	<i>100%</i>	<i>\$7,345,195.61</i>
EXPENSE TOTALS		\$5,951,726.00	\$125,913.00	\$0.00	\$5,951,726.00	\$0.00	100%	\$7,345,195.61
Function 2 - Transfer Totals		(\$5,951,726.00)	(\$125,913.00)	\$0.00	(\$5,951,726.00)	\$0.00	100%	(\$7,345,195.61)
Function 5 - Capital								
EXPENSE								
<i>Contractual Services</i>								
9130	Tools/Equipment	4,350,515.72	321,590.18	2,636,970.66	1,062,951.79	650,593.27	85	447,338.74
<i>Contractual Services Totals</i>		<i>\$4,350,515.72</i>	<i>\$321,590.18</i>	<i>\$2,636,970.66</i>	<i>\$1,062,951.79</i>	<i>\$650,593.27</i>	<i>85%</i>	<i>\$447,338.74</i>
EXPENSE TOTALS		\$4,350,515.72	\$321,590.18	\$2,636,970.66	\$1,062,951.79	\$650,593.27	85%	\$447,338.74
Function 5 - Capital Totals		(\$4,350,515.72)	(\$321,590.18)	(\$2,636,970.66)	(\$1,062,951.79)	(\$650,593.27)	85%	(\$447,338.74)
Function 7 - Major Maintenance								
EXPENSE								
<i>Personnel Services</i>								
9010	Full Time Wages	116,408.00	6,241.38	.00	64,574.21	51,833.79	55	31,120.00
9013	FT Benefits Pd to Emps	8,262.00	432.63	.00	4,600.55	3,661.45	56	2,096.36
9014	FT Benefits Pd for Emps	51,967.00	2,721.28	.00	28,937.54	23,029.46	56	15,590.23
9020	Part Time Wages	.00	.00	.00	.00	.00	+++	386.56
9024	PT Benefits Pd for Emps	.00	.00	.00	.00	.00	+++	40.51
<i>Personnel Services Totals</i>		<i>\$176,637.00</i>	<i>\$9,395.29</i>	<i>\$0.00</i>	<i>\$98,112.30</i>	<i>\$78,524.70</i>	<i>56%</i>	<i>\$49,233.66</i>
<i>Contractual Services</i>								
9420	Outside Services	2,034,100.54	224,150.03	320,031.51	1,128,781.60	585,287.43	71	284,032.92
9990	Unallocated Budget	2,893,111.50	.00	.00	.00	2,893,111.50	0	.00
<i>Contractual Services Totals</i>		<i>\$4,927,212.04</i>	<i>\$224,150.03</i>	<i>\$320,031.51</i>	<i>\$1,128,781.60</i>	<i>\$3,478,398.93</i>	<i>29%</i>	<i>\$284,032.92</i>
EXPENSE TOTALS		\$5,103,849.04	\$233,545.32	\$320,031.51	\$1,226,893.90	\$3,556,923.63	30%	\$333,266.58
Function 7 - Major Maintenance Totals		(\$5,103,849.04)	(\$233,545.32)	(\$320,031.51)	(\$1,226,893.90)	(\$3,556,923.63)	30%	(\$333,266.58)
Function 8 - Operations								
EXPENSE								
<i>Personnel Services</i>								
9010	Full Time Wages	11,276,468.12	851,555.15	.00	4,977,620.58	6,298,847.54	44	4,808,823.11
9011	Full Time Overtime	357,253.00	72,666.32	.00	224,788.05	132,464.95	63	233,155.17
9013	FT Benefits Pd to Emps	1,029,933.16	78,532.52	.00	460,463.32	569,469.84	45	419,635.70

General Fund Expense Budget Performance

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund								
Function 8 - Operations								
EXPENSE								
<i>Personnel Services</i>								
9014	FT Benefits Pd for Emps	6,508,175.80	493,971.99	.00	2,896,328.12	3,611,847.68	45	3,120,785.41
9020	Part Time Wages	8,784,601.00	1,020,170.07	.00	2,980,662.20	5,803,938.80	34	2,715,665.92
9021	Part Time Overtime	67,903.00	7,247.70	.00	19,487.51	48,415.49	29	15,702.87
9023	PT Benefits Pd to Emps	4,901.00	373.92	.00	1,900.62	3,000.38	39	1,550.33
9024	PT Benefits Pd for Emps	730,392.00	85,064.45	.00	265,152.73	465,239.27	36	257,898.30
<i>Personnel Services Totals</i>		\$28,759,627.08	\$2,609,582.12	\$0.00	\$11,826,403.13	\$16,933,223.95	41%	\$11,573,216.81
<i>Contractual Services</i>								
9110	Operating Supplies	1,818,841.72	260,070.43	7,750.41	948,689.42	862,401.89	53	748,783.43
9130	Tools/Equipment	745,378.38	56,941.15	50,091.87	343,545.79	351,740.72	53	255,243.94
9140	Chemicals	453,068.00	78,387.38	.00	253,101.59	199,966.41	56	304,085.17
9150	Equipment Fuel	474,423.00	91,716.48	.00	273,490.52	200,932.48	58	351,498.25
9160	Uniforms	113,304.00	23,887.12	107.00	42,841.56	70,355.44	38	20,563.68
9170	Resale Merchandise	766,030.00	193,337.26	47.95	554,133.05	211,849.00	72	449,136.52
9420	Outside Services	3,982,231.20	305,192.60	554,349.31	1,052,390.11	2,375,491.78	40	956,386.96
9430	Insurances	577,593.00	.00	.00	434,542.97	143,050.03	75	425,548.25
9440	Utilities	1,896,086.00	184,573.82	.00	1,016,163.74	879,922.26	54	906,891.52
9450	Rents/Leases	169,709.00	20,596.79	.00	59,279.91	110,429.09	35	48,637.44
9460	Postage/Shipping	3,620.00	224.17	.00	2,300.36	1,319.64	64	2,007.97
9510	Memberships	13,768.00	139.00	.00	3,855.00	9,913.00	28	2,153.48
9520	Employee Development	136,798.00	3,700.63	.00	70,793.98	66,004.02	52	33,903.25
9910	Over/Under	(450.00)	(2,270.69)	.00	(2,828.87)	2,378.87	629	(1,459.73)
9945	Inventory Gain/Loss on Adjustment	500.00	.00	.00	.00	500.00	0	.00
<i>Contractual Services Totals</i>		\$11,150,900.30	\$1,216,496.14	\$612,346.54	\$5,052,299.13	\$5,486,254.63	51%	\$4,503,380.13
EXPENSE TOTALS		\$39,910,527.38	\$3,826,078.26	\$612,346.54	\$16,878,702.26	\$22,419,478.58	44%	\$16,076,596.94
Function 8 - Operations Totals		(\$39,910,527.38)	(\$3,826,078.26)	(\$612,346.54)	(\$16,878,702.26)	(\$22,419,478.58)	44%	(\$16,076,596.94)
Function 9 - Administration								
EXPENSE								
<i>Personnel Services</i>								
9010	Full Time Wages	4,888,070.00	340,917.70	.00	2,100,307.36	2,787,762.64	43	1,926,577.36
9011	Full Time Overtime	10,000.00	3,129.56	.00	14,706.10	(4,706.10)	147	23,414.43
9013	FT Benefits Pd to Emps	361,601.74	24,943.30	.00	148,149.05	213,452.69	41	132,506.46
9014	FT Benefits Pd for Emps	2,274,426.33	156,893.94	.00	931,861.28	1,342,565.05	41	985,436.46
9020	Part Time Wages	483,002.00	31,796.74	.00	152,857.79	330,144.21	32	157,896.36
9021	Part Time Overtime	200.00	.00	.00	75.24	124.76	38	.00

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General Fund Expense Budget Performance

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund								
Function 9 - Administration								
EXPENSE								
<i>Personnel Services</i>								
9024	PT Benefits Pd for Emps	37,204.00	2,152.09	.00	9,988.11	27,215.89	27	11,212.72
	<i>Personnel Services Totals</i>	\$8,054,504.07	\$559,833.33	\$0.00	\$3,357,944.93	\$4,696,559.14	42%	\$3,237,043.79
<i>Contractual Services</i>								
9110	Operating Supplies	258,175.00	16,032.94	.00	99,675.65	158,499.35	39	110,945.54
9130	Tools/Equipment	292,216.26	3,835.14	4,937.12	74,158.78	213,120.36	27	85,722.52
9140	Chemicals	4,200.00	.00	.00	339.00	3,861.00	8	.00
9150	Equipment Fuel	61,800.00	1,794.27	.00	8,962.79	52,837.21	15	6,266.47
9160	Uniforms	7,420.00	1,175.90	.00	1,735.22	5,684.78	23	425.29
9410	Professional Services	804,619.28	21,023.75	319,266.25	103,333.03	382,020.00	53	194,941.53
9420	Outside Services	7,813,277.89	230,047.56	685,252.05	5,145,358.79	1,982,667.05	75	1,002,313.49
9430	Insurances	162,260.00	.00	.00	129,325.32	32,934.68	80	110,820.55
9440	Utilities	201,524.00	17,096.66	25,853.46	93,110.03	82,560.51	59	77,171.31
9450	Rents/Leases	1,820.00	105.00	.00	315.00	1,505.00	17	585.00
9460	Postage/Shipping	14,500.00	3,434.49	.00	9,881.43	4,618.57	68	6,580.51
9499	Miscellaneous	10,250.00	3,600.00	.00	3,600.00	6,650.00	35	2,212.50
9510	Memberships	30,366.00	569.00	.00	16,130.68	14,235.32	53	12,480.04
9520	Employee Development	111,466.00	4,762.72	4,200.00	23,006.96	84,259.04	24	11,188.16
9940	Inventory Variance	.00	(.03)	.00	.19	(.19)	+++	(.02)
	<i>Contractual Services Totals</i>	\$9,773,894.43	\$303,477.40	\$1,039,508.88	\$5,708,932.87	\$3,025,452.68	69%	\$1,621,652.89
	EXPENSE TOTALS	\$17,828,398.50	\$863,310.73	\$1,039,508.88	\$9,066,877.80	\$7,722,011.82	57%	\$4,858,696.68
	Function 9 - Administration Totals	(\$17,828,398.50)	(\$863,310.73)	(\$1,039,508.88)	(\$9,066,877.80)	(\$7,722,011.82)	57%	(\$4,858,696.68)
	Fund 10 - General Fund Totals	\$73,145,016.64	\$5,370,437.49	\$4,608,857.59	\$34,187,151.75	\$34,349,007.30		\$29,061,094.55
	Grand Totals	\$73,145,016.64	\$5,370,437.49	\$4,608,857.59	\$34,187,151.75	\$34,349,007.30		\$29,061,094.55

General Fund Expense Budget by Organization

Through 06/30/23
Prior Fiscal Year Activity Included
Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
EXPENSE							
Function 2 - Transfer							
Location 100 - Administrative Office							
Activity 990 - General	5,951,726.00	125,913.00	.00	5,951,726.00	.00	100	7,345,195.61
Location 100 - Administrative Office	\$5,951,726.00	\$125,913.00	\$0.00	\$5,951,726.00	\$0.00	100%	\$7,345,195.61
Function 2 - Transfer Totals	\$5,951,726.00	\$125,913.00	\$0.00	\$5,951,726.00	\$0.00	100%	\$7,345,195.61
Function 5 - Capital							
Location 100 - Administrative Office							
Activity 100 - Director/Deputy Dir Dept	50,000.00	.00	.00	.00	50,000.00	0	.00
Activity 180 - Natural Resources	34,939.83	.00	.00	34,798.55	141.28	100	.00
Activity 192 - Engineering	35,000.00	.00	.00	.00	35,000.00	0	.00
Location 100 - Administrative Office	\$119,939.83	\$0.00	\$0.00	\$34,798.55	\$85,141.28	29%	\$0.00
Location 102 - Lake St. Clair							
Activity 531 - Pool	6,045.00	.00	.00	6,071.00	(26.00)	100	.00
Activity 880 - Interpretive Center/Mill	11,062.77	.00	11,062.77	.00	.00	100	.00
Activity 990 - General	333,178.26	57,380.09	236,818.28	94,501.00	1,858.98	99	57,883.00
Location 102 - Lake St. Clair Totals	\$350,286.03	\$57,380.09	\$247,881.05	\$100,572.00	\$1,832.98	99%	\$57,883.00
Location 104 - Kensington							
Activity 650 - Golf Course	247,201.89	.00	189,078.09	53,929.94	4,193.86	98	19,660.00
Activity 881 - Farm Learning Center	38,691.36	.00	38,691.36	.00	.00	100	.00
Activity 990 - General	368,490.88	81,061.19	152,703.69	215,787.19	.00	100	37,717.00
Location 104 - Kensington Totals	\$654,384.13	\$81,061.19	\$380,473.14	\$269,717.13	\$4,193.86	99%	\$57,377.00
Location 106 - Lower Huron/Will/Oakwoods							
Activity 650 - Golf Course	330,401.90	.00	330,401.90	.00	.00	100	5,991.17
Activity 730 - Police	158,910.00	.00	.00	121,410.00	37,500.00	76	33,884.00
Activity 990 - General	519,544.92	64,927.60	270,797.66	178,679.67	70,067.59	87	.00
Location 106 - Lower	\$1,008,856.82	\$64,927.60	\$601,199.56	\$300,089.67	\$107,567.59	89%	\$39,875.17
Location 108 - Hudson Mills/Dexter/Delhi							
Activity 650 - Golf Course	200,838.33	.00	115,317.89	35,520.44	50,000.00	75	.00
Activity 990 - General	131,000.00	.00	.00	.00	131,000.00	0	.00
Location 108 - Hudson	\$331,838.33	\$0.00	\$115,317.89	\$35,520.44	\$181,000.00	45%	\$0.00
Location 109 - Stony Creek							
Activity 650 - Golf Course	107,856.00	.00	57,856.00	.00	50,000.00	54	.00
Activity 990 - General	516,590.51	77,391.80	139,439.26	201,076.93	176,074.32	66	69,175.40
Location 109 - Stony Creek Totals	\$624,446.51	\$77,391.80	\$197,295.26	\$201,076.93	\$226,074.32	64%	\$69,175.40
Location 112 - Lake Erie							
Activity 650 - Golf Course	92,099.77	23,935.50	65,984.07	23,935.50	2,180.20	98	.00

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Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
EXPENSE							
Function 5 - Capital							
Location 112 - Lake Erie							
Activity 880 - Interpretive Center/Mill	30,573.36	.00	30,573.36	.00	.00	100	.00
Activity 990 - General	84,563.68	.00	84,563.68	.00	.00	100	163,403.17
Location 112 - Lake Erie Totals	\$207,236.81	\$23,935.50	\$181,121.11	\$23,935.50	\$2,180.20	99%	\$163,403.17
Location 113 - Wolcott							
Activity 630 - Activity Center Rental	42,218.00	.00	42,218.00	.00	.00	100	.00
Activity 881 - Farm Learning Center	.00	.00	.00	.00	.00	+++	14,060.00
Activity 990 - General	37,340.30	.00	12,361.36	23,290.29	1,688.65	95	.00
Location 113 - Wolcott Totals	\$79,558.30	\$0.00	\$54,579.36	\$23,290.29	\$1,688.65	98%	\$14,060.00
Location 115 - Indian Springs							
Activity 650 - Golf Course	788,072.48	16,894.00	731,178.48	16,894.00	40,000.00	95	.00
Location 115 - Indian Springs Totals	\$788,072.48	\$16,894.00	\$731,178.48	\$16,894.00	\$40,000.00	95%	\$0.00
Location 116 - Huron Meadows							
Activity 650 - Golf Course	93,925.81	.00	93,011.42	.00	914.39	99	.00
Activity 990 - General	91,970.67	.00	34,913.39	57,057.28	.00	100	45,565.00
Location 116 - Huron Meadows Totals	\$185,896.48	\$0.00	\$127,924.81	\$57,057.28	\$914.39	100%	\$45,565.00
Function 5 - Capital Totals	\$4,350,515.72	\$321,590.18	\$2,636,970.66	\$1,062,951.79	\$650,593.27	85%	\$447,338.74
Function 7 - Major Maintenance							
Location 100 - Administrative Office							
Activity 192 - Engineering	80,126.73	.00	.00	.00	80,126.73	0	.00
Activity 710 - Administrative	.00	.00	.00	.00	.00	+++	17,957.00
Location 100 - Administrative Office	\$80,126.73	\$0.00	\$0.00	\$0.00	\$80,126.73	0%	\$17,957.00
Location 102 - Lake St. Clair							
Activity 540 - Dockage/Boat Storage	2,411.72	.00	.00	2,411.72	.00	100	494.90
Activity 990 - General	735,990.95	.00	.00	366,919.95	369,071.00	50	91,976.67
Location 102 - Lake St. Clair Totals	\$738,402.67	\$0.00	\$0.00	\$369,331.67	\$369,071.00	50%	\$92,471.57
Location 104 - Kensington							
Activity 535 - Sprayzone	95,797.06	90,202.03	.00	97,399.09	(1,602.03)	102	.00
Activity 650 - Golf Course	60,360.50	14,957.00	7,622.50	14,957.00	37,781.00	37	18,828.60
Activity 710 - Administrative	12,871.00	.00	.00	12,781.00	90.00	99	.00
Activity 990 - General	905,617.28	.00	99,458.74	43,392.50	762,766.04	16	36,070.89
Location 104 - Kensington Totals	\$1,074,645.84	\$105,159.03	\$107,081.24	\$168,529.59	\$799,035.01	26%	\$54,899.49
Location 106 - Lower Huron/Will/Oakwoods							
Activity 532 - Waterpark	50,088.60	35,790.00	14,298.60	35,790.00	.00	100	47,168.56
Activity 590 - Tolling	57,511.70	.00	.00	75,305.94	(17,794.24)	131	.00

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Fund 10 - General Fund							
EXPENSE							
Function 7 - Major Maintenance							
Location 106 - Lower Huron/Will/Oakwoods							
Activity 990 - General	994,676.73	301.72	.00	17,586.73	977,090.00	2	29,339.96
Location 106 - Lower	\$1,102,277.03	\$36,091.72	\$14,298.60	\$128,682.67	\$959,295.76	13%	\$76,508.52
Location 108 - Hudson Mills/Dexter/Delhi							
Activity 650 - Golf Course	85,753.32	4,566.07	78,625.00	7,128.32	.00	100	.00
Activity 710 - Administrative	19,682.00	.00	.00	19,681.50	.50	100	.00
Activity 990 - General	175,375.00	.00	.00	.00	175,375.00	0	.00
Location 108 - Hudson	\$280,810.32	\$4,566.07	\$78,625.00	\$26,809.82	\$175,375.50	38%	\$0.00
Location 109 - Stony Creek							
Activity 538 - Beach	32,315.88	.00	.00	32,315.88	.00	100	.00
Activity 650 - Golf Course	48,587.00	3,764.80	33,586.22	7,337.80	7,662.98	84	27,250.00
Activity 990 - General	562,973.00	.00	64,260.45	71,287.40	427,425.15	24	340.82
Location 109 - Stony Creek Totals	\$643,875.88	\$3,764.80	\$97,846.67	\$110,941.08	\$435,088.13	32%	\$27,590.82
Location 112 - Lake Erie							
Activity 531 - Pool	137,477.43	76,292.01	.00	159,039.93	(21,562.50)	116	1,926.80
Activity 650 - Golf Course	15,000.00	.00	12,680.00	.00	2,320.00	85	23,350.00
Activity 880 - Interpretive Center/Mill	.00	.00	.00	.00	.00	+++	1,695.25
Activity 990 - General	403,342.51	6,000.00	.00	67,468.51	335,874.00	17	15,632.21
Location 112 - Lake Erie Totals	\$555,819.94	\$82,292.01	\$12,680.00	\$226,508.44	\$316,631.50	43%	\$42,604.26
Location 113 - Wolcott							
Activity 881 - Farm Learning Center	.00	.00	.00	.00	.00	+++	7,111.49
Activity 990 - General	140,800.00	.00	.00	.00	140,800.00	0	.00
Location 113 - Wolcott Totals	\$140,800.00	\$0.00	\$0.00	\$0.00	\$140,800.00	0%	\$7,111.49
Location 115 - Indian Springs							
Activity 650 - Golf Course	115,036.66	.00	9,500.00	105,536.66	.00	100	11,700.00
Activity 883 - Environmental Disc	.00	.00	.00	.00	.00	+++	2,347.07
Activity 990 - General	281,500.00	.00	.00	.00	281,500.00	0	.00
Location 115 - Indian Springs Totals	\$396,536.66	\$0.00	\$9,500.00	\$105,536.66	\$281,500.00	29%	\$14,047.07
Location 116 - Huron Meadows							
Activity 650 - Golf Course	90,553.97	1,671.69	.00	90,553.97	.00	100	76.36
Location 116 - Huron Meadows Totals	\$90,553.97	\$1,671.69	\$0.00	\$90,553.97	\$0.00	100%	\$76.36
Function 7 - Major Maintenance Totals	\$5,103,849.04	\$233,545.32	\$320,031.51	\$1,226,893.90	\$3,556,923.63	30%	\$333,266.58
Function 8 - Operations							
Location 100 - Administrative Office							
Activity 380 - Outside Lease/Rent	34,000.00	.00	.00	10,155.02	23,844.98	30 ^{36/215}	9,068.02

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Fund 10 - General Fund							
EXPENSE							
Function 8 - Operations							
Location 100 - Administrative Office							
Activity 590 - Tolling	21,150.00	2,048.46	.00	14,287.84	6,862.16	68	11,688.23
Activity 710 - Administrative	910,460.00	.00	.00	.00	910,460.00	0	.00
Activity 730 - Police	.00	.00	.00	7.46	(7.46)	+++	.00
Location 100 - Administrative Office	\$965,610.00	\$2,048.46	\$0.00	\$24,450.32	\$941,159.68	3%	\$20,756.25
Location 102 - Lake St. Clair							
Activity 180 - Natural Resources	34,952.00	3,978.61	.00	8,353.37	26,598.63	24	16,360.96
Activity 531 - Pool	338,713.00	53,851.97	8,350.00	80,499.31	249,863.69	26	92,632.26
Activity 535 - Sprayzone	12,997.00	2,557.50	.00	6,393.42	6,603.58	49	4,191.68
Activity 538 - Beach	20,217.00	667.52	5,348.00	6,484.27	8,384.73	59	3,754.11
Activity 540 - Dockage/Boat Storage	84,743.00	10,940.64	.00	26,458.47	58,284.53	31	16,250.54
Activity 565 - Plaza Concession	5,600.00	248.45	.00	1,345.66	4,254.34	24	.00
Activity 590 - Tolling	138,191.00	19,960.89	201.82	58,185.01	79,804.17	42	43,993.21
Activity 630 - Activity Center Rental	50,978.00	8,957.37	.00	17,687.83	33,290.17	35	26,836.12
Activity 640 - Shelter Reservations	1,000.00	.00	.00	.00	1,000.00	0	.00
Activity 655 - Par 3/Foot Golf	120,346.80	18,488.87	1,000.00	39,494.59	79,852.21	34	43,651.10
Activity 660 - Disc/Adventure Golf	24,020.20	3,704.33	.00	5,594.07	18,426.13	23	4,520.59
Activity 670 - Trackless Train	39,276.00	5,717.77	.00	8,984.20	30,291.80	23	4,205.51
Activity 700 - Special Events	75,857.52	11,730.92	20,000.00	25,445.75	30,411.77	60	20,425.60
Activity 710 - Administrative	780,860.00	66,038.44	.00	338,006.19	442,853.81	43	334,745.64
Activity 730 - Police	834,352.00	59,058.00	517.08	347,529.48	486,305.44	42	342,717.47
Activity 870 - Wildlife Management	25,200.00	2,842.00	10,452.00	6,326.00	8,422.00	67	5,426.00
Activity 880 - Interpretive Center/Mill	340,146.00	30,062.27	.00	162,142.16	178,003.84	48	153,541.38
Activity 940 - Heart Lab-LSC	.00	.00	.00	.00	.00	+++	75.13
Activity 990 - General	1,868,906.92	170,783.38	15,545.17	833,068.27	1,020,293.48	45	794,584.84
Activity 991 - Joint Government Maint	68,439.00	5,288.99	.00	14,121.52	54,317.48	21	9,183.18
Location 102 - Lake St. Clair Totals	\$4,864,795.44	\$474,877.92	\$61,414.07	\$1,986,119.57	\$2,817,261.80	42%	\$1,917,095.32
Location 104 - Kensington							
Activity 180 - Natural Resources	164,718.00	9,591.98	38,000.00	111,001.09	15,716.91	90	102,500.20
Activity 535 - Sprayzone	185,048.00	31,013.46	.00	57,982.43	127,065.57	31	55,002.61
Activity 538 - Beach	247,358.00	36,773.18	128.00	78,292.47	168,937.53	32	71,473.94
Activity 540 - Dockage/Boat Storage	3,846.00	1,104.87	.00	1,637.86	2,208.14	43	2,489.49
Activity 550 - Boat Rental	167,854.00	22,052.35	.00	53,403.20	114,450.80	32	47,364.67
Activity 560 - Excursion Boat	50,734.00	5,054.76	.00	8,765.71	41,968.29	17	9,507.60
Activity 580 - Cross Country Skiing	27,592.00	2,386.70	.00	8,548.06	19,043.94	31	12,681.88

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Fund 10 - General Fund							
EXPENSE							
Function 8 - Operations							
Location 104 - Kensington							
Activity 590 - Tolling	345,109.96	40,525.77	2,526.96	137,539.77	205,043.23	41	144,424.06
Activity 615 - Group Camping	775.00	.00	.00	50.00	725.00	6	61.98
Activity 635 - Mobile Stage	5,801.00	.00	.00	.00	5,801.00	0	212.50
Activity 650 - Golf Course	805,361.00	116,054.07	1,643.77	386,943.52	416,773.71	48	403,119.75
Activity 660 - Disc/Adventure Golf	86,704.96	10,009.50	.00	29,498.31	57,206.65	34	20,542.84
Activity 700 - Special Events	80,793.00	30,915.81	19,500.00	32,775.81	28,517.19	65	1,995.00
Activity 710 - Administrative	1,018,584.00	86,014.68	.00	435,064.99	583,519.01	43	494,736.61
Activity 730 - Police	1,150,324.20	103,759.14	517.08	572,857.28	576,949.84	50	489,917.31
Activity 870 - Wildlife Management	46,526.00	1,772.74	8,970.00	31,094.39	6,461.61	86	25,831.21
Activity 880 - Interpretive Center/Mill	421,981.00	31,698.17	.00	188,611.99	233,369.01	45	173,182.77
Activity 881 - Farm Learning Center	911,019.00	96,142.07	47.95	403,730.20	507,240.85	44	407,494.88
Activity 882 - Mobile Learning Center	209,167.00	15,255.32	.00	94,643.83	114,523.17	45	71,875.69
Activity 990 - General	2,248,478.00	191,391.88	53,000.00	1,138,113.04	1,057,364.96	53	1,098,585.60
Activity 991 - Joint Government Maint	31,806.00	392.79	.00	1,424.31	30,381.69	4	986.45
Location 104 - Kensington Totals	\$8,209,580.12	\$831,909.24	\$124,333.76	\$3,771,978.26	\$4,313,268.10	47%	\$3,633,987.04
Location 106 - Lower Huron/Will/Oakwoods							
Activity 180 - Natural Resources	154,582.00	1,674.02	71,000.00	24,726.87	58,855.13	62	24,009.25
Activity 531 - Pool	251,761.00	73,105.22	.00	125,015.22	126,745.78	50	115,726.12
Activity 532 - Waterpark	870,770.00	109,357.48	.00	193,103.00	677,667.00	22	171,228.62
Activity 550 - Boat Rental	10,226.00	2,595.03	.00	2,841.03	7,384.97	28	2,508.56
Activity 590 - Tolling	277,794.00	39,612.03	.00	91,261.28	186,532.72	33	93,887.83
Activity 610 - Family Camping	8,808.00	1,932.16	.00	2,684.32	6,123.68	30	1,593.69
Activity 615 - Group Camping	330.00	.00	.00	178.00	152.00	54	.00
Activity 650 - Golf Course	689,442.00	99,822.91	1,301.77	288,841.99	399,298.24	42	234,288.69
Activity 660 - Disc/Adventure Golf	6,300.00	.00	.00	.00	6,300.00	0	7,220.31
Activity 700 - Special Events	98,883.00	4,533.00	12,000.00	13,516.27	73,366.73	26	240.10
Activity 710 - Administrative	881,364.00	68,650.27	.00	380,515.18	500,848.82	43	367,318.13
Activity 730 - Police	998,692.00	67,824.35	35,857.08	401,256.99	561,577.93	44	367,967.94
Activity 870 - Wildlife Management	28,444.00	.00	.00	16,081.38	12,362.62	57	21,770.38
Activity 880 - Interpretive Center/Mill	324,377.00	23,980.83	.00	135,676.39	188,700.61	42	164,715.77
Activity 882 - Mobile Learning Center	201,941.00	14,352.27	.00	86,585.44	115,355.56	43	113,819.05
Activity 884 - Community Outreach	373,513.00	20,697.08	518.20	115,071.76	257,923.04	31	42,943.51
Activity 990 - General	2,283,230.00	184,033.94	8,433.51	1,063,465.23	1,211,331.26	47	1,073,108.31
Location 106 - Lower	\$7,460,457.00	\$712,170.59	\$129,110.56	\$2,940,820.35	\$4,390,526.09	41%	\$2,802,346.26

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Fund 10 - General Fund							
EXPENSE							
Function 8 - Operations							
Location 108 - Hudson Mills/Dexter/Delhi							
Activity 180 - Natural Resources	79,204.00	1,396.99	36,000.00	44,394.12	(1,190.12)	102	11,788.28
Activity 550 - Boat Rental	7,150.00	270.00	.00	270.00	6,880.00	4	3,715.00
Activity 580 - Cross Country Skiing	7,000.00	.00	.00	308.06	6,691.94	4	1,471.36
Activity 590 - Tolling	100,980.00	10,803.98	.00	30,944.59	70,035.41	31	33,520.41
Activity 615 - Group Camping	640.00	.00	.00	38.99	601.01	6	29.98
Activity 650 - Golf Course	646,795.00	78,298.65	2,852.48	295,024.06	348,918.46	46	286,992.70
Activity 660 - Disc/Adventure Golf	13,886.00	1,524.55	.00	6,364.83	7,521.17	46	5,174.09
Activity 700 - Special Events	49,276.00	2,470.98	3,000.00	13,506.02	32,769.98	33	1,296.32
Activity 710 - Administrative	593,905.00	47,208.95	.00	282,489.12	311,415.88	48	301,331.88
Activity 730 - Police	560,332.00	50,744.98	517.08	297,383.39	262,431.53	53	247,791.41
Activity 870 - Wildlife Management	13,676.00	.00	.00	9,278.23	4,397.77	68	11,601.96
Activity 880 - Interpretive Center/Mill	141,615.00	11,523.01	.00	66,732.58	74,882.42	47	63,792.49
Activity 990 - General	743,849.00	65,857.51	9,024.45	366,005.26	368,819.29	50	346,326.50
Activity 991 - Joint Government Maint	19,393.00	605.12	.00	2,747.51	16,645.49	14	1,937.11
Location 108 - Hudson	\$2,977,701.00	\$270,704.72	\$51,394.01	\$1,415,486.76	\$1,510,820.23	49%	\$1,316,769.49
Location 109 - Stony Creek							
Activity 180 - Natural Resources	162,921.00	14,225.20	33,000.00	34,548.92	95,372.08	41	26,763.55
Activity 537 - Ripslide	57,335.00	3,802.09	.00	23,730.09	33,604.91	41	16,760.49
Activity 538 - Beach	330,121.00	80,745.10	441.20	154,172.48	175,507.32	47	113,461.43
Activity 540 - Dockage/Boat Storage	22,383.00	2,863.83	811.32	15,096.03	6,475.65	71	8,283.76
Activity 550 - Boat Rental	98,208.00	26,207.79	.00	33,131.43	65,076.57	34	31,989.82
Activity 580 - Cross Country Skiing	5,941.00	.00	.00	2,666.09	3,274.91	45	5,994.88
Activity 590 - Tolling	171,390.00	22,473.79	201.82	71,263.09	99,925.09	42	67,911.35
Activity 610 - Family Camping	19,217.00	1,957.69	.00	10,229.62	8,987.38	53	5,194.40
Activity 635 - Mobile Stage	2,000.00	.00	.00	1,921.75	78.25	96	.00
Activity 650 - Golf Course	822,845.00	162,494.43	1,301.79	443,815.19	377,728.02	54	394,036.88
Activity 660 - Disc/Adventure Golf	36,124.00	2,574.97	.00	5,988.16	30,135.84	17	15,707.25
Activity 700 - Special Events	81,381.00	9,788.83	25,000.00	18,254.75	38,126.25	53	10,996.50
Activity 710 - Administrative	846,780.00	87,954.12	.00	420,323.57	426,456.43	50	368,676.53
Activity 730 - Police	1,009,344.00	74,662.03	624.08	381,394.26	627,325.66	38	370,194.45
Activity 870 - Wildlife Management	32,165.00	1,751.76	7,800.00	18,455.53	5,909.47	82	12,558.12
Activity 880 - Interpretive Center/Mill	410,415.00	31,057.92	.00	167,910.65	242,504.35	41	172,475.96
Activity 882 - Mobile Learning Center	200,209.00	14,626.00	.00	91,460.09	108,748.91	46	75,318.19
Activity 990 - General	1,806,718.00	156,925.06	42,041.78	772,353.99	992,322.23	45	766,943.38

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Fund 10 - General Fund							
EXPENSE							
Function 8 - Operations							
Location 109 - Stony Creek							
Activity 991 - Joint Government Maint	5,411.00	121.68	.00	1,698.36	3,712.64	31	1,775.69
Location 109 - Stony Creek Totals	\$6,120,908.00	\$694,232.29	\$111,221.99	\$2,668,414.05	\$3,341,271.96	45%	\$2,465,042.63
Location 112 - Lake Erie							
Activity 180 - Natural Resources	55,383.00	.00	.00	28,199.44	27,183.56	51	5,964.73
Activity 531 - Pool	143,980.00	13,591.63	.00	30,225.46	113,754.54	21	13,266.40
Activity 540 - Dockage/Boat Storage	123,627.00	10,060.52	1,000.00	38,224.81	84,402.19	32	35,829.33
Activity 590 - Tolling	70,192.00	9,380.41	.00	29,771.10	40,420.90	42	25,408.29
Activity 640 - Shelter Reservations	300.00	.00	.00	.00	300.00	0	.00
Activity 650 - Golf Course	706,688.42	94,969.46	1,301.36	341,118.10	364,268.96	48	262,602.96
Activity 700 - Special Events	47,400.00	9,801.85	12,000.00	18,658.17	16,741.83	65	240.10
Activity 710 - Administrative	688,958.00	52,009.45	313.20	298,191.91	390,452.89	43	301,037.37
Activity 730 - Police	807,930.00	51,147.41	3,459.91	302,375.80	502,094.29	38	315,821.75
Activity 870 - Wildlife Management	5,100.40	.00	.00	5,481.53	(381.13)	107	12,466.50
Activity 880 - Interpretive Center/Mill	320,495.00	24,313.25	1,059.98	151,884.68	167,550.34	48	119,205.61
Activity 990 - General	1,103,639.00	110,520.16	533.70	544,037.11	559,068.19	49	537,579.59
Location 112 - Lake Erie Totals	\$4,073,692.82	\$375,794.14	\$19,668.15	\$1,788,168.11	\$2,265,856.56	44%	\$1,629,422.63
Location 113 - Wolcott							
Activity 180 - Natural Resources	33,251.00	8,336.97	14,000.00	16,125.51	3,125.49	91	4,701.65
Activity 590 - Tolling	8,605.00	600.81	.00	1,673.14	6,931.86	19	1,655.73
Activity 615 - Group Camping	4,706.00	366.18	.00	3,146.82	1,559.18	67	3,157.43
Activity 630 - Activity Center Rental	25,370.00	2,721.69	.00	11,520.09	13,849.91	45	9,456.93
Activity 710 - Administrative	48,152.00	2,238.44	.00	21,880.00	26,272.00	45	20,570.01
Activity 730 - Police	153,377.00	9,626.24	.00	61,744.15	91,632.85	40	55,280.85
Activity 880 - Interpretive Center/Mill	75,709.00	6,384.35	.00	37,266.92	38,442.08	49	40,039.28
Activity 881 - Farm Learning Center	958,124.00	71,418.12	6,442.50	431,193.83	520,487.67	46	412,346.97
Activity 990 - General	266,385.00	23,676.21	2,186.52	125,314.60	138,883.88	48	125,660.03
Location 113 - Wolcott Totals	\$1,573,679.00	\$125,369.01	\$22,629.02	\$709,865.06	\$841,184.92	47%	\$672,868.88
Location 115 - Indian Springs							
Activity 180 - Natural Resources	143,892.00	1,647.94	66,520.26	11,805.24	65,566.50	54	14,781.19
Activity 535 - Sprayzone	7,654.00	995.18	.00	3,897.38	3,756.62	51	10,359.65
Activity 580 - Cross Country Skiing	5,669.00	.00	.00	464.13	5,204.87	8	104.10
Activity 590 - Tolling	70,443.00	8,027.31	.00	27,176.45	43,266.55	39	28,842.67
Activity 630 - Activity Center Rental	23,580.00	2,541.50	.00	7,005.05	16,574.95	30	19,576.16
Activity 650 - Golf Course	804,807.00	104,477.70	1,301.36	405,008.19	398,497.45	50	389,657.14

General Fund Expense Budget by Organization

Through 06/30/23
 Prior Fiscal Year Activity Included
 Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
EXPENSE							
Function 8 - Operations							
Location 115 - Indian Springs							
Activity 700 - Special Events	7,500.00	98.36	.00	98.36	7,401.64	1	.00
Activity 710 - Administrative	298,095.00	27,229.69	.00	121,159.19	176,935.81	41	132,725.45
Activity 730 - Police	188,190.00	2,325.72	.00	9,791.76	178,398.24	5	69,204.16
Activity 870 - Wildlife Management	12,706.00	120.25	.00	12,865.90	(159.90)	101	12,726.09
Activity 880 - Interpretive Center/Mill	.00	.00	.00	.00	.00	+++	91.00
Activity 883 - Environmental Disc	445,530.00	34,625.29	.00	211,395.32	234,134.68	47	194,252.75
Activity 990 - General	361,261.00	22,891.45	3,452.00	153,115.28	204,693.72	43	198,599.71
Location 115 - Indian Springs Totals	\$2,369,327.00	\$204,980.39	\$71,273.62	\$963,782.25	\$1,334,271.13	44%	\$1,070,920.07
Location 116 - Huron Meadows							
Activity 180 - Natural Resources	52,644.00	4,710.00	20,000.00	5,426.40	27,217.60	48	4,181.29
Activity 580 - Cross Country Skiing	72,627.00	.00	.00	44,405.41	28,221.59	61	51,346.11
Activity 590 - Tolling	3,584.00	.00	.00	.00	3,584.00	0	1,252.23
Activity 650 - Golf Course	680,067.00	95,801.39	1,301.36	351,456.63	327,309.01	52	297,128.85
Activity 700 - Special Events	10,000.00	.00	.00	2,754.87	7,245.13	28	.00
Activity 710 - Administrative	79,570.00	4,736.43	.00	40,730.97	38,839.03	51	40,233.61
Activity 730 - Police	139,993.00	5,865.07	.00	28,473.69	111,519.31	20	16,229.35
Activity 870 - Wildlife Management	300.00	.00	.00	.00	300.00	0	.00
Activity 990 - General	255,992.00	22,878.61	.00	136,369.56	119,622.44	53	137,016.93
Location 116 - Huron Meadows Totals	\$1,294,777.00	\$133,991.50	\$21,301.36	\$609,617.53	\$663,858.11	49%	\$547,388.37
Function 8 - Operations Totals	\$39,910,527.38	\$3,826,078.26	\$612,346.54	\$16,878,702.26	\$22,419,478.58	44%	\$16,076,596.94
Function 9 - Administration							
Location 100 - Administrative Office							
Activity 100 - Director/Deputy Dir Dept	1,288,495.15	58,572.12	171,357.35	513,536.05	603,601.75	53	408,640.07
Activity 102 - Diversity, Equity &	669,093.00	38,651.67	6,650.00	264,222.77	398,220.23	40	165,252.95
Activity 110 - Finance Department	1,046,022.00	107,486.27	8,012.76	523,325.93	514,683.31	51	454,194.10
Activity 120 - Human Resource	900,218.38	48,869.81	.00	311,834.05	588,384.33	35	296,847.24
Activity 130 -	1,708,897.62	179,470.96	364,927.10	688,610.59	655,359.93	62	673,512.20
Activity 138 - Web Design Department	.00	.00	.00	.00	.00	+++	89.95
Activity 140 - Information Technology	1,850,697.00	77,143.24	75,761.76	692,641.68	1,082,293.56	42	849,706.01
Activity 150 - Purchasing Department	271,476.00	20,686.32	.00	99,942.19	171,533.81	37	68,370.33
Activity 180 - Natural Resources	900,884.00	57,971.40	19,664.23	320,485.07	560,734.70	38	278,126.87
Activity 190 - Planning	1,102,440.25	57,831.41	224,751.42	354,805.96	522,882.87	53	434,855.25

General Fund Expense Budget by Organization

Through 06/30/23
Prior Fiscal Year Activity Included
Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 10 - General Fund							
EXPENSE							
Function 9 - Administration							
Location 100 - Administrative Office							
Activity 192 - Engineering	1,624,498.10	56,892.98	101,600.53	408,002.34	1,114,895.23	31	494,732.58
Activity 700 - Special Events	15,000.00	2,853.36	.00	14,524.51	475.49	97	.00
Activity 710 - Administrative	749,810.00	72,118.71	1,960.00	405,738.41	342,111.59	54	304,682.75
Activity 730 - Police	636,278.00	57,617.43	.00	318,431.82	317,846.18	50	304,352.05
Activity 880 - Interpretive Center/Mill	306,154.00	22,753.00	29,843.46	100,935.75	175,374.79	43	122,496.15
Activity 990 - General	.00	229.00	.00	229.00	(229.00)	+++	.00
Activity 991 - Joint Government Maint	4,758,435.00	4,163.05	34,980.27	4,049,611.68	673,843.05	86	2,838.18
Location 100 - Administrative Office	<u>\$17,828,398.50</u>	<u>\$863,310.73</u>	<u>\$1,039,508.88</u>	<u>\$9,066,877.80</u>	<u>\$7,722,011.82</u>	57%	<u>\$4,858,696.68</u>
Function 9 - Administration Totals	<u>\$17,828,398.50</u>	<u>\$863,310.73</u>	<u>\$1,039,508.88</u>	<u>\$9,066,877.80</u>	<u>\$7,722,011.82</u>	57%	<u>\$4,858,696.68</u>
EXPENSE TOTALS	<u>\$73,145,016.64</u>	<u>\$5,370,437.49</u>	<u>\$4,608,857.59</u>	<u>\$34,187,151.75</u>	<u>\$34,349,007.30</u>	53%	<u>\$29,061,094.55</u>
Fund 10 - General Fund Totals	<u>\$73,145,016.64</u>	<u>\$5,370,437.49</u>	<u>\$4,608,857.59</u>	<u>\$34,187,151.75</u>	<u>\$34,349,007.30</u>		<u>\$29,061,094.55</u>
Grand Totals	<u>\$73,145,016.64</u>	<u>\$5,370,437.49</u>	<u>\$4,608,857.59</u>	<u>\$34,187,151.75</u>	<u>\$34,349,007.30</u>		<u>\$29,061,094.55</u>

Suppl Maj Mnt Fund Balance Sheet

Through 06/30/23
Summary Listing

Classification	Current YTD Balance	Prior Year YTD Total	Net Change	Change %
Fund Category Governmental Funds				
Fund Type Special Revenue Funds				
Fund 20 - Supplemental Maj Mnt Fund				
ASSETS				
<i>ASSETS</i>				
<i>INVESTMENTS</i>				
Comerica Restricted Funds	5,276,106.94	5,107,483.99	168,622.95	3.30
<i>INVESTMENTS Totals</i>	<u>\$5,276,106.94</u>	<u>\$5,107,483.99</u>	<u>\$168,622.95</u>	<u>3.30%</u>
<i>ASSETS Totals</i>	<u>\$5,276,106.94</u>	<u>\$5,107,483.99</u>	<u>\$168,622.95</u>	<u>3.30%</u>
ASSETS TOTALS	<u>\$5,276,106.94</u>	<u>\$5,107,483.99</u>	<u>\$168,622.95</u>	<u>3.30%</u>
LIABILITIES AND FUND EQUITY				
LIABILITIES				
<i>LIABILITIES</i>				
<i>CURRENT LIABILITIES</i>				
Contract Retainage Payabl	(.01)	(.01)	.00	.00
<i>CURRENT LIABILITIES Totals</i>	<u>(\$0.01)</u>	<u>(\$0.01)</u>	<u>\$0.00</u>	<u>0.00%</u>
<i>LIABILITIES Totals</i>	<u>(\$0.01)</u>	<u>(\$0.01)</u>	<u>\$0.00</u>	<u>0.00%</u>
LIABILITIES TOTALS	<u>(\$0.01)</u>	<u>(\$0.01)</u>	<u>\$0.00</u>	<u>0.00%</u>
FUND EQUITY				
<i>FUND BALANCE</i>				
<i>UNASSIGNED FUND BALANCE</i>				
Reserve Future Contingen.	5,103,380.90	5,103,380.90	.00	.00
<i>UNASSIGNED FUND BALANCE Totals</i>	<u>\$5,103,380.90</u>	<u>\$5,103,380.90</u>	<u>\$0.00</u>	<u>0.00%</u>
<i>FUND BALANCE Totals</i>	<u>\$5,103,380.90</u>	<u>\$5,103,380.90</u>	<u>\$0.00</u>	<u>0.00%</u>
FUND EQUITY TOTALS Prior to Current Year Changes	<u>\$5,103,380.90</u>	<u>\$5,103,380.90</u>	<u>\$0.00</u>	<u>0.00%</u>
Prior Year Fund Equity Adjustment	(59,365.13)			
Fund Revenues	(113,360.92)			
Fund Expenses	.00			
FUND EQUITY TOTALS	<u>\$5,276,106.95</u>	<u>\$5,103,380.90</u>	<u>\$172,726.05</u>	<u>3.38%</u>
LIABILITIES AND FUND EQUITY	<u>\$5,276,106.94</u>	<u>\$5,103,380.89</u>	<u>\$172,726.05</u>	<u>3.38%</u>
Fund 20 - Supplemental Maj Mnt Fund Totals	<u>\$0.00</u>	<u>\$4,103.10</u>	<u>(\$4,103.10)</u>	<u>(100.00%)</u>
Fund Type Special Revenue Funds Totals	<u>\$0.00</u>	<u>\$4,103.10</u>	<u>(\$4,103.10)</u>	<u>(100.00%)</u>
Fund Category Governmental Funds Totals	<u>\$0.00</u>	<u>\$4,103.10</u>	<u>(\$4,103.10)</u>	<u>(100.00%)</u>
Grand Totals	<u>\$0.00</u>	<u>\$4,103.10</u>	<u>(\$4,103.10)</u>	<u>(100.00%)</u>

Supplemental Maj Mnt Fund Revenue Budget Performance

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 20 - Supplemental Maj Mnt Fund								
Function 9 - Administration								
REVENUE								
<i>Revenue</i>								
4500	Interest Income	.00	21,245.02	.00	113,360.92	(113,360.92)	+++	4,103.10
	<i>Revenue Totals</i>	\$0.00	\$21,245.02	\$0.00	\$113,360.92	(\$113,360.92)	+++	\$4,103.10
	REVENUE TOTALS	\$0.00	\$21,245.02	\$0.00	\$113,360.92	(\$113,360.92)	+++	\$4,103.10
	Function 9 - Administration Totals	\$0.00	\$21,245.02	\$0.00	\$113,360.92	(\$113,360.92)	+++	\$4,103.10
	Fund 20 - Supplemental Maj Mnt Fund Totals	\$0.00	\$21,245.02	\$0.00	\$113,360.92	(\$113,360.92)		\$4,103.10
	Grand Totals	\$0.00	\$21,245.02	\$0.00	\$113,360.92	(\$113,360.92)		\$4,103.10

Supplemental Maj Mnt Fund Revenue Budget by Organization

Through 06/30/23
 Prior Fiscal Year Activity Included
 Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 20 - Supplemental Maj Mnt Fund							
REVENUE							
Function 9 - Administration							
Location 100 - Administrative Office							
Activity 990 - General							
Category 70 - Other	.00	21,245.02	.00	113,360.92	(113,360.92)	+++	4,103.10
Activity 990 - General Totals	\$0.00	\$21,245.02	\$0.00	\$113,360.92	(\$113,360.92)	+++	\$4,103.10
Location 100 - Administrative Office	\$0.00	\$21,245.02	\$0.00	\$113,360.92	(\$113,360.92)	+++	\$4,103.10
Function 9 - Administration Totals	\$0.00	\$21,245.02	\$0.00	\$113,360.92	(\$113,360.92)	+++	\$4,103.10
REVENUE TOTALS	\$0.00	\$21,245.02	\$0.00	\$113,360.92	(\$113,360.92)	+++	\$4,103.10
Fund 20 - Supplemental Maj Mnt Fund Totals	\$0.00	\$21,245.02	\$0.00	\$113,360.92	(\$113,360.92)		\$4,103.10
Grand Totals	\$0.00	\$21,245.02	\$0.00	\$113,360.92	(\$113,360.92)		\$4,103.10

Capital Project Fund Balance Sheet

Through 06/30/23
Summary Listing

Classification	Current YTD Balance	Prior Year YTD Total	Net Change	Change %
Fund Category Governmental Funds				
Fund Type Capital Projects Funds				
Fund 80 - Capital Projects Fund				
ASSETS				
ASSETS				
INVESTMENTS				
Flagstar Bank/C.D.	510,724.63	509,690.99	1,033.64	.20
Public Service Credit Union	2,567,109.03	2,564,653.42	2,455.61	.10
CIBC Bank/C.D.	2,023,032.95	2,015,077.92	7,955.03	.39
Comerica Bank Govt Fund	10,209,280.49	8,706,032.22	1,503,248.27	17.27
INVESTMENTS Totals	\$15,310,147.10	\$13,795,454.55	\$1,514,692.55	10.98%
OTHER ASSETS				
Due From Other Funds	126,410.77	136,722.96	(10,312.19)	(7.54)
Due From Grants	250,000.00	145,655.42	104,344.58	71.64
OTHER ASSETS Totals	\$376,410.77	\$282,378.38	\$94,032.39	33.30%
ASSETS Totals	\$15,686,557.87	\$14,077,832.93	\$1,608,724.94	11.43%
ASSETS TOTALS	\$15,686,557.87	\$14,077,832.93	\$1,608,724.94	11.43%
LIABILITIES AND FUND EQUITY				
LIABILITIES				
LIABILITIES				
CURRENT LIABILITIES				
Due To	1,193,511.77	896,293.31	297,218.46	33.16
Deferred Revenue	250,000.00	144,400.00	105,600.00	73.13
CURRENT LIABILITIES Totals	\$1,443,511.77	\$1,040,693.31	\$402,818.46	38.71%
LIABILITIES Totals	\$1,443,511.77	\$1,040,693.31	\$402,818.46	38.71%
LIABILITIES TOTALS	\$1,443,511.77	\$1,040,693.31	\$402,818.46	38.71%
FUND EQUITY				
FUND BALANCE				
ASSIGNED FUND BALANCE				
Planned Use of Fund Balance	9,111,955.79	9,111,955.79	.00	.00
ASSIGNED FUND BALANCE Totals	\$9,111,955.79	\$9,111,955.79	\$0.00	0.00%
UNASSIGNED FUND BALANCE				
Reserve Future Contingen.	(9,111,955.79)	(9,111,955.79)	.00	.00
UNASSIGNED FUND BALANCE Totals	(\$9,111,955.79)	(\$9,111,955.79)	\$0.00	0.00%
FUND BALANCE Totals	\$0.00	\$0.00	\$0.00	+++
FUND EQUITY TOTALS Prior to Current Year Changes	\$0.00	\$0.00	\$0.00	+++
Prior Year Fund Equity Adjustment	(9,288,428.80)			
Fund Revenues	(6,638,953.75)			
Fund Expenses	1,684,336.45			

Capital Project Fund Balance Sheet

Through 06/30/23
Summary Listing

Classification	Current YTD Balance	Prior Year YTD Total	Net Change	Change %
Fund Category Governmental Funds				
Fund Type Capital Projects Funds				
FUND EQUITY TOTALS	\$14,243,046.10	\$0.00	\$14,243,046.10	+++
LIABILITIES AND FUND EQUITY	\$15,686,557.87	\$1,040,693.31	\$14,645,864.56	1,407.32%
Fund 80 - Capital Projects Fund Totals	\$0.00	\$13,037,139.62	(\$13,037,139.62)	(100.00%)
Fund Type Capital Projects Funds Totals	\$0.00	\$13,037,139.62	(\$13,037,139.62)	(100.00%)
Fund Category Governmental Funds Totals	\$0.00	\$13,037,139.62	(\$13,037,139.62)	(100.00%)
Grand Totals	\$0.00	\$13,037,139.62	(\$13,037,139.62)	(100.00%)

Capital Project Revenue Budget Performance

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 80 - Capital Projects Fund								
Function 2 - Transfer								
REVENUE								
<i>Revenue</i>								
6000	Transfer In - General Fund							
6000.10	Transfer In - General Fund	5,951,726.00	125,913.00	.00	5,951,726.00	.00	100	7,345,195.61
	6000 - Transfer In - General Fund	\$5,951,726.00	\$125,913.00	\$0.00	\$5,951,726.00	\$0.00	100%	\$7,345,195.61
	<i>Revenue Totals</i>	\$5,951,726.00	\$125,913.00	\$0.00	\$5,951,726.00	\$0.00	100%	\$7,345,195.61
	REVENUE TOTALS	\$5,951,726.00	\$125,913.00	\$0.00	\$5,951,726.00	\$0.00	100%	\$7,345,195.61
	Function 2 - Transfer Totals	\$5,951,726.00	\$125,913.00	\$0.00	\$5,951,726.00	\$0.00	100%	\$7,345,195.61
Function 9 - Administration								
REVENUE								
<i>Revenue</i>								
4400	Grant Revenue	6,456,165.29	497.77	.00	505,001.28	5,951,164.01	8	44,815.79
4460	Foundation Support	49,521.25	.00	.00	.00	49,521.25	0	.00
4500	Interest Income	.00	40,669.43	.00	182,226.47	(182,226.47)	+++	7,462.19
	<i>Revenue Totals</i>	\$6,505,686.54	\$41,167.20	\$0.00	\$687,227.75	\$5,818,458.79	11%	\$52,277.98
	REVENUE TOTALS	\$6,505,686.54	\$41,167.20	\$0.00	\$687,227.75	\$5,818,458.79	11%	\$52,277.98
	Function 9 - Administration Totals	\$6,505,686.54	\$41,167.20	\$0.00	\$687,227.75	\$5,818,458.79	11%	\$52,277.98
	Fund 80 - Capital Projects Fund Totals	\$12,457,412.54	\$167,080.20	\$0.00	\$6,638,953.75	\$5,818,458.79		\$7,397,473.59
	Grand Totals	\$12,457,412.54	\$167,080.20	\$0.00	\$6,638,953.75	\$5,818,458.79		\$7,397,473.59

Capital Project Revenue Budget by Organization

Through 06/30/23
Prior Fiscal Year Activity Included
Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year Total
Fund 80 - Capital Projects Fund							
REVENUE							
Function 2 - Transfer							
Location 100 - Administrative Office							
Activity 990 - General	5,951,726.00	125,913.00	.00	5,951,726.00	.00	100	8,408,481.94
Location 100 - Administrative Office	\$5,951,726.00	\$125,913.00	\$0.00	\$5,951,726.00	\$0.00	100%	\$8,408,481.94
Function 2 - Transfer Totals	\$5,951,726.00	\$125,913.00	\$0.00	\$5,951,726.00	\$0.00	100%	\$8,408,481.94
Function 5 - Capital							
Location 102 - Lake St. Clair							
Activity 538 - Beach	.00	.00	.00	.00	.00	+++	.00
Location 102 - Lake St. Clair Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function 5 - Capital Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function 9 - Administration							
Location 100 - Administrative Office							
Activity 990 - General	6,505,686.54	41,167.20	.00	687,227.75	5,818,458.79	11	1,445,616.93
Location 100 - Administrative Office	\$6,505,686.54	\$41,167.20	\$0.00	\$687,227.75	\$5,818,458.79	11%	\$1,445,616.93
Function 9 - Administration Totals	\$6,505,686.54	\$41,167.20	\$0.00	\$687,227.75	\$5,818,458.79	11%	\$1,445,616.93
REVENUE TOTALS	\$12,457,412.54	\$167,080.20	\$0.00	\$6,638,953.75	\$5,818,458.79	53%	\$9,854,098.87
Fund 80 - Capital Projects Fund Totals	\$12,457,412.54	\$167,080.20	\$0.00	\$6,638,953.75	\$5,818,458.79		\$9,854,098.87
Grand Totals	\$12,457,412.54	\$167,080.20	\$0.00	\$6,638,953.75	\$5,818,458.79		\$9,854,098.87

Capital Project Expense Budget Performance

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year YTD
Fund 80 - Capital Projects Fund								
Function 2 - Transfer								
EXPENSE								
<i>Expenditures</i>								
9965	Transfer Out - General Fund							
9965.10	Transfer Out - General Fund	66,452.98	94.21	.00	66,452.98	.00	100	191.06
	9965 - Transfer Out - General Fund	\$66,452.98	\$94.21	\$0.00	\$66,452.98	\$0.00	100%	\$191.06
	<i>Expenditures Totals</i>	\$66,452.98	\$94.21	\$0.00	\$66,452.98	\$0.00	100%	\$191.06
	EXPENSE TOTALS	\$66,452.98	\$94.21	\$0.00	\$66,452.98	\$0.00	100%	\$191.06
	Function 2 - Transfer Totals	(\$66,452.98)	(\$94.21)	\$0.00	(\$66,452.98)	\$0.00	100%	(\$191.06)
Function 5 - Capital								
EXPENSE								
<i>Personnel Services</i>								
9010	Full Time Wages	309,493.59	30,250.42	.00	135,383.18	174,110.41	44	201,061.27
9011	Full Time Overtime	27.47	.00	.00	27.47	.00	100	.00
9013	FT Benefits Pd to Emps	22,011.82	2,143.95	.00	10,028.48	11,983.34	46	13,700.39
9014	FT Benefits Pd for Emps	138,424.93	13,485.59	.00	63,079.86	75,345.07	46	101,888.92
9020	Part Time Wages	812.35	717.30	.00	1,213.30	(400.95)	149	63.40
9024	PT Benefits Pd for Emps	69.71	62.05	.00	105.85	(36.14)	152	6.00
	<i>Personnel Services Totals</i>	\$470,839.87	\$46,659.31	\$0.00	\$209,838.14	\$261,001.73	45%	\$316,719.98
<i>Contractual Services</i>								
9410	Professional Services	137,139.27	42,434.74	497,091.48	105,183.63	(465,135.84)	439	32,679.22
9420	Outside Services	21,575,288.19	923,383.37	3,386,634.17	1,302,861.70	16,885,792.32	22	1,699,606.18
	<i>Contractual Services Totals</i>	\$21,712,427.46	\$965,818.11	\$3,883,725.65	\$1,408,045.33	\$16,420,656.48	24%	\$1,732,285.40
	EXPENSE TOTALS	\$22,183,267.33	\$1,012,477.42	\$3,883,725.65	\$1,617,883.47	\$16,681,658.21	25%	\$2,049,005.38
	Function 5 - Capital Totals	(\$22,183,267.33)	(\$1,012,477.42)	(\$3,883,725.65)	(\$1,617,883.47)	(\$16,681,658.21)	25%	(\$2,049,005.38)
	Fund 80 - Capital Projects Fund Totals	\$22,249,720.31	\$1,012,571.63	\$3,883,725.65	\$1,684,336.45	\$16,681,658.21		\$2,049,196.44
	Grand Totals	\$22,249,720.31	\$1,012,571.63	\$3,883,725.65	\$1,684,336.45	\$16,681,658.21		\$2,049,196.44

Capital Project Expense Budget by Organization

Through 06/30/23
 Prior Fiscal Year Activity Included
 Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year Total
Fund 80 - Capital Projects Fund							
EXPENSE							
Function 2 - Transfer							
Location 100 - Administrative Office							
Activity 990 - General	66,452.98	94.21	.00	66,452.98	.00	100	191.06
Location 100 - Administrative Office	\$66,452.98	\$94.21	\$0.00	\$66,452.98	\$0.00	100%	\$191.06
Function 2 - Transfer Totals	\$66,452.98	\$94.21	\$0.00	\$66,452.98	\$0.00	100%	\$191.06
Function 5 - Capital							
Location 100 - Administrative Office							
Activity 192 - Engineering	262,186.65	.00	.00	.00	262,186.65	0	.00
Location 100 - Administrative Office	\$262,186.65	\$0.00	\$0.00	\$0.00	\$262,186.65	0%	\$0.00
Location 102 - Lake St. Clair							
Activity 538 - Beach	107,613.15	151.33	55,676.58	39,388.57	12,548.00	88	72,681.40
Activity 590 - Tolling	77,500.00	.00	.00	17,295.00	60,205.00	22	38.19
Activity 880 - Interpretive Center/Mill	.00	.00	.00	.00	.00	+++	.00
Activity 940 - Heart Lab-LSC	.00	.00	.00	.00	.00	+++	.00
Activity 990 - General	1,561,409.23	144,166.18	307,316.36	247,705.43	1,006,387.44	36	1,763,438.52
Location 102 - Lake St. Clair Totals	\$1,746,522.38	\$144,317.51	\$362,992.94	\$304,389.00	\$1,079,140.44	38%	\$1,836,158.11
Location 104 - Kensington							
Activity 538 - Beach	.00	.00	.00	.00	.00	+++	.00
Activity 540 - Dockage/Boat Storage	.00	.00	.00	.00	.00	+++	.00
Activity 660 - Disc/Adventure Golf	.00	.00	.00	.00	.00	+++	.00
Activity 880 - Interpretive Center/Mill	.00	.00	.00	.00	.00	+++	.00
Activity 881 - Farm Learning Center	.00	.00	.00	.00	.00	+++	.00
Activity 990 - General	247,000.00	.00	.00	.00	247,000.00	0	430,866.96
Location 104 - Kensington Totals	\$247,000.00	\$0.00	\$0.00	\$0.00	\$247,000.00	0%	\$430,866.96
Location 106 - Lower Huron/Will/Oakwoods							
Activity 532 - Waterpark	1,347,869.84	.00	716,750.84	.00	631,119.00	53	398,741.80
Activity 610 - Family Camping	784,600.00	.00	.00	.00	784,600.00	0	.00
Activity 650 - Golf Course	626,862.20	485.05	.00	862.20	626,000.00	0	.00
Activity 880 - Interpretive Center/Mill	269,827.54	1,151.56	.00	22,262.54	247,565.00	8	848.42
Activity 990 - General	2,497,720.71	52,857.83	482,377.28	89,853.08	1,925,490.35	23	2,063,022.32
Location 106 - Lower	\$5,526,880.29	\$54,494.44	\$1,199,128.12	\$112,977.82	\$4,214,774.35	24%	\$2,462,612.54
Location 108 - Hudson Mills/Dexter/Delhi							
Activity 590 - Tolling	.00	.00	.00	.00	.00	+++	.00
Activity 650 - Golf Course	.00	.00	.00	.00	.00	+++	42,776.67
Activity 990 - General	1,029,380.76	2,124.44	155,254.50	1,755.66	872,370.60	15	741,171.60
Location 108 - Hudson	\$1,029,380.76	\$2,124.44	\$155,254.50	\$1,755.66	\$872,370.60	15%	\$783,948.27

Capital Project Expense Budget by Organization

Through 06/30/23
Prior Fiscal Year Activity Included
Summary Listing

Organization	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Rec'd	Prior Year Total
Fund 80 - Capital Projects Fund							
EXPENSE							
Function 5 - Capital							
Location 109 - Stony Creek							
Activity 538 - Beach	.00	.00	.00	.00	.00	+++	.00
Activity 540 - Dockage/Boat Storage	247,926.37	7,742.83	32,875.42	144,673.24	70,377.71	72	1,481,446.10
Activity 590 - Tolling	20,000.00	.00	.00	.00	20,000.00	0	.00
Activity 650 - Golf Course	1,004,442.61	1,389.38	107,677.90	96,024.71	800,740.00	20	414.88
Activity 990 - General	2,272,625.93	43,835.46	136,924.53	87,256.67	2,048,444.73	10	371,233.83
Location 109 - Stony Creek Totals	\$3,544,994.91	\$52,967.67	\$277,477.85	\$327,954.62	\$2,939,562.44	17%	\$1,853,094.81
Location 112 - Lake Erie							
Activity 531 - Pool	4,000,556.71	556.71	343,250.00	556.71	3,656,750.00	9	.00
Activity 650 - Golf Course	.00	.00	.00	.00	.00	+++	.00
Activity 990 - General	3,097,949.19	749,695.50	798,173.85	833,803.39	1,465,971.95	53	887,660.79
Location 112 - Lake Erie Totals	\$7,098,505.90	\$750,252.21	\$1,141,423.85	\$834,360.10	\$5,122,721.95	28%	\$887,660.79
Location 113 - Wolcott							
Activity 880 - Interpretive Center/Mill	.00	.00	.00	.00	.00	+++	.00
Activity 881 - Farm Learning Center	1,150,075.43	.00	.00	75.43	1,150,000.00	0	.00
Activity 990 - General	.00	.00	.00	.00	.00	+++	.00
Location 113 - Wolcott Totals	\$1,150,075.43	\$0.00	\$0.00	\$75.43	\$1,150,000.00	0%	\$0.00
Location 115 - Indian Springs							
Activity 650 - Golf Course	869,754.28	8,321.15	49,164.19	33,460.09	787,130.00	9	.00
Activity 990 - General	707,966.73	.00	698,284.20	2,910.75	6,771.78	99	.00
Location 115 - Indian Springs Totals	\$1,577,721.01	\$8,321.15	\$747,448.39	\$36,370.84	\$793,901.78	50%	\$0.00
Location 116 - Huron Meadows							
Activity 650 - Golf Course	.00	.00	.00	.00	.00	+++	.00
Activity 990 - General	.00	.00	.00	.00	.00	+++	.00
Location 116 - Huron Meadows Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function 5 - Capital Totals	\$22,183,267.33	\$1,012,477.42	\$3,883,725.65	\$1,617,883.47	\$16,681,658.21	25%	\$8,254,341.48
EXPENSE TOTALS	\$22,249,720.31	\$1,012,571.63	\$3,883,725.65	\$1,684,336.45	\$16,681,658.21	25%	\$8,254,532.54
Fund 80 - Capital Projects Fund Totals	\$22,249,720.31	\$1,012,571.63	\$3,883,725.65	\$1,684,336.45	\$16,681,658.21		\$8,254,532.54
Grand Totals	\$22,249,720.31	\$1,012,571.63	\$3,883,725.65	\$1,684,336.45	\$16,681,658.21		\$8,254,532.54

Payment Register

Payment Dates 06/01/23 - 06/30/23

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
267956	06/01/2023	Open			Accounts Payable	ABC Student Transportation, INC.	576.70	
267957	06/01/2023	Open			Accounts Payable	Al's Asphalt Paving Co.	65,038.41	
267958	06/01/2023	Open			Accounts Payable	Almont Community Schools	542.47	
267959	06/01/2023	Open			Accounts Payable	Andersen, Les	1,000.00	
267960	06/01/2023	Open			Accounts Payable	Applied Innovation	205.86	
267961	06/01/2023	Open			Accounts Payable	Blue Care Network of Michigan	23,828.66	
267962	06/01/2023	Open			Accounts Payable	Bolin Jr, William Jackson	250.00	
267963	06/01/2023	Open			Accounts Payable	Caruso Oil Change/Valvoline Express Care	495.57	
267964	06/01/2023	Open			Accounts Payable	Cintas First Aid & Safety	85.31	
267965	06/01/2023	Open			Accounts Payable	City Electric Supply Co	323.58	
267966	06/01/2023	Open			Accounts Payable	Classic Driving School, Inc	1,900.00	
267967	06/01/2023	Open			Accounts Payable	Consumers Energy Company	2,958.96	
267968	06/01/2023	Voided	Stop Payment	06/27/2023	Accounts Payable	Dearborn Public Schools	400.00	
267969	06/01/2023	Open			Accounts Payable	Delta Dental	17,009.54	
267970	06/01/2023	Open			Accounts Payable	DTE Energy	8,217.21	
267971	06/01/2023	Open			Accounts Payable	DTE Energy	5,857.87	
267972	06/01/2023	Open			Accounts Payable	DTE Energy	4,172.11	
267973	06/01/2023	Open			Accounts Payable	DTE Energy	156.86	
267974	06/01/2023	Open			Accounts Payable	DTE Energy	7,596.91	
267975	06/01/2023	Open			Accounts Payable	DTE Energy	5,880.41	
267976	06/01/2023	Open			Accounts Payable	DTE Energy	1,592.62	
267977	06/01/2023	Open			Accounts Payable	DTE Energy	1,781.15	
267978	06/01/2023	Open			Accounts Payable	East Side Team Sports	210.50	
267979	06/01/2023	Open			Accounts Payable	EGT Printing Solutions, LLC	18,550.99	
267980	06/01/2023	Open			Accounts Payable	Ferry Farms	390.00	
267981	06/01/2023	Open			Accounts Payable	Fish Window Cleaning	575.00	
267982	06/01/2023	Open			Accounts Payable	Fishbeck	420.00	
267983	06/01/2023	Open			Accounts Payable	Fraser Mechanical, Inc.	11,329.00	
267984	06/01/2023	Open			Accounts Payable	Gordon Food Service	20,805.15	
267985	06/01/2023	Open			Accounts Payable	Grainger Inc	4,057.58	
267986	06/01/2023	Open			Accounts Payable	Home City Ice Company	470.25	
267987	06/01/2023	Open			Accounts Payable	Home Depot	736.45	
267988	06/01/2023	Open			Accounts Payable	Hubbell, Roth & Clark, Inc.	40,990.18	
267989	06/01/2023	Open			Accounts Payable	Huron School District	150.63	
267990	06/01/2023	Open			Accounts Payable	Inch Memorials	281.00	
267991	06/01/2023	Open			Accounts Payable	JF Masonry & Tile	2,800.00	

Payment Register

Payment Dates 06/01/23 - 06/30/23

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
267992	06/01/2023	Open			Accounts Payable	John E. Green Company	4,150.00	
267993	06/01/2023	Open			Accounts Payable	K/E Electric Supply Corp.	194.24	
267994	06/01/2023	Open			Accounts Payable	Kitch Drutchas Wagner Valitutti &	2,677.50	
267995	06/01/2023	Open			Accounts Payable	Knight's Auto Supply Inc	1,862.82	
267996	06/01/2023	Open			Accounts Payable	Kowalski, Katie	556.86	
267997	06/01/2023	Open			Accounts Payable	LimnoTech Inc	10,375.00	
267998	06/01/2023	Open			Accounts Payable	Long, Thomas	432.24	
267999	06/01/2023	Open			Accounts Payable	Lowe's	495.12	
268000	06/01/2023	Open			Accounts Payable	Marans, Robert W	250.00	
268001	06/01/2023	Open			Accounts Payable	Mast, Daniel	950.00	
268002	06/01/2023	Open			Accounts Payable	Messina Trucking, Inc.	1,365.00	
268003	06/01/2023	Open			Accounts Payable	Michigan Municipal Risk Mgt	12,500.00	
268004	06/01/2023	Open			Accounts Payable	Midwest Golf & Turf	2,825.39	
268005	06/01/2023	Open			Accounts Payable	Miller, Canfield, Paddock &	20,485.50	
268006	06/01/2023	Open			Accounts Payable	Occupational Health Centers of MI	3,408.00	
268007	06/01/2023	Open			Accounts Payable	ODP Business Solutions. LLC	61.99	
268008	06/01/2023	Open			Accounts Payable	Parker, Jr, Bernard	250.00	
268009	06/01/2023	Open			Accounts Payable	PEA Group	8,834.23	
268010	06/01/2023	Open			Accounts Payable	Pontoni, Stephen Vincent	250.00	
268011	06/01/2023	Open			Accounts Payable	Quadrozzi, Jaye	250.00	
268012	06/01/2023	Open			Accounts Payable	Quest Diagnostics	21.65	
268013	06/01/2023	Open			Accounts Payable	RKA Petroleum Co's	1,124.51	
268014	06/01/2023	Open			Accounts Payable	ServicePro	508.00	
268015	06/01/2023	Open			Accounts Payable	Simpson's Moonwalks	1,850.00	
268016	06/01/2023	Open			Accounts Payable	Southern Truck Equipment Inc	71.50	
268017	06/01/2023	Open			Accounts Payable	Spartan Distributors Inc	2,169.75	
268018	06/01/2023	Open			Accounts Payable	Sumpter Township Water Dept.	111.45	
268019	06/01/2023	Open			Accounts Payable	Taylor, Tiffany	250.00	
268020	06/01/2023	Open			Accounts Payable	Wayne County Health Department	371.00	
268021	06/01/2023	Open			Accounts Payable	West Marine Pro	639.93	
268022	06/01/2023	Open			Accounts Payable	Weston Preparatory Academy	876.00	
268023	06/08/2023	Open			Accounts Payable	2 MOMs and a MOP	1,820.00	
268024	06/08/2023	Open			Accounts Payable	ABC Home & Commercial Services	2,495.00	
268025	06/08/2023	Open			Accounts Payable	Acee Deucee Porta Can Div	960.00	
268026	06/08/2023	Open			Accounts Payable	Advanced Turf Solutions	4,642.45	
268027	06/08/2023	Open			Accounts Payable	Ajax Materials Corporation	486.25	

Payment Register

Payment Dates 06/01/23 - 06/30/23

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268028	06/08/2023	Open			Accounts Payable	Al Petri + Sons Bicycles	1,868.89	
268029	06/08/2023	Open			Accounts Payable	All Seasons Pest Control	259.95	
268030	06/08/2023	Open			Accounts Payable	Allied Incorporated	1,468.42	
268031	06/08/2023	Open			Accounts Payable	AT&T	502.50	
268032	06/08/2023	Open			Accounts Payable	AT&T Mobility	36.24	
268033	06/08/2023	Open			Accounts Payable	Backyard Living Co.	2,147.50	
268034	06/08/2023	Open			Accounts Payable	Baker's Gas & Welding Supplies	193.09	
268035	06/08/2023	Open			Accounts Payable	Baxter Credit Union	87.91	
268036	06/08/2023	Open			Accounts Payable	BBC Distributing	1,234.10	
268037	06/08/2023	Open			Accounts Payable	Beasley Media Group, LLC	955.00	
268038	06/08/2023	Open			Accounts Payable	Broadmoor Products, Inc.	980.00	
268039	06/08/2023	Open			Accounts Payable	C & C Sports Inc.	2,546.40	
268040	06/08/2023	Open			Accounts Payable	CardConnect	3,150.00	
268041	06/08/2023	Open			Accounts Payable	Cedar Crest Dairy Inc	2,812.98	
268042	06/08/2023	Open			Accounts Payable	Chelsea, City of	162.00	
268043	06/08/2023	Open			Accounts Payable	Comcast	188.35	
268044	06/08/2023	Open			Accounts Payable	Comcast	9,157.60	
268045	06/08/2023	Open			Accounts Payable	Comcast	214.85	
268046	06/08/2023	Open			Accounts Payable	Comcast	404.85	
268047	06/08/2023	Open			Accounts Payable	Consumers Energy Company	468.80	
268048	06/08/2023	Open			Accounts Payable	Coritech Services, Inc	960.00	
268049	06/08/2023	Open			Accounts Payable	DeCovich Carpet Cleaning	1,530.00	
268050	06/08/2023	Open			Accounts Payable	Deere & Company	122,307.69	
268051	06/08/2023	Open			Accounts Payable	Delecke Welding, Inc	960.00	
268052	06/08/2023	Open			Accounts Payable	Detroit Association of Black Organizations	5,700.00	
268053	06/08/2023	Open			Accounts Payable	Dornbos Sign & Safety, Inc.	8,970.00	
268054	06/08/2023	Open			Accounts Payable	Double D Electric LLC	750.00	
268055	06/08/2023	Open			Accounts Payable	DTE Energy	3,371.68	
268056	06/08/2023	Open			Accounts Payable	DTE Energy	559.38	
268057	06/08/2023	Open			Accounts Payable	DTE Energy	802.50	
268058	06/08/2023	Open			Accounts Payable	Effectv	3,441.43	
268059	06/08/2023	Open			Accounts Payable	Eric Hemenway	500.00	
268060	06/08/2023	Open			Accounts Payable	Ferry Farms	455.00	
268061	06/08/2023	Open			Accounts Payable	Freestyle Slides, Inc	2,989.68	
268062	06/08/2023	Open			Accounts Payable	Gallagher Fire Equip. Co.	1,026.00	
268063	06/08/2023	Open			Accounts Payable	GEI Consultants of Michigan, P.C.	73,949.05	

Payment Register

Payment Dates 06/01/23 - 06/30/23

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268064	06/08/2023	Open			Accounts Payable	GolfNow	893.75	
268065	06/08/2023	Voided	Cancel invoice	06/09/2023	Accounts Payable	Gordon Food Service	14,917.57	
268066	06/08/2023	Open			Accounts Payable	Graph-X Signs and Designs, Inc	1,778.00	
268067	06/08/2023	Open			Accounts Payable	Great Lakes Turf LLC	3,355.50	
268068	06/08/2023	Open			Accounts Payable	Greater Romeo Washington	105.00	
268069	06/08/2023	Open			Accounts Payable	Green Arbor Supply	220.00	
268070	06/08/2023	Open			Accounts Payable	Guernsey Dairy Stores, Inc.	830.85	
268071	06/08/2023	Open			Accounts Payable	Harrison Township	60.00	
268072	06/08/2023	Open			Accounts Payable	Hobson Media, Inc.	900.00	
268073	06/08/2023	Open			Accounts Payable	Identity Source, The	1,011.51	
268074	06/08/2023	Open			Accounts Payable	Jay S. Witherell, Ph.D.	800.00	
268075	06/08/2023	Open			Accounts Payable	John's Sanitation Inc.	3,155.00	
268076	06/08/2023	Open			Accounts Payable	Lake St Clair Metropark	250.00	
268077	06/08/2023	Open			Accounts Payable	Lavin Agency Ltd, The	6,000.00	
268078	06/08/2023	Open			Accounts Payable	Leonard's Syrups	2,057.80	
268079	06/08/2023	Open			Accounts Payable	Linde Gas & Equipment Inc.	599.17	
268080	06/08/2023	Open			Accounts Payable	Major Group, The	4,000.00	
268081	06/08/2023	Open			Accounts Payable	Metro Environmental Services, Inc.	1,995.00	
268082	06/08/2023	Open			Accounts Payable	Michigan Chronicle Publishing Co	8,100.00	
268083	06/08/2023	Open			Accounts Payable	Mint Artists Guild	1,697.50	
268084	06/08/2023	Open			Accounts Payable	MITY Inc.	2,740.00	
268085	06/08/2023	Open			Accounts Payable	Motion & Control Enterprises LLC	349.49	
268086	06/08/2023	Open			Accounts Payable	Mr. C's Car Wash #4 LLC	36.00	
268087	06/08/2023	Open			Accounts Payable	Native Connections	4,954.92	
268088	06/08/2023	Open			Accounts Payable	Navia Benefit Solutions	95.00	
268089	06/08/2023	Open			Accounts Payable	nexVortex, Inc	5,598.64	
268090	06/08/2023	Open			Accounts Payable	Oscar W Larson Co	595.60	
268091	06/08/2023	Open			Accounts Payable	Outfront Media Inc.	6,650.00	
268092	06/08/2023	Open			Accounts Payable	Parrish, Howard	1,175.00	
268093	06/08/2023	Open			Accounts Payable	Pepsi-Cola Company	9,165.82	
268094	06/08/2023	Open			Accounts Payable	Ralph's Wholesale Live Bait	150.00	
268095	06/08/2023	Open			Accounts Payable	Rapids Wholesale, Inc	3,124.00	
268096	06/08/2023	Open			Accounts Payable	Ray Wiegand's Nursery Inc	300.72	
268097	06/08/2023	Open			Accounts Payable	Refrigeration Service Plus	320.00	
268098	06/08/2023	Open			Accounts Payable	Refuse Equipment Services Inc	535.21	
268099	06/08/2023	Open			Accounts Payable	Revels Turf & Tractor, LLC	68.62	

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268100	06/08/2023	Open			Accounts Payable	Richmond New Holland	459.07	
268101	06/08/2023	Open			Accounts Payable	Richmond Transport Inc	1,902.68	
268102	06/08/2023	Open			Accounts Payable	RJ Thomas Manufacturing Co	8,748.85	
268103	06/08/2023	Open			Accounts Payable	RKA Petroleum Co's	44,254.52	
268104	06/08/2023	Open			Accounts Payable	Roberts Co.	5,485.60	
268105	06/08/2023	Open			Accounts Payable	Roberts Dairy Service, Inc	686.87	
268106	06/08/2023	Open			Accounts Payable	Rolyan Buoys	574.00	
268107	06/08/2023	Open			Accounts Payable	Roseville Community Schools	392.67	
268108	06/08/2023	Open			Accounts Payable	Rosy Brothers, Inc.	3,986.32	
268109	06/08/2023	Open			Accounts Payable	Safelite Fulfillment, Inc	332.00	
268110	06/08/2023	Open			Accounts Payable	School District of The City of Wyandotte,	2,671.56	
268111	06/08/2023	Open			Accounts Payable	Schoolcraft College	1,100.00	
268112	06/08/2023	Open			Accounts Payable	Simmet, Hilary	99.56	
268113	06/08/2023	Open			Accounts Payable	Skye Dog LLC	617.00	
268114	06/08/2023	Open			Accounts Payable	Standard Electric	110.22	
268115	06/08/2023	Open			Accounts Payable	Sterling Office Systems	918.11	
268116	06/08/2023	Open			Accounts Payable	Suburban Occupational Health	260.00	
268117	06/08/2023	Open			Accounts Payable	Sun Sport Marine Inc.	35,000.00	
268118	06/08/2023	Open			Accounts Payable	T Mobile	2,418.03	
268119	06/08/2023	Open			Accounts Payable	Tapp, Quinn	193.63	
268120	06/08/2023	Open			Accounts Payable	Target Specialty Products	2,777.40	
268121	06/08/2023	Open			Accounts Payable	Tire Wholesalers Company Inc	3,400.90	
268122	06/08/2023	Open			Accounts Payable	Tri-County Supply, Inc	244.85	
268123	06/08/2023	Open			Accounts Payable	Trinity Transportation	1,395.52	
268124	06/08/2023	Open			Accounts Payable	UPS	394.84	
268125	06/08/2023	Open			Accounts Payable	US Bank Equipment Finance	94.21	
268126	06/08/2023	Open			Accounts Payable	US Foods	26,593.30	
268127	06/08/2023	Open			Accounts Payable	Utica Community Schools	279.96	
268128	06/08/2023	Open			Accounts Payable	Walled Lake Consolidated Schools	350.50	
268129	06/08/2023	Open			Accounts Payable	Washington Elevator Co Inc	9,047.55	
268130	06/08/2023	Open			Accounts Payable	Waste Mgmt - East	13,076.30	
268131	06/08/2023	Open			Accounts Payable	Wayne County	435.00	
268132	06/08/2023	Open			Accounts Payable	WDIV	3,200.00	
268133	06/08/2023	Open			Accounts Payable	Webster & Garner Inc.	1,779.92	
268134	06/08/2023	Open			Accounts Payable	WJBK TV	2,500.00	
268135	06/08/2023	Open			Accounts Payable	WJR-AM, WDVD-FM, WDRQ-FM	980.00	87/215

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268136	06/12/2023	Open			Accounts Payable	Hartford , The	14,032.12	
268137	06/12/2023	Open			Accounts Payable	SEI Private Trust Company	2,648,850.00	
268138	06/15/2023	Open			Accounts Payable	3Sixty Interactive, Inc	22,009.00	
268139	06/15/2023	Open			Accounts Payable	Absopure Water Company	106.20	
268140	06/15/2023	Open			Accounts Payable	Advanced Turf Solutions	1,384.99	
268141	06/15/2023	Open			Accounts Payable	Allie Brothers, Inc	332.95	
268142	06/15/2023	Open			Accounts Payable	Allied Incorporated	1,308.17	
268143	06/15/2023	Open			Accounts Payable	Andersen, David	5,327.00	
268144	06/15/2023	Open			Accounts Payable	Andersen, Les	7,707.00	
268145	06/15/2023	Open			Accounts Payable	Applied Innovation	1,148.42	
268146	06/15/2023	Open			Accounts Payable	AT&T	21,005.14	
268147	06/15/2023	Open			Accounts Payable	B&W Landscape Supply	3,000.00	
268148	06/15/2023	Open			Accounts Payable	Baginski, Ruth	50.00	
268149	06/15/2023	Open			Accounts Payable	Birk's Works Environmental LLC	2,735.12	
268150	06/15/2023	Open			Accounts Payable	Blue Care Network of Michigan	23,891.38	
268151	06/15/2023	Open			Accounts Payable	Blue Cross/Blue Shield Of Mich	193,400.68	
268152	06/15/2023	Open			Accounts Payable	Bogie Lake Greenhouses, Inc	809.90	
268153	06/15/2023	Open			Accounts Payable	Bridgestone Golf Inc	839.67	
268154	06/15/2023	Open			Accounts Payable	Bush & Son Grading & Excavating, Inc	1,090.70	
268155	06/15/2023	Open			Accounts Payable	Capac Community Schools	438.84	
268156	06/15/2023	Open			Accounts Payable	Carleton Equipment Co	106,285.79	
268157	06/15/2023	Open			Accounts Payable	Cedar Crest Dairy Inc	1,442.93	
268158	06/15/2023	Open			Accounts Payable	CentralStar Cooperative	1,078.11	
268159	06/15/2023	Open			Accounts Payable	Cintas First Aid & Safety	912.18	
268160	06/15/2023	Open			Accounts Payable	CMP Distributors Inc	1,993.00	
268161	06/15/2023	Open			Accounts Payable	Cribley Drilling Company	16,892.50	
268162	06/15/2023	Open			Accounts Payable	Dell Marketing LP	1,526.66	
268163	06/15/2023	Open			Accounts Payable	Delta Dental	16,738.98	
268164	06/15/2023	Open			Accounts Payable	Dimitriou, Maria	518.20	
268165	06/15/2023	Open			Accounts Payable	Dryden Community Schools	265.00	
268166	06/15/2023	Open			Accounts Payable	DTE Energy	11,587.74	
268167	06/15/2023	Open			Accounts Payable	DTE Energy	910.37	
268168	06/15/2023	Open			Accounts Payable	DTE Energy	9,255.69	
268169	06/15/2023	Open			Accounts Payable	DTE Energy	1,686.76	
268170	06/15/2023	Open			Accounts Payable	DTE Energy	867.35	
268171	06/15/2023	Open			Accounts Payable	DTE Energy	124.89	

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268172	06/15/2023	Open			Accounts Payable	Ehrlich	1,208.42	
268173	06/15/2023	Open			Accounts Payable	Ferguson Enterprises, Inc	127.62	
268174	06/15/2023	Open			Accounts Payable	Fidelity Security Life Insurance Co.	3,608.74	
268175	06/15/2023	Open			Accounts Payable	Flat Rock Automotive, Inc	23.94	
268176	06/15/2023	Open			Accounts Payable	FleetPride	104.17	
268177	06/15/2023	Open			Accounts Payable	Forestry Suppliers, Inc.	420.00	
268178	06/15/2023	Open			Accounts Payable	Fraser Mechanical, Inc.	17,553.17	
268179	06/15/2023	Open			Accounts Payable	General Painting Company, LLC	88,600.00	
268180	06/15/2023	Open			Accounts Payable	Gordon Food Service	16,309.70	
268181	06/15/2023	Open			Accounts Payable	Grainger Inc	11,305.34	
268182	06/15/2023	Open			Accounts Payable	Great Lakes Security Hardware	390.43	
268183	06/15/2023	Open			Accounts Payable	Grit Industrial Services, LLC	75,038.23	
268184	06/15/2023	Open			Accounts Payable	Heritage Crystal Clean, LLC	518.21	
268185	06/15/2023	Open			Accounts Payable	Highland Wash Management LLC	104.00	
268186	06/15/2023	Open			Accounts Payable	Home City Ice Company	503.75	
268187	06/15/2023	Open			Accounts Payable	Home Depot	507.71	
268188	06/15/2023	Open			Accounts Payable	Hubbell, Roth & Clark, Inc.	2,230.00	
268189	06/15/2023	Open			Accounts Payable	Kaplan, Randall Leigh	900.00	
268190	06/15/2023	Open			Accounts Payable	Kennedy Industries Inc	2,775.00	
268191	06/15/2023	Open			Accounts Payable	KSK Garage Doors	415.00	
268192	06/15/2023	Open			Accounts Payable	Kush Paint Company	965.65	
268193	06/15/2023	Open			Accounts Payable	Lansing Sanitary Supply	897.70	
268194	06/15/2023	Open			Accounts Payable	Livingston County Treasurer	84.21	
268195	06/15/2023	Open			Accounts Payable	Lotus Electric, Inc	1,758.72	
268196	06/15/2023	Open			Accounts Payable	Lower Huron Supply Co.	3,532.33	
268197	06/15/2023	Open			Accounts Payable	Macomb County Treasurer	500.80	
268198	06/15/2023	Open			Accounts Payable	Major Group, The	4,500.00	
268199	06/15/2023	Open			Accounts Payable	Marans, Robert W	250.00	
268200	06/15/2023	Open			Accounts Payable	Michigan Tournament Fleet	4,900.00	
268201	06/15/2023	Open			Accounts Payable	Midwest Golf & Turf	32,021.32	
268202	06/15/2023	Open			Accounts Payable	Muchmore Harrington Smalley and	5,000.00	
268203	06/15/2023	Open			Accounts Payable	NBC Truck Equipment Inc.	9,071.00	
268204	06/15/2023	Open			Accounts Payable	Oakland County	48.00	
268205	06/15/2023	Open			Accounts Payable	Oakland County	50.00	
268206	06/15/2023	Open			Accounts Payable	Occupational Health Centers of MI	1,123.00	
268207	06/15/2023	Open			Accounts Payable	Olechowski, Alexis	20.00	

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268208	06/15/2023	Open			Accounts Payable	Oscar W Larson Co	370.09	
268209	06/15/2023	Open			Accounts Payable	Parker, Jr, Bernard	250.00	
268210	06/15/2023	Open			Accounts Payable	PEA Group	20,951.75	
268211	06/15/2023	Open			Accounts Payable	Pepsi-Cola Company	14,746.55	
268212	06/15/2023	Open			Accounts Payable	Phillips, Allison	246.66	
268213	06/15/2023	Open			Accounts Payable	Pinckney Auto Wash LLC	105.00	
268214	06/15/2023	Open			Accounts Payable	Plante & Moran	4,200.00	
268215	06/15/2023	Open			Accounts Payable	PlantWise	1,600.00	
268216	06/15/2023	Open			Accounts Payable	Quadrozzi, Jaye	250.00	
268217	06/15/2023	Open			Accounts Payable	RKA Petroleum Co's	2,253.16	
268218	06/15/2023	Open			Accounts Payable	Shelby, Charter Township Of	9,816.04	
268219	06/15/2023	Open			Accounts Payable	Simpson's Moonwalks	1,575.00	
268220	06/15/2023	Open			Accounts Payable	SiteOne Landscape Co	849.79	
268221	06/15/2023	Open			Accounts Payable	Small Wonders	517.17	
268222	06/15/2023	Open			Accounts Payable	Spartan Distributors Inc	27,203.26	
268223	06/15/2023	Open			Accounts Payable	Sumpter Township Water Dept.	164.35	
268224	06/15/2023	Open			Accounts Payable	Taylor, Tiffany	250.00	
268225	06/15/2023	Open			Accounts Payable	Tire Wholesalers Company Inc	1,286.20	
268226	06/15/2023	Open			Accounts Payable	TireHub, LLC	219.67	
268227	06/15/2023	Open			Accounts Payable	Town & Country Pools, Inc.	5,335.00	
268228	06/15/2023	Open			Accounts Payable	United Custom Distribution	420.00	
268229	06/15/2023	Open			Accounts Payable	US Bank Equipment Finance	892.53	
268230	06/15/2023	Open			Accounts Payable	Verizon Wireless	40.05	
268231	06/15/2023	Open			Accounts Payable	Vigilante Security, Inc.	195.00	
268232	06/15/2023	Open			Accounts Payable	Warren Pipe & Supply Co	196.26	
268233	06/15/2023	Open			Accounts Payable	Waste Mgmt - East	1,683.18	
268234	06/15/2023	Open			Accounts Payable	Weingartz Supply Company	18,533.06	
268235	06/15/2023	Open			Accounts Payable	West Marine Pro	1,676.66	
268236	06/15/2023	Open			Accounts Payable	Wildtype Design Native Plants	2,548.30	
268237	06/15/2023	Open			Accounts Payable	Zep Sales & Services	361.09	
268238	06/22/2023	Open			Accounts Payable	Advance Auto Parts	678.86	
268239	06/22/2023	Open			Accounts Payable	American Society of Civil Engineers	40.00	
268240	06/22/2023	Open			Accounts Payable	Andersen, David	2,583.00	
268241	06/22/2023	Open			Accounts Payable	Andersen, Les	3,687.00	
268242	06/22/2023	Open			Accounts Payable	Aquatic Source	18,559.30	
268243	06/22/2023	Open			Accounts Payable	Aspen Door Supply, Inc.	5,300.00	

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Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268244	06/22/2023	Open			Accounts Payable	AT&T	2,515.00	
268245	06/22/2023	Open			Accounts Payable	AT&T	558.00	
268246	06/22/2023	Open			Accounts Payable	AT&T	2,431.46	
268247	06/22/2023	Open			Accounts Payable	AT&T Mobility	8,300.28	
268248	06/22/2023	Open			Accounts Payable	Baxter Credit Union	87.90	
268249	06/22/2023	Open			Accounts Payable	Beemer, John	804.00	
268250	06/22/2023	Open			Accounts Payable	Best Asphalt Inc.	128,599.13	
268251	06/22/2023	Open			Accounts Payable	BMC Software, INC	3,830.46	
268252	06/22/2023	Open			Accounts Payable	Borders, Kara	500.00	
268253	06/22/2023	Open			Accounts Payable	Brighton Ford Inc.	1,225.03	
268254	06/22/2023	Open			Accounts Payable	Briles, Janet	163.99	
268255	06/22/2023	Open			Accounts Payable	Brown City Elevator, Inc	2,510.40	
268256	06/22/2023	Open			Accounts Payable	Brownstown Township Water Dept	18,057.06	
268257	06/22/2023	Open			Accounts Payable	Broyhill Manufacturing Company, The	1,072.36	
268258	06/22/2023	Open			Accounts Payable	Builders FirstSource	261.33	
268259	06/22/2023	Open			Accounts Payable	Burling, Cara	500.00	
268260	06/22/2023	Open			Accounts Payable	Carefree Lawn Center Inc	170.00	
268261	06/22/2023	Open			Accounts Payable	Comcast	404.85	
268262	06/22/2023	Open			Accounts Payable	Consumers Energy Company	4,482.50	
268263	06/22/2023	Open			Accounts Payable	DTE Energy	155.76	
268264	06/22/2023	Open			Accounts Payable	Elite Technical Services Group, Inc	810.00	
268265	06/22/2023	Open			Accounts Payable	Elite Trama Clean-Up Inc	400.00	
268266	06/22/2023	Open			Accounts Payable	Empire Printing	430.20	
268267	06/22/2023	Open			Accounts Payable	Enzo's Cleaning Solutions, LLC	2,157.50	
268268	06/22/2023	Open			Accounts Payable	Factory Detroit, Inc.	3,160.00	
268269	06/22/2023	Open			Accounts Payable	Fellabaum, Corey	16.44	
268270	06/22/2023	Open			Accounts Payable	Ferry Farms	617.50	
268271	06/22/2023	Open			Accounts Payable	First Advantage Occupational Health	44.91	
268272	06/22/2023	Open			Accounts Payable	Gabriel Roeder Smith & Co	33,500.00	
268273	06/22/2023	Open			Accounts Payable	Goose Busters of Michigan LLC	5,637.00	
268274	06/22/2023	Open			Accounts Payable	Grainger Inc	890.68	
268275	06/22/2023	Open			Accounts Payable	Graph-X Signs and Designs, Inc	3,112.00	
268276	06/22/2023	Open			Accounts Payable	Great Lakes Turf LLC	459.00	
268277	06/22/2023	Open			Accounts Payable	Green Oak Tire, Inc	504.00	
268278	06/22/2023	Open			Accounts Payable	Growing Solutions, Inc	3,225.00	
268279	06/22/2023	Open			Accounts Payable	Guernsey Dairy Stores, Inc.	358.45	

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Payment Dates 06/01/23 - 06/30/23

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268280	06/22/2023	Open			Accounts Payable	HCMA Employee Association	932.00	
268281	06/22/2023	Open			Accounts Payable	Hellan Strainer Company	951.00	
268282	06/22/2023	Open			Accounts Payable	Heritage Crystal Clean, LLC	886.79	
268283	06/22/2023	Open			Accounts Payable	IdentiSys Incorporated	57.67	
268284	06/22/2023	Open			Accounts Payable	J. Ranck Electric Co.	6,000.00	
268285	06/22/2023	Open			Accounts Payable	Knight's Auto Supply Inc	612.82	
268286	06/22/2023	Open			Accounts Payable	Komer Carbonic Corp	310.00	
268287	06/22/2023	Open			Accounts Payable	Kone Inc.	241.29	
268288	06/22/2023	Open			Accounts Payable	Lowe's	575.29	
268289	06/22/2023	Open			Accounts Payable	Lower Huron Supply Co.	5,940.10	
268290	06/22/2023	Open			Accounts Payable	Major Group, The	2,000.00	
268291	06/22/2023	Open			Accounts Payable	Martini Golf Tees, Inc.	428.44	
268292	06/22/2023	Open			Accounts Payable	Mechanical Heating and Cooling	570.00	
268293	06/22/2023	Open			Accounts Payable	Messina Trucking, Inc.	627.00	
268294	06/22/2023	Open			Accounts Payable	Michigan Counties Workers'	120,031.45	
268295	06/22/2023	Open			Accounts Payable	MOSS Audio Corporation	313.20	
268296	06/22/2023	Open			Accounts Payable	NCA Wash & Oil Inc	265.70	
268297	06/22/2023	Open			Accounts Payable	Occupational Health Centers of MI	955.00	
268298	06/22/2023	Open			Accounts Payable	ODP Business Solutions. LLC	1,089.21	
268299	06/22/2023	Open			Accounts Payable	Osburn Industries Inc	2,759.40	
268300	06/22/2023	Open			Accounts Payable	Oscar W Larson Co	295.00	
268301	06/22/2023	Open			Accounts Payable	Peake Asphalt, Inc	8,308.83	
268302	06/22/2023	Open			Accounts Payable	Pitney Bowes	105.00	
268303	06/22/2023	Open			Accounts Payable	Pitney Bowes	190.20	
268304	06/22/2023	Open			Accounts Payable	Police Officers Association	165.36	
268305	06/22/2023	Open			Accounts Payable	Police Officers Labor Council	1,808.66	
268306	06/22/2023	Open			Accounts Payable	Quest Diagnostics	1,350.25	
268307	06/22/2023	Open			Accounts Payable	Range Servant America, Inc.	400.19	
268308	06/22/2023	Open			Accounts Payable	Ray Wiegand's Nursery Inc	5,604.00	
268309	06/22/2023	Open			Accounts Payable	RKA Petroleum Co's	23,345.32	
268310	06/22/2023	Open			Accounts Payable	Sand Sales Company	1,005.40	
268311	06/22/2023	Open			Accounts Payable	SEI Private Trust Company	5,338.88	
268312	06/22/2023	Open			Accounts Payable	Skye Dog LLC	417.10	
268313	06/22/2023	Open			Accounts Payable	Suburban Occupational Health	520.00	
268314	06/22/2023	Open			Accounts Payable	Suburban Sewer & Septic Tank	5,300.00	
268315	06/22/2023	Open			Accounts Payable	SupplyDen	249.22	

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268316	06/22/2023	Open			Accounts Payable	Swank Motion Pictures, Inc.	750.00	
268317	06/22/2023	Open			Accounts Payable	Tacit Golf Company	2,440.84	
268318	06/22/2023	Open			Accounts Payable	Taylor Freezer of Michigan Inc	451.36	
268319	06/22/2023	Open			Accounts Payable	Team Golf	195.31	
268320	06/22/2023	Open			Accounts Payable	US Foods	18,538.54	
268321	06/22/2023	Open			Accounts Payable	Versalift Midwest	380.00	
268322	06/22/2023	Open			Accounts Payable	Virtual Academy	833.00	
268323	06/22/2023	Open			Accounts Payable	Webster & Garner Inc.	337.93	
268324	06/28/2023	Open			Accounts Payable	3Sixty Interactive, Inc	25,000.00	
268325	06/28/2023	Open			Accounts Payable	Acee Deucee Porta Can Div	1,260.00	
268326	06/28/2023	Open			Accounts Payable	Aflac Group Insurance	15,552.16	
268327	06/28/2023	Open			Accounts Payable	American Red Cross	72.00	
268328	06/28/2023	Open			Accounts Payable	Applied Innovation	344.94	
268329	06/28/2023	Open			Accounts Payable	Arrowhead Upfitters Inc.	1,328.00	
268330	06/28/2023	Open			Accounts Payable	AT&T	21,005.14	
268331	06/28/2023	Open			Accounts Payable	AT&T Mobility	36.24	
268332	06/28/2023	Open			Accounts Payable	BBC Distributing	1,131.29	
268333	06/28/2023	Open			Accounts Payable	Big PDQ	456.03	
268334	06/28/2023	Open			Accounts Payable	Boat Hoist USA Inc	2,400.00	
268335	06/28/2023	Open			Accounts Payable	Boullion Sales & Service Inc	23,935.50	
268336	06/28/2023	Open			Accounts Payable	Brightmoor Alliance Inc	500.00	
268337	06/28/2023	Open			Accounts Payable	Briles, Janet	129.72	
268338	06/28/2023	Open			Accounts Payable	Carey and Paul Group	1,800.00	
268339	06/28/2023	Open			Accounts Payable	Carey and Paul Group	1,800.00	
268340	06/28/2023	Open			Accounts Payable	Carey and Paul Group	550.00	
268341	06/28/2023	Open			Accounts Payable	Catskill Remedial Contracting Services, Inc.	729,663.40	
268342	06/28/2023	Open			Accounts Payable	Chloride Solutions	1,801.60	
268343	06/28/2023	Open			Accounts Payable	CMP Distributors Inc	2,446.00	
268344	06/28/2023	Open			Accounts Payable	Conney Safety Products, LLC	1,613.04	
268345	06/28/2023	Open			Accounts Payable	Consumers Energy Company	399.00	
268346	06/28/2023	Open			Accounts Payable	David Borneman L L C	4,710.00	
268347	06/28/2023	Open			Accounts Payable	Dearborn Public Schools	400.00	
268348	06/28/2023	Open			Accounts Payable	Detroit Regional Chamber	5,999.00	
268349	06/28/2023	Open			Accounts Payable	DHT Transportation	464.00	
268350	06/28/2023	Open			Accounts Payable	DTE Energy	9,060.16	
268351	06/28/2023	Open			Accounts Payable	DTE Energy	2,565.81	

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268352	06/28/2023	Open			Accounts Payable	DTE Energy	24,393.03	
268353	06/28/2023	Open			Accounts Payable	DTE Energy	5,906.73	
268354	06/28/2023	Open			Accounts Payable	DTE Energy	19,136.85	
268355	06/28/2023	Open			Accounts Payable	DTE Energy	149.38	
268356	06/28/2023	Open			Accounts Payable	Environmental Consulting & Technology	1,012.50	
268357	06/28/2023	Open			Accounts Payable	Erie Construction, LLC	7,650.00	
268358	06/28/2023	Open			Accounts Payable	Factory Detroit, Inc.	24,400.00	
268359	06/28/2023	Open			Accounts Payable	Falker, Mark R	594.00	
268360	06/28/2023	Open			Accounts Payable	Fisher Magnet Lower Academy	466.38	
268361	06/28/2023	Open			Accounts Payable	Garcia, Lisa	10.00	
268362	06/28/2023	Open			Accounts Payable	GEI Consultants of Michigan, P.C.	4,972.50	
268363	06/28/2023	Open			Accounts Payable	GEI Consultants of Michigan, P.C.	19,461.00	
268364	06/28/2023	Open			Accounts Payable	Gordon Food Service	2,745.15	
268365	06/28/2023	Open			Accounts Payable	Government Finance	460.00	
268366	06/28/2023	Open			Accounts Payable	Grainger Inc	2,935.18	
268367	06/28/2023	Open			Accounts Payable	Graph-X Signs and Designs, Inc	124.00	
268368	06/28/2023	Open			Accounts Payable	Great Lakes Security Hardware	125.00	
268369	06/28/2023	Open			Accounts Payable	Green Arbor Supply	684.00	
268370	06/28/2023	Open			Accounts Payable	Harrell's LLC	28,796.30	
268371	06/28/2023	Open			Accounts Payable	Hartford , The	28,079.83	
268372	06/28/2023	Open			Accounts Payable	Hermer, Michaela	500.00	
268373	06/28/2023	Open			Accounts Payable	Holly Area Schools	202.50	
268374	06/28/2023	Open			Accounts Payable	Hornungs Pro Golf Sales, Inc.	226.86	
268375	06/28/2023	Open			Accounts Payable	Hubbell, Roth & Clark, Inc.	42,434.74	
268376	06/28/2023	Open			Accounts Payable	Hutchinson's Electric Inc	1,555.00	
268377	06/28/2023	Open			Accounts Payable	Hutson Inc of Michigan	1,525.63	
268378	06/28/2023	Open			Accounts Payable	Jax Kar Wash	260.00	
268379	06/28/2023	Open			Accounts Payable	Jeffery, Aaron	25.00	
268380	06/28/2023	Open			Accounts Payable	JF Masonry & Tile	2,100.00	
268381	06/28/2023	Open			Accounts Payable	John's Sanitation Inc.	7,054.08	
268382	06/28/2023	Open			Accounts Payable	K/E Electric Supply Corp.	882.25	
268383	06/28/2023	Open			Accounts Payable	Kennedy Industries Inc	40,538.00	
268384	06/28/2023	Open			Accounts Payable	Koilpillai, Kim	157.13	
268385	06/28/2023	Open			Accounts Payable	L'Anse Creuse Public Schools	494.26	
268386	06/28/2023	Open			Accounts Payable	Lake Orion Community School District	477.00	
268387	06/28/2023	Open			Accounts Payable	LimnoTech Inc	7,832.50	

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Payment Dates 06/01/23 - 06/30/23

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268388	06/28/2023	Open			Accounts Payable	Linde Gas & Equipment Inc.	113.37	
268389	06/28/2023	Open			Accounts Payable	Macomb County Department of Roads	18.59	
268390	06/28/2023	Open			Accounts Payable	Macomb County Department of Roads	19.20	
268391	06/28/2023	Open			Accounts Payable	Macomb Symphony Orchestra	4,000.00	
268392	06/28/2023	Open			Accounts Payable	Macomb Symphony Orchestra	1,900.00	
268393	06/28/2023	Open			Accounts Payable	Macomb Symphony Orchestra	316.66	
268394	06/28/2023	Open			Accounts Payable	Macomb Symphony Orchestra	316.66	
268395	06/28/2023	Open			Accounts Payable	Macomb Symphony Orchestra	316.66	
268396	06/28/2023	Open			Accounts Payable	Macomb Symphony Orchestra	316.66	
268397	06/28/2023	Open			Accounts Payable	Macomb Symphony Orchestra	316.66	
268398	06/28/2023	Open			Accounts Payable	Macomb Symphony Orchestra	316.70	
268399	06/28/2023	Open			Accounts Payable	Major Group, The	4,500.00	
268400	06/28/2023	Open			Accounts Payable	McWhorter, Hannah	500.00	
268401	06/28/2023	Open			Accounts Payable	Michigan Philharmonic	22,000.00	
268402	06/28/2023	Open			Accounts Payable	Mid-American Gunitite, INC	73,419.39	
268403	06/28/2023	Open			Accounts Payable	Miller, Canfield, Paddock &	22,395.34	
268404	06/28/2023	Open			Accounts Payable	Moment Strategies	13,000.00	
268405	06/28/2023	Open			Accounts Payable	Nichols, Michelle	51.62	
268406	06/28/2023	Open			Accounts Payable	ODP Business Solutions. LLC	279.55	
268407	06/28/2023	Open			Accounts Payable	Pepsi-Cola Company	8,384.83	
268408	06/28/2023	Open			Accounts Payable	Potter, Garnet	25.00	
268409	06/28/2023	Open			Accounts Payable	Reserve Account	3,900.00	
268410	06/28/2023	Open			Accounts Payable	Revels Turf & Tractor, LLC	217.69	
268411	06/28/2023	Open			Accounts Payable	RKA Petroleum Co's	19,330.26	
268412	06/28/2023	Open			Accounts Payable	Rockford Advertising	1,220.00	
268413	06/28/2023	Open			Accounts Payable	RTI Laboratories Inc	638.00	
268414	06/28/2023	Open			Accounts Payable	SEMCO Energy	383.79	
268415	06/28/2023	Open			Accounts Payable	Service Electric Supply Inc	812.78	
268416	06/28/2023	Open			Accounts Payable	Sherwin-Williams Co.	144.83	
268417	06/28/2023	Open			Accounts Payable	Spartan Distributors Inc	7,654.12	
268418	06/28/2023	Open			Accounts Payable	Spight, Jayla	340.00	
268419	06/28/2023	Open			Accounts Payable	Stanley Industries Inc	108.27	
268420	06/28/2023	Open			Accounts Payable	Sturdy Stitches	3,829.00	
268421	06/28/2023	Open			Accounts Payable	Superior Groundcover, Inc.	2,915.00	
268422	06/28/2023	Open			Accounts Payable	Symbolarts LLC	885.00	
268423	06/28/2023	Open			Accounts Payable	TaylorMade Golf Company	706.50	

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type Check								
268424	06/28/2023	Open			Accounts Payable	Teltow Contracting, Inc.	5,028.40	
268425	06/28/2023	Open			Accounts Payable	Tire Wholesalers Company Inc	1,267.16	
268426	06/28/2023	Open			Accounts Payable	Tri-County Int'l Trucks Inc	626.52	
268427	06/28/2023	Open			Accounts Payable	Tri-County Int'l Trucks Inc	246.47	
268428	06/28/2023	Open			Accounts Payable	United Custom Distribution	126.00	
268429	06/28/2023	Open			Accounts Payable	UPS	240.82	
268430	06/28/2023	Open			Accounts Payable	Utica Community Schools	242.96	
268431	06/28/2023	Open			Accounts Payable	Vermont Systems Inc (VSI)	3,703.09	
268432	06/28/2023	Open			Accounts Payable	Washington Elevator Co Inc	389.00	
268433	06/28/2023	Open			Accounts Payable	Waste Mgmt - East	1,732.17	
268434	06/28/2023	Open			Accounts Payable	Weatherseal Home Improvements	1,600.00	
268435	06/28/2023	Open			Accounts Payable	West Marine Pro	429.20	
268436	06/28/2023	Open			Accounts Payable	Wood, Bonnie P	793.20	
268437	06/28/2023	Open			Accounts Payable	Wristband Resources	1,657.08	
268438	06/28/2023	Open			Accounts Payable	Zoom Video Communications, Inc	200.00	
Payment Type Check Totals 483 Payments							\$6,227,663.28	
Payment Type EFT								
4996	06/01/2023	Open			Accounts Payable	Petitpren Inc.	244.65	
4997	06/01/2023	Open			Accounts Payable	Petitpren Inc.	(24.00)	
4998	06/01/2023	Open			Accounts Payable	Rave Associates	250.90	
4999	06/01/2023	Open			Accounts Payable	West Side Beer Distributing	952.55	
5000	06/01/2023	Open			Accounts Payable	Michigan , State of	334.80	
5001	06/05/2023	Open			Accounts Payable	Rave Associates	175.20	
5002	06/01/2023	Open			Accounts Payable	Floral City Beverage, Inc	577.80	
5003	06/01/2023	Open			Accounts Payable	O&W, INC.	893.70	
5004	06/01/2023	Open			Accounts Payable	Rave Associates	315.20	
5005	06/06/2023	Open			Accounts Payable	Premium Dist Of Michigan	322.00	
5006	06/01/2023	Open			Accounts Payable	Michigan , State of	594.80	
5007	06/06/2023	Open			Accounts Payable	Michigan , State of	255.00	
5008	06/25/2023	Open			Accounts Payable	Fifth Third Bank	159,054.12	
5009	06/01/2023	Open			Accounts Payable	Michigan , State of	398.40	
5010	06/01/2023	Open			Accounts Payable	Rave Associates	216.00	
5011	06/06/2023	Open			Accounts Payable	O&W, INC.	626.20	
5012	06/01/2023	Open			Accounts Payable	Michigan , State of	204.00	
5013	06/09/2023	Open			Accounts Payable	Equitable - Individual	5,700.00	
5014	06/09/2023	Open			Accounts Payable	HCMA Flexible Spending	705.75	

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type EFT								
5015	06/09/2023	Open			Accounts Payable	Health Equity Employer Services	15,743.03	
5016	06/09/2023	Open			Accounts Payable	Michigan , State of	43,512.10	
5017	06/09/2023	Open			Accounts Payable	MISDU	2,467.21	
5018	06/09/2023	Open			Accounts Payable	United States Treasury	271,663.90	
5019	06/09/2023	Open			Accounts Payable	Vantagepoint Transfer Agents	7,704.72	
5020	06/09/2023	Open			Accounts Payable	Vantagepoint Transfer Agents	33,692.94	
5021	06/09/2023	Open			Accounts Payable	Vantagepoint Transfer Agents	24,136.26	
5022	06/01/2023	Open			Accounts Payable	Michigan , State of	506.40	
5023	06/01/2023	Open			Accounts Payable	Imperial Beverage	333.00	
5024	06/09/2023	Open			Accounts Payable	M4 C.I.C., LLC	488.00	
5025	06/09/2023	Open			Accounts Payable	Daniel L Jacob & Co., Inc	265.80	
5026	06/05/2023	Open			Accounts Payable	Premium Dist Of Michigan	451.00	
5027	06/05/2023	Open			Accounts Payable	Tri-County Beverage	515.25	
5028	06/05/2023	Open			Accounts Payable	Tri-County Beverage	452.75	
5029	06/05/2023	Open			Accounts Payable	Premium Dist Of Michigan	400.10	
5030	06/05/2023	Open			Accounts Payable	Petitpren Inc.	317.80	
5031	06/05/2023	Open			Accounts Payable	Petitpren Inc.	(30.00)	
5032	06/05/2023	Open			Accounts Payable	Premium Dist Of Michigan	227.50	
5033	06/05/2023	Open			Accounts Payable	Rave Associates	438.00	
5034	06/05/2023	Open			Accounts Payable	Michigan , State of	781.20	
5035	06/05/2023	Open			Accounts Payable	Michigan , State of	255.00	
5036	06/05/2023	Open			Accounts Payable	Rave Associates	388.60	
5037	06/05/2023	Open			Accounts Payable	Premium Dist Of Michigan	535.60	
5038	06/05/2023	Open			Accounts Payable	Tri-County Beverage	388.10	
5039	06/12/2023	Open			Accounts Payable	Michigan , State of	204.00	
5040	06/12/2023	Open			Accounts Payable	Rave Associates	294.40	
5041	06/12/2023	Open			Accounts Payable	O&W, INC.	1,290.50	
5042	06/12/2023	Open			Accounts Payable	West Side Beer Distributing	770.40	
5043	06/01/2023	Open			Accounts Payable	Rave Associates	525.00	
5044	06/12/2023	Open			Accounts Payable	Rave Associates	470.60	
5045	06/01/2023	Open			Accounts Payable	O&W, INC.	443.40	
5046	06/01/2023	Open			Accounts Payable	O&W, INC.	701.20	
5047	06/01/2023	Open			Accounts Payable	O&W, INC.	874.50	
5048	06/12/2023	Open			Accounts Payable	Floral City Beverage, Inc	652.60	
5049	06/12/2023	Open			Accounts Payable	Rave Associates	325.00	
5050	06/12/2023	Open			Accounts Payable	Rave Associates	405.70	

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type EFT								
5051	06/12/2023	Open			Accounts Payable	O&W, INC.	1,329.20	
5052	06/13/2023	Open			Accounts Payable	Michigan , State of	296.40	
5053	06/13/2023	Open			Accounts Payable	Tri-County Beverage	303.25	
5054	06/13/2023	Open			Accounts Payable	Fabiano Bros. Inc	245.80	
5055	06/13/2023	Open			Accounts Payable	Fabiano Bros. Inc	82.60	
5056	06/13/2023	Open			Accounts Payable	Fabiano Bros. Inc	(30.00)	
5057	06/13/2023	Open			Accounts Payable	Premium Dist Of Michigan	765.40	
5058	06/14/2023	Open			Accounts Payable	Michigan , State of	15,948.46	
5059	06/12/2023	Open			Accounts Payable	O&W, INC.	880.90	
5060	06/12/2023	Open			Accounts Payable	Daniel L Jacob & Co., Inc	208.65	
5061	06/12/2023	Open			Accounts Payable	Rave Associates	674.20	
5062	06/12/2023	Open			Accounts Payable	O&W, INC.	527.80	
5063	06/12/2023	Open			Accounts Payable	Rave Associates	192.00	
5064	06/15/2023	Open			Accounts Payable	West Side Beer Distributing	497.10	
5065	06/23/2023	Open			Accounts Payable	Equitable - Individual	5,850.00	
5066	06/23/2023	Open			Accounts Payable	HCMA Flexible Spending	737.33	
5067	06/23/2023	Open			Accounts Payable	Health Equity Employer Services	15,842.47	
5068	06/23/2023	Open			Accounts Payable	Michigan , State of	42,906.25	
5069	06/23/2023	Open			Accounts Payable	MISDU	2,467.21	
5070	06/23/2023	Open			Accounts Payable	United States Treasury	260,302.94	
5071	06/23/2023	Open			Accounts Payable	Vantagepoint Transfer Agents	7,740.30	
5072	06/23/2023	Open			Accounts Payable	Vantagepoint Transfer Agents	23,392.98	
5073	06/23/2023	Open			Accounts Payable	Vantagepoint Transfer Agents	24,260.68	
5074	06/23/2023	Open			Accounts Payable	Vantagepoint Transfer Agents	11,767.14	
5075	06/15/2023	Open			Accounts Payable	Great Lakes Wine & Spirits LLC	788.10	
5076	06/15/2023	Open			Accounts Payable	Petitpren Inc.	383.75	
5077	06/15/2023	Open			Accounts Payable	Daniel L Jacob & Co., Inc	316.20	
5078	06/15/2023	Open			Accounts Payable	Imperial Beverage	376.40	
5079	06/15/2023	Open			Accounts Payable	Michigan , State of	153.00	
5080	06/15/2023	Open			Accounts Payable	Michigan , State of	304.20	
5081	06/15/2023	Open			Accounts Payable	O&W, INC.	2,007.50	
5082	06/15/2023	Open			Accounts Payable	Rave Associates	429.80	
5083	06/15/2023	Open			Accounts Payable	Daniel L Jacob & Co., Inc	213.00	
5084	06/15/2023	Open			Accounts Payable	Rave Associates	321.60	
5085	06/15/2023	Open			Accounts Payable	Daniel L Jacob & Co., Inc	126.90	
5086	06/15/2023	Open			Accounts Payable	O&W, INC.	519.60	

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference
Bank Account 1-Comerica - Comerica Bank Checking								
Payment Type EFT								
5087	06/15/2023	Open			Accounts Payable	O&W, INC.	859.30	
5088	06/22/2023	Open			Accounts Payable	O&W, INC.	546.00	
5089	06/22/2023	Open			Accounts Payable	Rave Associates	371.20	
5090	06/22/2023	Open			Accounts Payable	Daniel L Jacob & Co., Inc	206.25	
5091	06/23/2023	Open			Accounts Payable	Floral City Beverage, Inc	236.60	
5092	06/23/2023	Open			Accounts Payable	O&W, INC.	693.90	
5093	06/23/2023	Open			Accounts Payable	Rave Associates	348.70	
5094	06/23/2023	Open			Accounts Payable	Michigan , State of	1,925.60	
5095	06/23/2023	Open			Accounts Payable	Floral City Beverage, Inc	702.00	
5096	06/23/2023	Open			Accounts Payable	O&W, INC.	785.15	
5097	06/23/2023	Open			Accounts Payable	Rave Associates	227.60	
5098	06/23/2023	Open			Accounts Payable	Premium Dist Of Michigan	986.70	
5099	06/23/2023	Open			Accounts Payable	Premium Dist Of Michigan	944.20	
5100	06/23/2023	Open			Accounts Payable	Premium Dist Of Michigan	551.60	
5101	06/23/2023	Open			Accounts Payable	Petitpren Inc.	848.10	
5102	06/23/2023	Open			Accounts Payable	Rave Associates	246.90	
5103	06/23/2023	Open			Accounts Payable	Tri-County Beverage	327.30	
5104	06/23/2023	Open			Accounts Payable	Tri-County Beverage	286.50	
5105	06/23/2023	Open			Accounts Payable	Great Lakes Wine & Spirits LLC	10,550.30	
5106	06/23/2023	Open			Accounts Payable	O&W, INC.	1,029.80	
5107	06/23/2023	Open			Accounts Payable	O&W, INC.	246.15	
5108	06/23/2023	Open			Accounts Payable	Rave Associates	481.30	
5109	06/23/2023	Open			Accounts Payable	Rave Associates	383.20	
5110	06/20/2023	Open			Accounts Payable	Rave Associates	316.80	
5111	06/28/2023	Open			Accounts Payable	O&W, INC.	922.80	
5112	06/28/2023	Open			Accounts Payable	Rave Associates	285.60	
5113	06/29/2023	Open			Accounts Payable	Daniel L Jacob & Co., Inc	213.40	
5114	06/30/2023	Open			Accounts Payable	Michigan , State of	1,166.40	
5115	06/30/2023	Open			Accounts Payable	Michigan , State of	306.00	
5116	06/30/2023	Open			Accounts Payable	Petitpren Inc.	181.00	
5117	06/30/2023	Open			Accounts Payable	Premium Dist Of Michigan	262.40	
5118	06/30/2023	Open			Accounts Payable	Rave Associates	341.20	
5119	06/30/2023	Open			Accounts Payable	Tri-County Beverage	692.25	
5120	06/30/2023	Open			Accounts Payable	West Side Beer Distributing	329.50	
5121	06/30/2023	Open			Accounts Payable	West Side Beer Distributing	1,124.15	
5122	06/30/2023	Open			Accounts Payable	Rave Associates	256.00	

Payment Register

Payment Dates 06/01/23 - 06/30/23

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Difference	
Bank Account 1-Comerica - Comerica Bank Checking									
Payment Type EFT									
5123	06/30/2023	Open			Accounts Payable	O&W, INC.	471.20		
5124	06/30/2023	Open			Accounts Payable	O&W, INC.	1,171.30		
5125	06/30/2023	Open			Accounts Payable	Michigan , State of	400.20		
5126	06/30/2023	Open			Accounts Payable	Michigan , State of	740.40		
5127	06/28/2023	Open			Accounts Payable	Fabiano Bros. Inc	590.75		
5128	06/28/2023	Open			Accounts Payable	Fabiano Bros. Inc	123.90		
5129	06/28/2023	Open			Accounts Payable	Premium Dist Of Michigan	696.20		
5130	06/28/2023	Open			Accounts Payable	Tri-County Beverage	503.30		
Payment Type EFT Totals							135 Payments	<u>\$1,042,396.84</u>	
Bank Account 1-Comerica - Comerica Bank Checking Totals							618 Payments	<u>\$7,270,060.12</u>	

Payment Register

Payment Dates 06/01/23 - 06/30/23

Bank Account **PR - Comerica Bank Payroll**

Payment Type **Check**

<u>Status</u>	<u>Count</u>	<u>Transaction Amount</u>	<u>Reconciled Amount</u>
Open	457	210,790.48	.00
Voided	1	821.88	.00
Stopped	0	.00	.00
Totals	458	\$211,612.36	\$0.00

Payment Type **EFT**

<u>Status</u>	<u>Count</u>	<u>Transaction Amount</u>	<u>Reconciled Amount</u>
Open	1882	1,556,051.53	\$0.00
Voided	2	\$1,006.98	\$0.00
Totals	1,884	\$1,557,058.51	\$0.00

Bank Account **PR - Comerica Bank Payroll** Totals

<u>Status</u>	<u>Count</u>	<u>Transaction Amount</u>	<u>Reconciled Amount</u>
Open	2339	1,766,842.01	.00
Voided	3	1,828.86	.00
Stopped	0	.00	.00
Totals	2,342	\$1,768,670.87	\$0.00

Bernard Parker
Chairman

Amy McMillan
Director

HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Shedreka Miller, Chief of Finance
Subject: Approval – June Appropriation Amendments
Date: July 5, 2023

Action Requested: Motion to Approve

That the Board of Commissioners approve the June 2023 Appropriation Amendments as recommended by Shedreka Miller, Chief of Finance.

Background: The Metroparks ERP system provides a work-flow process to facilitate departmental budget management. Requested transfers are initiated by Department staff and routed to the appropriate Department Head/District Superintendent for review and approval. Finance provides a final review of the approved requests to verify that they do not negatively impact Fund Balance.

For the month of June, \$72,207 was transferred between general fund accounts. Transfers were also processed within the capital project fund totaling \$45,523. Tax adjustments resulted in a net decrease in fund balance of \$20,128.

The result of these changes can be seen by Accounting Function and Location in the attached chart.

Huron-Clinton Metropolitan Authority
June 2023 Appropriation Transfer Summary

Location	Expense Increase	Expense Decrease	Difference
General Fund Transfers			
Capital			
Administrative Office	-	5,060	(5,060)
Lower Huron/Willow	8,981	1,032	7,949
Hudson Mills	-	35,000	(35,000)
Stony Creek	36,032	8,981	27,051
Huron Meadows	5,060	-	5,060
Total	\$ 50,073	\$ 50,073	\$ -
Major Maintenance			
Administrative Office	-	7,793	(7,793)
Lower Huron/Willow	302	-	302
Hudson Mills	4,566	-	4,566
Lake Erie	1,254	-	1,254
Huron Meadows	1,672	-	1,672
Total	\$ 7,793	\$ 7,793	\$ -
Operations			
Administrative Office	-	8,140	(8,140)
Lower Huron/Willow	640	-	640
Total	\$ 640	\$ 8,140	\$ (7,500)
Adminstrative			
	13,700	6,200	7,500
Total	\$ 13,700	\$ 6,200	\$ 7,500
Total General Fund Transfers			
Total	\$ 72,207	\$ 72,207	\$ -
Capital Project Fund Transfers			
Administrative		45,523	(45,523)
Lake St. Clair	8,267		8,267
Lower Huron/Willow/Oakwoods	14,154		14,154
Hudson Mills	2,124		2,124
Stony Creek	13,311		13,311
Lake Erie	4,629		4,629
Indian Springs	3,037		3,037
Total	\$ 45,523	\$ 45,523	\$ (0)
Tax Adjustment			
Tax Year	Revenue Decrease	Revenue Increase	Net
Current	24,131		24,131
Prior		4,003	(4,003)
Total	\$ 24,131	\$ 4,003	\$ 20,128

HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Shedreka Miller, Chief of Finance
Subject: Report – Monthly Major Maintenance Project
Date: July 5, 2023

Action Requested: Motion to Receive and File

That the Board of Commissioners' receive and file the Major Maintenance report as submitted by Shedreka Miller and staff.

Background: The Metroparks track the costs associated with periodic or infrequent repairs or maintenance that do not meet the criteria for capitalization in a function of our chart of accounts known as major maintenance. We utilize a project accounting system to budget, record and report these costs. To provide the Board of Commissioners and the broader public with improved information surrounding major maintenance projects we have developed a monthly Major Maintenance Status Report.

This report is modeled after the revised Capital Project Fund report. The format includes the location, project title from the budget document, a brief description of the work, the original budget funding, the current amended budget, year-to-date transactions, life-to-date transactions, life-to-date encumbrance balance, the remaining budget and the project status.

Most major maintenance repairs are completed within one year. Occasionally projects require additional time to complete.

As of the end of May, quite a few projects have been contracted or started with year-to-date expenses at 30.1% of the total budget.

Attachment: June 2023 Major Maintenance Status Report

Major Maintenance Status Report											
6/30/2023											
Location	Project Title	Project Description	Original Budget Funding	Carry Over Budget Funding	Amended Budget	Year to Date Transactions	Life to Date Transactions	Life to Date Encumbrance	Remaining Budget	Project Status	
Lake St Clair	North/South Marina Dock Electrical	Replace electrical conductors that feed the power to the pedestals for boaters at the North Marina rental slips. Current electrical has been damaged due to high water levels	150,000	-	18,171	2,412	18,405	0	(234)		
Lake St Clair	East Boardwalk Resurface replacement - Phase 3	Continuation of decking Replacement and Repairs	350,000	-	380,089	366,920	372,210	0	7,879		
Lake St Clair	Stormwater Drainage Repairs on Culverts	Replacement of deteriorated culverts throughout the park	45,000	-	0	0	0	0	0		
Lake St Clair	Culvert Replacemet (CUL-LSC-002, 009, 029)	Replacement of old deteriorated culverts-part of plan	26,191	-	0	0	0	0	0		
Lake St Clair	Replace Surfside Shelter with Accessible Shelter	Replace Surfside with accessible shelter	85,000	-	0	0	0	0	0		
Lake St Clair	Hike/Bike Path crack repairs throughout Park	Hike / Bike path crack repairs	55,000	-	0	0	0	0	0		
Kensington	Dam Concrete Work	Fix concrete spalling	247,000	-	3,698	0	3,698	0	0		
Kensington	Restripe roadways/crosswalks parkwide, accessible parking	Replacement of faded pavement markings	-	24,543	30,273	0	5,729	24,543	0		
Kensington	Repainting of Sprayzone towers and fence (at Martindale)	Painting of steel structures and fencing	-	88,600	99,919	97,399	101,522	0	(1,603)		
Kensington	Golf Course Cart Path Milling	Grind Cart Path	-	37,781	37,781	0	2,219	0	35,562		
Kensington	Golf Course Supplemental Irrigation Well	Replace well that supplies water to irrigate golf course	-	22,580	22,580	14,957	14,957	7,623	0		
Kensington	Park Office Well Repair	Unexpected repair of Well at the Park office	-	-	12,871	12,781	12,781	0	90		
Kensington	East Boat Launch Pump 2 Repair	Unexpected repair of Pump at East Boat Launch	-	-	13,995	13,995	13,995	0	0		
Kensington	Mulch Installation	Mulch installation parkwide	21,450	-	23,563	23,563	23,563	0	0		
Kensington	East Boat Launch Pump 1 repair	Emergency Repair to Pump at East Boat Launch	-	-	16,490	5,835	5,835	10,655	0		
Kensington	Dam Safety Logs	Aluminum Stop Logs for Dam Safety	92,500	-	64,261	0	0	64,261	0		
Kensington	Trail Improvement - Martindale north to Shore Fishing	Replaces the existing failing asphalt surface on the bike trail	427,000	-	0	0	0	0	0		
Kensington	Boat Launch Building & Seawall Repairs	Repairs to the steel on the existing seawall	30,000	-	0	0	0	0	0		
Kensington	Replace culverts (CUL-Ken-041,85,89)	Replacement of old deteriorated culverts	17,000	-	0	0	0	0	0		
Kensington	Upgrades to Kensington Park Office	Upgrade Kensington Park Office	20,000	-	7,129	0	0	0	7,129		
Lower Huron	Turtle Cove UV Light Replacement	Replacement of ultraviolet disinfestation for pool	-	14,299	14,299	0	0	14,299	0		
Lower Huron	Lower Huron North End Parkway Resurfacing	Roadway surface repairs	650,000	-	586,524	17,587	17,587	0	568,938		
Lower Huron	Pump Motor Replacemet at Turtle Cove	Dam Safety Logs	-	-	35,790	35,790	35,790	0	0		
Lower Huron	Lower Huron Drainage/Culvert Replacement CUL LH 564 Camp Dr	Replacement of old deteriorated culverts	12,090	-	0	0	0	0	0		
Lower Huron	Turtle Cove Marcite Repairs - Replace remainder of Lazy River	Replace the marcite in remainder of lazy river at Turtle Cove	300,000	-	0	0	0	0	0		
Willow	Upgrades Signage for new Park Office	New Signs for park office located at Willow	15,000	-	0	0	0	0	0		
Hudson Mills	Golf Starter Building Roof Replacement	Replacement of flat roof section	-	80,000	88,481	7,128	9,856	78,625	0		
Hudson Mills	Well Replacement at Park Office/Activity Center	Emergency replacement of well	-	-	19,682	19,682	19,682	0	0		
Hudson Mills	Replace Siding & Roofs at Golf Course Shop, Chem Bldg & Cart Barn	replace old t1-11 siding with steel siding and fix roof leak around windows	160,000	-	0	0	0	0	0		
Hudson Mills	Replace Outfalls (SDC-HUD-001, 009, 016) per Storm Mgmt Plan	Replacement of stormwater discharge culvert (SDC) outfalls	14,000	-	0	0	0	0	0		
Stony Creek	Restripping of park roads, hike-bike paths & crosswalks	Restripping of pavement markings	-	35,020	35,337	35,050	35,367	0	(30)		
Stony Creek	Small Well Replacement	New well and controller for supplimental water well	30,000	-	290	0	290	0	0		
Stony Creek	Eastwood Beach-Boiler Replacement	Repalce Boiler at Eastwood Beach	40,000	-	32,316	32,316	32,316	0	0		
Stony Creek	Trail Maintenance throughout Park	Trail Maintenance throughout Park	25,000	-	25,000	25,000	25,000	0	0		
Stony Creek	Mulch Installation	Mulch installation parkwide	10,230	-	11,238	11,238	11,238	0	0		
Stony Creek	Golf Course Bunker Repairs	Bunkers have failed, need to rebuild	15,000	-	15,000	7,338	7,338	0	7,662		

6/30/2023			Original	Carry Over	Amended	Year to Date	Life to Date	Life to Date	Remaining	Project
Location	Project Title	Project Description	Budget Funding	Budget Funding	Budget	Transactions	Transactions	Encumbrance	Budget	Status
Stony Creek	Dam Safety Logs	Aluminum Stop Logs for Dam Safety	92,500	-	64,261	0	0	64,261	0	
Stony Creek	Golf Course Water Drainage Phase 3	Cut cart path/install culverts as needed - Phase 3	40,000		33,587	0	0	33,587	0	
Stony Creek	Bikepath Bridge between Winter Cove & MT Vernon	Repair bridge on bike path	80,000		0	0	0	0	0	
Stony Creek	Stormwater Drainage Repairs on Culverts	Replacement of deteriorated culverts	50,000		0	0	0	0	0	
Stony Creek	Replace Water Line to Eastwood Beach Restrooms	Current water lines are at the end of lifespan	60,000		0	0	0	0	0	
Stony Creek	Electrical Upgrades at Eastwood Beach from Transformer	Repairs made in the past, replacement of line needs to be done	120,000		0	0	0	0	0	
Stony Creek	Update Signage throughout Park	Update Signage	15,000		0	0	0	0	0	
Stony Creek	Installation of Generator at Park Office	Install generator at park office	30,000		0	0	0	0	0	
Oakwoods	Tollbooth Electrical	Electical connection to tollbooth	-	40,470	58,728	75,306	76,522	0	(17,795)	
Lake Erie	Boat Launch Sanitary Updates	Replacement of nonfunctioning sewer line and pumps	-		66,102	66,000	66,102	0	0	
Lake Erie	Dredge Marina Channel and Relocate Spoils pile	Dredging and moving of previous spoils piles	150,000		67,756	1,469	20,843	0	46,913	
Lake Erie	Museum Wall Repair	Repair of leaning pation retaining wall	-	100,000	1,602	0	1,602	0	0	
Lake Erie	Nature trail boardwalk repairs of Northern Trapper run	Replacment of deteriorated wooded boardwalk	35,000		0	0	0	0	0	
Lake Erie	Wave Pool Plaza Cement Work	Various sections of cement around wave pool plaza; to include a section of the hike bike path behind pool mechanical building. New Vendor-replaces 71221.136	-	118,492	137,974	159,040	159,536	0	(21,563)	
Lake Erie	Golf Couose Maintenance Building - Complete Siding	Complete last side of building. Three-quarters were completed in 2021	15,000	-	15,000	0	0	12,680	2,320	
Lake Erie	Replace electric wiring at Marina boat docks	Upgrade existing wiring to marina pedestals	50,000		0	0	0	0	0	
Lake Erie	SWMP Projects-Drainage/Culvert Replacement-LE036, 005, 006, 015	Replacement of deteriorated culverts	16,354		0	0	0	0	0	
Lake Erie	Golf Course Storage Bulding Siding Replacement	Reside with metal siding , current wood siding is rotting	60,000		0	0	0	0	0	Combined with 71221.134
Lake Erie	Relocate Spoils Pile at Marina	Relocate to restricted covenant area	60,000		0	0	0	0	0	
Wolcott	Fill in Raceway at Mill	Project to look at filling in the raceway beneath the Mill	-	80,000	0	0	0	0	0	
Wolcott	Funace Replacement at Cow Barn	Two failing furnaces, no longer able to find repair parts	20,000		10,800	0	0	0	10,800	Moved to Opearations, under \$10k
Wolcott	Demo & Cleanup of new aquired Wolcott Property	Demolish existing structures on newly acquired Wolcott property	50,000		0	0	0	0	0	
Indian Springs	Replace Irrigation Head control system at Golf Course	Replacement of irrigation head control system	-	105,537	105,537	105,537	105,537	0	0	
Indian Springs	Install Irrigation Head control system at Golf Course	Install Irrigation Controllers	15,000	-	9,500	0	0	9,500	0	
Indian Springs	Replace Pump intakes, Electric Panel & Connections at Golf Course	Replace pump intakes, electric panel, and connections	260,000		0	0	0	0	0	
Indian Springs	Replace Culverts (CUL-IND-22,29,34)	Repalce deteriorated culverts	16,000		0	0	0	0	0	
Huron Meadows	Golf Starter Building Roof Replacement	Replacement of the existing shingle roof on the starter building	-	83,270	129,218	90,554	120,645	0	8,573	
			\$ 4,072,315		\$ 2,294,839	\$ 1,226,894	\$ 1,320,164	\$ 320,033	\$ 654,642	

HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Shedreka Miller, Chief of Finance
Subject: Report – Monthly Capital Project Fund
Date: July 5, 2023

Action Requested: Motion to Receive and File

That the Board of Commissioners' receive and file the Capital Project Fund report as submitted by Shedreka Miller and staff.

Background: In 2018, the Board of Commissioners approved the creation of a capital project fund. To improve the information provided on specific capital improvement projects Finance is working on developing a monthly performance report.

The following columns of data are provided by project:

- Life-To-Date Total Project Budget
- Year-To-Date Total Project Expenditures
- Life-To-Date Total Project Expenditures
- Current Project Encumbrances (Funds committed through the purchase order process)
- Balance (Life-To-Date Budget less Life-To-Date Expenditures and Current Encumbrances)

This information has now been augmented to include the original budget. In addition, a page has been added which provides a more detailed description of the project as well as the current status of the project and the current estimate of what year the project will be completed. It is anticipated that this additional information will allow the Board of Commissioners as well as the general public to stay up-to-date on the capital project work underway throughout the Metroparks.

Expenditures during June 2023 were primarily related to staff working on projects. The following projects had a minor amount of contracted expenses during the month:

- Lake St Clair – Entrance & Office Road Reconstruction
- Oakwoods – Big Bend Shoreline Protection
- Stony Creek - Seawall Repair & Washington Twp Fire Dept Boat Pier
- Lake Erie – Shoreline & Fish Habitat Restoration

Attachment: June 2023 Capital Project Fund Update

June Capital Project Fund Report - Project Summary

Location	Original Project Title	Project Description	Amended Budget	Available Grant Funding	Project Status	Estimated Completion Year
		A natural shoreline project which will remove rip-rap, regrade slope and install native vegetation which will improved filtration of water entering the marsh and improve habitat as well as reducing erosion.			To finish in Fall	2023
Lake St Clair	Black Creek Marsh Wetland Filtration Enhancement		327,103	160,000		
Lake St Clair	Accessible Kayak Launch & Power Installation	Accessible Kayak Launch & Power Installation	56,151		In Design	2023
Lake St Clair	Backup Internet Fiber Installation	Comcast installation of underground fiber network	40,000		In Construction	2023
		Assessments, cost estimates, and project development for future projects to address electrical power infrastructure upgrades and repairs.			Currently finalizing alignment for phase I	2026
Lake St Clair	Electrical Grid Replacement		809,154			
		Multi-year EGLE grant project through 2023. Plantings and bird deterrents installation to improve water quality funding includes follow up water quality monitoring.			In Construction	2023
Lake St Clair	Beach Restoration		483,158	292,167		
Lake St Clair	Michigan Coastal Management Program-Accessible Launch	Accessible Kayak Launch - grant application has been made to Michigan Coastal Management Program.	629,712	196,425	In Design	2023
Lake St Clair	Entrance/Office Road Reconstruction	Reconstruction of deteriorating Entrance Road, Office road	1,512,907		In Construction	2023
		Replace 70'-long wood structure damaged over past 3 years due to high water. Requires permits.			Budgeted	2023
Lake St Clair	Wood Bridge near Interpretive Center Replacement		64,155			
		Purchase new portable booth. Directional bore power to unit for RecTrac system.			Project Starting	2023
Lake St Clair	Upgrade 4th Tollbooth		27,538			
		Install a unistrut assembly with the associated disconnects and then make the necessary hookups			Budgeted	2024
Lake St Clair	Rework Electrical for Permanent Tollbooths to Connect to 4th		50,000			
		Pave 580 lf path from shelter to restrooms per the ADA Transition Plan.			Budgeted	2023
Kensington	Accessible Path from N Hickory Shelter to Restroom		66,273			
		Pave 950 lf path from shelter to restrooms and beach area per the ADA Transition Plan. Include concrete work needed for access mat across beach sand.			Budgeted	2023
Kensington	Accessible Path from S Martindale Shelter to Vault & Beach		85,954			
		Pave 250 lf path section along parking lot to connect shelter with beach area, food bar, and bathhouse.			Budgeted	2023
Kensington	Accessible Path from N Martindale Shelter to Beach		30,354			
Kensington	Install EV Charging Station	Install EV Charging Station at Kensington Golf Course	67,000			
Dexter	Delhi Launch & Take Out Renovations	Renovation of launch area at Delhi.	306,000	153,000	Budgeted	2023
Lower Huron	Backup Internet Fiber Installation	Comcast installation of underground fiber network	185,362		In Construction	2023
		Toll Booth replacement on existing pedestal at Oakwoods and Lower Huron - Beemis Road entrance.			In Construction	2023
Lower Huron	Toll Booth Replacement and Paving		51,038			
		Michigan Natural Resources Trust Fund grant funded project to extend the Iron Bell trail from its current terminus to the north park entrance (Huron River Drive)				
Lower Huron	Iron Bell Trail Project		953,155	488,742		
		Land and Water Conservation Fund grant funded project to improve accessibility and site amenities at the Walnut Grove Campground.			Awaiting Grant Agreement	2023
Lower Huron	Walnut Grove Campground Improvements		784,600	450,000		
		Land and Water Conservation Fund grant funded project to develop a new fenced in area for off leash dog activities			Awaiting Grant Agreement	2023
Lower Huron	Off Leash Dog Area Development		330,800	165,400		
Lower Huron	New Slide Structure at Turtle Cove	Install new slide at Turtle Cover water park.	1,637,349		Project Started	2023
		Pave 1,285 lf path from shelter to restrooms and Turtle Cove area per the ADA Transition Plan.			Budgeted	2023
Lower Huron	Accessible Path from Hawthorne Glade N Shelter to Turtle Cove		110,813			
		Pave 330 lf path from shelter to restrooms per the ADA Transition Plan; this area is not included in the Walnut Grove campground LWCF grant project.			Budgeted	2023
Lower Huron	Accessible Path from Tulip Tree Shelter to Restrooms		31,838			
		Michigan Natural Resources Trust Fund grant funded project to develop an accessible kayak launch and associated site amenities at Rapids View			In Construction	2023
Hudson Mills	Rapids View area Development		7,994	226,900		

		Michigan Natural Resources Trust Fund grant funded project to develop an accessible kayak launch and associated site amenities at Dexter-Huron	696,025	192,700	Awaiting Grant Agreement	2023
Hudson Mills	Picnic Area Development at Canoe Launch	Replace current vault toilet with CXT.	411,010		Budgeted	2023
Hudson Mills	Replace Vault Toilet with CXT	Pave 320 lf path from bike trail to AC shelter to make it ADA compliant. Include accessible tables/grill & concrete pad as part of project.			Budgeted	2023
Hudson Mills	Accessible Access to Activity Center Shelter	Conversion of gas storage tanks	232,020		In Design	2023
Hudson Mills	Convert Gas Storage Tanks for Above Ground	Construction of a new restroom and shade structure at the boat launch facility	40,212		In Construction	2023
Stony Creek	Boat Launch Building Redevelopment	Comcast installation of underground fiber network	127,273		Substantially Completed	2023
Stony Creek	Backup Internet Fiber Installation	Replacement of intakes, pumps, controls, piping and heads. One year of design before construction.	2,186,485		In Design	2023
Stony Creek	Golf Course Pumphouse & Irrigation System Replacement	Pave 625 lf in asphalt paths connecting both Wintercove shelters to lot, restroom and playground areas per the ADA Transition Plan.	80,000		Budgeted	2023
Stony Creek	Accessible Path from Winter Cove N to Winter Cove S Shelters	Replace Banquet Tent with shelter.	1,004,857		Budgeted	2023
Stony Creek	Develop Shelter in former Banquet Tent Area	Repair the seawall at the Boat Launch / update parking lot lighting. Incorporate pier for Washington Twp. FD & Metroparks police boat.	215,864		Budgeted	2023
Stony Creek	Seawall Repair & Washington Twp Fire Dept Boat Pier	Removal and realignment of 1/2 mile of 6' wide asphalt path, 284 lf of 8' wide boardwalk, replacement of three existing footbridges, a 400sf overlook structure and pond dipping platform.	500,000		Budgeted	2023
Stony Creek	Reflection Nature Trail Improvements	Replace with precast bridge between Wintercove and Mt. Vernon, original structure (15' x 40) is failing, uneven decking and entry, exit points. Leading to injuries from cyclists and rollerbladers. It is no longer safe to plow during the winter. Requires permits.	578,899	465,600	Budgeted	2023
Stony Creek	Hike Bike Path & Bridge Replacement btwn Winter Cove & Mt Verno	Directional bore power to unit for RecTrac system.	936,193		Budgeted	2024
Stony Creek	Install Electricity at 4th Tollbooth	Install EV Charging Station at Stony Creek Golf Course	82,935		Budgeted	2024
Stony Creek	Install EV Charging Station	Construction of a new park office building at the north end of Willow Metropark to replace the sub-standard legacy facility at Lower Huron Metroparks.	20,000		Substantially Completed	2023
Willow	Park Office Replacement	National Fish and Wildlife Foundation SE MI Resilience Fund grant project to mitigate Huron River streambank erosion and improve habitat	67,000		Design Started	2023
Willow	Big Bend Shoreline Protection	Removal of that dam structure, sheet pile walls and docks and subsequent site restoration.	2,802,201	250,000	Budgeted	2023
Willow	Washago Pond Restoration	Pave 650 lf asphalt paths connecting both Fox Meadows shelters to the restroom and to the pool activity area/playground per the ADA Transition Plan.	619,720		Budgeted	2023
Willow	Accessible Path from Fox Meadows N & S Shelters to Pool	Needed upgrades for the pumphouse to work efficiently for the course irrigation (Control system, VFD's, lift pipes/pumps)	911,837			2024
Willow	Golf Course Pumphouse Upgrades	Clubhouse Roof Replacement	65,000			2024
Willow	Roof Replacement at Golf Course Clubhouse	Removal/replacement of current WGC UST Fuel pumps	260,862			2024
Willow	UST Fuel Pump Removal & Replacement at Golf Course	Add curtain to the salt storage area	70,000			2024
Willow	Salt Storage Curtain Closure	Install EV Charging Station at either Willow Golf Course	230,000			2023
Lower Huron	Install EV Charging Station	Land and Water Conservation Fund grant funded project to develop an accessible nature trail and make associated site improvements	20,000		Grant Received, In Design	2023
Oakwoods	Accessible Nature Trail Development		66,000	124,000		
Oakwoods	Flat Rock Dam Study	Grant Project to Study area associated with Flat Rock Dam	272,970	730,000	Budgeted	2025

		This shoreline project will regrade the existing shoreline, install native vegetation as well as creating near-shore shoals. Channels and pools will also be created in the nearby marsh. This work will improve fish spawning habitat.			In Construction	2023
Lake Erie	Shoreline and Fish Habitat Restoration		756,660	1,404,353		
Lake Erie	Boat Launch Fish Cleaning Station	Installation of an onsite fish cleaning station at the boat launch facility	1,686,340	122,500	Budgeted	2023
Lake Erie	Accessible Kayak Launch with Area Development	Land and Water Conservation Fund grant funded project to develop an accessible kayak launch and associated site amenities at the Boat Launch	45,000		In Design	2023
Lake Erie	Cherry Island Nature Trail Improvements	Trail Improvements including aggregate trail from parking lot to new trail head and accessible amenities.	245,546	600,000	Grant Received, In Design	2023
Lake Erie	Cove Point Vault Toilet Replacements	Cove Point vaults -removal/replacement of 2 vaults with CXTs.	879,551		Budgeted	2023
Lake Erie	Sewer Line Replacement at Boat Launch Building	Install new sewer line to service Boat Launch building, including pump upgrades and controls.	153,710		Budgeted	2023
Lake Erie	Protecting Lake Erie Marsh with Green Infrastructure	Grant Project to protect marshland	99,629	483,500	Budgeted	2024
Lake Erie	Wave Pool Mertha Liner and Updates	Wave Pool Mertha Liner and updates	784,172	1,000,000	Budgeted	2024
Lake Erie	Resurface Outdoor Courts with Sport Tile	Two courts needing surfacing near Pool Complex	4,000,557		Budgeted	2023
Wolcott	Farm to Mill Trail Connector	Development of a connector trail from the Farm to the Mill. Multi year project design and construction	60,070		Budgeted	2024
Wolcott	Replace Roof on Mile Barn	Replace / repair roof	1,001,033		Budgeted	2023
Indian Springs	Backup Internet Fiber Installation	Comcast installation of underground fiber network	150,000		In Review	2022
Indian Springs	Golf Course Pump House Upgrades	Upgrades to Golf Course pumhouse	431,000		Budgeted	2023
Indian Springs	Playground Redevelopment at Meadow Lark	Redevelopment of Meadow Lark Playground	600,209		Budgeted	2024
Indian Springs	Electrical Conversion at Golf Building	Convert building electric for electric golf carts and add generator hook up to run essential equipment	238,754		Budgeted	2023
Indian Springs	UST Removal at Golf Course	Remove underground fuel tank	200,000		Budgeted	2023
Indian Springs	Healing the Huron River Headwaters-Tree Planting & Restoration	Grant Funded Restoration work at Huron River Headwaters	100,000	100,000	Grant Received, In Design	2023
			32,578,000	7,605,287		



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Amy McMillan, Director
Project Title: Purchases – Total Spent and Vendor Locations
Date: July 6, 2023

Action Requested: Receive and File

That the Board of Commissioners receive and file the update for total spent and vendor locations as submitted by Director Amy McMillan and staff.

Background: Each month the Purchasing Department summarizes the total amount spent on capital equipment purchases, major maintenance, and park projects and includes the location of vendors, either within or outside the Metroparks five-county region as well as the effect of DEI, living wage, and the Metroparks local preference policy.

Attachment: Award Requests

Award Requests for July 2023

Vendor	Vendor Location	Description	Park Location	Total Request	Five-County	Greater Michigan	Outside Michigan	Effect of DEI, Living Wage, and Local Preference Policies
Berger Chevrolet	Grand Rapids, MI	Two Chevrolet Tahoes	Kensington & Hudson Mills Police	\$ 79,824.00		\$ 79,824.00		
Spartan Distributors	Auburn Hills, MI	Toro Workman	Indian Springs	\$ 50,713.66	\$ 50,713.66			
Pro Pump & Controls	Troutman, NC	Pump Skid Packages	Stony Creek, Indian Springs, Willow	\$ 637,575.60			\$ 637,575.60	
Bandit Industries	Remus, MI	21" Bandit Chipper	Natural Resources Crew	\$ 119,232.00		\$ 119,232.00		

Totals:	\$887,345.26	\$50,713.66	\$199,056.00	\$637,575.60
Percent of Total Award Request:		5.72%	22.43%	71.85%



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Amy McMillan, Director
Project Title: Update - Purchases over \$10,000
Date: July 6, 2023

Action Requested: Receive and File

That the Board of Commissioners receive and file the update for purchases over \$10,000, up to, and including \$25,000 as submitted by Director Amy McMillan and staff.

Background: On May 9, 2013, the Board approved the updated financial policy requiring the Director to notify the Board of purchases exceeding \$10,000, up to, and including \$25,000.

The following list contains purchases exceeding the \$10,000 threshold:

<u>Vendor</u>	<u>Description</u>	<u>Price</u>
1. Kronos SaaS, Inc	Time Tracking Contract Renewal	\$16,298.25
2. Graph-X Signs and Designs	MSMD Signs	\$13,326.55
3. E-Z-GO Textron	Gas-Powered Golf Carts – Kensington	\$23,400.00



**HURON-CLINTON METROPOLITAN
AUTHORITY**

To: Board of Commissioners
From: Neil Eby, Buyer
Project No: MiDeal #071B7700177
Project Title: Cooperative Purchase of two Chevy Tahoes
Location: Kensington Metropark - Administration Office & Hudson Mills/Dexter/Delhi
Police Dept.
Date: July 6th, 2023

Action Requested: Motion to Approve

That the Board of Commissioners approve the cooperative purchase of two Chevrolet Tahoes for a total cost of \$79,824 from Berger Chevrolet of Grand Rapids, MI through the State of Michigan's MiDeal cooperative contract #071B7700177 as recommended by Neil Eby, Buyer and staff.

The new vehicles will replace one existing Ford Explorer for use at the administration office, and one Ford Interceptor for use at the Hudson Mills/Dexter/Delhi Police Dept.

Fiscal Impact: Funds are available in the board approved 2023 capital equipment budget, utilizing the remaining balance from various line items that have already been purchased or adjusted. As part of these adjustments, the garbage truck at Hudson Mills was removed from the budget, and funds were redirected from the Ventrac sickle mower to cover the identified needs.

Scope of Work: Furnish and deliver two 2023 Chevrolet Tahoes.

Background: Pricing was obtained using MiDeal cooperative contract #071B7700177. Berger Chevrolet was able to offer a Black Chevrolet Tahoe, for use at the administration office, estimated to arrive mid-September, and a White Chevrolet Tahoe, for use by Metroparks Police Dept., currently in production, estimated to arrive by end of July.



**HURON-CLINTON METROPOLITAN
AUTHORITY**

To: Board of Commissioners
From: Neil Eby, Buyer
Project No: Sourcewell Contract 031121-TTC
Project Title: Cooperative Purchase of one Toro Workman HDX
Location: Indian Springs Metropark
Date: July 03, 2023

Action Requested: Motion to Approve

That the Board of Commissioners approve the cooperative purchase of one Toro Workman HDX work vehicle through Sourcewell Contract 031121-TTC for \$50,713.66 from Spartan Distributors of Auburn Hills, MI, as recommended by Neil Eby, Buyer and staff.

Fiscal Impact: Funds will come from the board approved 2023 Capital Equipment budget, which allowed \$40,000 for this purchase. The additional \$10,713.66 will come from savings within the Stony Creek capital equipment budget.

Scope of Work: Spartan Distributors will be responsible for furnishing and delivering one Toro Workman HDX to Indian Springs Metropark.

Background: HCMA is eligible to participate in Sourcewell's cooperative purchase program. Through this cooperative contract with Spartan Distributors, HCMA solicited a quote through Sourcewell Contract 031121-TTC, which provides a 22% discount off list pricing for this piece of equipment.



**HURON-CLINTON METROPOLITAN
AUTHORITY**

To: Board of Commissioners
 From: Neil Eby, Buyer
 Project No: ITB 2023-015
 Project Title: Pump Skid Packages
 Location: Willow, Stony Creek, Indian Springs
 Date: July 6th, 2023

Action Requested: Motion to Approve

That the Board of Commissioners approve the award of ITB 2023-015 to ProPump and Controls, Inc., of Troutman, NC for the purchase of three pump skid packages for new pump houses at Willow, Stony Creek, and Indian Springs Metropark Golf Courses, totaling \$637,575.60 as recommended by Neil Eby, Buyer, and staff.

Fiscal Impact: Funds will come from the following project budgets:

Location	Project#	Available Budget	Cost of package
Willow	510-23-324	\$260,000.00	\$199,072.30
Stony Creek	509-21-560	\$800,023.41	\$228,287.70
Indian Springs	515-22-160	\$408,860.00	\$212,865.60

Scope of Work: ProPump and Controls, Inc., will be responsible for the furnishing and delivery of three pump skid packages as specified in the bid documents.

Background: HCMA Engineering is working on construction RFPs to replace three golf course pump station buildings serving Stony Creek, Indian Springs, and Willow Metropark Golf Course irrigation systems. The construction RFP will be issued in August. The bid of the three pre-manufactured pump assemblies mounted on skid piers separately was requested to be purchased before the construction of these buildings, to ensure they are delivered in time for the new construction of the pump houses. Specifications were provided from Engineering to HCMA purchasing and an ITB was issued based upon those specifications.

Process: HCMA issued ITB 2023-015 on June 14th, 2023. The solicitation documents were posted on the Michigan Intergovernmental Trade Network (MITN) website, which provided notice to 383 vendors. 42 vendors downloaded the solicitation and three vendors submitted bids, which are summarized in the following table:

Bidder	Bid Amount
ProPump & Controls*	\$637,575.60*
SiteOne Landscape Supply	\$652,140.00
Fluid Cooling Systems, LLC	\$884,731.00

**Indicates recommended award*



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Travis Grubb, Senior Buyer
Project Title: Cooperative Purchase of a 21" Bandit Chipper
Location: Natural Resources
Date: July 5, 2023

Action Requested: Motion to Approve

That the Board of Commissioners to approve the cooperative purchase of a 21" Bandit chipper for a total price of \$121,578 from Bandit Industries, Inc of Remus, Michigan through the State of Michigan's MiDeal cooperative contract #190000000301 as recommended by Travis Grubb, Senior Buyer and staff.

The new 21" Bandit chipper will replace an underperforming 19" chipper currently in HCMA's fleet. Despite being a recent purchase, the existing chipper failed to meet expectations for its intended application. Considering this, Bandit Industries presented a compelling offer of \$91,232 (original purchase price, minus \$1,500) for the trade-in of the recently purchased 19" chipper (HCMA # 326). Additionally, they have offered \$28,000 for the trade-in of a 2012 Bandit chipper (HCMA # 96), which HCMA had planned to auction this year. The total combined trade-in value amounts to \$119,232.

Fiscal Impact: The additional \$2,346 needed to facilitate this purchase will come from balances left in the Board-approved 2023 Capital Equipment budget. Specifically, the remaining budget from Stony Creek's stadium vacuum purchase will be utilized.

Scope of Work: The scope of this project includes the delivery of a Bandit chipper (Intimidator Model 21XPC) and the removal of both pieces of equipment being traded in.

Background: HCMA is eligible to participate in the State of Michigan's MiDeal cooperative contract program. Through the State's contract with Bandit Industries, HCMA was able to secure a 20% direct sale discount for this equipment, which resulted in a total discount of \$30,332.

HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
From: Shedreka Miller, Chief of Finance
Subject: Report – 2022 Audited Financial Statements
Date: July 5, 2023

Action Requested: Motion to Receive and File

That the Board of Commissioners receive and file the 2022 Annual Comprehensive Financial Report as recommended by Chief of Finance Shedreka Miller and staff.

Summary: The Authority's auditing firm, Plante Moran, has completed their audit of the Metroparks 2022 accounting records, pension plan, retiree health care trust and related financial statements. Together with Plante Moran's Audited Financial Statements, staff compiled the Authority's 2022 Annual Comprehensive Financial Report, which is provided for review. Plante Moran's staff will be available to review the 2022 Audited Financial Statements with the Board at that time.

Background: Staff is pleased to report that Plante Moran have issued an unqualified opinion, meaning the Audited Financial Statements fairly present the financial position of the governmental activities and each major fund of the Authority as of Dec. 31, 2022, in conformity with generally accepted accounting principles. Plante Moran conducted their audit following generally accepted auditing standards for them to obtain reasonable assurance that the Authority's financial statements are free of any material misstatements.

As reflected on the Government Wide Statement of Net Position, the Authority's total net position at \$242.2 million increased by \$7.4 million from the 2021 net position of \$234.8 million. The total General Fund - Fund Balance is reported at \$51.9 million, an increase of \$3.2 million. The increase to the General Fund – Fund Balance is \$0.2 million lower than the previous year increase.

The Huron-Clinton Metroparks Foundation was reported as a component unit, which agreed with governmental accounting standards.

The 2022 General Fund Committed Fund Balance totals \$5.4 million. This represents Committed for Land Acquisition (\$4.7 million) and Committed for Rate Stabilization (\$0.7 million). The 2022 Assigned Fund Balance totals \$19.9 million. This represents Assigned for Compensated Absences (\$3.2 million), Assigned for Encumbrances (\$4.3 million), Assigned for Planned Use of Fund Balance (\$7.3 million) and Assigned for Detroit Riverfront Conservancy (\$5.1 million). The 2022 Unassigned Fund Balance stands at \$25.4 million. This level of Unassigned Fund Balance represents 42.0 percent of General Fund revenues. The Statement of Revenues and Expenditures shows 2022 General Fund expenditures and transfers out at \$57.4 million against revenues of \$60.6 million producing a surplus of \$3.2 million.

The Authority intends to submit this 2022 Annual Comprehensive Financial Report to the Government Finance Officers Association Certificate of Excellence in Financial Reporting program. The Authority has received a Certificate of Achievement for the last 21 years and staff believes this 2022 report will continue to earn this distinction. This achievement would not be possible without the dedicated work efforts of the entire Finance Department. Lastly, the policy states that all Authority fees and charges will be reviewed and approved by the Board of Commissioners on an annual basis.



**HURON-CLINTON METROPOLITAN
AUTHORITY**

To: Board of Commissioners
From: Amy McMillan, Director
Project Title: Report – Strategic Plan Update
Date: July 6, 2023

Action Requested: Receive and File

That the Board of Commissioners receive and file the update on the Strategic Plan as presented by Director Amy McMillan.



METROPARKS **STRATEGIC PLAN**

A Three Year Vision

July 2023 Update

9/2/215

WHO WE ARE. WHAT WE DO.

OUR MISSION

To bring the benefits of parks and recreation to the people of southeast Michigan.
All the people. All their lives.

WHAT WE ASPIRE TO BE.

OUR VISION

To be a unifying force — and indispensable resource — in southeast Michigan:
One Region. One Metroparks. Endless Experiences.

WHAT IS IMPORTANT TO US.

OUR VALUES

ACCESS | COMMITMENT | DIVERSITY | EQUITY | LEADERSHIP | STEWARDSHIP

Details below:

ACCESS: Make the Metroparks available to all in the region, regardless of race, age, income, gender or ability.

COMMITMENT: Treat all employees, constituents and stakeholders as partners in our shared mission to enhance the well-being of all southeast Michigan residents.

DIVERSITY: Embrace and reflect the region's richness — both its natural environment and the communities within it.

EQUITY: Create a system that more fairly serves all individuals, families and communities across the region.

LEADERSHIP: Provide innovative programs, valuable educational offerings and proactive community engagement.

STEWARDSHIP: Responsibly manage our natural resources and maintain financial stability to protect the public's investment.



VISION 2026:

THREE YEARS OF PLANNING & PROGRESS

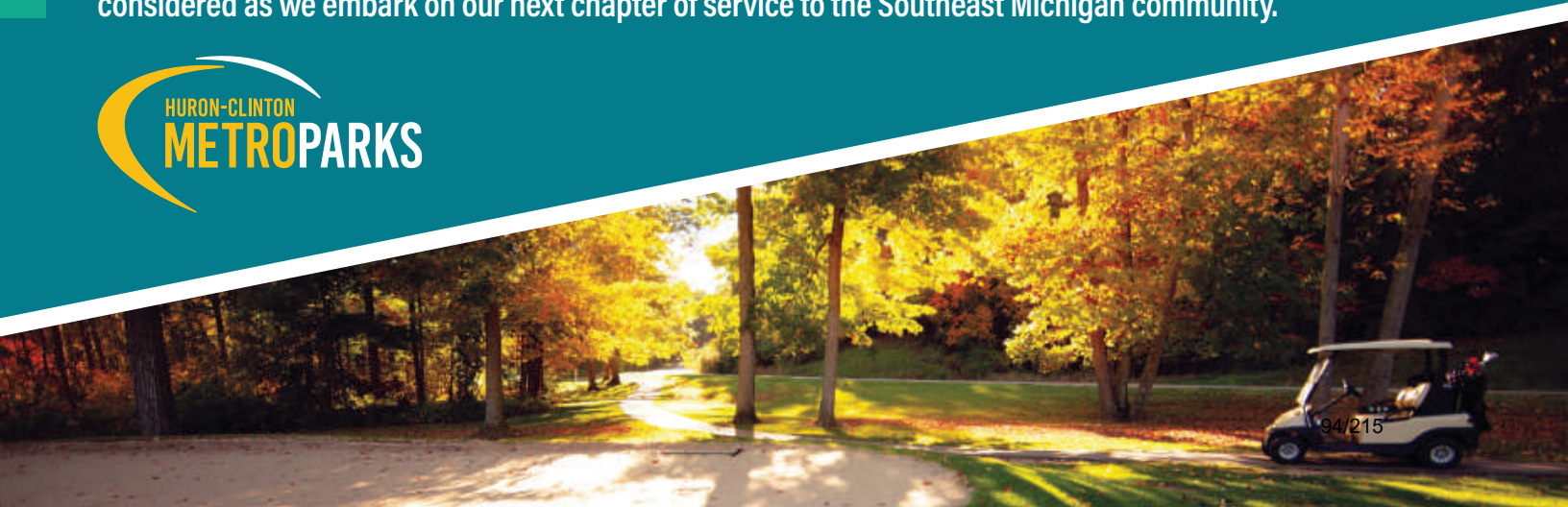
As the summer of 2026 ends, the Metroparks is celebrating with the people of Southeast Michigan. From pool parties to community picnics residents are using the Metroparks resources in ways that are applicable to them. Partner organizations deeply embedded in neighborhoods and small towns are hosting events and recording stories from residents. Their stories are joyful and easy—they express the tangible and intangible benefits of a world-class park system tailored for their community's needs. As a result, resident engagement with Metroparks services are experiencing double digit growth.

The big uptick in engagement is because the Metroparks services have become much easier to access in the last few years. Thanks to our intentional effort to develop partnerships with grassroots organizations focused on hyper-local listening and outreach, our collective impact is experiencing a multiplier effect throughout the region because of our customized services. Residents from rural areas like Cohoctah and Ray are making use of programs that were created because of their input and their needs. Detroiters are enjoying easier access to swimming lessons and spaces that help them connect with nature and community. Tales come in from every corner of our five-county region about the learning, the joys and the connections made because of something the Metroparks supports.

The Metroparks' ability to further our mission of bringing the benefits of parks and recreation to the people of southeast Michigan—all the people all their lives—has earned high praise from major state and national publications. Our new programs have drawn attention and investment from philanthropy and the public sector because of the creativity used adapting to ever-changing community needs.

We're thrilled that our innovations are recognized with investment. Energized and inspired by our values of access, commitment, diversity, equity, leadership and stewardship, the Metroparks have graduated from managing resources to growing them for greater impact today and tomorrow. As a result, values-based improvements are present in every aspect of our operation, including our rich natural resources, physical infrastructure, financial position and workforce.

As we celebrate the learning and the progress made over the last three years, we humbly take stock of our accomplishments. We are heartened by the stories of residents who are just learning about the Metroparks and finding usefulness and unexpected delight in the interaction. Their stories and experiences are celebrated and considered as we embark on our next chapter of service to the Southeast Michigan community.



THE PATH TO VISION 2026: GOALS & OBJECTIVES



1. LISTEN & CONNECT

The Metroparks leads by listening to the communities we serve and connecting them to our mission in ways that are useful and equitable.

- Create listening opportunities that help the Metroparks understand resident needs
- Increase access to Metroparks services for Wayne County and the City of Detroit with a physical presence and customized programming
- Increase transparency and accountability for progress against goals and objectives through master and departmental plans that benchmark and measure progress (See Appendix)
- Increase engagement with Metroparks services
- Increase access to Metroparks services for underserved communities with customized programming



2. MAINTAIN & INVEST

The Metroparks grow by maintaining a healthy financial position that invests in the organization's relevancy to community members and resulting marketability to funders.

- Develop a formal partnership strategy using collective impact to amplify our resources and investments in Southeast Michigan and beyond
- Research opportunities for investment in capital projects
- Increase revenue from philanthropic and public sector sources
- Study revenue opportunities across current and new programs
- Build a portfolio of new services for hard to reach and underserved residents
- Create a talent strategy to attract and retain the intellectual and human capital needed to achieve the vision



3. CONSERVE & STEWARD

The Metroparks conserves natural resources and actively stewards our impact on and relationship with the environment

- Create a resiliency plan for built and natural environment by December of 2023
- Increase outdoor education opportunities with a focus on skill building for more effective and durable environmental stewardship



STAYING ACCOUNTABLE & REPORTING PROGRESS

Once approved, The Metroparks will develop a web-based dashboard to publish this strategic plan and make it accessible to all staff and the public. The web dashboard will also serve as a continual collection of updates against the progress of each of these goals and objectives with current status and success indicators clearly defined.

TRANSPARENCY & ACCOUNTABILITY APPENDIX

The Metroparks strategic plan is ambitious. Understanding our progress against the wide-reaching goals and objectives requires a thoughtful approach to measurement that honors the quantitative and qualitative components of the plan. In addition, our approach to measurement needs to be as efficient and sustainable as it is accessible for internal and external audiences. To achieve these outcomes, staff will be utilizing a reporting framework that builds on existing internal plans and systems while expanding our subsequent internal and external communications.

At the base of the framework is our suite of existing and future departmental plans. These plans organize all the major priorities for the Metroparks by department and organize current and future project action items. They hold relevant data and analysis leadership needs to make decisions. For example, the marketing plan is where staff benchmark and measure resident engagement, attendance goals and brand awareness. The plans are updated at a high frequency, and we report progress at Commission meetings. The departmental plans are the work horse of our benchmarking, measurement, tracking and task management efforts within the strategic plan's transparency and accountability objective. See Figure 1 for a full accounting of departmental plans.

Figure 1

CURRENT METROPARKS PLANS			
DEPARTMENT	CURRENT PLANS	STAGE OF DEVELOPMENT	BOARD APPROVAL REQUIRED
PLANNING & DEVELOPMENT	10-Year Park Master Plans (13 plans)	On-going	Y
	Five-Year Community Recreation Plan	Public Comment Phase	Y
	Metroparks Sustainability Plan	Complete	Y
	ADA Transition Plan	Complete	Y
	Storm Water Management Plan	Complete	Y
	Swim Development Plan	Complete	Y
	Trail Connection Feasibility Study	Complete	Y
	EV Charging Stations Analysis	In progress	Y
MARKETING	Marketing Plan	Approved Annually	Y
ENGINEERING	Land Divestiture and Acquisitions Plan	Complete	Y
	Roadsoft Plan for Pavement Asset Management	On-going	N
	Overall Dam Study	In progress	Y

CURRENT METROPARKS PLANS CONTINUED

DEPARTMENT	CURRENT PLANS	STAGE OF DEVELOPMENT	BOARD APPROVAL REQUIRED
DIVERSITY, EQUITY & INCLUSION	DEI Plan	Update in Progress	Y
NATURAL RESOURCES	Mowing Plan	Complete	Y
	Deer Herd and Ecosystem Management Plan	Complete	Y
	Flat Rock Dam Feasibility Study	In progress	Y
	Eastern Massasauga Rattlesnake Conservation Plan	Complete	Y
INTERPRETIVE SERVICES	Equine Retirement Plan	Complete	N
	Interpretive Services Plan (2023 and beyond)	In progress	N
	Draft Wolcott Mill Farm and Historic Center Interpretive Master Plan	In progress	N
	Draft Kensington Farm Center Interpretive Master plan	In progress	N
	Draft Oakwoods Nature Center Interpretive Master plan	In progress	N
ADMINISTRATIVE	Strategic Plan	In progress	Y
	Climate Action Plan	In progress	Y
	Recreational Programning Plan	Complete for 2023	N
	COVID Return to Work Plan	Complete	N

Some of these plans are also published externally on our website. The public can find and read plans on our Diversity, Equity and Inclusion, Natural Resources and Planning and Development pages of the website. They are published here as point of transparency for stakeholders and residents.

As the strategic plan progresses, all these existing plans will continue to be updated accordingly on their scheduled review frequency whether that is annual, every five years or some other increment, and the strategic plan will guide their specific goals and metrics. For example, the Diversity, Equity, and Inclusion plan will be renewed in 2023 with a focus on supporting the strategic plan's goals and objectives.

Finally, our forthcoming strategic plan web dashboard will be used to highlight learnings and achievements at the objectives level. Using immersive storytelling, this dashboard will be the central place where residents and stakeholders, including funders, can follow our story as it progresses. It will be summative in nature and provide detail and highlights on small and major milestones found both in the departmental plans and strategic plan. We expect the dashboard to be updated quarterly.

This accountability and transparency framework ensures we can connect with our various audiences and bring them on this journey with us. Our departmental plans serve as the base for our quantitative and task management work, but the strategic plan makes space for the story that runs through and connects it all together. And our strategic plan dashboard allows us to publicly highlight that story for everyone.

Supplemental Science Lessons and Science Clubs Year-in-Review

Goals: To meet the following in the Metroparks Strategic Plan:

- Listen and Connect: Increase access to Metroparks services for underserved communities with customized programming.
- Conserve and Steward: Increase outdoor education opportunities with a focus on skill building for more effective and durable environmental stewardship.

Objective: To create programming that provides positive and meaningful experiences for the students that will encourage further exploration of the natural world and the careers within it.

Executive Summary

The Metroparks have partnered with schools in underserved communities throughout Metro Detroit to close the equity gap in environmental education through supplemental science lessons and three free after-school science clubs. The Metroparks Board of Commissioners made educational programs and career development with students a high priority and set aside budgeted funds to make it happen. Then staff connected with teachers to find the best way to fill those gaps and needs. The partnerships are tailored to meet the needs of students in each district and focus on inspiring students to become stewards of our natural environment and explore careers in the outdoors through education and hands-on practice.

Each of the programs were designed to have student involvement on a weekly basis. With multiple and repeat visits throughout the entire school year, the Metroparks staff, teachers, students, and community members developed relationships. Through these relationships and multiple visits, an emotional connection and appreciation for science and the out of doors grew. "Attitudes towards learning science improved", shares Nicole Samuel, assistant principal of J R King Academy. This forms the foundation to help young people realize STEM careers are for everyone and to raise awareness and interest in the natural environment addressing environmental justice issues and leading young people to become stewards.

Data Summary

Supplemental Science Lessons at John R. King Academic and Performing Arts Academy

Grades: 4th, 5th, and 8th

Total enrolled students in 4th, 5th, and 8th: 426

Total visit 2022-2023 school year: 59

Total programs 2022-2023 school year: 192

Total student engagement hours 2022-2023 school year: 3,980

After School Science Clubs

Riverside West Academy, located in Dearborn, and Weston Charter Academy, located in Detroit

Middle and High School students

Total students: 39

Total visits 2022-2023 school year: 40

Total programs 2022-2023 school year: 68

Total student engagement hours 2022-2023 school year: 817

Supplemental Science Lessons

John R. King Academic and Performance Arts Academy – Detroit

Please refer to Appendix A for the partnership process between the Metroparks and DPSCD and John R. King Academy.

Program Logistics

- Lessons began the week of October 10, 2022
- Staff provided lessons for 4th, 5th, and 8th grade students
- Lessons were given once a week for each grade along with teacher planning meetings to ensure that lessons given supplement science units.
- Lessons were created to align with the Next Generation Science Standards (NGSS) and the topics covered in Sprocket, which is the curriculum used by the Detroit Public School Community District (DPSCD) for grades 3-5th.
- 2022-23 lessons were completed at different times. This was based on school schedule and teacher preference.
 - o 4th grade completed their lessons June 8, 2023
 - o 5th grade completed their lessons May 22, 2023
 - o 8th grade completed their lessons June 1, 2023

Visit Breakdown

- Metropark staff were at John R. King Academy a minimum of three times per week. Visitations corresponded with the day's teachers taught science in the classroom.
 - o Monday – 5th grade
 - o Wednesday – 8th grade
 - o Friday – 4th grade
- The number of visits completed for the year for each grade are as follows,
 - o 23 visits for 4th
 - o 21 visits for 5th
 - o 15 visits for 8th

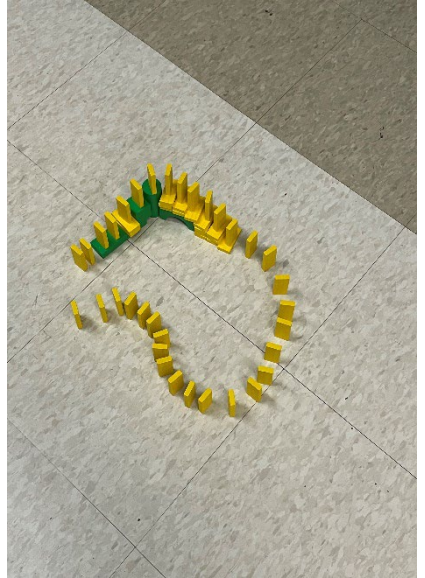
Note: The number of visits per grade varies based on the school schedule. School closings, holidays, and testing

- The total program hours completed for the year for each grade are as follows,
 - o 66 hours for 4th
 - o 63 hours for 5th
 - o 63 hours for 8th
- The total student engagement hours completed for the year for each grade are as follows,
 - o 1,365 people-hours for 4th
 - o 1,172 people-hours for 5th
 - o 1,443 people-hours for 8th

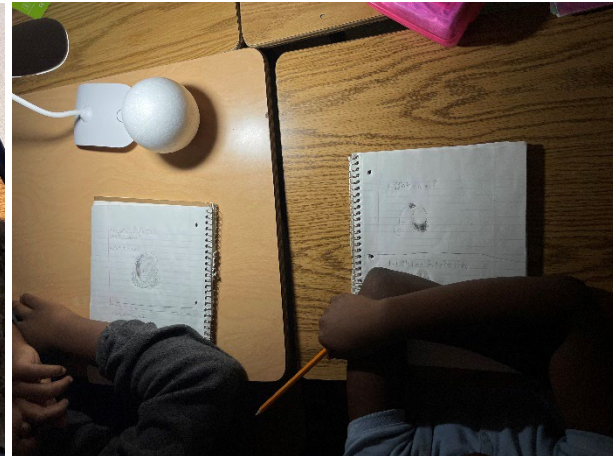
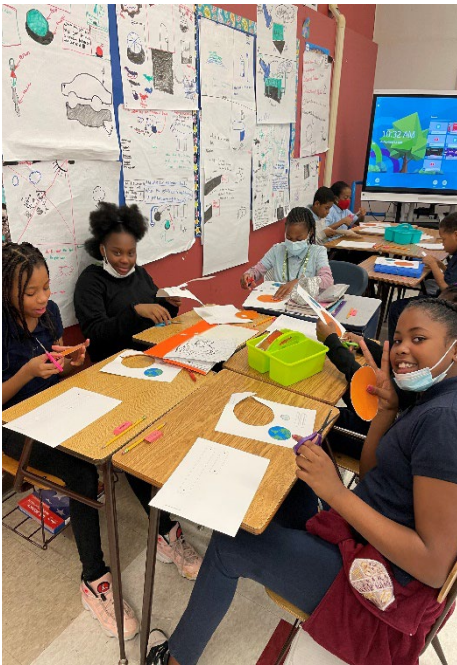
Topics Covered

- During the school year, 4th grade covered the following units, “Dynamic Earth”, “Energy”, and “Fire Ecology” units. Topics discussed with students by Metropark staff included,
 - Changes of the seasons
 - Soil exploration
 - Weathering, erosion, deposition
 - Rock layer formation
 - Earthquakes and volcanoes
 - Types of energy
 - Energy transfer
 - Water wheels
 - Fire ecology
 - Owl pellets
 - Wildlife ID





- During the school year, the 5th grade covered the following units, “Chemistry of Taste”, “Stars and Shadows”, “Ecosystems”, and “Freshwater” units. Topics discussed with students by Metropark staff included,
 - Patterns in the tastes of similar foods
 - Predicting the tastes of food based on its physical properties and characteristics and testing to see if those predictions were correct
 - Relationship between sense of smell and taste
 - States of matter
 - Snow science
 - Light and shadow observations and drawings
 - Star color and distance
 - Sundials
 - Sun, Earth and Moon models
 - Pocket solar systems
 - Schoolyard ecosystem investigations
 - Food webs
 - Percentage of water on Earth
 - Water cycle
 - Watersheds



- During the school year, the 8th grade covered the following units, “Air Quality”, “How is the Earth Changing?”, “How Does Food Provide my Body with Energy” and “What’s Going on Inside Me?”. They also explored Ecosystems topics as review for the M-STEP tests. Topics discussed with students by Metropark staff included,
 - Igneous Rocks and Geology Careers
 - Plate Tectonics connections between terms and big ideas
 - Schoolyard Ecosystem Investigation with Data Loggers
 - Using Stereoscopes for Pond Water Investigation
 - Using Compound Microscopes for Pond Water Investigation
 - Ecosystem Energy Connections
 - Examining mammal dentition to determine diet
 - Osmosis in Nature
 - Using AQI Resources to Determine Local Air Health Effects
 - Creating and Placing Particulate Air Quality Monitors
 - Owl Pellet Dissection to Determine Owl Diet
 - Egg Incubation and Chicken Development – Observing Eggs and Chicks in the Classroom
 - Population Dynamics in Ecosystem





Field Trips

Two field trips were provided for 4th and 5th Grades, one field trip was provided to the 8th Grade JRK students

4th grade

- Visited Stony Creek Metropark on November 11, 2022 for their Landforms and Landscapes program
- Visited Lake Erie Metropark on May 26, 2023 for their Eat or Be Eaten program.



5th grade

- Visited Oakwoods Metropark on December 7, 2022 for their Stars and Stories with a Nature Hike program.
- Visited Lake Erie Metropark on May 31, 2023 for their Water Investigations program



8th grade

- Visited Indian Springs Metropark on May 25, 2023 for an Ecosystem Investigation, including an exploration of pondwater in the lab.

Other grades at John R. King

- To help build enthusiasm and a relationship with the Metroparks, other grades received (free) field trips as follows:
 - Kindergarten – Autumn Adventure at Oakwoods Nature Center
 - 2nd Grade – Huron River Walk at Hudson Mills Activity Center
 - 1st Grade – Light and Sound Outreach Visit
 - 3rd Grade – Feathered Friends at Lake Erie Metropark Marshlands Museum
 - 7th Grade – Fall Harvest Adventure at Kensington Farm Center

Feedback from students and staff

In addition to the feedback from last report, Metropark staff continued to receive positive feedback from staff and students

- Comments from students include,
 - “Ms. Sabrina, I do my own daily observations at home now” – From Bry’yanna (4th grade student)
 - “Ms. Sabrina, are we going to go outside again for our daily observations?” – From Emmanuel (4th grade student)
 - “Ms. Sabrina please tell me we’re going to see you again next year?” – From Laila (5th grade student)
 - “Ms. Sabrina, Ms. Holly, I’m going to miss you!” – From Da’Mya (5th grade students)
- Comments from principal and Vice principal
 - From Principal Spencer
 - “I just want you to know how much appreciate you and the work you’re doing with our students.”
 - From Vice Principal Samuel
 - “Thank you so much! I appreciate the great work that you are doing with our students.”
 - “Great Job! I love to see our students engaged in meaningful activities.”

- Comments from teachers
 - “I’m seriously considering teaching science next year because of these lessons.” – Mr. Wheeler (4th grade science teacher)
 - “The students really like you Ms. Sabrina!” – Mr. Wheeler (4th grade science teacher)
 - “That activity was really cool!” – Mr. Jennings (5th grade science teacher)
 - “Success would have been what it turned out to be.” (When asked what he thought success would look like back at the beginning of our partnership) – Mr. Dowlen (8th grade science teacher)
- Students continued to volunteer helping Metropark staff clean up and carry materials to and from the media center.
- Students began to ask if we were coming back next year and hoping that we would.
- Crossed “Hug-a-Thon” finish line
 - Staff continued to receive a *countless* number of hugs from both 4th and 5th grade students every visit

Student Reflection Activity

At the end of the school year, students were given the opportunity to reflect on the activities we did over the course of the school year. We wanted to know if their thoughts on science changed over the course of the school year. Students were given a sheet (pictured below) and were asked to provide feedback. The development of a positive association was determined if at the end of the year, the students’ outlook on science improved. The following were determined to be a development of a positive association with science,

- Negative to positive
- Negative to neutral
- Neutral to positive
- Increased positivity

4th grade student reflection

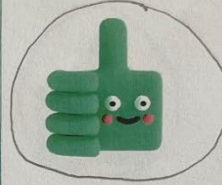
Science Lesson Reflections

I used to think science...



cuz it used to be really hard so i thought it was eh

Now I think science....



but now i think science is awesome cuz it became more funner and more easy & hats why i think science is awesome now

5th grade student reflection

Science Lesson Reflections

I used to think science...

~~was boring and tau sually fell ASLEEP. DIDNT LISTEN.~~

Now I think science... IS FUN AND I

ENJOY IT

IT BOOST MY

SPRITS-

Science Lesson Reflections

hour: 512 4 55a

Roses, Rosebuds and Thorns...

Rose: These are some things I liked doing on the days the Metroparks visited our science class: I liked going outside, talking about it in class, seeing live animals.

Rosebud: These are things I started learning about with the Metroparks, and would like to continue: The thing I learned is that nature is not as bad as it seems and I want continue going outside and embracing nature.

Thorn: These are things I'd rather have less of when the Metroparks visit my science class: I'd rather have less paper work because it sort of takes away from the real experience.

Then and Now Reflection:

I used to think science... was the worst thing on earth I hated outside and anything with science.	Now I think science.... Isn't that bad and it's something that your going to need in the real world and I can go outside without feeling like I'm going to die.
--	---

8th grade student reflection

4th Grade Results

-By the end of the year, 63.2% of students reported an increased positive outlook with science. 34.2% remained neutral and 2.6% were negative. For those who remained neutral, 26.3% still had a positive association with science at the end of the year.

-Some comments from the student reflections

- "Now I think science is fun because we get to go outside, and we have projects."
- "Now I think science is awesome because it became more fun and more easy."
- "I like it now because they mad it fun now and they made it easy for us."
- "Now I think science is a lot easier and more fun and I'm happy."
- "I've always liked science when Ms. Sabrina and Ms. Holly came."
- "I like it still because I got to solve my biggest wonders and learned about owl pellets."

5th Grade Results

- By the end of the year, 70% of students reported an increased positive outlook with science. 25% remained neutral and 5% were negative.
- Some comments from the student reflections
 - o "My favorite part was to model and make stuff."
 - o "Now it's fun, and we can do fun things to solve it and I can learn in a fun way."
 - o "I thought it was just about cardinal directions and now I learned it's about many more. My favorite part about this is learning new things and it has been a long and very fun journey!"

8th Grade Results

- By the end of the year, 88.6% of students reported an increased positive outlook with science. 11.4% remained neutral and 0% were negative.
- Some comments from the student reflections
 - o "I would like to keep learning about nature and outside things, animals, others."
 - o (Now I think science...) "is a good class it's not boring its fun so know I come to school more"
 - o "I think science is my favorite subject. I've learned a lot this year thanks to Mr.Dowlen and Ms. Martin"

Science Clubs at Riverside West Academy& Weston Charter Academy

In addition to the supplemental science lessons at John R. King Academy, Metropark staff also worked with staff at Riverside West Academy, located in Dearborn, and Weston Charter Academy, located in Detroit, to do programming for science clubs.

Riverside Academy West – Dearborn

STEAM Club

- o Piloted in May 2022 and Metropark staff were asked to return for the 2022-23 school year.
- o Metropark staff work in collaboration with Ms. Ghedotte who is the 6th grade science teacher.

Program Logistics

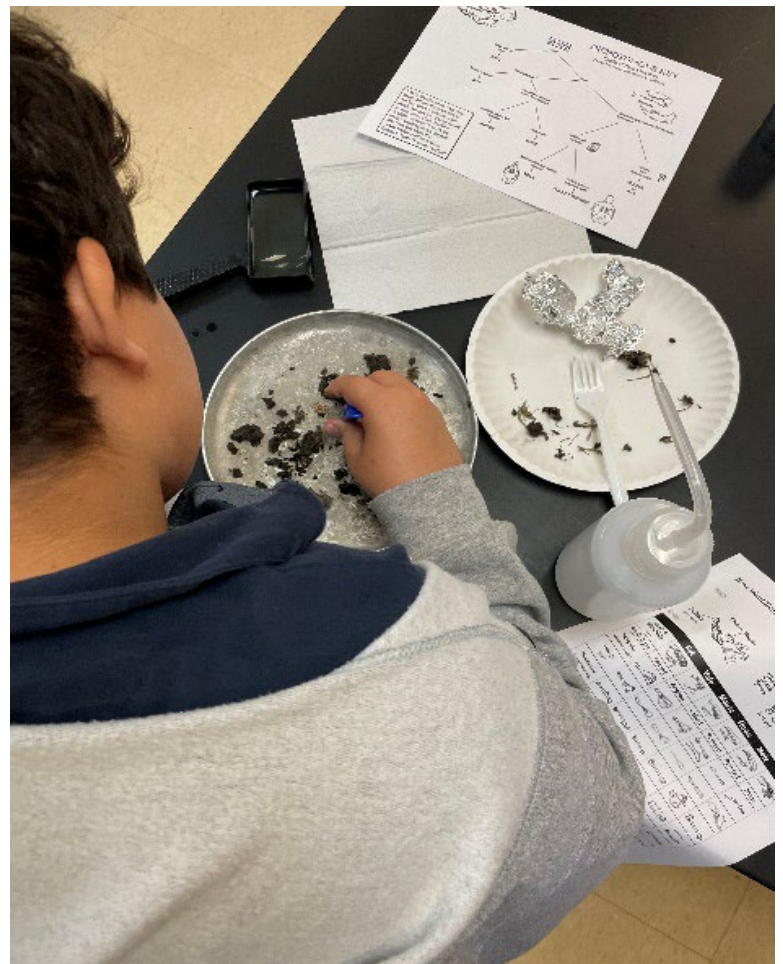
- o STEAM Club started October 5, 2022 and ended May 24, 2023
- o Middle school club
- o Lessons were designed to provide hands-on, educational, and artistic activities that the students do not have in the classroom.
- o Every month was based on a different topic.
- o 3 educational activities and then 1 art day where the students create different pieces of art based on what they learned in the previous weeks.

Visit Breakdown

- The club met every Wednesday from 3:15-4:30pm.
- 20 visits total
- 27.75 program hours total
- 174 people-hours total
- Note: The number of visits were based on school schedule, closings, holidays, and testing.

Topics Covered

- October: Signs of Fall
- November & December: Owls
- January & February: Solar system
- March: Plants and tree ID
- April: Soil investigations
- May: Flowers, birding, water quality





Feedback from students and staff

In addition to the feedback from last report, Metropark staff continued to receive positive feedback from staff and students.

- Students loved all the activities and would like to do more with microscopes, drawing, and going outside. – Feedback from students
- “Ms. Holly and Ms. Lisa did a phenomenal job! The students loved going outside, and the monthly themes were a good thing to keep the students’ interest” – Ms. Ghedotte

Nature Network Club (NNC) – Dearborn

Program Logistics

- NNC began on October 13, 2022 and ended on May 18, 2023
- High school club
- The goal of this club is to combine environmental education and media/marketing to help students build tangible skills that can be carried over to college and future careers while strengthening their knowledge about the natural world around them.
- Students are creating various types of social media content, with a focus on nature, local parks, and the Metroparks, to be featured on the Metroparks' and Riverside West Academy social media platforms.
- Interpretive and marketing staff work together to coordinate the creation and posting of content.
- Based on student interest and marketing needs, a portion of the social media will focus on Lake Erie Metropark.

Visit Breakdown

- The club met every Thursday from 3:30-4:30pm.
- 20 visits total
- 40.5 program hours so far
- 642.5 people-hours total so far

Field Trips

The club went on 7 field trips visiting, Lake Erie, Oakwoods, Kensington, and the Environmental Interpretive Center located on the University of Michigan-Dearborn's campus.





Content Created

- Each student created an Instagram post for marketing. Three were selected to be featured on the Metropark Instagram page.
- Logo for the club was created by one of the students and was used for t-shirts.



Shift in Focus

About halfway through the school year, based on the feedback from students, the focus of the club was changed from being media/content creation centered to learning more about nature in general.

Topics Covered

Metropark staff covered a variety of topics with the students including,

- Interpretive writing
- Photography
- Logo design
- Trail sign design
- Button making
- Birding
- Seed planting
- Macroinvertebrate sampling
- Maple sugaring
- Voyageurs & the Fur Trade
- Farm animal care and health

Feedback from students and staff

- “Because of this club, I’ve become more mindful for the things around me. It’s easy to overlook nature, but with the help of this club I got to learn more about how beautiful and alive mother nature is.” – NNC student
- “I am starting to look forward to maybe working at Metroparks” – NNC student
- “I got to try many new things. Some things I wanted to do and some things I never know about before.” – NNC student
- “The students increased their appreciation for nature and the life around them, and Ms. Sabrina did a great job with leading the group!”– Ms. Ali
- “The club gave our students experiences they wouldn’t have had otherwise” – Ms. Loper

Weston Charter Academy – Detroit

Let’s Go Outside Club

- Kim Koilpillae, a teacher there, approached us for guidance in starting a “Go Outside Club” at her school, after meeting us at an event over the summer
- We provide guidance and resources for the monthly club meetings that she runs with the support of other teachers and parent volunteers.

Club Breakdown

- The club meets on the third Tuesday of each month from 4-5:30 p.m. It began in October
- They try to have the meeting largely outdoors
- Metropark interpreters have provided programming at 2 of the 3 meetings, so far. We play a supporting role for this club.

Topics Covered

- October: Fall Leaves and Watercolor Painting
- November: Indigenous People of our Area
- December: We provided recommendations on seasonal crafts and stories; the teacher led the class
- January: Snowshoe Hike, Sled, Skate with Heritage Park in Farmington
- February: Winter Adaptations Program with Metroparks Interpreters
- March: Maple Sugaring – Field trip to Kensington Farm Center
- April: Birds with the Metroparks
- May: Hike at Palmer Park and conducted water investigations with Detroit Park staff
- June: Family Campout at the school

What's Next?

Supplemental Science Lessons

John R. King Academic and Performance Arts Academy

Metropark staff will continue lessons with John R. King for the 2023-24 school year. Planning meetings will begin towards the start of the school year.

Riverside West Academy

STEAM Club

Metropark staff will be reaching out to school staff towards the start of the school year to begin planning for the club.

Nature Network Club (NNC)

Metropark staff will be reaching out to school staff towards the start of the school year to begin planning for the club.

Weston Charter Academy

Let's Go Outside Club

Metropark staff will be reaching out to school staff towards the start of the school year to begin planning for the club.

Additional COI Activities to promote Metroparks and build connections with urban constituents

- Presented “Birding for Teachers” at the Detroit Outdoors training at Kensington Metropark on June 11, 2023 (Deschamps)
 - o Will be participating in this event again on July 15, 2023
- Participated in the Teacher Science Outdoors Urban Partnership (Martin, Deschamps)
 - o Continuing participation in this program
 - o Holly Siefert is currently participating in the program
- Participation in the Juneteenth Event (all COI districts)
- Participation in the “Big Fat Family Reunion” event with DABO (multiple COI and Interpretive districts)
- Participation in “Friends of the Rouge” meetings to see where we can offer support (Martin)
- Providing support to Eliza Howell Park interpretive signage project (Martin, Jaworski and SCNC staff)
- Providing enrichment programming at the Wayne Metro summer program for middle schoolers (Deschamps)
- Partnering with organizations to present online Master Rain Gardener program in Winter 2023 as part of the EPA-GLRI Grant activities.
 - o To be followed with in-person Master Rain Gardener classes and guidance to residents with rain garden installation

Expanding the Reach of Supplemental Science Lessons

-Metropark staff are currently working on a grant proposal that will help expand the number of students and teachers who benefit from the Supplemental Science Lessons that were piloted at John R. King.

- With this grant we hope to achieve the following:
 - o Enhance teacher natural science background and confidence in the content covered in the supplemental science lessons that were piloted during the 2022-23 school year at John R. King by the Metroparks.
 - o Provide classroom materials in the form of a lending library of boxes to bring nature content into different DPSCD science lessons.
 - o Provide training and background to teachers on where in the Metroparks and Detroit Parks that teachers can take their students on field trips where the content will connect directly with the DPSCD science curriculum so they can feel more confident in their teaching.

Appendix A: Partnership Building Process with DPSCD & John R. King Academy

Preparation for the Partnership

- Choosing the school to work with
 - o John R. King Performing and Academic Arts Academy was chosen by Jennifer because we had worked with them previously, and they had applied for a school-wide GOAL grant so each grade could enhance their science experience
 - o Science achievement was behind at this school
- Determining grades to work with
 - o Initially 3, 5, and 8
 - o Later changed to 4,5, and 8 by the suggestion of school administrators, Wayne RESA and DPSCD science staff
- Metroparks staff training
 - o Cultural Competence Training through Metroparks DEI team
 - o Teaching Science Outdoors Urban Partnerships Training through Michigan State University instructors
 - o Multiple webinars on collaborating with minorities and building partnerships

Approval to be a Partner with DPSCD

- Completing the Partnership Agreement
 - o Initially submitted in November 2011 and resubmitted on March 4, 2022 when COI Supervisor came onboard.
 - o Online application process for a partnership agreement
 - The school was unfamiliar with the process and so were the Metroparks
 - Had to identify a Departmental Endorser along with the school principal
 - o Several layers of approval at the DPSCD Level
 - Initial Endorser Search – someone at the DPSCD who would support our idea for this program
 - Endorsers had to meet with us and decide to sign
 - The principal was easier to talk to and schedule with than the district-level lead
 - Then we could complete the full Partnership Agreement
 - Reviewed by the district
 - District Compliance Risk Management Steps
 - Insurance
 - Background Checks
 - DPSCD and Metroparks go back and forth on the final wording of the MOU
 - Partnership was finally approved at the end of September 2022

Aligning the Metropark Curriculum Ideas with School Needs

- Meetings with DPSCD and Wayne RESA representatives including:
 - o John R. King Academy Principal Spencer and Assistant Principal Samuel
 - Online and in person beginning in March
 - o Dwight Jones – Head of Science Department at DPSCD
 - Online
 - o Kalonda McDonald – Science Training and Support Coordinator at DPSCD
 - In person and online
 - Provided us with district level curriculum
 - o Richard Bacolor - Wayne County Science Consultant
 - In person and online
 - o Russell Robinson - Wayne RESA Educational Improvement Consultant –
 - In person
- Meeting with the teachers
 - o In April 2022
 - Met with 2021-22 School year 3,5 and 8 grade teachers before the end of the school year
 - o In September 2022
 - Met individually with each after teacher after the MOU for Supplemental Science Lessons was signed
 - Reintroduced ourselves
 - Determined what days we would visit the classroom based on their schedules
 - o It was determined that it would be best for HCMA staff to visit the classroom once per week, and also have one touchpoint with the teacher for planning, rather than spend two days per week teaching in the classroom
 - Found out where they were in the curriculum and where we should begin with the SSLs
 - Attended a building science meeting (9-21-23) with all the grade 3-8 science teachers and Kalonda McDonald introduce ourselves and learn more about how the teachers are asked to teach the district curriculum

Creating the lessons

- Received 8th grade Earth Science lesson on September 21
- Received 4th and 5th grade lessons at beginning of September
- It was a challenge to decide how closely to mesh the supplemental science lessons we were delivering with where the teachers were in the class
 - o The teachers' lesson plans were not finalized for each week until the week before we were to deliver any particular lesson
 - During the first several weeks we were in the school, we would talk to the teacher the week before and craft a lesson for them based on where they perceived they would be.

- This was not sustainable.
- During the second half of the school year we truly made the lessons we delivered more supplemental in the way of teaching on a concept or topic related to what the teachers were doing.
 - Example – 8th graders studying human digestion and the role of teeth as the first step. We brought in skulls from other animals for students to examine teeth and determine the animal's diet.
 - This method was much more sustainable. With minor tweaks we could preplan and then check with the teacher to make sure we would be aligning with where they were in the lessons

Delivering the lessons

- A variety of methods were used
- Tried to model the way the science lessons were structured in the DPSCD curriculum using Driving Questions to start off the day
 - Large Post it notes to record student ideas
- Tried to get outside as often as possible
 - Schoolyard investigations
 - Observations in journals for younger grades
- When outdoor time was not available (teacher mobility issues, time constraints, student behavior) observations from the window were recorded in the student journals.
 - Student observations become more detailed and more nature-focused over the course of the year.
- Worked hard to reach students where they were.
- In younger grades:
 - Allowing students to draw pictures instead of using words
 - Recording on large sheets in the front of room together rather than individual student data/journal sheets
- Maintaining flexibility – in 8th grade many schedule changes on both the school side and our side led to some adjustments in teaching plans

Evaluation

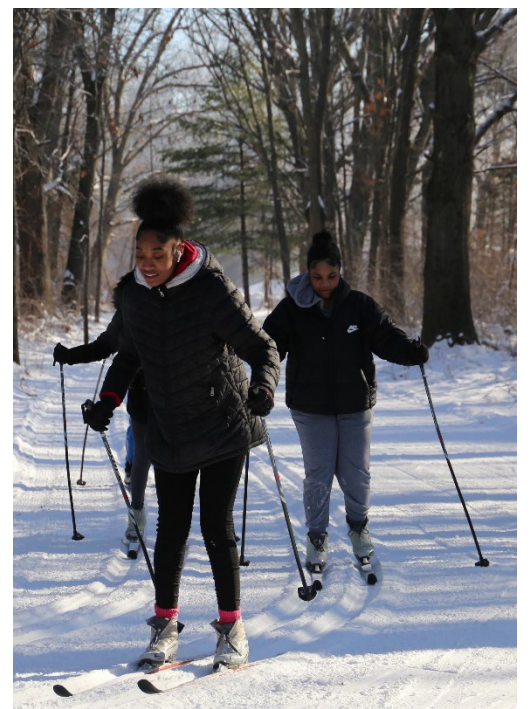
Throughout the school year, Metroparks staff continuously evaluated their lessons and teaching styles to ensure we were meeting the needs of the students and teachers. To accomplish this, staff used different methods including, recording what worked well and identifying areas of improvement for each lesson, having regular conversations with teachers and administration during each visit to get feedback, and staying attuned to the students' interests. These different approaches gave staff the opportunity to adapt quickly and adjust the structure of their lessons in order to deepen scientific understanding and create meaningful experiences for students and teachers.

DPSCD PHYSICAL EDUCATION FIELD TRIPS

Summary

The Volunteer and Recreational Services Supervisor coordinated with staff at multiple parks and across multiple departments (Marketing & Communications, Operations, Interpretive, and Maintenance) to schedule physical education field trips for 589 Detroit Public Schools Community District students in multiple grade levels that included hiking, biking, kayaking, and cross country skiing activities. Staff from Skip's canoe livery led the kayak field trips at Delhi Metropark, the Operations team led the biking and kayaking activities at Stony Creek, the Interpreters led hikes at Huron Meadows, Stony Creek and Lake Erie. Volunteers from the Nordic Ski team helped to lead the cross country ski field trips (4 volunteers each day for a total of 24 volunteers). The volunteers gave instruction on basic ski skills (such as moving on flat ground, pole basics, stopping, going uphill/downhill and falling/getting up) and skied alongside the students on the trails.

The result was an enriching recreational experience for students doing outdoor activities that many of them had never done before. The trips were full of smiles, and the feedback received was overwhelmingly positive. There were some issues with transportation, weather and other elements throughout the school year that led to a number of field trips being canceled or rescheduled, but staff worked through the issues and will adjust for future recreation field trips.



By the numbers

Cross Country Ski- Huron Meadows					
School	Grade	Students	Fee	Instructors	
24-Jan	Westside	9th-12th	42	462	Nordic Ski vols
25-Jan	Cass Tech (snow day)	9th-12th	0	-	Nordic Ski vols
26-Jan	Renaissance HS	9th-12th	40	440	Nordic Ski vols
31-Jan	Cass Tech	9th-12th	50	550	Nordic Ski vols
1-Feb	Renaissance HS	9th-12th	50	550	Nordic Ski vols
2-Feb	Cass Tech	9th-12th	50	550	Nordic Ski vols
3-Feb	Osborn HS	9th-12th	50	550	Nordic Ski vols
		TOTAL	282	3102	
Biking/Hiking at Stony Creek					
School	Grade	Students	Fee	Instructors	
26-Apr	Sampson Weber	7th	28	450	Ops/Interpretive
27-Apr	CANCELLED (no bus)		0		Ops/Interpretive
2-May	CANCELLED	7th	0		Ops/Interpretive
3-May	CANCELLED	7th	0		Ops/Interpretive
4-May	CANCELLED	7th			Ops/Interpretive
9-May	CANCELLED	7th			Ops/Interpretive
16-May	Thirkell	7th	16	450	Ops
17-May	Nolan	7th	27	450	Ops
19-May	Renaissance HS	HS	31	450	Ops
23-May	Davison	7th	20	450	Ops
25-May	CANCELLED	7th	0		Ops
26-May	CANCELLED	7th	0		Ops
31-May	CANCELLED	7th	0	0	Ops
		TOTAL	122	2250	
Hiking at Lake Erie					
School	Grade	Students	Fee	Instructors	
2-May	CANCELLED	2nd			Interpretive
3-May	CANCELLED	2nd			Interpretive
15-May	Gardner	2nd	26	90	Interpretive
16-May	Maybury	2nd	23	90	Interpretive
17-May	Roberto Clemente	2nd	27	90	Interpretive
18-May	CANCELLED (Noble)	2nd	0		Interpretive
19-May	Moses Field	2nd	21	90	Interpretive
22-May	CANCELLED	2nd	0		Interpretive
30-May	Cooke STEM	2nd	16	90	Interpretive
1-Jun	CANCELLED	6th	0	90	Interpretive
		TOTAL	113	540	
Kayak/Canoe at Delhi					
School	Grade	Students	Fee	Instructors	

10-May	CANCELLED	5th		495	Skip's
11-May	Spain	5th	23	495	Skip's
16-May	CANCELLED (Wayne)	5th	0		Skip's
17-May	Carver	5th	30	495	Skip's
18-May	CANCELLED (Nichols)	5th	0		Skip's
23-May	CANCELLED	5th	0		Skip's
24-May	Carleton	5th	19	495	Skip's
25-May	CANCELLED	5th	0	0	Skip's
		TOTAL	72	1980	

TOTAL STUDENTS 589

A Thank You From The DPSCD Physical Education & Health Education Department

“On behalf of the Detroit Public Schools Community District - Physical Education & Health Education Department, thank you for hosting this year’s 2022-2023 Field Trips. The field trip activities provided students with opportunities and resources to meet their physical and mental health needs, explore their interests, and honor their identities.

We have received positive comments from the staff and students about their experience. The success is due, in no small part, to your hard work and ability to deal with the many cancellations and rescheduling.

Again, thank you for your time and dedication you gave to our students. We appreciate your willingness to offer your services and provide lunch for our students where needed. Through such activities, we worked together toward the goal of helping our little corner of the world become healthier.”

– Damon Porter, Assistant Director & LaKeisha M. Littlejohn, Project Director. Detroit Public Schools Community District- Physical Education, Health Education & Drivers Education

Feedback From Teacher and Student Participants

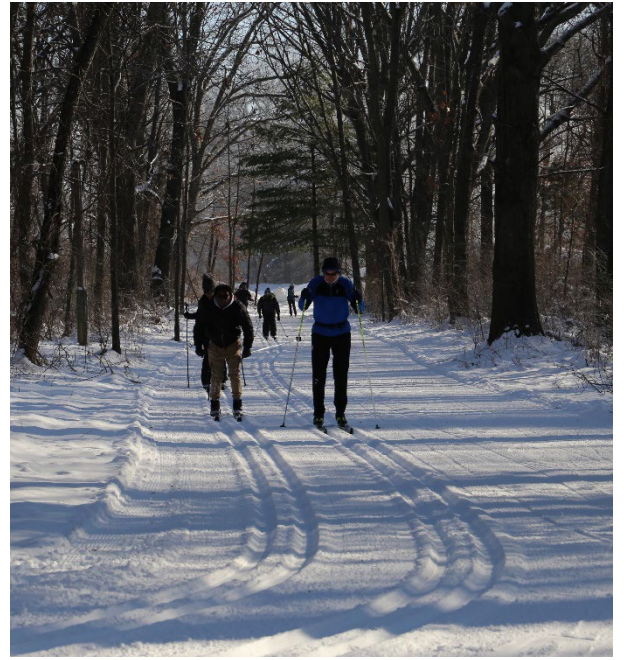
“I haven’t been to Stony Creek since I was a kid. This is so great for the kids to be able to be out here and see this park, and be able to enjoy it while riding a bike around the lake”

– Teacher, Davison Elementary-Middle School

“I have never been in a kayak before but that was so much fun! Did you see how good I was? I want to come back and bring my brother and can be in the kayak together. He would love to do this too”

– 5th grader at Carver Elementary School (at Delhi Metropark)





Administrative

- Improve our customer facing applications (RecTrac/WebTrac and G1) for higher availability and reliability as well as more streamlined access to Metroparks programs.
- Improve IT metrics for improved benchmarking and measuring progress to optimize operational spend.
- Police Department training records transferred to a cloud-based Virtual Academy to enhance accessibility and long-term storage.
- Filed Training Officer program transferred to a cloud-based Virtual Academy to enhance accessibility and long-term storage.
- Initiated new Marketing Campaigns, see Marketing Update.

Planning & Development

- Sought input from the public and the FAIR (Fun, accessible, inclusive, recreation) play committee, on the concept plans for the Great Wave Pool renovation at Lake Erie Metropark, the Daysail Trail Development at LSC, and the fishing access improvements at Willow.
- Sought input on the Community Recreation Plan update for 35 days in Dec/Jan 2023; with the plan approved by the DNR this spring.
- Hosted stakeholder meetings for the Big Bend Area Restoration project at Willow Metropark, and for the GLRI-EPA Nonpoint source grant project at Lake Erie Metropark.

Administrative

- Explore new applications, like trail maps, on current and new channels, like mobile, for further community engagement.
- Secured \$5 million appropriation from Legislature to Fund restoration of North Marina at Lake St. Clair.
- Created programming team to develop and initiate new event series based on needs identified by community recreation survey.
- Developing formal strategic partnership with Detroit Zoological Society.
- Increased revenue through grants from the Erb Foundation.

Planning & Development

- Grants awarded for the following projects:
 - Livery Access Improvements at Delhi Metropark
 - Reflection Nature Trail Access Improvements at Stony Creek
 - West Boardwalk Renovation at LSC
 - Wayne County Stormwater Assessment
 - Natural-Partnership-Growing an Alliance between the Detroit Zoological Society and the Huron-Clinton Metroparks
 - Engineering for North Marina at Lake St. Clair Metropark
 - Renovation of North Marina

Administrative

- Explore opportunities for connected sensor technology for improved park operations and for Climate Action Plan.

Natural Resources

- Incorporated Natural Resources and Water Quality protection goals into the draft Metroparks Climate Action Plan.
- Completed initial plans and began initial field investigations for the Flat Rock Dam Feasibility Study.
- Updated mowing plan to improve best practices, reduce mowed areas, and promote pollinator habitat.

Engineering

- Completion of the Willow Metropark Big Bend River Shoreline Restoration project. Restoration of a naturalized shoreline along an eroded area of the Huron River. The restoration work was completed with the use natural materials and planting to rebuild and protect the embankment. Provides habitat structures.



**HURON-CLINTON METROPOLITAN
AUTHORITY**

To: Board of Commissioners
From: Amy McMillan, Director
Project Title: Approval – 2023 Board of Commissioners Retreat
Date: July 6, 2023

Action Requested: Motion to Approve

That the Board of Commissioners approve the date and format of the 2023 Board of Commissioners Retreat.

Background: The Board of Commissioners will meet this fall to achieve agreement on areas of focus and relative priorities of the Metroparks.

Proposed Dates:
October 18
October 31
November 1
November 3



To: Board of Commissioners
From: Randy Rossman, Chief of Human Resources & Labor Relations
Subject: Approval – Tentative Labor Agreement POLC
Date: July 13, 2023

Action Requested: Motion Approve

That the Board of Commissioners approve the tentative agreement with the Police Officers Labor Council (POLC) representing full-time, 40/80 Police and Police Sergeants. The agreement was ratified by the POLC Employees on July 10, 2023.

Fiscal Impact: There is a 2023 budget impact of \$42,000 to cover a ratification signing bonus of \$1,000 per POLC member. The impact that wages and benefits will have in 2024 with this agreement is \$167,512.16.

Background: On Friday June 23, 2023, a tentative agreement was reached and then ratified by the POLC employees on July 10, 2023. This agreement will become final upon approval from the Board of Commissioners.

The signing bonus was contingent upon POLC ratifying the agreement by July 11th and this deadline was met with the ratification taking place on July 10th.

Attached for your consideration is a summary of the agreement and a copy of the complete agreement for your consideration.

It is recommended that the Board approve the tentative agreement and authorize the necessary amendments to the pension trust agreement for the defined contribution program and the retirement health savings (RHS) program. Increasing employer match on the 401a from 6% to 9% and changing the RHS vesting from a 10-year cliff to a 5-year graded vesting schedule.

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AGREEMENT

This Agreement is made by and between the HURON-CLINTON METROPOLITAN AUTHORITY (referred to as "Authority" or "Employer") and the POLICE OFFICERS LABOR COUNCIL (referred to as "Union" or "POLC").

ARTICLE 1 RECOGNITION

1.1: Pursuant to and in accordance with all applicable provisions of Act 379 of 1965, as amended, the Authority recognizes the Union as the exclusive bargaining representative for the purposes of collective bargaining with respect to rates of pay, wages, hours of employment and other conditions of employment, for all 80-80 (full time) Police Officers, 40-80 (part time) Police Officers, and Sergeants; but excluding the Chief of Police and Seasonal/Provisional employees.

ARTICLE 2 NON-DISCRIMINATION

2.1: The Employer and the Union agree to continue their policy of not discriminating against any employee on the basis of religion, race, color, national origin, age, sex, sexual orientation, gender identity or expression, height, weight, marital status, political or Union affiliation.

ARTICLE 3 MANAGEMENT RIGHTS

3.1: Except as expressly and specifically limited by the provisions of this Agreement, the Authority retains and reserves all rights of management, which shall be exercised by the Authority in its sole discretion. Such rights include, by way of example but not limitation, the rights to the executive management and administrative control of the Authority, its properties and facilities, and the activities of its employees; to hire, assign, schedule, promote, demote and transfer employees, including the exercise of judgment as to requirements and qualifications; to determine the size and disposition of the work force, whether and by whom work will be performed, and whether required work will be performed by bargaining unit employees or by others; to determine the equipment and facilities to be used; to establish and change objectives and inaugurate, alter or eliminate programs; to effect changes in methods, operations, facilities, systems and equipment; to discharge, suspend, and discipline employees for just cause; to lay off employees for lack of work or other good reason; to maintain efficiency and order, including the right to establish and enforce reasonable work rules and rules of conduct for all employees; to determine the locations of the Authority's parks, offices and other facilities.

ARTICLE 4 UNION REPRESENTATION AND DUES

4.1: The current or future employment of bargaining unit employees is not contingent upon membership in the Union or the payment of Union dues or fees. Membership in the Union is not compulsory. Employees have the right to join, or not to join, as they see fit.

4.2: The Authority agrees to deduct from the wages of an employee, who is a member of the Union, all Union membership dues uniformly required, as provided in a written authorization in accordance with the standard form used by the Authority provided that the said form shall be executed by the employee. The written authorization for Union dues deducted shall remain in full force and effect during the period of this agreement unless revoked by written notice. The revocation notice must be given to both the Authority and the Union.

4.3: The Employer shall retain the original application for the Union membership and Authorized Dues Deduction Cards and the Union shall retain copies of the Cards. The Employer shall not deduct any dues from any employee without a Card signed by the employee

4.4: Employees who choose to become a member of the Union may resign their membership at any time by notifying the Union and the employer in writing.

4.5: The Union will protect, save harmless, and indemnify the employer from any and all claims, demands, suits, and other forms of liability by reason of action taken by the Employer for the purpose of complying with this article of the Agreement.

4.6: Deductions for any calendar month shall be remitted to the Union. In the event that a refund is due to any employee for any sums deducted from wages and paid to the Union, it shall be the responsibility of such employee to obtain the appropriate refund from the Union.

4.7: The Employer shall not be liable for the remittance or payment of any sums other than those constituting actual deductions made. If the Employer fails to make a deduction for any employee as provided, it shall make that deduction from the employee's next pay period in which such deduction is normally deducted after the error has been called to its attention by the employee or the Union.

4.8: If there is an increase or decrease in Union payroll deductions, as determined, and established by the Union, such changes shall become effective upon the second pay period following notice from the Union to the Employer of the new amount(s).

4.9: The Employer agrees to deduct authorized Union payroll deductions bi-weekly from the pay of the employees who have requested that such deductions be made as set forth in Subsection 3.

ARTICLE 5 REPRESENTATION

5.1: The employees shall be represented by one Steward at each Park, who shall be a full-time seniority employee on any one of the respective shifts. There shall be only one Steward at each Park.

5.2: The Steward shall represent the employees and shall be authorized to resolve grievances and other employee matters on behalf of such employees in any step of the grievance procedures provided herein.

5.3: The Union shall certify in writing the name of each Steward upon his election or appointment by the Union.

5.4: During overtime periods when three (3) or more employees are assigned, but in which a Steward is not working, the Park Steward, upon notification, shall designate one of the working employees as a temporary Steward. The name of the temporary Steward will be furnished in writing to the appropriate supervisor.

5.5: The Steward shall be allowed time to investigate any grievance occurring within his respective area of representation during his scheduled working hours without loss of pay. Should it become necessary for a Steward to leave his place of work in order to investigate a grievance, the Steward shall first notify his immediate supervisor of the name of the employee he is going to see, and the immediate supervisor shall make arrangements to ensure an uninterrupted work schedule when necessary, before the Steward leaves the work to which he is assigned.

Such arrangements shall be made within a reasonable period of time. The Steward shall notify his immediate supervisor upon his return to work. The above privilege is extended to Stewards with the understanding that such time will be devoted solely to the prompt handling of grievances and will not be abused. In no case will a Steward leave the Park during working hours to investigate any grievance.

5.6: Neither the Union nor its local officers, committee members, Stewards or members shall conduct any Union activity during the working hours other than the handling of grievances in the manner and to the extent herein provided.

5.7: There shall be a Grievance Committee composed of the President of the local Union and the Steward from the Park where the grievance arose.

ARTICLE 6 GRIEVANCE AND ARBITRATION

6.1: A grievance under this Agreement is a dispute, claim or complaint arising under and during the term of this Agreement and filed by either an employee in, or by the local President of, the bargaining unit. All grievances shall be handled in the manner hereinafter specified.

STEP I - Verbal - Immediate Supervisor

Any employee having a grievance shall first take up the matter with his/her immediate supervisor in an attempt to resolve the grievance informally. If the employee wishes to have the Steward present, he shall so advise the supervisor, and the supervisor will arrange for the Steward's presence. For purposes of the grievance procedure, immediate supervisor shall be the District Lieutenant. In the event that the employee's District Lieutenant is not available, the grievance may be communicated to a District Lieutenant from another District. Officers shall advise the District Lieutenant that they are initiating Step 1 of the grievance procedure. Step 1 of the grievance procedure must be initiated within 14 days of the act or event which is the subject of the grievance.

STEP II - Written - Chief of Police

If the grievance is not resolved at Step 1, it shall be put in writing, signed by the employee and the Union, and presented by the Steward to the Chief of Police. This must be done within fourteen (14) calendar days after Step 1 response. The grievance shall set forth the circumstances clearly and in detail, and shall specify the contract section or sections claimed to have been violated. The Chief of Police shall meet with the Local Union President (or Vice-President) and the Steward (or other designated representative) filing the grievance within fourteen (14) calendar days of receipt of the written grievance.

The Chief of Police shall respond to the Local Union President and the Steward in writing within fourteen (14) calendar days after meeting.

STEP III - Human Resources

If the grievance still remains unadjusted, it shall be presented by the Local Union President to Human Resources in writing within fourteen (14) calendar days after the response of the Chief of Police was made or (if not made) was due. Human Resources (or other designated representative of the Authority) shall meet with the Local Union President and the Steward (or other designated representative) from the District in question within fourteen (14) calendar days after receipt of the grievance, and shall give a final written answer to the Local Union President and Steward within fourteen (14) calendar days after the meeting.

STEP IV - "Notice of Intent"

Either party may request arbitration of an unsettled grievance. The party desiring arbitration must notify the other party in writing by issuing, within fourteen (14) calendar days from the receipt of a final written answer at Step 3, a "Notice of Intent" to arbitrate.

STEP V - Notice of Arbitration

Any party requesting arbitration must submit a written demand for arbitration to the Detroit office of the Michigan Employment Relations Commission (MERC) and mail a copy thereof to the other party within thirty (30) calendar days from the date of issuance of the notice to arbitrate.

STEP VI - Submission Agreement

Any grievance, before being submitted for arbitration by either party to this Agreement, subject to the conditions herein provided for in said Agreement, shall first be reduced to a written "Submission Agreement" detailing the dispute of issue.

If the Authority and the Union cannot agree upon the "Submission Agreement", each party, at least fourteen (14) calendar days after receiving a "Notice of Intent" or initiating a "Notice of Intent", shall submit to the other a statement of the issues it considers in dispute, and the arbitrator shall determine, at or before the hearing, the issue or issues to be arbitrated; provided, however, that such issue or issues are arbitrable under the terms of this Agreement.

The arbitrator shall limit his review of the issue or issues strictly to the issue or issues as presented in each party's "Submission Agreement".

6.2: Rules of Arbitration. The arbitrator shall be selected, and the arbitration shall be conducted, by an arbitrator appointed by the MERC. The decision of the arbitration shall be final and binding on the Authority, the Union, and any employee or employees involved. The MERC-appointed arbitrator shall not have the power to alter, amend, modify, add to, or subtract from any provisions of this Agreement. Each party shall bear its own expenses for any fees or expenses for attorneys or other representatives, witnesses, etc. that may be ordered by the MERC-appointed arbitrator.

6.3: Grievances must be instituted and processed promptly. A grievance shall be barred, if a written grievance is not presented within the time limit specified in each step. Time limits may be extended by mutual agreement. Grievances not answered by the Authority within the specified time shall be moved to the next step.

6.4: Limit of Pay Award. Any back pay award made by the arbitrator shall be limited to the amount of wages that the employee would otherwise have earned, less any premium pay, overtime pay, unemployment compensation, or from Workers' Compensation. The Employer shall not be required to pay back wages more than fourteen (14) working days prior to the date a written grievance is filed.

6.5: Should a Steward be required to attend a grievance meeting at Step 2 or 3 during his scheduled working hours, or should the Local Union President be required to attend a grievance meeting at Step 3 during his scheduled working hours, they shall do so without loss of time or pay.

The Staff of POLC may be present at any step of grievance procedure.

ARTICLE 7 SPECIAL CONFERENCES

7.1: Special conferences for mutually agreed upon important matters will be arranged between the Steward and Chief of Police and Human Resources. Such meeting shall be between at least two (2) representatives of the Union and at least two (2) representatives of the District involved.

7.2: Arrangements for such conferences shall be made in advance, and an Agenda of the matters to be taken up at the meeting shall be presented at the time the conference is requested. Matters taken up in said conferences shall only be those included in the Agenda. Changes in the normal pattern of scheduling may be the subject of said conferences.

7.3: The members of the local Union shall not lose time nor pay for time spent in such conferences.

7.4: If the above-mentioned procedure does not resolve the issues involved in the Agenda, a special conference shall be requested by the Local Union President with the Deputy Director of the Authority.

ARTICLE 8
DISCIPLINARY PROCEDURE - CRIMINAL

8.1: Whenever any written complaint or charge shall be brought by the Authority against an employee subject to this Agreement, wherein if the fact alleged be true, such employee would be guilty of a violation of criminal law, the following procedure shall be utilized:

- A. The employee named in such written complaint shall be advised of the nature of such offense in sufficient detail to enable such employee to answer such allegations if such employee should elect to do so.
- B. The employee shall be advised of his right to remain silent, and that should he give up such right, anything he says, or has said, may be used against him.
- C. The employee shall be allowed the opportunity to obtain the advice of counsel before he is required to make any statement; provided, however, that any report normally required of such employee in the routine performance of his duties shall be filed as prescribed by the regulations of the District.
- D. The employee shall not be required to give any statement against himself/herself; and if said employee elects to refuse to give such statement, such refusal shall be in writing citing the basis of such refusal, if any.
- E. The Union further acknowledges that it understands that the results of any investigation into the conduct of an employee may be forwarded to an appropriate law enforcement agency, including a public prosecutor, and may become part of the employee's permanent employment record, which may be disseminated to other agencies with a need to know, or to inquiring employers, should said employee see fit to cite his employment with the Authority.

8.2: The Union acknowledges that the Authority may suspend an employee charged with a criminal offense without pay or may reassign such employee to non-sensitive duties within the Authority, no other portion of this Agreement notwithstanding, while said officer is under investigation; the Union further understands and agrees that reassignments may become suspension when, in the opinion of the Authority, the circumstances so warrant. If said employee is cleared of charges, he will be reinstated with back pay and benefits.

8.3: This Article is not intended to cover non-criminal disciplinary procedures.

**ARTICLE 9
SENIORITY**

9.1: Authority Seniority is understood to mean an employee's most recent date of employment with the HCMA. Authority Seniority date shall be used to determine the eligibility for the following fringe benefits:

- A. Longevity Bonus
- B. Seniority Bonus
- C. Sick Leave Bonuses
- D. Annual Leave
- E. Sick Leave
- F. Optical Insurance
- G. Dental Insurance
- H. Long-Term Disability
- I. Medical/Rx
- J. Life Insurance
- K. Bereavement/Funeral Leave
- L. Maternity Leave
- M. Military Leave
- N. Pension-Retirement
- O. Jury Duty

Authority Seniority shall continue to accrue during all types of leave, except for "Leaves of Absence Without Pay" for thirty (30) consecutive calendar days or more, which shall cause this Authority Seniority date to be adjusted for an equivalent amount of time.

Leaves of Absence Without Pay for periods of less than thirty (30) consecutive calendar days shall not cause the Authority Seniority date to be adjusted.

9.2: Bargaining Unit Seniority.

- A. An 80-80 (full time) employee's seniority shall date from his most recent starting date of 80-80 (full time) employment within the bargaining unit.
- B. A 40-80 (part time) employee's seniority shall date from his most recent starting date of 40-80 (part time) employment, or 80-80 (full time) employment, within the bargaining unit.
- C. In addition to the above, bargaining unit seniority shall be used to determine eligibility for the following:
 - 1. Union Deductions
 - 2. Layoffs and Recalls
 - 3. Overtime.

9.3: Job classification seniority, as used in this Agreement, shall mean the length of continuous time an employee has worked within a job classification, commencing with the employee's first full day of work within that classification and within the bargaining unit. Job classification seniority shall be used to determine layoffs and recalls.

9.4: The Authority will provide the Local Union President with a seniority list containing all bargaining unit employees.

There shall be separate seniority lists for 80-80 (full time) employees and 40-80 (part time) employees.

9.5: Loss of Seniority. An employee shall lose their seniority if:

- A. The employee resigns.
- B. The employee is terminated (unless reversed through the grievance or arbitration procedures).
- C. The employee retires.
- D. The employee has been laid off for a period of two (2) years.
- E. The employee does not return from a layoff pursuant to Article XII, Section 5-D.
- F. The employee overstays a leave of absence without advising the Employer of a reason acceptable to the Employer.
- G. The employee has been off work due to personal illness/injury for 12 continuous months or has made a settlement for total disability, whichever occurs first.
- H. The employee converts to other than regular employment unless the employee has received a leave of absence approved by the Director or his designee.
- I. Absent for three consecutive working days without authorization the employee shall have quit and have vacated their position, except in cases where circumstances are beyond the reasonable control of the employee.

ARTICLE 10 PROBATIONARY PERIOD

10.1: All 80-80 (full time) and 40-80 (part time) employees shall serve a probationary period of 2,080 hours, during which time they will be termed "Probationary Employees".

10.2: Probationary employees may be disciplined or terminated at any time by the Authority in its sole discretion, and neither the employee so disciplined or terminated nor the Union shall have recourse to the grievance procedure over such termination.

10.3: Upon completion of the probationary period, the employee's seniority will date back to his most recent date of hire, and his name shall be placed on the appropriate seniority list.

**ARTICLE 11
LAYOFF AND RECALL**

11.1: The Authority reserves the right to lay off for lack of work or funds or the occurrence of conditions beyond the control of the Authority, or where such continuation of work would be wasteful and unproductive, provided such actions do not conflict with the terms of this Agreement.

11.2: Layoffs.

- A. A layoff is the separation of an employee from the Authority for lack of work, lack of funds, or reasons other than acts of delinquencies of the employees.
- B. Seniority rights shall prevail in cases of layoffs where the employees are qualified.
- C. Employees to be laid off for an indefinite period of time will have at least fourteen (14) calendar day's notice of layoff. The POLC and local Union secretary shall receive a list from the Authority of the employees being laid off on the same date the notices are issued to the employee.
- D. No new employees shall be hired in any classification until all employees on layoff status in said classification have had an opportunity to return to work. In the event of a layoff of an 80-80 employee, there will be no increase in the 40-80 classification except on a temporary basis to fill in for absent employees (not laid off) for no more than six (6) months until said layoff period has passed.

11.3: 80-80 (Full time) Employees.

- A. The least senior employee in the affected classification at the particular District will be laid off first.
- B. Such employees wishing to exercise their seniority to remain working must be fully qualified and capable of performing the remaining work, and must displace the least senior 80-80 (full time) employee in his own classification or in any lower rated classification at the particular District.
- C. Bumping. Such affected employee may also displace any less senior employee in his own classification or in any lower rated classification at another District. In such case, the employee will be transferred to the seniority list at the new District.
- D. Such employee may also displace any 40-80 (part time) employee with a reduction in benefits. All fringes shall be continued for a period of four (4) months to begin from the date of layoff and thereafter reduced to 40-80 (part time) employee fringe benefits. 80-80 (full time) employees who displace a 40-80 (part time) employee will have first preference on all 40-80 hours of work.

- E. If such employee does not have sufficient seniority, or does not elect to exercise any of the foregoing options, he will be laid off.

11.4: 40-80 (Part time) Employees.

- A. The least senior employee in the affected classification at the particular District will be laid off first.
- B. Such employee wishing to exercise his seniority to remain working must be fully qualified and capable of performing the remaining work and must displace the least senior 40-80 (part time) employee in his own classification or in any lower rated classification at the particular District.
- C. Such affected employee may also displace any less senior employee in his own classification or in any lower rated classification at another District. In such case, the employee will be transferred to the seniority list at the new District.
- D. Notwithstanding their position on the 40-80 (part time) seniority list, 80-80 (full time) employees reduced to 40-80 (part time) status shall, in the event of a layoff only, be the last 40-80 employees laid off.
- E. If such employee does not have sufficient seniority, or does not elect to exercise any of the foregoing options, he will be laid off.
- F. Retained 40-80 (part time) employees during a layoff period shall not work more than thirty-two (32) hours per week.

11.5: Recalls.

- A. A laid off employee, if recalled to a job similar in work content and identical or higher in rate to the job from which he was laid off, shall be required to take the recall, or forfeit seniority rights of the position laid off from.
- B. The order of recalling laid off employees shall be in the inverse order in which the employees are laid off, and shall be subject to the same conditions of layoff.
- C. Notices of recall shall be sent by certified or registered mail or telegram to the employee's last known address as shown on the employer's records, and it shall be the obligation of the employee to provide the employer with a current address and telephone number.
- D. A recalled employee shall give notice of his intent to return within fourteen (14) calendar days or his employment shall be terminated without recourse to this Agreement.
- E. When a laid off 80-80 Police Officer is recalled, and under Act 203, PA of 1965, as amended, is no longer qualified by reason of time limitations prescribed for not being actively employed by a law enforcement agency,

the Authority will be responsible for sending said Police Officer to an approved academy for re-training.

11.6: Should there be a reduction in work force at a District administrative unit for lack of work, lack of funds, or reasons other than delinquencies of employees, affected employees shall be allowed to displace less senior employees in accord with the bumping provisions of this Article. The Employer's right to transfer for just cause discipline is expressly affirmed and is not limited by this clause.

ARTICLE 12 JOB VACANCIES

12.1: Posting. 80-80 Police Officers or Sergeant vacancies which are to be filled, shall be posted at each District for a period of 7 calendar days. The position may also be posted simultaneously with outside media and/or any other organization with the sole discretion of the Authority. Applications shall be accepted until the vacancy is filled.

12.2: Selection.

- A. The Employer retains the right to appoint 80-80 Police Officers at its full discretion. Notwithstanding, qualified seniority 80-80 Police Officers with over 4 years 80-80 seniority will be granted transfer prior to the hiring of a new 80-80 Police Officer provided the requesting Police Officer has had a disciplinary record clear of suspension during the preceding 36 months.
- B. In the event two or more qualified 80-80 Police Officers request transfer, the selection shall be based on qualifications as determined by the Employer. In the event the qualifications of two or more candidates are judged to be essentially equal, preference shall be given to Authority/Bargaining Unit seniority.
- C. In the event an 80-80 Police Officer voluntarily transfers, then said Police Officer shall not subsequently be allowed to transfer for a period of one year. It is understood said employee shall retain the right to apply for promotional opportunities. Exceptions shall be made only at the Employer's discretion.
- D. It is agreed that promotions to, or hiring for, a Sergeant position will be made on the basis of performance on applicable examinations and/or during competitive interviews which shall be administered and conducted in a fair and equitable manner, with consideration of seniority, experience, ability to meet minimum qualifications, and disciplinary history, as appropriate.
- E. Interview panels for a Sergeant position will consist of one external police agency Officers (optional), Metroparks Lieutenant(s) and a Human Resources representative.

F. Within 24 months, officers obtaining the rank of sergeant who have no prior Command Law Enforcement experience shall be required to complete the School of Police Staff and Command.

**ARTICLE 13
PAY PLAN**

13.1: Applicability. The within-level increase shall apply to all 80-80 (full time) and 40-80 (part time) positions. The requirements for within-level increases are as follows:

- A. He must have served the required waiting period for advancement to the next higher step.
- B. His level of competence must have been determined to be acceptable by his Chief of Police.
- C. When a person is off work due to an on-the-job injury, and is, in fact, receiving worker's compensation benefits, the time off will be considered time worked in consideration of meeting within-level increases.

13.2: Employees will progress from one step to the next in their pay level annually subject to Section 14.3.

13.3: Determination. The Chief of Police, in determining whether an employee's work is of an acceptable level of competence, shall base his determination on the essential requirement of the employee's position and shall award a within-level increase when his work performance clearly meets those standards; recognizing that for an increase, work performance must be of sufficient level to merit a pay increase and not just adequate for retention of the job.

The determination shall be based on the employee's work performance during the waiting period and shall be recorded on the performance rating form annually.

13.4: Wages (2024-2026):

YEAR	% +	PAYGRADE		A	B	C	D	E	
POLC BARGAINING UNIT									
2023	--	POLC-02	RATE	23.65	26.47	29.30	32.07	34.91	80-80 Officer
2024	3.0%	POLC-02	HOURLY	24.36	27.26	30.18	33.03	35.96	
			BI-WKLY	1,948.80	2,180.80	2,414.40	2,642.40	2,876.80	
			ANNUAL	50,669	56,701	62,774	68,702	74,797	
2025	3.0%	POLC-02	HOURLY	25.09	28.08	31.09	34.02	37.04	
			BI-WKLY	2,007.20	2,246.40	2,487.20	2,721.60	2,963.20	
			ANNUAL	52,187	58,406	64,667	70,762	77,043	
2026	3.0%	POLC-02	HOURLY	25.84	28.92	32.02	35.04	38.15	
			BI-WKLY	2,067.20	2,313.60	2,561.60	2,803.20	3,052.00	
			ANNUAL	53,747	60,154	66,602	72,883	79,352	

YEAR	% +	PAYGRADE		A	B	C	D	E	
2023	--	POLC-04	RATE	37.05	37.71	38.43	39.11	39.82	Sergeant
2024	3.0%	POLC-04	HOURLY	38.16	38.84	39.58	40.28	41.01	
			BI-WKLY	3,052.80	3,107.20	3,166.40	3,222.40	3,280.80	
			ANNUAL	79,373	80,787	82,326	83,782	85,301	
2025	3.0%	POLC-04	HOURLY	39.30	40.01	40.77	41.49	42.24	
			BI-WKLY	3,144.00	3,200.80	3,261.60	3,319.20	3,379.20	
			ANNUAL	81,744	83,221	84,802	86,299	87,859	
2026	3.0%	POLC-04	HOURLY	40.48	41.21	41.99	42.73	43.51	
			BI-WKLY	3,238.40	3,296.80	3,359.20	3,418.40	3,480.80	
			ANNUAL	84,198	85,717	87,339	88,878	90,501	
2023	--	POLC-01A	RATE					33.48	40-80 hired before 2004
2024	3.0%	POLC-01A	HOURLY					34.48	
			BI-WKLY					2,758.40	
			ANNUAL					71,718	
2025	3.0%	POLC-01A	HOURLY					35.51	
			BI-WKLY					2,840.80	
			ANNUAL					73,861	
2026	3.0%	POLC-01A	HOURLY					36.58	
			BI-WKLY					2,926.40	
			ANNUAL					76,086	
2023	--	POLC-01B	RATE	21.84	24.77	27.70			40-80 hired after 1/1/2004
2024	3.0%	POLC-01B	HOURLY	22.50	25.51	28.53			
			BI-WKLY	1,800.00	2,040.80	2,282.40			
			ANNUAL	46,800	53,061	59,342			
2025	3.0%	POLC-01B	HOURLY	23.18	26.28	29.39			
			BI-WKLY	1,854.40	2,102.40	2,351.20			
			ANNUAL	48,214	54,662	61,131			
2026	3.0%	POLC-01B	HOURLY	23.88	27.07	30.27			
			BI-WKLY	1,910.40	2,165.60	2,421.60			
			ANNUAL	49,670	56,306	62,962			

13.5: All January 1 pay raises will be effective the first pay period in January of each year.

13.6: When selected for an 80-80 position, a 40-80 shall be placed on the 80-80 pay schedule considering time worked as a 40-80 on an hour-for-hour basis.

**ARTICLE 14
FIELD TRAINING OFFICER PAY**

14.1: Field Training Officers (FTO) shall receive 2 hours of straight time pay for each 8 hour day worked as a FTO subject to the provisions below:

- A. To be considered as a FTO, a Police Officer must have successfully completed the forty (40) hour training program and be currently certified as a Field Training Officer.
- B. Daily observation reports and other paperwork must be completed at the end of the FTO shift.
- C. A recruit must have been specifically assigned to the FTO for that shift.

14.2: Certified Instructor Officers (CIO) shall receive 2 additional hours straight time pay for each eight (8) hour day worked as a CIO subject to the provisions below:

- A. To be considered as a CIO, a Police Officer must have successfully completed the instructors class training program and be currently classified as a certified instructor for the specific class they are instructing.
- B. Licenses/certifications eligible for CIO course instruction pay include:
 - 1. Pistol/Shotgun/Rifle
 - 2. Taser
 - 3. Pepper spray
 - 4. Defensive Tactics
 - 5. ATV
 - 6. Drone
 - 7. Less-lethal (beanbag)
 - 8. De-Escalation
 - 9. Simunition
 - 10. Weapons armorer
 - 11. First-Aid/AED/CPR
 - 12. Active Shooter

The Chief of Police, in consultation with the Union, may add additional licenses/certifications during the life of the contract.

**ARTICLE 15
OVERTIME**

15.1: Work Week. The work week, for purposes of computing overtime, shall be the seven (7) consecutive calendar days from Friday midnight of one week to Friday midnight of the next week.

15.2: Normal Work Week. The normal work week, after the 2nd pay period in May, is five (5) days of work, scheduled in the period from Friday midnight to Friday midnight. The normal work day is eight (8) hours. Employees may be required to work more than eight (8) hours per day or forty (40) hours per week. Effective the 2nd pay period in September the normal work week is 4 days per week, 10 hours per day. Employees may be required to work more than ten (10) hours per day or forty (40) hours per week.

15.3: All employees: All work performed in excess of forty (40) hours in a work week will be paid at the rate of time and one-half (1½). Such overtime must be authorized by the employee's supervisor. Approved sick and annual leave and holidays shall be considered as time worked in computing overtime pay, but unexcused leave will not be so considered.

15.4: 40-80 Employees. Work performed in excess of ten (10) hours per day by 40-80 employees will be paid at the rate of time and one-half (1½).

15.5: Holidays 40-80 Employees. A 40-80 employee will receive overtime pay at the rate of time and one-half (1½) for hours worked on Thanksgiving, Christmas, or New Year's Day.

15.6: An employee will not be sent home to avoid the payment of overtime. However, the employer reserves the right to resort to temporary layoffs when no work is available and to cancel posted work schedules due to circumstances beyond control, such as severe storms. If an employee reports for work when work is being canceled, and he has received no advance notice, he shall receive three (3) hours pay for reporting; but may be utilized during these hours for any work in his classification.

15.7: Whenever an off-duty employee takes action within the Park and within the line of duty, said employee shall be paid in accordance with the overtime procedure in this article.

Said action shall be subject to review and approval by the employee's supervisor.

15.8: Equal Distribution of Overtime. A rotating list shall be maintained to provide an approximate equal opportunity in the distribution of overtime. In the event sufficient manpower cannot be assembled after the last senior officer is called, then the officers will be called in reverse order and must report for emergency duty until the proper number is assembled.

- A. A rotating list shall begin with the most senior employee. Subsequently, the person with the lowest logged equalization of overtime shall be the first to be offered the scheduled or call in overtime and so forth.
- B. For purpose of equalization of overtime, employees will be charged for all hours worked or if overtime is refused, the hours worked by the employee accepting the overtime. A refusal is logged any time an employee's turn occurs on the rotation and the overtime is either refused or the employee is otherwise unavailable regardless of reason.
- C. Continuation of shift overtime is logged for overtime purposes. Should two or more Officers be on duty and continuation of shift overtime be required, the on-duty Officer with the lowest logged hours shall be first offered the overtime and so forth.

- D. Scheduled overtime shall be offered and logged at the time the need becomes known. Should scheduled overtime be cancelled, any logged time, whether accepted or refused, shall be subtracted from the effected Officer's logged time.
- E. Each District, by mutual agreement of the Chief of Police, or designate and union may determine an alternative equal distribution of overtime procedure.

ARTICLE 16
COMPENSATORY TIME

16.1: Compensatory time may be allowed when additional time over forty (40) hours per week is ordered in advance by an employee's supervisor.

16.2: The rate for compensatory time shall be one and one-half (1½) times one (1) hour of overtime work.

16.3: Conditions.

- A. Compensatory time may be earned in an amount not to exceed fifteen (15) working days, or 120 hours in any payroll year.
- B. In cases of extended illness, use of compensatory time may be used after all accumulated sick and annual leave days have been used.
- C. Compensatory time shall be taken at a time approved by the employee's supervisor.
- D. Compensatory time earned and accumulated in any payroll year shall be used by the first pay period ending after May 1 of the following year. A separate record of accumulated compensatory time will be kept for each payroll year. Compensatory time earned and accumulated prior to the first pay period ending after May 1 shall apply to the accumulated compensatory time for that payroll year and shall not be subject to the accumulation limit of the previous payroll year.
- E. Likewise, no part of the limit of any payroll year may be carried over to the following payroll year.
- F. Compensatory leave hours may be taken in increments of one quarter (1/4) hour.
- G. Should an employee resign, be discharged, or die, payment for their earned accumulated compensatory leave shall be made either to the employee or their estate as the case may be.

**ARTICLE 17
PREMIUM PAY**

17.1: A premium of \$.75 per hour shall be paid to 80-80 full time and 40-80 part time officers for all hours worked for officers assigned to the afternoon and midnight shifts.

17.2: Premium pay is not allowed for work being paid at overtime rates.

17.3: Leave time and holiday pay are not actual working hours and are not included in premium pay.

**ARTICLE 18
CALL-IN**

18.1: Should an employee be called in to work on his day off, he shall receive a minimum of three (3) hours show-up time. If the work for which he is called in is completed in a period of time less than three (3) hours, he may be utilized during the remainder of the allotted time to work in his classification.

**ARTICLE 19
LONGEVITY**

19.1: All 80-80 (full time) employees shall be entitled to Longevity Bonus payment for full and continuous employment according to the following schedule:

Over 5 years but less than 10 years	-	2%
Over 10 years but less than 15 years	-	4%
Over 15 years but less than 20 years	-	6%
Over 20 years but less than 25 years	-	8%
Over 25 years	-	10%

Maximum bonus limited to the percentage applied to \$20,000 of Annual Pay.

19.2: The term "full and continuous employment" will not include any periods of part time, seasonal or interrupted service. It will include absences due to service with the Armed Forces and periods of absence of less than one (1) month.

Absence with official permission will not interrupt total service but will not be counted in figuring such service.

19.3: The Longevity Bonus will be paid on the last payroll of each November and will be based on years of service through December 31st of that year.

19.4: A. The individual pay rate on November 1st will be the basis for computing the annual wage - 2,080 hours or 52 weeks.

B. The payment of overtime or any other fringe benefit will not be used in computation.

19.5: For partial periods in the year his or her employment terminates, the months of bonus payments will be computed as so many twelfths of the annual bonus.

- A. Partial months will be figured as in the case of Annual Leave.
- B. In the case of termination, the annual pay will be computed from the then current rate. In case of death, payment will be made to the estate.
- C. Regardless of the amount of wages actually received during the current year at the time of termination, the one twelfth (1/12) rule per month of service during that calendar year shall apply.
- D. Employees terminating their employment prior to retirement or death shall not be eligible to receive a prorated amount of the Longevity Bonus in the year they terminate their employment.

**ARTICLE 20
UNIFORMS & EQUIPMENT**

20.1: The Authority will furnish uniforms for all Police Officers and Police Sergeants. Uniforms must be worn by employees on all working days, but on Authority business only.

Uniforms to be replaced because of wear must be turned in to the District Lieutenant. The laundering and maintenance of uniforms shall be the responsibility of the employee. The Authority shall, at its discretion, clean or replace uniform items exposed to bloodborne pathogens in accordance with Federal and/or State regulations.

20.2: 80-80 (full time) employees will receive a uniform cleaning/equipment allowance of \$800.00 per year, payable in January for the preceding year. The allowance for 40-80 (part time) employees will be a prorated portion of \$800.00 per year, based on the number of straight time hours worked.

20.3: Police Officers shall continue to receive uniform and equipment allowance while on paid leave. If, however, a Police Officer is on unpaid leave for 30 calendar days or more, the allowance shall be pro-rated based on paid straight time hours.

**ARTICLE 21
HOLIDAY LEAVE**

21.1: All 80-80 (full time) employees shall be entitled to the following holidays with pay:

- | | |
|-------------------------------------|------------------------|
| New Year's Day | Veteran's Day |
| Martin Luther King Day (observed) | Thanksgiving Day |
| Memorial Day | Day After Thanksgiving |
| Juneteenth (June 19 th) | Christmas Eve |
| Independence Day | Christmas Day |
| Election Day (November) | New Year's Eve |

21.2: Holidays shall be observed on the actual day it falls.

- A. Should the designated date not be a regular work day for any employee, he shall be paid for the holiday.
- B. Holiday periods will be counted as eight (8) hours of work in computing overtime due with the following exception: The employee has an approved regularly scheduled work week of 10 hours per day 4 days per week. Then the holiday will be counted as (10) hours of work in computing overtime due. Holidays for all other regularly scheduled full-time work schedules will be counted as (8) hours of work in computing overtime due.
- C. The taking of Vacation Leave the day before or the day after the designated holiday, without prior written approval of the Chief of Police or his designate, shall constitute forfeiture of the holiday pay.

21.3: Should any full time employee be required to work on the designated day, he will be paid wages in compensation thereof, in addition to the holiday pay.

**ARTICLE 22
VACATION LEAVE & VACATION LEAVE BONUS**

22.1: Vacation Leave & Vacation Leave Bonus

- A. All 80-80 (full time) employees shall have the number of Vacation days credited the first payroll of the year according to the following schedule:

Less than 5 years of service:	(13 days/104 hrs/yr)	2.0 hrs per week
Over 5 years but less than 10 years:	(16.25 days/130 hrs/yr)	2.5 hrs per week
Over 10 years but less than 15 years	(19.5 days/156 hrs/yr)	3.0 hrs per week
Over 15 but less than 20 years	(22.75 days/182 hrs/year)	3.5 hrs per week
Over 20 years of service:	(26 days/208 hrs/yr)	4.0 hrs per week

- B. Annual Vacation Leave Allotment
The annual vacation leave allotment days shall be credited the first payroll of the year.
 - 1. The employees credited years of employment for placement on the schedule of benefits is based on years of service at the beginning of the new year.
 - 2. Adjusted mid-year increase in vacation leave allotment: If an employee reaches their years of service that moves them higher on the schedule of benefits during the current year then their vacation allotment is pro-rated and increased as follows: Example: a full-time employee start date is 3/22/2014; on the first payroll of the 2019 year a total of 13 days or 104 hours is the vacation allotment credited. After 3/22/2019 the employee is credited with a pro-rated increase of vacation allotment as follows: from the start of the payroll year to 3/22/19 = 12 weeks x 2 hrs per week = 24 hours earned, this leaves 40 weeks remaining in the 2019

payroll year x 2.5 hrs per week = 100 hours, (24 + 100 = 124) or 15.5 days will be the credited allotment.

3. New Employees: Vacation leave is pro-rated with their start date of employment. Pro-ration based on start date, number of weeks remaining in current payroll year, times hours per week earned.
4. Vacation Leave Pay-Out Option: Each November, eligible employees shall have the option to receive compensation for Vacation leave according to the following schedule:

Less than 5 years of service:	No pay-out
Over 5 years but less than 10 years:	Pay-out of 1.5 days
Over 10 years but less than 15 years:	Pay-out of 3 days
Over 15 years but less than 20 years:	Pay-out of 4.5 days
Over 20 years of service:	Pay-out of 6.5 days

Pay-out of Vacation leave days shall be made at the regular straight time rate (as of November 1) payable the last payroll in November. Requests for Vacation leave pay-out must be received no later than November 1st of each year on the form provided by HCMA. No pay-out shall be made for requests received after November 1st.

- C. Vacation Leave, although earned, shall be allowed only after an employee has completed 90 days service; no leave time being allowed if the employee is terminated prior to 90 days of service.
- D. Vacation Leave shall not accrue during leaves of absence without pay or when an employee is on long-term disability.

22.2: Vacation Leave may be accumulated in an amount not to exceed 400 hours by the second pay in January of each year. Fifty percent of the unused vacation leave exceeding 400 hours will be paid out as a bonus. There is no carryover of any remaining vacation leave over 400 hours to the following year.

22.3: Vacation Leave is granted with the knowledge that a period of change benefits both the employee and the employer, provided the leave is of sufficient duration to accrue such benefits. The taking of one (1) or two (2) days of leave time, although not prohibited, does not have the desired effect. Thus, supervisors will schedule the leave taking to include one (1) period of at least five (5) consecutive days as part of each employee's leave taking each payroll year.

- A. Blocked vacation leave selection shall take place twice per year no later than twenty-one (21) days after completion of shift selection. 80-80 Officers shall have first selection. After 80-80 Officers have selected, 40-80 Officers shall have the opportunity to request unpaid leave. 40-80 unpaid leave shall be limited to one (1) week during the period from Memorial Day to Labor Day and three (3) weeks during the period from Labor Day to Memorial Day.

If two (2) or more weeks are taken off during the month, the employee will not be able to mark off a weekend for that month. In the event of a conflict, seniority shall determine leave approval. No employee shall take vacation leave time without submitting to their immediate supervisor a request for leave through the time and attendance system prior to the beginning of the leave. HCMA shall respond to all requests for leave time within fourteen (14) calendar days from receipt of the application for leave. Use of leave time from Memorial Day through Labor Day shall be contingent upon activities and events occurring in the Parks. No leave time shall be granted for Memorial Day weekend, the 4th of July fireworks events, Labor Day weekend or major special events unless approved by the Chief of Police.

- B. Official leave days are work days; holidays falling within a period of Vacation Leave shall not be counted as a leave day.
- C. Vacation Leave may be taken in increments of one quarter (1/4) hour.
- D. In cases of extended illness, vacation leave may be used after all accumulated sick days have been used.
- E. Blocked vacation leave shall be defined as forty (40) or more hours of consecutive leave time.

22.4: Terminal Leave: Should an employee resign, be discharged, or become deceased, total hours earned and unused, including hours over 400 hours, up to the last day worked, shall be paid out to the employee or his estate, as the case may be.

Termination vacation payout will include a vacation allotment adjustment.

Example: Using an employee with less than 5 years of full-time seniority terminates employment. The payout at termination of the current years vacation allotment will be pro-rated as follows: Employee rolls over 20 vacation days/160 hours for the new year, and receives 13 vacation days/104 hours for the annual allotment, for a total of 33 days/264 hours of combined earned and allotment time (160 + 104 = 264). Employee terminates employment after 20 weeks worked in the new year earning 5 days/40 hours of the vacation allotment (20 weeks x 2 hrs per week = 40 hours earned). Vacation allotment reduced by 8 days/64 hours (104 - 40 = 64) for a new total of vacation earned of 25 days/200 hours (264 - 64 = 200). Employee used 10 days/80 hours of vacation time in the new year. The 10 days/80 hours is reduced from the total 25 days/200 hours of earned vacation leave. This will leave 15 days/120 hours for payout (200 - 80 = 120).

ARTICLE 23 PTO LEAVE

23.1: All 80-80 (full time) employees shall be entitled to 48 hours of Paid Time Off (PTO) leave each payroll year.

23.2: The PTO leave hours shall be credited the first payroll of the year and must be

utilized by the first pay period ending after May 1 of the subsequent year. PTO leave hours shall not be cumulative.

23.3: New employees will receive a pro-rated share of PTO leave hours based on their start date of employment. Taking of PTO leave hours shall be allowed only after an employee has completed 90 days of service; no leave time being allowed if the employee is terminated prior to 90 days of service.

23.4: To receive authorization for the use of PTO Leave, an employee must submit an "Request for Leave" at least 24 hours prior to the beginning of the leave through the time and attendance system. The 24-hour prior notice requirement may be waived in an emergency.

23.5: PTO leave hours may be taken in increments of one quarter (1/4) hour.

23.6: PTO leave shall not accrue during leaves of absence without pay or when an employee is on long term disability.

23.7: PTO leave shall have no cash value.

ARTICLE 24 SICK LEAVE & SICK LEAVE BANK/SHORT TERM INCOME REPLACEMENT

Definitions:

Short Term Income Replacement (STIR) - HCMA short term disability program.

Sick Leave - annual allotment of 96 hours of leave.

Sick Leave Bank (Frozen Sick Leave) - remaining balance of sick leave accumulated prior to 12/31/2012, for those employees not enrolled in the STIR program. Hours in the Sick Leave Bank do not accrue additional leave and the bank will only be reduced.

Non Cash Value (NCV) Sick Bank - Allotment of up to 160 hours.

24.1: Effective January 1, 2013, all employees shall be covered under Short-Term Income Replacement and shall receive ninety-six (96) hours of Sick Leave per year. Employees shall be eligible on the first of the month following 90 days of employment to receive a pro-rata share of up to ninety-six (96) hours of Sick Leave based upon their date of hire. Each January 1st thereafter, they shall be eligible for ninety-six (96) hours of paid Sick Leave to be available during the payroll year.

Unused Sick Leave at the end of a payroll year shall not be carried over to the next year.

Sick Leave banks in effect as of December 31, 2012 shall be frozen and must be used after the annual allotment of 96 hours has been exhausted. Frozen banks must be used to supplement short-term income replacement benefits and must be exhausted before long-term disability benefits are paid.

NCV Sick Bank

Employees shall be eligible after 90 days of employment to receive 160 hours to be put in their NCV Sick Bank.

Each January 1st thereafter, each employee who has zero (0) hours left in their NCV sick bank, will be renewed to the 160 hours. Employees on Short Term Income Replacement (STIR) or long-term Disability (LTD) Leave will have the NCV renewal delayed until January 1st following the date that they return to active duty and released from STIR or LTD.

All hours in the NCV Sick Bank are capped at 160 hours and do not accrue additional leave hours.

NCV Sick Banks can only be used after the annual allotment of 96 hours of Sick Leave and Frozen Sick Leave Bank have been exhausted. NCV Sick Bank hours must be used to supplement short-term income replacement benefits and must be exhausted before Long-Term Disability benefits are paid.

NCV Sick Bank hours have no cash value for payout upon termination of employment and are not included in the calculation of the Termination Sick Leave Bonus payout.

24.2: Use of Sick Leave: Sick Leave/Frozen Sick Leave/NCV Sick Leave Bank with pay is intended to cover incapacity due to personal illness and certain other specific absences (listed in the "Allowable Periods" Section below). It is not intended to cover personal malingering; and any suspicion of such will require the employee to produce a medical certificate justifying the reason for such absence.

- A. To receive authorization for the use of Sick Leave/Frozen Sick Leave/NCV Sick Leave Bank, an employee must submit a request through the time and attendance system.
- B. Approved Sick Leave/Frozen Sick Leave/NCV Sick Leave Bank hours are considered work hours. Holidays falling within a period of Sick Leave shall not be charged as sick leave hours.
- C. Sick Leave/Frozen Sick Leave/NCV Sick Leave Bank hours may be taken in increments of one quarter (1/4) hour.
- D. In cases of extended illness, use of compensatory leave may be authorized after all accumulated Sick and Vacation Leave hours have been exhausted.
- E. Once all regular and frozen Sick Leave and NCV Sick Leave has been exhausted, up to two (2) days of Annual Leave per payroll year may be used as Sick Leave, with physician certification required if the leave is on a Holiday or Special Event.
- F. Prolonged Illness: An employee with an extended illness will first use the entire frozen sick leave bank after which he/she shall be continued on the payroll through the use of all accumulated Vacation Leave and Compensatory Leave. After all leave has been taken, the employee will be placed on "Unpaid Leave of Absence."

- G. Frozen Sick Leave hours must be used after Sick Leave is exhausted.
- H. NCV Sick Leave Bank hours must be used after Sick Leave and Frozen Sick Leave are exhausted.
- I. Any available Sick Leave/Sick Leave Bank/NCV Sick Leave Bank hours must be used to supplement Short-Term Income Replacement and must be exhausted before Long-Term Disability benefits are paid.

24.3: Allowable Periods: Periods of absence from work properly chargeable to Sick Leave/Frozen Sick Leave/NCV Sick Leave Bank are listed as follows:

- A. Personal illness or physical incapacity caused by factors over which the employee has no control. Management may require the provision of evidence for any illness or injury, such as a doctor's note.
- B. Exposure to contagious disease in which the health of others would be endangered. Written verification by proper medical authority may be required.
- C. Physical examination, medical treatment or other medical procedures relating to disability pensions, etc., by the Veteran's Administration, Draft Board or any branch of the Armed Forces.
- D. Illness of an immediate family member who requires the employee's personal care and attention. The term "immediate family" as used in this section shall mean spouse, parent, grandparent, child, brother or sister of the employee or a member of the employee's household.

24.4: Compensable Injury: An employee who is injured in an accident arising out of, and in the course of, employment with the Authority is eligible for payments under the provisions of the Workers' Compensation Act. Permanent employees have the option to supplement worker's compensation with any available paid time (sick, annual or comp), the combination thereof, not to exceed 100% of base pay.

24.5: Short Term Income Replacement: Effective January 1, 2013, all full-time employees shall be eligible on the first of the month following 90 days of employment for Short-Term Income Replacement.

Benefits begin after 14 calendar days of continuous disability and are payable for up to 26 weeks. The Short-Term Income Replacement benefit is equal to 66²/₃% of base weekly earnings.

The plan is subject to the conditions of the Short-Term Income Replacement Plan, with benefits as defined in the current plan.

Any available Sick Leave/Sick Leave Bank/NCV Sick Leave Bank, PTO, Personal, Comp Time, Holiday earned and Vacation hours must be used to supplement Short-Term Income Replacement and must be exhausted before Long-Term Disability benefits are paid.

Employees on Short Term Income Replacement (STIR) or Long-Term Disability (LTD) Leave will have the sick, vacation, PTO and personal leave January 1st banks renewal delayed until the date that they return to active duty and released from STIR or LTD.

24.6: Sick Leave Bonus: Fifty percent of the unused regular Sick Leave at the end of a payroll year will be paid out as a bonus. There is no carryover of the remaining Sick Leave to the following year.

24.7: Termination Sick Leave Bonus: Upon retirement, death of the employee, or termination of employment, after ten (10) years of service, a cash payment of fifty percent (50%) of the frozen Sick Leave up to a maximum of 1,600 hours and 50% of any available regular Sick Leave shall be made.

Employees have the option of receiving fifty percent (50%) of their Termination Sick Leave Bonus in the first year of retirement and fifty percent (50%) in the second year of their retirement.

24.8: NCV Sick Leave Bank hours carry no cash value and are not a part of this program.

ARTICLE 25 ADMINISTRATIVE LEAVE

25.1: Administrative leave may be used by 80-80 (full time) employees to attend meetings, seminars, workshops and conferences.

25.2: When in the opinion of the Director, or his designate, it is necessary to allow employees to report late or leave their work stations early because of inclement weather.

ARTICLE 26 JURY DUTY LEAVE

26.1: Eligibility. Any full time (80-80) employee of the Authority who is selected for Jury Duty from which he may not be excused in view of his employment with a public agency may be granted time off to the extent necessary for him to discharge his duties as a citizen.

26.2: Pay Adjustment. The pay rate of the employee during such time off shall be the difference between his regular pay rate and the total amount of compensation received for performing as a jurist. Time off for such Jury Duty shall not be charged against the employee's accumulated Annual Leave.

Upon return from such Jury Duty, the employee shall furnish official proof of compensation received during this period.

ARTICLE 27
BEREAVEMENT LEAVE

27.1: Leave may be granted without loss of pay not to exceed five (5) days for absences related to funeral or other estate matters related to the death of the following relatives: employee's parent, child, grandparent, grandchild, brother, sister, or current step-parent, step-child, spouse, son-in-law, daughter-in-law, mother-in-law, father-in-law; or any person who resides permanently within and as a member of the employee's household.

Leave may be granted without loss of pay not to exceed two (2) days for absences related to funeral or other estate matters related to the death of the following relatives: employee's blood aunt, uncle, niece, or nephew; or current step grandparent, step grandchild, step-brother, step-sister, step-son-in-law, step daughter-in-law, step father-in-law, step-mother-in-law, or spouse's grandparents.

Leave may be granted without loss of pay not to exceed four (4) hours to attend the funeral of a fellow current employee or retiree of the Metroparks, provided such absence from duty will not interfere with normal operations of the Metroparks.

The Metroparks understands that families can come in all types of shapes and sizes. This can create scenarios that are not covered under this policy. If there is a special circumstance of the passing of someone that affects the employee in a very personal way i.e. significant other, ex-spouse, then a request can be made through the Chief of Police for bereavement day(s) to be applied. This request will need approval of the Director.

In addition to bereavement leave, an employee may, with his or her supervisor's approval, use any available leave time. Employees under discipline for attendance may be required to provide documentation with regard to their bereavement leave.

27.2: Bereavement Leave Taking. The taking of Bereavement Leave is intended to cover necessary time off and is granted in addition to Sick and Annual Leave.

- A. A request for Bereavement Leave period is made through the time and attendance system.
- B. Official leave days are work days; holidays falling within a period of Bereavement Leave shall not be counted as a leave day.
- C. Leave hours may be taken in increments of one quarter (1/4) hour.
- D. The Employer, in its discretion, may request verification from the employee if abuse of bereavement leave is suspected.

**ARTICLE 28
LEAVE OF ABSENCE**

28.1: Any request for a leave of absence shall be submitted in writing by the employee to the Employer. The request shall state the reason for the leave of absence and the length of time of same. Leaves of absence can be approved only by the Director or their designate.

28.2: Unpaid Leave. Employees may be eligible for unpaid leaves of absence after their probationary period is completed. Leaves of absence for a limited period, not to exceed six months may be granted by the Employer for a reasonable purpose, and such leaves may be extended or renewed by the Employer for a reasonable period. Employees shall not be entitled to fringe benefits while on unpaid leave in excess of one month. Seniority shall accrue or not accrue in accordance with Article X. At the expiration date of an unpaid leave of absence, if an employee wishes to return, they will be returned to a job of like classification, pay and location if agreed in writing prior to the commencement of the leave. If not agreed the employee will be given the next available vacancy of like classification, pay and seniority.

28.3: Military Leave. The Employer will provide leave in accordance with The Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA 38 U.S.C. 4301-4335) for employees to report to required military duty, when called, or to take part in training or drills. In addition, the Employer will provide leave in accordance with the Michigan Reemployment Protection Act 133 of 1955 (Mich. Comp. Laws § 32.273a).

28.4: Military Training - Reserves.

- A. Eligibility. Any 80-80 (full time) employee of the Authority who is a member of a reserve component of the Armed Services may be granted time off, not to exceed 120 hours in 1 fiscal year, when called for training with said reserve component, with prior approval of the Director.
- B. Pay Adjustment. The pay rate of the employee during such time off shall be the difference between his regular pay rate and the total amount of compensation, less any and all allowances, received by the employee for such military training. Time off for such military training shall not be charged against the employee's accumulated Annual Leave.
- C. Upon return from such military duty, the employee shall furnish official proof of pay received during his tour of duty.

28.5: Pregnancy Disability. Leaves for pregnancy will be given in accordance with applicable state and federal laws. Child care leaves may be granted to an employee who requests it, in accordance with unpaid leaves of this article.

28.6: Family and Medical Leave. Family and Medical leave may be granted to an employee who requests it in accordance with the HCMA Family Medical Leave Act Policy.

**ARTICLE 29
MEDICAL/Rx INSURANCE**

29.1: Eligibility.

80-80 (full-time) & 40-80 (part-time): Employees are eligible on the first day of employment with health insurance.

29.2: Employer Contributions.

80-80 (full-time) employees: The Authority agrees, to pay 100% of the premium, subject to the hard cap rule, for medical/prescription coverage for eligible 80-80 (full-time) employees and dependents.

40-80 (part-time) employees: The Authority agrees, to pay 80% of the premium, subject to the hard cap rule, for medical/prescription coverage for eligible 40-80 (part-time) employees and dependents.

29.3: Employee Contributions.

80-80 (full-time) & 40-80 (part-time) employees: The Metroparks have adopted the hard cap rule under Michigan Public Act 152. Should premiums exceed the maximum allowed under Public Act 152, HCMA agrees to meet with POLC to discuss options prior to assessing any premium cost share to the employee.

40-80 (part-time): Employees enrolled in a medical/prescription plan will be responsible for paying 20% of their selected medical plan cost plus any cost for premiums exceeding the maximum allowed under Public Act 152. Employee contributions are paid through a bi-weekly payroll deduction.

- A. If a 40-80 (part-time) employee has a pay period with no hours worked or not enough hours worked to cover the cost of the required contribution the missed payment amount will be taken from the next available paycheck. The employee may also submit a check directly to the employer for the amount due.
- B. If more than two (2) required payments are missed the employee is responsible for contacting Human Resources or they risk the retroactive termination of the policy.

29.4: No Huron-Clinton Metropolitan Authority employee shall be a dependent under another Huron-Clinton Metropolitan Authority employee's health plan with the exception of a married couple with children who both are employed by Huron-Clinton Metropolitan Authority. In such cases, one employee may be designated as the subscriber and the other employee and children as dependents.

29.5: Eligible dependents of 80-80 (full-time) & 40-80 (part-time) employees will be covered until the end of the calendar year in which the dependent turns 26.

29.6: Recognizing the industry trend to inordinate cost increases in health care, the POLC Employees agree to participate and work with the Authority toward health care cost containment.

29.7: Opt Out:

80-80 (full-time): Employees who verify they are covered by an alternate hospitalization program may opt-out of the Huron-Clinton Metropolitan Authority plan and shall be compensated at \$75.00 per pay period (\$1,950 per year).

40-80 (part-time): Employees who verify they are covered by an alternate hospitalization program may opt-out of the Huron-Clinton Metropolitan Authority plan and shall be compensated at \$60.00 per pay period (\$1,560 per year).

80-80 (full-time) & 40-80 (part-time): Employees electing this option may only resume health insurance with Huron-Clinton Metropolitan Authority during the annual open enrollment period or at any time if their coverage elsewhere is terminated.

29.8: 40/80 employees: The Authority intent is to work up to 1,560 hours per year unless there is a need, as determined by the Authority, to insure the operation of the Metroparks.

**ARTICLE 30
CONTINUATION OF BENEFITS**

30.1: The Authority will pay the premium on the following benefits for a period of six (6) months when an 80-80 (full time) employee has exhausted all sick leave and annual leave days due to illness or disability.

- A. Medical/Rx
- B. Vision Insurance
- C. Dental Insurance
- D. Long-Term Disability Insurance
- E. Pension Plan
- F. Life Insurance

**ARTICLE 31
GROUP LIFE INSURANCE**

31.1: Coverage. The Authority has made available a Group Life Insurance Policy for the benefit of all 80-80 (full time) and 40-80 (part time) employees. This plan provides life insurance coverage in the amount of \$10,000, with a double indemnity clause in the event of accidental death.

31.2: Eligibility. All 80-80 (full time) and 40-80 (part time) employees are automatically issued a policy upon completion of 90 days, regardless of age, and without a physical examination, except for those sixty (60) years of age and over.

- A. Should an employee elect not to join the plan at the end of 90 days, and

subsequently decides to do so, he must submit evidence of insurability subject to final approval by the insurance carrier.

- B. In the case of returning servicemen who had coverage prior to entering the service, the waiting period is waived, and reinstatement is made immediately upon request and presentation of a copy of the discharge papers.

31.3: Supplemental Coverage. In addition to the aforementioned Group Life Insurance, the Authority will provide supplemental group Life Insurance coverage for full-time employees after completion of 90 days of continuous full-time employment.

Employees shall receive coverage equal to two and one-half (2½) times the employee's annual base subject to the maximum benefit of \$250,000. Amounts of insurance coverage will be updated whenever a change in salary occurs.

31.4: Benefits cover employees on and off the job.

31.5: The Authority will assume the full cost of premium both before and after retirement.

ARTICLE 32 LONG-TERM DISABILITY BENEFIT

32.1: All 80-80 (full time) employees are eligible for this insurance if they are employed for a period of at least 1,040 straight time hours.

32.2: Long-Term Disability is a monthly benefit which provides income security in the event of a sickness or injury which totally disables an employee over a period of time.

32.3: Accidents Covered. An employee is covered on and off the job.

32.4: Benefit Payment. Monthly benefit will be A minus B, below:

- A. Sixty-six and two-thirds (66⅔%) percent of an employee's monthly earnings at the date of disability, subject to a maximum benefit of \$11,000.00 amount needs to be updated to current amount less any benefits payable under the Social Security Act as the result of an employee's disability (including benefits for dependents).
- B. The benefit determined in A, above, will be offset by the following:
 - 1. Earnings continuation from the Authority, including but not limited to sick, annual and compensatory leave.
 - 2. Other group insurance disability benefits.
 - 3. Retirement benefits provided by the Authority and/or the government.

4. Other benefits payable under any government disability plan.
5. Benefits payable under any Workers' Compensation Act.
6. Benefits payable under any group or individual no-fault plan of automobile insurance.

**ARTICLE 33
VISION INSURANCE**

33.1: The Employer agrees to provide and pay the premium for a vision care program for eligible employees and dependents.

33.2: Eligible dependents will be covered at no additional cost to the employee until the end of the calendar year in which the dependent turns 26.

**ARTICLE 34
DENTAL INSURANCE**

34.1: The Employer agrees to provide and pay the premium for a Dental Care Program.

34.2: Eligible dependents will be covered at no additional cost to the employee until the end of the calendar year in which the dependent turns 26.

**ARTICLE 35
WORKERS' COMPENSATION**

35.1: Procedure. The principle point of procedure is for all employees to assist the Chief of Police in submitting reporting forms immediately following the occurrence.

35.2: Compensation. Payments by our Workers' Compensation insurance carrier and time properly chargeable to the employee's sick leave fall into three (3) categories as follows:

- A. No Time Lost: Where no time is lost, the insurance carrier will pay only the medical and other expenses involved.
- B. Less Than Seven (7) Days: Where the time lost is seven (7) days or less, no Workers' Compensation payments to the individual will be involved, and the time lost is properly chargeable to the employee's Sick Leave.
- C. More Than Seven (7) Days: Where the time lost is greater than seven (7) days, compensation payments are in order. The employee shall use accumulated Sick Leave to such an extent that sick leave and compensation payments together will not exceed the employee's straight time earnings. Procedure is as follows:
 1. During the first week, while determination is being made concerning compensation payments, a full day sick leave will be recorded each day, and the employee is paid his/her normal earnings.

2. Subsequently, if compensation payments are allowed, the individual's pay will be adjusted so that the sick leave and the compensation payments, including that for the first week, will approximate, but not exceed, the normal earnings. In this case, sick leave charges will be made to the nearest half day.

35.3: An employee who is temporarily disabled as a result of an assault and/or battery sustained directly in the performance of work for the Authority, without provocation by said employee, may be granted disability leave with full pay from the first day of disability without charge to accrued annual compensation or sick leave subject to these provisions:

- A. The Director shall designate a physician for determination and certification of temporary disability cases and physical abilities to return to normal or restricted duty.
- B. The eligibility for disability leave considering the job relationship of the injury and/or provocation by the employee shall be determined by the review board appointed by the Director.
- C. The injury must be classified as a temporary total disability as provided under the Workers' Compensation Law of the State of Michigan.
- D. An employee who is restricted from regular employment duties may be given other duties for the period of recuperation. Refusal to accept reasonable assignment of work as directed by the Chief of Police will result in the employee's being ruled ineligible for disability leave for the time involved.
- E. Grants of disability leave are contingent upon the employee's reimbursing the Authority all Workers' Compensation checks for the period of disability (i.e., the Authority shall pay only the difference between the employee's regular full pay and the amount of money received under the Workers' Compensation Law of the State of Michigan).
- F. Grants of disability leave shall not exceed 120 work days.

ARTICLE 36

RETIREMENT - PENSION PLAN

36.1: Employees hired prior to January 1, 2013 shall be covered under the HCMA Employees' Retirement and Trust Agreement as established by the Board of Commissioners. The benefits provided under the plan are in addition to any benefits the employee may receive under the Social Security Pension Program. Effective January 1, 2013, employees shall contribute on a pre-tax basis, 1% of base pay into the pension plan.

Employees hired on or after January 1, 2013 shall be covered under a Defined Contribution pension program. HCMA will contribute 9% of base wages into the plan and the employee shall contribute, on a pre-tax basis, 1% of base pay into the plan. Employer

contributions shall vest 20% per year with 100% vesting upon completion of 5 years of service.

36.2: Detailed information regarding the Authority Pension Plan is covered in the Pension Booklet. The Trust Agreement as last amended is incorporated into this Agreement by reference.

36.3: Re-Employment. Retired individuals may be re-employed on a seasonal, part time or consulting basis.

36.4: Delayed Retirement. Should the particular skill of the individual be required for the benefit of the Authority, in the opinion of the Director, and should the employee desire to continue working and be able to produce evidence of his physical ability to perform his work, he may be continued to age seventy (70) on a year-to-year basis at the discretion of the Director.

ARTICLE 37 GROUP BENEFITS FOR RETIREES

37.1: Retirees must report their status once each year to the Human Resources Department annually to assure continued coverage.

To be eligible for group benefits, an individual must be a spouse or eligible dependent of the employee on the employee's retirement date.

Should an employee marry within the five-year (5) period prior to the employee's date of retirement, spouse and eligible dependent hospitalization coverage shall be continued only for the life of the retiree plus three years thereafter.

37.2: Group benefits for retirees of employees hired prior to October 10, 1991:

Retirees with ten years continuous, full time, classified service with the Authority are eligible for the following benefits:

- A. Medical/Rx. Coverage after retirement will be provided for eligible retirees, spouse and eligible dependents. Hospitalization will be continued on an equivalent basis as classified employees, or when eligible, as a supplement to the Federal Government's Medicare Program.

The Employer, at its discretion, may offer retirees a higher benefit than current employees.

- B. Group Life Insurance. Basic Group Life Insurance will be continued during the lifetime of the retiree in the amount of ten thousand dollars (\$10,000).
- C. Vision Insurance. Retirees, spouse, and eligible dependents retiring are covered by this insurance on an equivalent basis as classified employees.

- D. Dental Insurance. Retirees, spouse, and eligible dependents are covered by this insurance on an equivalent basis as classified employees.

37.3: Group benefits for retirees of employees hired on or after October 10, 1991 through December 31, 2008:

- A. Medical/Rx.

- 1. Retirees with 25 years continuous, full time, classified service with the Authority are eligible for Medical/Rx benefits as follows:

Coverage after retirement shall be provided for eligible retirees, spouse and eligible dependents. Medical/Rx will be continued on an equivalent basis as classified employees, or when eligible, as a supplement to the Federal Government's Medicare Program.

- 2. Retirees with 10 years but less than 25 years continuous, full time classified service with the Authority are eligible for Medical/Rx benefits as follows:

Coverage after retirement shall be provided for eligible retirees only (no spouse or dependent coverage). Medical/Rx will be continued on an equivalent basis as classified employees, or when eligible, as a supplement to the Federal Government's Medicare Program. To be eligible for benefits, retirees prior to age 65 shall, on a quarterly basis, reimburse the Authority the amount equivalent to the cost of Medicare Part B.

- 3. Retirees with less than 10 years of continuous, full time classified service with the Authority shall not be eligible for Medical/Rx benefits.
- 4. The Employer, at its discretion, may offer retirees a higher benefit than current employees.

- B. Group Life Insurance. For retirees with ten years continuous, full time, classified service with the Authority, the Basic Group Life Insurance will be continued during the lifetime of the retiree in the amount of ten thousand dollars (\$10,000).

- C. Vision Insurance.

- 1. Retirees, spouse, and eligible dependents who have 25 years continuous, full time classified service with the Authority are covered by this insurance on an equivalent basis as classified employees.
- 2. Retirees with less than 25 years continuous, full time classified service shall not be eligible for vision benefits.

D. Dental Insurance

1. Retirees, spouse, and eligible dependents who have 25 years continuous, full time classified service with the Authority are covered by this insurance on an equivalent basis as classified employees.
2. Retirees with less than 25 years continuous, full time classified service shall not be eligible for dental benefits.

37.5: Group benefits for employees hired on or after January 1, 2009:

A. Retirement Health Savings Plan.

The Authority will replace its commitment to provide health care benefits for retirement with a Retirement Savings Plan which is to be used to cover medical, dental and vision expenses in retirement years. Employees must contribute 1% of their wages during their employment with HCMA. The Authority will provide an additional 1% matching contribution. Employer contributions shall vest at 20% per year with 100% vesting upon completion of 5 years of service.

B. Group Life Insurance.

For retirees with 25 years continuous, full time service with the Authority, the Basic Group Life Insurance will be continued during the lifetime of the retiree in the amount of ten thousand dollars (\$10,000).

37.6: Group benefits for employees hired on or after January 1, 2013:

A. Retirement Health Savings Plan.

The Authority will replace its commitment to provide health care benefits for retirement with a Retirement Savings Plan which is to be used to cover medical, dental and vision expenses in retirement years. Employees must contribute 1% of their wages during their employment with HCMA. The Authority will provide an additional 1% matching contribution. Employer contributions shall vest at 20% per year with 100% vesting upon completion of 5 years of service

37.6: Employees who elect to defer pension benefits are not eligible for group benefits.

37.7: If eligible to receive health care benefits, an employee, upon retirement, may elect to receive a one-time payment in the lieu of any and all retiree health care coverage in the amount of \$10,000. Such election, if made, shall be subject to any applicable local, state, and Federal taxes. The employee (retiree) must provide verification of other coverage by an alternate hospitalization plan to be eligible for this option. An employee (retiree) shall not be eligible to opt-out and remain on H.C.M.A. coverage as in the case of marriage to another H.C.M.A. employee.

If a retiree does not opt-out permanently, then alternately, a retiree eligible for health care will have the option to opt out of health care coverage on an annual basis. Payment will be made in the total sum of \$1,560.00 payable in two (2) equal semi-annual installments of \$720.00 each. Such election, if made, shall be subject to any applicable local, state, and Federal taxes. The retiree must provide verification of other coverage by an alternate hospitalization plan to be eligible for this option. A retiree shall not be eligible to opt-out and remain on H.C.M.A. coverage as in the case of marriage to another H.C.M.A. employee.

ARTICLE 38

GROUP BENEFITS FOR SURVIVING SPOUSE AND DEPENDENTS

The group benefits described below are provided for the term specified or until remarriage, whichever comes first. The spouse must report their status once each year to Human Resources annually to assure continued coverage.

38.1: Surviving Dependents of Retiree.

- A. Medical/Rx coverage will be provided for eligible surviving spouse and dependents of retirees in accordance with the Group Benefits for Retirees Article.
- B. Dental and vision insurance coverage will be provided for eligible surviving spouse and dependents for three (3) years following the death of retirees.

38.2: Surviving Dependents of Employee.

- A. Medical/Rx coverage will be provided for the surviving spouse and eligible dependents for three (3) years following the death of employee.
- B. Medical/Rx coverage will be provided for the surviving spouse and eligible dependents of an employee killed in the line of duty for H.C.M.A. until the end of the year that the employee's youngest dependent reaches 19 years of age or for ten (10) years following the death of the employee, whichever is later.
- C. Dental insurance and vision insurance coverage will be provided for surviving spouse and eligible dependents for three (3) years following the death of the employee.

ARTICLE 39

MISCELLANEOUS

39.1: Employees and immediate family members are encouraged to use all HCMA Park facilities during off hours. All employees and immediate family members may use facilities free of charge during low use periods by following current facility use procedures.

During peak periods, employees shall be treated as any other park patron.

39.2: Court Appearance. 80-80 and 40-80 Officers who appear in court on Authority business during off-duty hours are compensated with a minimum of three (3) hours pay.

39.3: Shift Schedules. Shift schedules will be posted at least three (3) weeks in advance. It is understood that shifts may be changed as required to meet emergency needs.

39.4: Shift Selection. The Employer retains full rights to establish shifts as it deems appropriate.

80-80 employees will then select their shift according to 80-80 full time seniority.

Shift selection will be made by February 15th to take effect May 1st and June 15th to take effect in the second pay period of the month of September.

Shift Vacancy: If it is known in advance that an 80-80 Police Officer will be on a leave of absence that will continue for four (4) or more months, the Authority will consider, based on the staffing requirements of the park, a mini-shift bid to temporarily fill the open shift. Once the Officer returns to work, all Officers will return to their original shifts.

Newly hired employees with less than two (2) years experience as a certified Police Officer in the State of Michigan may be assigned at the discretion of the Employer prior to shift selection until the employee has completed the FTO program. Once the employee has completed the FTO program, shift assignment shall be made in accordance with the next scheduled shift selection.

Employees may be transferred to another shift for manpower needs or for other business reasons. Transfers will be accomplished by re-assigning the least senior employee.

Employees may also be re-assigned for just cause (discipline).

Each District may, by mutual agreement of the Chief of Police or his designate and Union, may work an alternative work schedule. If the Chief and Union cannot mutually agree on a shift, then they work under the provisions of this Article.

39.5: Definitions. Full Time (80-80) and Part Time (40-80) Employees.

- A. Wherever used in this Agreement, the term "80-80 (Full time) Employee" means an employee in the bargaining unit who is employed under a permanent job classification on an eight (8) hour per day, forty (40) hour week basis for continuous service, and who has completed a minimum of twelve (12) months of continuous work or service, interrupted only by absence with official permission.

- B. The term "40-80 (Part time) Employee" means an employee who meets all of the foregoing requirements, except that he may be scheduled on a basis of less than eight (8) hours per day, or forty (40) hours per week.

NOTE: The first number will stand for winter classification, the second number will stand for the summer classification based on a two (2) week period; hence, forty (40) will be part time or less in the winter, and eighty (80) will be full time in the summer (40-80). For 80-80 employees, the first eighty (80) will stand for winter classification, and the second will stand for the summer.

39.6: Computation of Fringe Benefits. Whenever it is necessary to determine monthly pay for purposes of a fringe benefit, the monthly pay shall be determined by multiplying one hundred seventy-three and one-third ($173\frac{1}{3}$) times the employee's hourly compensation rate.

39.7: The Authority will provide all protection equipment required of the employer by the State of Michigan.

39.8: All Police Officers shall receive identification cards designating the source and extent of their regulatory enforcement powers.

39.9: The Authority will provide General Liability Insurance Policy as outlined in the Authority's Michigan Municipal Risk Management Authority Coverage Declaration Limits for employees in the bargaining unit, individually and collectively, covering Officers/Sergeants for acts or omissions taken within the scope of their duties as employees of the Authority, as provided for and specified in 39.20, Indemnification.

39.10: The Authority shall provide suitable bulletin board space for Union use in each District. The Union shall limit its posting of notices and bulletins to notices of Union recreation, elections, Union appointments and results of Union elections, Union meetings and bona fide Union activity. No political or controversial material shall be posted.

39.11: Employee personnel records will not be referred to for disciplinary actions from the date of the record based on the following circumstances:

- A. One (1) year for incidents or infractions not involving loss of time or wages.
- B. Three (3) years for incident or infraction involving loss of time or wages equaling three (3) days or less, unless negotiated otherwise through settlement.
- C. Five (5) years for incidents or infractions involving a loss of time or wages greater than three (3) days unless negotiated otherwise through settlement.

39.12: For the purpose of contract negotiations:

- A. Paid negotiation team members shall be limited to one (1) representative from the regulatory force from each of the three (3) Districts (Eastern, Western and Southern) and the Union President.

- B. Employees authorized to negotiate shall do so during paid time every other bargaining session, to a maximum of three (3) paid sessions.
- C. Park Management shall make every effort to schedule the negotiating team for the paid meeting time as one of their regular work shifts.
- D. When the time required for a paid negotiating session, including travel time, does not amount to six (6) hours, the employees shall complete the work day at their work station.

39.13: Watches and glasses being worn in the line of duty that are damaged due to assault or rescue will be repaired or replaced equal to the value of those that were damaged up to \$200.00 maximum. Reimbursement will be made upon submission of an invoice indicating amount of loss.

39.14: No Smoking. Employees hired after October 10, 1991 shall not smoke on the job subject to disciplinary action up to and including discharge.

39.15: Drug Testing. The Union agrees to drug testing in accordance with the HCMA drug policy in Appendix "B".

39.16: Transportation. When use of a personal vehicle has been approved by the Police Chief or his designee, the employee will be reimbursed for mileage at the approved rate. Mileage will be for travel on or to the job only from the employee's designated work station. This work station is defined as their assigned "District". If an employee is ordered out of District, the employee will be provided with an HCMA vehicle if available and will be compensated for travel time from their assigned District. If no HCMA vehicle is available, the employee will be reimbursed for mileage at the approved rate. If an employee is reporting to a work assignment closer to their home than it is to their work station, then mileage will be paid only for travel on the job. If an employee is reporting to a work assignment farther than from their home than it is to their work station, then only the difference in mileage will be paid, along with travel on the job. An HCMA vehicle should be used whenever practical. If an employee voluntarily accepts an assignment outside of their assigned District, transportation will not be provided and no mileage reimbursement will be made.

39.18: Uniform Hats shall be considered optional.

39.19: Employee Awards & Recognition. HCMA may, upon approval of the Director, implement safety incentive, customer service incentive or other incentive programs with the goal of improving service to park patrons. Said incentive programs may include monetary awards or awards of merchandise to employees with awards based on employee performance.

39.20: K-9 Program

Definition: Assigned K-9 Officer is referred to as "Handler" and K-9 Dog as "Officer."

- A. K-9 Handler(s) selected for the K-9 program, if any, will be at the discretion of the Metroparks.
- B. The K-9 Handler will adhere to the Metroparks K-9 guidelines.
- C. Officer assigned as K-9 Handler will be compensated for at home care of the K-9 Officer as follows:
 - 1. The K-9 Handler will be paid five (5) hours per week for at home care of the K-9 Officer. All additional hours for at home care of the K-9 Officer must be approved by the Chief of Police or his/her designate and, if so approved, will be counted as hours worked.
 - 2. At the discretion of the Metroparks, the K-9 Handler's scheduled work hours at HCMA may be reduced to thirty-five (35) hours per week to accommodate the hours worked for at home care of the K-9 Officer, for a total weekly work schedule of forty (40) hours.
 - 3. In addition, during a week that includes a Holiday the K-9 Handler's schedule may be further reduced to accommodate the Holiday time and to keep the Handler's schedule at 40 hours per week total. Holidays are paid at 8 hours per day.
 - 4. All paid leave hours will be taken/used according to the K-9 Handler's scheduled work hours, i.e. if scheduled for 35 hours per week at 7 hours per day then leave hours would be taken in 7 hour increments.
- D. K-9 Handler is covered under "Article 16 Overtime" provisions. The K-9 Handler will be provided a Metroparks vehicle for transporting K-9 Officer.
- E. The K-9 Handler's commute time to and from work is not compensable time.
- F. It is the responsibility of the K-9 Handler to ensure that the K-9 Officer receives professional training as approved by the Metroparks.
- G. A record of immunization is to be maintained by the K-9 Handler and provided to the Metroparks on an annual basis, or as may otherwise be requested by the Metroparks.
- H. The K-9 Handler will purchase pet health insurance, as approved by the Metroparks.
- I. The Metroparks will reimburse the cost of pet health insurance for the K-9 Officer. Receipts and/or proof of expense(s) are required for reimbursement.
- J. The K-9 Handler will pay for and submit all pet health insurance claims to the pet health insurance company to obtain reimbursement for expense(s) covered by the pet insurance.

- K. The Metroparks will reimburse the K-9 Handler the cost of Veterinary expenses including but not limited to check-ups, shots, injuries, illness, prescriptions, etc. that are not covered by pet health insurance. Receipts and/or proof of expense(s) are required for reimbursement.
- L. It is the responsibility of the K-9 Handler to ensure that proper up-to-date Registration and Licensing is maintained for the K-9 Officer as required by local ordinances. Registration and licensing fees paid by the K-9 Handler will be reimbursed by the Metroparks. Receipts and/or proof of expense(s) are required for reimbursement.
- M. The Metroparks will reimburse the cost of all pet food and equipment needed for the duration of the K-9 Officers term of service in the Metroparks K-9 program. Receipts and/or proof of expense(s) are required for reimbursement.

39.21: School of Staff and Command. Any Officer interested in attending the School of Staff and Command should provide a letter of interest to the Office of Chief of Police. The training is designed to assist with career development for police executives and department members interested in advancing into the upper management ranks.

39.22: Indemnification. Whenever an Officer/Sergeant becomes subject to a claim, a liability, a judgment, or a monetary imposition or fine resulting from any action taken within the scope of employment and during the course of employment, the Authority agrees to defend, hold harmless and indemnify the Officer/Sergeant including all reasonably related legal defense costs. The Employer will not defend, hold harmless or indemnify any employee who engages in criminal conduct or conduct which is otherwise illegal, or grossly negligent, regardless of whether or not charges are filed by the prosecutor against the offending Officer/Sergeant. The determination of whether an employee was acting within the scope and course their employment shall be made by the Director of the Authority. The Director of the Authority may consult with the Chief of Police and/or his designee and with legal counsel in making this determination. The determination of the Director of the Authority on whether the employee was acting within the scope of their employment shall be final. Settlement of any claim raised against an Officer/Sergeant shall be made exclusively by the Board of Commissioners.

Upon receipt of notice of any claim or action, the employee shall immediately notify the Authority in writing.

An Officer/Sergeant engaged in lawful activity within the scope of his employment shall be indemnified pursuant to the Authority's Michigan Municipal Risk Management Authority Coverage Declaration Limits (as renewed annually), incorporated herein by reference.

ARTICLE 40 40-80 WORK SCHEDULE

40.1: By the very nature of the HCMA's responsibility to the public, all employees are called upon and expected to be responsive to working weekends and holidays during seasonal periods of heavy public use. Each employee is expected to accept their fair

share of this seasonal workload so that no other employee has to accept an unfair share. It is essential to the Authority and to the physical well-being of each employee that no one considers themselves exempt from this obligation.

40.2: As such, all 40-80 personnel are to make their availability schedule known at least four (4) weeks in advance. On this schedule 40-80 Police Officers shall be allowed to cross out the hours they work for another full-time employer and the travel time incidental to such employment; and no more than two weekends per month. They shall, however, be available for all summer holidays (Memorial, Juneteenth, Independence and Labor Day) and the family holidays (Thanksgiving, Day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day). 40-80 Officers who do not have other work commitments will be expected to accept their fair share of the workload; i.e., work assignments, weekends, holidays and day, afternoon and midnight shifts.

40.3: On the availability schedule 40-80 Police Officers should also indicate preferred shifts.

40.4: No 0-80 Police Officer shall be scheduled where a 40-80 Police Officer has indicated a preferred shift in accordance with the four (4) week time limit. Section 39.4 provides 40-80 Police Officers with three (3) weeks advance notice of their schedule. It is their responsibility to report any breach of this paragraph as soon as it is known to allow for rescheduling. It is not the intent of HCMA to displace 80-80 or 40-80 personnel by the use of 0-80 Officers. 0-80 (seasonal) Officers are necessary to supplement 40-80 and 80-80 personnel during peak visitor periods. As such 0-80 Officers will be used only during peak seasonal months as follows:

All Metroparks - April 15 through October 15

Advance notification shall be given should a change in facilities, activities, or other circumstance require a change in these periods.

40.5: Once a 40-80 Police Officer has submitted his/her availability schedule and the shift schedule has been posted in accordance with Section 39.4, Police Officers are expected to make their assigned shifts. Failure to do so without an approved leave shall be considered Absence Without Leave. Mandatory overtime for another employer will be considered approved leave.

40.6: 40-80 Police Officers will be given reasonable periods of time to cross out hours to take vacations.

ARTICLE 41 RETURN OF EQUIPMENT

41.1: Employees shall have the responsibility of turning in all Authority equipment and property which they have signed for at termination of employment. The employee shall be charged for all items not returned.

**ARTICLE 42
SPECIAL TRANSFER**

42.1: Should an 80-80 Police Officer become physically or mentally unfit for duty, the Employer shall attempt to assist such employee through training and educational experiences to become qualified for other HCMA occupations. Upon implementation of this clause, the annual maximum tuition reimbursement for such employees shall be increased to \$1500 per year for a maximum five year period. The Employer shall also attempt to provide on-the-job training opportunities. Should a vacancy occur and such Police Officer be the successful candidate, they shall be transferred without loss of pay. However, the employee's pay shall be frozen until the pay for the new position exceeds the employee's pay at time of transfer.

**ARTICLE 43
TUITION REIMBURSEMENT**

43.1: Tuition reimbursement is available for employees subject to the following requirements:

- A. Applicant must be a seniority employee at both the beginning and completion of the class.
- B. Subject must be recommended for approval by the Chief of Police and approved by the Director or his designate as being directly related to the employee's present position or a position for which the employee is otherwise eligible at the time of application.
- C. Employee must complete a Tuition Reimbursement Form and receive approval prior to enrollment in a class.
- D. Class must be taken at an accredited educational institution or Agency acceptable by the HCMA.
- E. Reimbursement will be based on tuition fee only; and the tuition must not be paid by other means such as scholarships or grants.
- F. Employee must submit written proof of tuition payment and successful completion of the class to the Human Resources office within thirty (30) days after the class is over in order to receive tuition reimbursement.
- G. Employee must submit a report from the school that he has completed the class with grade "C" or better or "pass" in case of a pass/fail class.
- H. Employee will be reimbursed one hundred (100%) percent for a "pass" or grade of "C" or better. The amount of reimbursement shall be no more than five thousand dollars (\$5,000) for any calendar year.

ARTICLE 44

HEALTH CARE & DEPENDENT CARE FLEXIBLE SPENDING ACCOUNTS

44.1: The Authority agrees to establish a Health Care Flexible Spending Account and a Dependent Care Flexible Spending Account for employees in accordance with applicable federal law and IRS guidelines. These accounts allow you to set aside a portion of your salary before taxes to pay for eligible out-of-pocket health care and dependent care expenses that would otherwise have to be paid with after-tax dollars, thereby reducing your taxable income.

44.2: The Health Care Flexible Spending Account covers eligible out-of-pocket health care expenses, such as doctor office co-pays, dental and medically needed orthodontia co-pays, prescription co-pays, health insurance deductibles, vision expenses not covered by insurance, and some over-the-counter drugs such as cold and allergy medications, pain relievers and antacids.

44.3: Employees may contribute pre-tax dollars into the individual Health Care Flexible Spending Account up to a maximum of \$2,500.

44.3: Employees who sign up for a Health Care Flexible Spending Account have the option to receive a Health Care Flexible Spending Account debit card. The Health Care Flexible Spending Account debit card can be used at the point of sale for prescriptions and eligible health products and services. The funds will be taken directly from the employee's Health Care Flexible Spending Account. The Health Care Flexible Spending Account debit card is not a credit card and its use is restricted to eligible health services and purchases as governed by IRS regulations.

44.5: The Dependent Care Flexible Spending Account can be used to pay for childcare expenses for children under the age of 13, a disabled spouse, or a dependent parent when such care enables an employee to work.

ARTICLE 45

COMPLETE AGREEMENT

45.1: It is understood and agreed that this contract contains the complete Agreement between the parties hereto and supersedes all prior agreements, practices, customs, and benefits. No additions, waivers, deletions, changes, or amendments shall be made during the life of this Agreement except by mutual consent in writing of the parties hereto.

ARTICLE 46

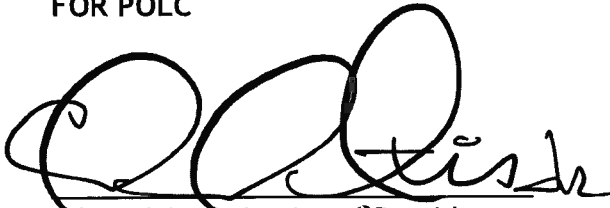
SAVINGS CLAUSE

46.1: If any Article or Section of this Contract, or if any riders thereto, should be held invalid by operation of law, or by a tribunal or competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal pending a final determination as to its validity, the remainder of this Contract and of any rider thereto, or the application of such Article or Section to persons or circumstances other than those as to which it has been held invalid or as to which compliance with or enforcement of has been restrained, shall not be affected thereby.

**ARTICLE 47
DURATION**

47.1: This Agreement shall commence January 1, 2024 and shall continue in full force and in effect until midnight December 31, 2026, when it shall terminate. If either party desires to renegotiate this Agreement, they shall give the other party written notice to that effect not less than ninety (90) days prior to expiration.

FOR POLC



Edward Otis, Jr. Local President
Police Officers Labor Council 7-10-23

FOR HCMA

Bernard Parker, Chair
HCMA Board of Commissioner




Christopher Hild, Business Agent
Police Officers Labor Council



Amy McMillan, Director
HCMA



Michael Reese, Chief of Police
HCMA



Randy Rossman, Chief of HR &
Labor Relations
HCMA

APPENDIX A
DUES DEDUCTION SLIP

TO: HURON-CLINTON METROPOLITAN AUTHORITY (H.C.M.A.)

I hereby authorize you to deduct from my pay and send to the Police Officers Labor Council, 667 E Big Beaver Rd Suite 205, Troy, MI 48083 monthly union dues in such amount as shall be certified to you from time to time by the Union as the proper amount for monthly dues under the Union's Constitution and Bylaws.

Name: _____
(Please print full name)

Signed: _____

Dated: _____

APPENDIX B

HURON-CLINTON METROPOLITAN AUTHORITY DRUG TESTING POLICY

I. PURPOSE

The Huron-Clinton Metropolitan Authority (HCMA) and the POLC have established a drug program covering sworn members of the Police Officer Department. The main focus of this program is to have employees with drug addiction volunteer for treatment and rehabilitation and provide all sworn Police Officers with notice of the provisions of the Department drug testing program.

II. POLICY

It is the policy of this department that the critical mission of law enforcement justifies maintenance of a drug-free work environment through the use of a reasonable employee drug testing program.

The law enforcement profession has several uniquely compelling interests that justify the use of employee drug testing. The public has a right to expect that those who are sworn to protect them are at all times both physically and mentally prepared to assume these duties. There is sufficient evidence to conclude that the use of controlled substances and other forms of drug abuse will seriously impair on a Police Officer's physical and mental health and, thus, job performance.

Where Police Officers participate in illegal drug use and drug activity, the integrity of the law enforcement profession and public confidence in that integrity are destroyed. This confidence is further eroded by the potential for corruption created by drug use.

Therefore, in order to ensure the integrity of the department and to preserve public trust and confidence in a fit and drug free law enforcement profession, this department will implement a drug testing program to detect prohibited drug use by sworn employees on December 1, 1991.

III. DEFINITIONS

- A. Police Officer - Those Police Officers who have been formally vested with full law enforcement powers and authority.
- B. Supervisor - Those sworn Police Officers assigned to a position having day-to-day responsibility for supervising subordinates, or who are responsible for commanding a work element.
- C. Drug Test - The compulsory or voluntary production and submission of urine by a Police Officer in accordance with departmental procedures, for chemical analysis to detect prohibited drug usage.

- D. Reasonable Suspicion - That quantity of proof or evidence that is more than a hunch, but less than probable cause. Reasonable suspicion must be based on specific, objective facts and any rationally derived inferences from those facts about the conduct of an individual that would lead the reasonable person to suspect that the individual is or has been using drugs while on or off duty.
- E. Probable Cause - That amount of facts and circumstances within the knowledge of a supervisor or the administration which are sufficient to warrant a prudent man to believe it is more probable than not that a Police Officer had committed or was committing an offense contrary to this drug policy.
- F. Probationary Police Officer - For the purpose of this policy only, a probationary Police Officer shall be considered to be any person who is conditionally employed with the department as a recently hired law enforcement officer.
- G. MRO - Medical Review Officer - The medical review officer is a physician knowledgeable in the medical use of prescription drugs and the pharmacology and toxicology of illicit drugs. The MRO will be a licensed physician with knowledge of substance abuse disorders. The MRO shall have appropriate medical training to interpret and evaluate an individual's test results with his or her medical history and any other relevant biomedical information.

IV. PROCEDURES/RULES

A. Prohibited Activity

The following rules shall apply to all applicants, probationary and sworn Police Officers, while on and off duty:

1. No Police Officer shall illegally possess any controlled substance.
2. No Police Officer shall ingest any controlled or prescribed substance, except under the direction of a licensed medical practitioner.
3. Any Police Officer who unintentionally ingests, or is made to ingest, a controlled substance shall immediately report the incident to his/her supervisor so that appropriate medical steps may be taken to ensure the Police Officer's health and safety.
4. Discipline of sworn Police Officers for any violation of this drug testing policy shall be in accordance with the due process rights provided in the department's rules and regulations, policies and procedures and the collective bargaining agreement. When there is a refusal to participate, probable cause, or the Medical Review Officer determines that a Police Officer's drug test was positive; the Police Officer may be immediately relieved of duty pending a department investigation.

B. Applicant Drug Testing

1. Applicants for the position of sworn Police Officer shall be required to take a drug test as a condition of employment during a pre-employment medical examination.
2. Applicants shall be disqualified from further consideration for employment under the following circumstances:
 - a. Refusal to submit to a required drug test; or
 - b. A confirmed positive drug test indicating drug use prohibited by this policy.

C. Probationary Police Officer Drug Testing

All probationary recruit Police Officers shall be required as a condition of employment to participate in any unannounced drug tests scheduled for the probationary period. The frequency and timing of such tests shall be determined by Human Resources or designee. They may be tested prior to completion of the probationary period.

D. Police Officer Drug Testing

1. Sworn Police Officers will be required to take drug tests as a condition of continued employment in order to ascertain prohibited drug use, as provided below:
2. The Authority and Union have agreed to a policy under which each employee of the Police Officer Department will undergo a drug screen on a random basis once every eighteen (18) months, or whenever the Authority has probable cause or reasonable suspicion.
3. The names of all employees shall be placed in a sealed container and shall be drawn out by a representative of the Union and the Chief of Human Resources or his designee. Once a name is drawn, it shall not be placed into the sealed container until all other names have been drawn during the 18 month period. The Union representative and Human Resources or designee, shall not reveal the names of those employees drawn until after the employee has been appropriately contacted by the Authority.
4. The Human Resources may order a Police Officer to take a drug test upon documented probable cause that the Police Officer is or has been using drugs. A summary of the facts supporting the order shall be made available to the Police Officer prior to the actual test.

5. Upon reasonable suspicion the Authority may request, through the Union, that a Police Officer submit to a voluntary drug test. Submission to a voluntary drug test hereunder shall be subject to the frequency limitation found in Article IV, subsection D, subsection 2 herein. Any Police Officer voluntarily submitting to a drug test who tests positive as a consequence of said test, shall be eligible for coverage under the last chance rehabilitation provision set forth in this policy. Any Police Officer who refuses to submit to a request for a voluntary drug test shall not be disciplined as a consequence of such refusal, but shall not be eligible for coverage under the last change rehabilitation provision set forth in this policy for a period of three (3) years.
6. A drug test will be administered as part of any promotional physical examination required by the Authority.

E. **Penalty**

Violation of any provision of this drug testing policy shall be grounds for disciplinary action. Discipline shall be administered as set forth in the Authority's rules and regulations, and may include discharge from the Authority. Any discipline issued remains subject to review in accordance with the collective bargaining agreement.

F. **Rehabilitation Program**

1. Under this program, any employee may volunteer to enter a drug education/rehabilitation program prior to the random test or prior to being notified that he/she will be tested. With regard to marijuana use, this program will require the individual to participate in an Authority approved/supervised drug education program as directed by the Authority, followed by unannounced periodic testing for drugs. With regard to drugs or controlled substances other than marijuana, this program will require the individual's enrollment in an Authority approved/supervised in-patient treatment facility, followed by participation in an Authority approved/supervised out-patient treatment program as directed by the Authority. Participants in both the rehabilitation/treatment program and the education program will be subject to unannounced periodic testing for drugs for a period of two (2) years. Any further use of any controlled substance under any circumstance may thereafter result in the employee's suspension and dismissal from the Authority. Furthermore, the failure to fully participate in and/or successfully complete the prescribed education or rehabilitation and follow-up program may constitute grounds for dismissal.
2. The drug education program and in-patient treatment referred to in this Section shall be paid for by the employee, subject to the Authority provided insurance program.

3. Employees will be allowed to use accrued sick leave benefits until such time as the Authority, based on medical evidence, determines they are capable of returning to active duty. Time spent on out-patient treatment after an employee is reinstated shall be on the employee's own time. Successful completion of the prescribed treatment program and certification by a physician, designated by the Authority, are required prior to returning to active duty. Participation in the rehabilitation program requires the employee to sign an authorization for release of medical records.

G. Drug Testing Procedures

1. The testing procedures and safeguards provided in this policy, to ensure the integrity of department drug testing, shall be adhered to by any laboratory personnel administering drug testing.
2. Laboratory personnel authorized to administer drug tests shall require positive identification from each Police Officer to be tested before they enter the testing area.
3. In order to prevent a false positive test result, a pre-test interview shall be conducted by testing personnel with each Police Officer to ascertain and document the recent use of any prescription or non-prescription drugs, or any indirect exposure to drugs; however, medical information may be given to the laboratory testing personnel on a voluntary basis. If the test results are positive, it will be mandatory that the Police Officer divulge the necessary medical information to the Medical Review Officer that may have lead to a false positive test.
4. The bathroom facility of the testing area shall be private and secure.

Authorized testing personnel shall search the facility before a Police Officer enters it to produce a urine sample, and document that it is free of any foreign substance.

5. Where the Police Officer appears unable or unwilling to give a specimen at the time of the test, testing personnel shall document the circumstances on the drug-test report form. The Police Officer shall be permitted no more than eight hours to give a sample, during which time he/she shall remain in the testing area, under observation, however, the Police Officer may allow a blood sample to be drawn. Reasonable amounts of water may be given to the employee to encourage urination. Failure to submit a sample shall be considered a refusal to submit to a drug test except for good cause as determined by the M.R.O.
6. The urine/blood sample will be split and stored in case of legal disputes. The samples must be provided at the same time, and marked and placed in identical specimen containers by authorized testing personnel. One

sample shall be submitted for immediate drug testing. The other sample shall remain at the facility in frozen storage. This sample shall be made available to the employee or their Union, prior to disciplinary action, should the original sample result in a legal dispute. The Police Officer must request same within 72 hours of being notified of a positive and confirmatory test by the Medical Review Officer. All groups of negative samples may be destroyed after seven (7) days.

7. All specimen samples shall be sealed, labeled, initialed by the Police Officer and laboratory technician; and checked against the identity of the employee to ensure the results match the tested specimen. Samples shall be stored in a secured and refrigerated atmosphere until testing or delivery to the testing lab representative.
8. Whenever there is a reason to believe that the employee may have altered or substituted the specimen to be provided, a second specimen shall be obtained within a reasonable period of time.

The laboratory personnel will take the appropriate necessary steps to assure the integrity of the second specimen.

9. Only M.C.O.L.E.S. certified laboratories or laboratories mutually agreed to by HCMA and the POLC will be used for testing.

H. Drug Testing Methodology

1. The testing or processing phase shall consist of a two-step procedure:
 - a. initial screening test;
 - b. confirmation test.
2. The urine sample is first tested using the initial drug screening procedure. An initial positive test result will not be considered conclusive; rather, it will be classified as "confirmation pending." Notification of test results to the supervisor or other departmental designee shall be held until the confirmation test results are obtained and verified by the M.R.O.
3. A specimen testing positive will undergo an additional confirmatory test. The confirmation procedure shall be technologically different and more sensitive than the initial screening test.
4. The drug screening tests selected shall be capable of identifying marijuana, cocaine and every major drug of abuse including heroin, amphetamines and barbiturates. Personnel utilized for testing will be certified as qualified to collect urine sample or adequately trained in collection procedures.

- Concentrations of a drug at or about the following levels shall be considered a positive test result when using the initial immunoassay drug screening test:

Initial Test Level (Ng/ml)

Marijuana metabolite	100
Opiate metabolite	300*
Amphetamines	1000
Cocaine metabolite	300
Phencyclidine	25
Barbiturates	300

*25 Ng/ml if immunoassay-specific for free morphine.

Concentrations of a drug at or above the following levels shall be considered a positive test result when performing a confirmatory CG/MS test on a urine specimen that tested positive using a technologically different test than the initial screening method:

Confirmatory Test Level (Ng/ml)

Marijuana metabolite	15 ¹
Cocaine metabolite	150 ²
Opiates:	
Morphine	300 ³
Codeine	300 ³
Phencyclidine	25
Amphetamines:	
Amphetamine	500
Methamphetamine	500
Barbiturates	300

¹ Delta-9-tetrahydrocannabinol-9-carboxylic acid

² Benzoylcegonine

³ 25 Ng/ml if immunoassay-specific for free morphine

- The laboratory selected to conduct the analysis shall be experienced and capable of quality control, documentation, chain-of-custody, technical expertise and demonstrated proficiency in urinalysis.
- Police Officers having negative drug test results shall receive a memorandum stating that no illegal drugs were found. A copy of the letter will be placed in the Police Officer's personnel file upon the Police Officer's request.
- Any Police Officer who interferes with the testing process or breaches the confidentiality of test results shall be subject to discipline.

I. Chain of Evidence - Storage

1. Each step in the collecting and processing of the urine specimens shall be documented to establish procedural integrity and the chain of custody.
2. Where a positive result is confirmed, urine specimens shall be maintained in a secured, refrigerated storage area. If a dispute arises the specimens will be stored until all legal disputes are settled.

J. Drug Test Results

All records pertaining to department-required drug tests shall remain confidential, and shall not be provided to other employers or agencies without the written permission of the person whose records are sought. However, medical, administrative and immediate supervisory personnel may have access to relevant portions of the records as necessary to insure the acceptable performance of the Police Officer's job duties.

K. Off-Duty Use of Marijuana

In accordance with department policy on off-duty use of marijuana, an employee undergoing a scheduled drug screen which tests positive for marijuana may be suspended without pay for a period of thirty (30) days, required to satisfactorily participate in a drug education program, and undergo periodic unannounced testing for a period of two (2) years. Any further use of any controlled substance, including marijuana, will thereafter result in dismissal. Further, the employee's failure to satisfactorily participate in the drug education program shall constitute grounds for discharge. This policy in no way limits the department's prerogative to appropriately discipline its members for conduct related to the use of marijuana.

L. Procedures for Implementation of the Last Chance Agreement

1. At the discretion of Human Resources, that last chance agreement may also be offered to any Police Officer whose drug test has been confirmed positive by the Medical Review Officer.
2. Standard letter of conditions for continued employment (last chance agreement) must be signed by Department and employee.
3. Police Officer must attend the employee assistance program and/or an authorized rehabilitation source.
4. Police Officer must sign a form releasing any and all information to management as may be requested.

5. Police Officer must complete a rehabilitation program as prescribed by the employee assistance program and/or an authorized rehabilitation source.
6. Police Officer must pass a medical examination administered by a medical facility designated by Human Resources prior to being allowed to return to duty. The examination shall only screen for drug use and the physical impact of the prior drug usage.
7. Police Officer may be allowed to use sick time and apply for a medical leave of absence if required, while undergoing rehabilitation.
8. Once authorized to return to duty, the Police Officer must submit to periodic urinalysis on a timetable as may be determined by Human Resources.
9. The Police Officer shall be subject to the terms of this program for three (3) years after their return to work.
10. The Police Officer must agree in writing that the Police Officer will be automatically terminated forthwith if a violation of any portion of this program occurs at any time during its enforcement term.
11. Police Officer must be advised that the Police Officer is not obligated to sign the agreement and be advised he/she has the right to seek the counsel of his legal and/or labor representative.

LAST CHANCE AGREEMENT

Re: _____

Whereas, the above referenced individual was found guilty of violating the departmental drug policy on _____, and;

Whereas, the Huron-Clinton Metropolitan Authority (HCMA) will conditionally reinstate _____ to the position of _____, provided the Police Officer is found by medical examination to be capable of performing all the duties of the classification as determined by the HCMA and subject to the following terms and conditions being met and maintained;

Now, therefore, it is agreed that:

1. Police Officer must sign a form releasing any and all information to management as may be requested.
2. Police Officer must complete a rehabilitation program as prescribed by the employee assistance program and/or an authorized rehabilitation source.
3. Police Officer must pass a medical examination administered by a medical facility designated by Human Resources prior to being allowed to return to duty. The examination shall only screen for drug use and the physical impact of the prior drug usage.
4. Police Officer may be allowed to use sick time and apply for a medical leave of absence if required, while undergoing rehabilitation.
5. Once authorized to return to duty, the Police Officer must submit to a periodic urinalysis on a timetable as may be determined by Human Resources.
6. Upon clearance by the medical facility designated by Human Resources, _____ shall be returned to the HCMA as a _____.
7. Once returned to duty, Police Officer _____ will present himself/herself to the Authority's employee assistance program (E.A.P.) for evaluation, and agree to, as well as follow, any and all directives given him/her by the E.A.P. for a period of not more than three (3) years. Police Officer _____ agrees to sign appropriate forms releasing any and all information to the Authority as may be requested. Failure to follow the E.A.P. directives is grounds for discharge, subject to review pursuant to the collective bargaining agreement of only the discharge for failure to follow E.A.P. directives.

8. Police Officer _____ shall submit to controlled substance testing at the discretion of Human Resources. If any such test shows a positive result for the presence of a controlled substance, Police Officer _____ will be discharged from employment with the Authority subject to review pursuant to the collective bargaining agreement of only the discharge for a positive test result hereunder.
9. Police Officer _____ will be credited with seniority, for promotional purposes, for time separated from the Authority between _____ and the date of return to duty. No other wage is due or owing, and Police Officer _____ waives any claim thereto.
10. The Union shall withdraw with prejudice the grievance number _____ and shall release and discharge employer from any and all claims relating thereto. The employer shall release and discharge the union and _____ from any and all claims relating thereto. Police Officer _____ shall release and discharge the union and the employer from any and all claims relating to grievance number _____, including but not limited to the processing and arbitration of this grievance. Further, Police Officer _____ release the Authority and union form all liability and claims he/she may have had or now has with respect to his/her employment with the Authority whether such claims or liability arise under Federal or State statute, constitutional provisions, principles of common law, or under the collective bargaining agreement between the Authority and the _____ Association.
11. All parties have had the opportunity to consult legal counsel and have carefully and completely read and understood all the terms of this settlement agreement. This settlement agreement is freely and voluntarily entered into by all parties without any duress or coercion.
12. The parties agree that this agreement is entered into as a full and final settlement of the above referenced matter, and is to have no precedential value. Furthermore, the actions taken by the parties in settling this matter are not meant to establish a practice or right to be utilized in any other grievance, claim, or litigation.
13. In the event the Police Officer grieves and attempts to process to arbitration any discipline imposed as a condition of this last chance agreement, said grievance shall be barred by release and waiver, and an arbitrator shall have no authority to modify the penalty imposed by the Authority.

DATED THIS _____ DAY OF _____, 20_____:

POLICE OFFICER

HUMAN RESOURCES

UNION REPRESENTATIVE



**HURON-CLINTON METROPOLITAN
AUTHORITY**

To: Board of Commissioners
From: Amy McMillan, Director
Project Title: Report – 2023 Legislative Family Day
Date: July 11, 2023

Action Requested: Motion to Receive and File

That the Board of Commissioners receive and file the 2023 Legislative Family Day report as submitted by Amy McMillan.

Background: This summer, the Metroparks will be inviting all 104 Michigan Legislatures from the 5 encompassing counties to bring their families and enjoy a day at Kensington Metropark. The day will include Island Queen tours, Farm Center visit & hayrides, Splash n' Blast, kayaks, paddleboats, fishing, hiking, shuttle buses within the park and food trucks.



To: Board of Commissioners
From: Shedreka Miller, Chief of Finance
Subject: June Financial Review
Date: 7/7/2023

Action Requested: Motion to Receive and File

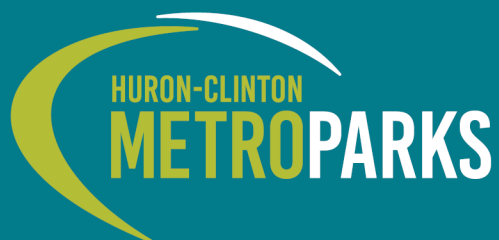
That the Board of Commissioners' receive and file June 2023 Financial Review as recommended by Chief of Finance, Shedreka Miller and staff.



HURON-CLINTON METROPARKS JUNE FINANCIAL RECAP

July 2023

Administrative Office
13000 High Ridge Drive
Brighton, MI 48814



[METROPARKS.COM](https://www.metroparks.com)



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EXECUTIVE SUMMARY

JUNE 2023 FINANCIAL RESULTS

Tax revenue for 2023 is expected to increase by \$1.9 million. We have collected 97% of taxes owed in 2023 compared to 97% collected in 2022. Of the \$1.2 million remaining outstanding, approximately 44% is owed by Oakland County, 28% is owed by Wayne County, 24% is owed by Washtenaw County, 2% is owed by Macomb County and 2% is owed by Livingston County.

For the month of June 2023, operating revenue of \$3.9 million declined \$176,831 or 4.3% and vehicle entries decreased 1% in comparison to 2022. The year-to-date park operating revenue of \$12.3 million is \$175,868 higher compared to 2022 and \$1.6 million higher compared to the 5-year average. No significant changes to administrative revenue took place during June.

Tolling increased for daily sales and decreased for annual sales in comparison to 2022. June daily permit sales are 18% higher than 2022. June annual permit sales are 10.3% lower than 2022. Year-to-date tolling revenue is \$356,893 or 6% lower than 2022 figures.



Golf and tolling are the largest contributors to operating park revenue in June 2023. Combined, golf and tolling made up 81% of park operating revenue. Golf generated \$1.6 million, and tolling added an additional \$1.58 million. All other park operating activities produced over \$763,300.

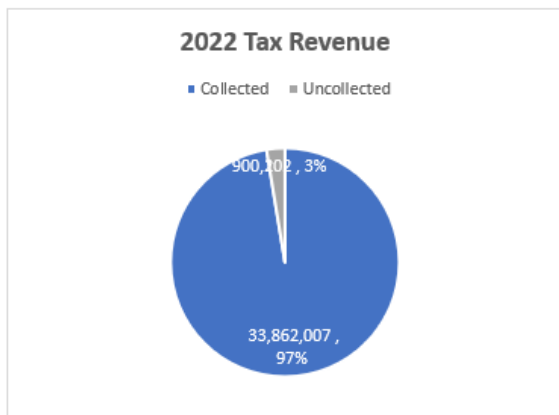
Overall, year-to-date general fund expenditures are up \$5.1 million or 18% compared to 2022.

In summary, the Metroparks continue to be well positioned financially. Revenues remain strong, are higher than the 5-year average, and expenditures remain within planned budgets.

ADMINISTRATIVE REVENUE

Metroparks administrative revenue consists of all revenue sources that are not generated directly by park operations. Tax revenue accounts for the majority and is the single largest source of revenue for the Metroparks.

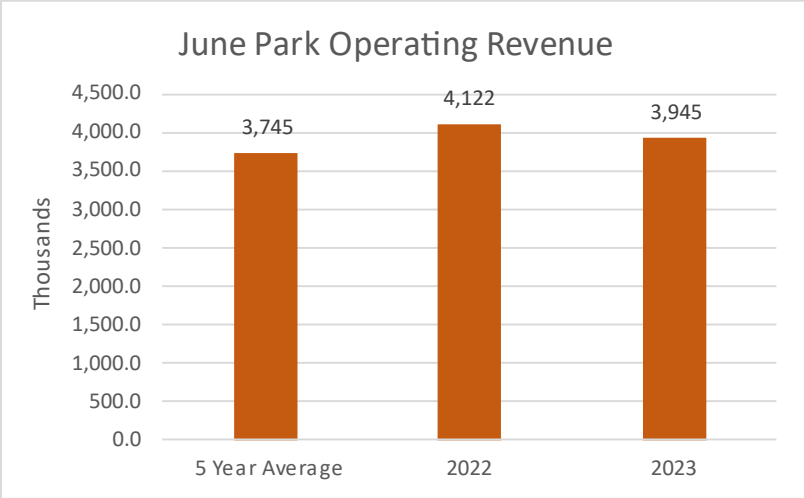
At the end of June, total tax revenue recognized by the Metroparks increased from 2022 by \$1.9 million. The amount of revenue collected as of June month end has remained flat compared to 2022 June month end. In 2022 and 2023, we had collected 97% of taxes owed.



PARK OPERATING REVENUE

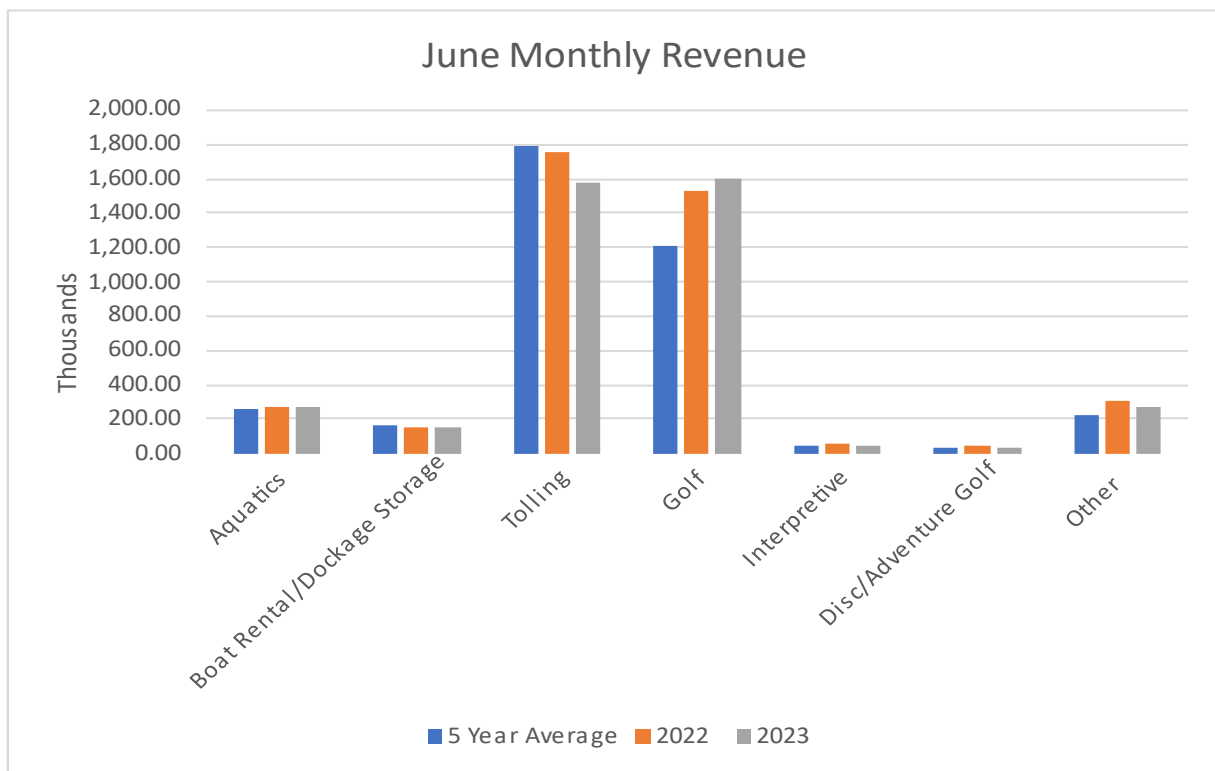
BY ACTIVITY

The parks generated \$3.9 million in revenue during June 2023 compared to \$4.1 million in 2022. The 5-year average for operating revenue is \$3.7 million.



Breaking down park operating revenue by the activity, the most significant source of revenue is golf. The \$1.6 million generated was higher than 2022 by \$73,808 or 5% and higher by the 5-year average by \$393,471 or 32%.

tolling and other revenue were the second and third largest sources of operating revenue for the month. The other category consists of special events, camping, shelter reservations, facility rentals, and any additional leases/rentals. tolling revenue of \$1.58 million was lower than 2022 and the 5-year average by \$175,694 or 10% and \$218,229 or 12%. Other revenue was lower than 2022 by \$38,249 or 12% and higher than the 5-year average by \$47,127 or 21%.

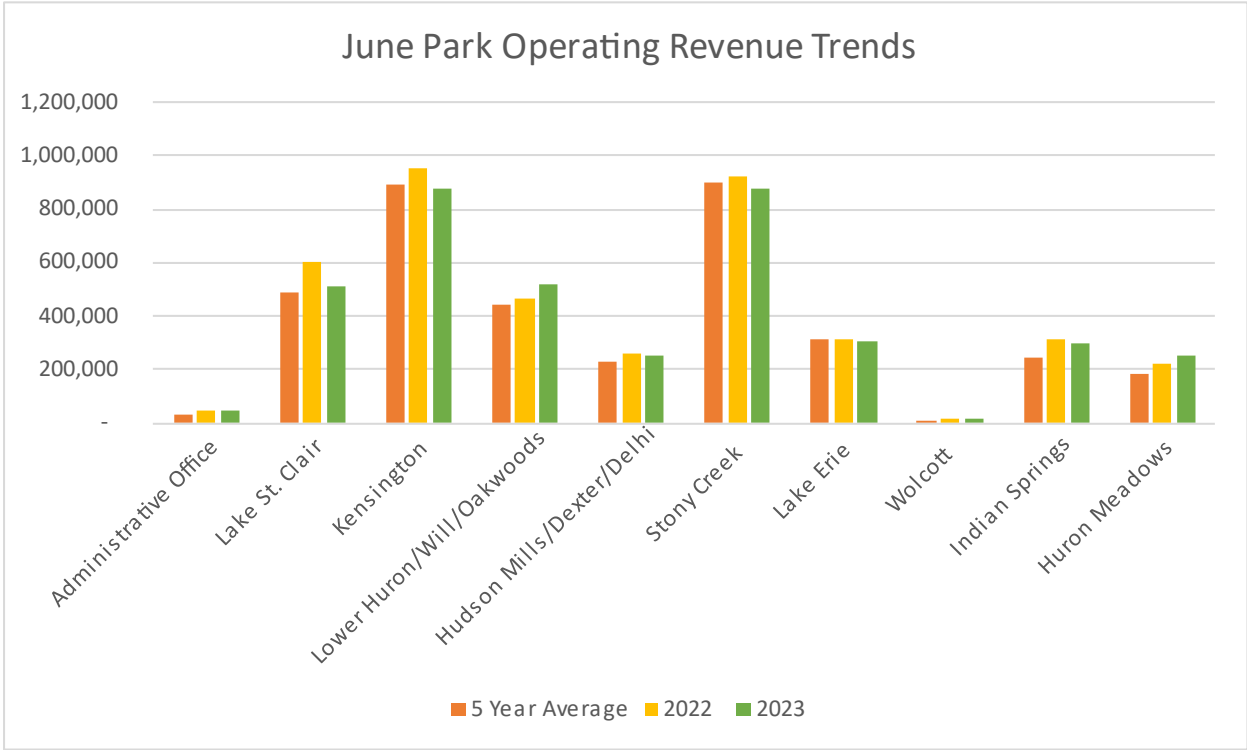


BY LOCATION

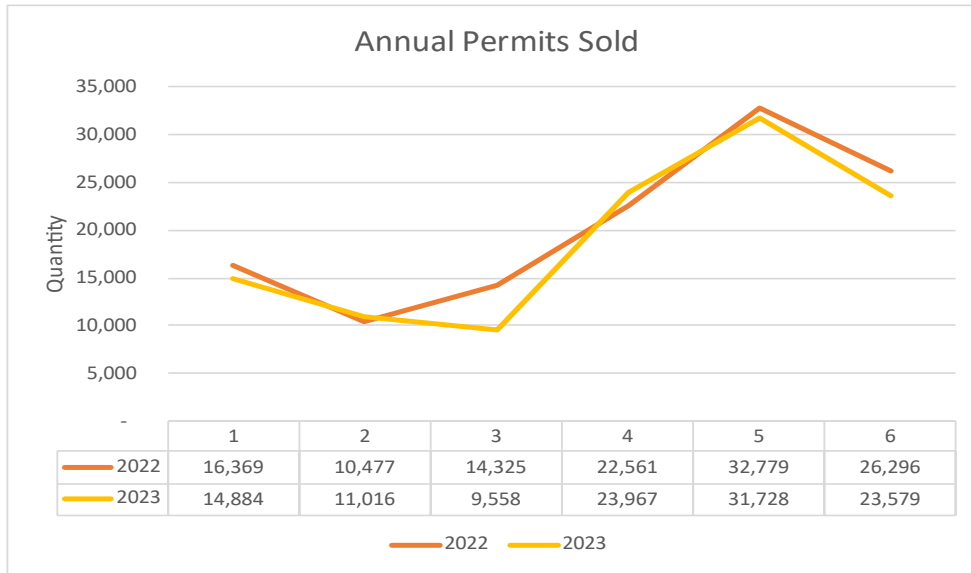
The parks generated \$3.9 million in operating revenue during June 2023 compared to \$4.1 million in 2022 and \$3.7 million for the 5-year average.

June 2023 operating revenue in total decreased compared to June 2022 by \$176,831 or 4.3% and increased compared to the 5-year average by \$200,842 or 5.4%. Stony Creek, Kensington, and Lower Huron/Will/Oakwoods generated the most revenue for June 2023. June operating revenue for Stony Creek, Kensington, and Lower Huron/Will/Oakwoods was \$877,068, \$874,327, and \$515,983.

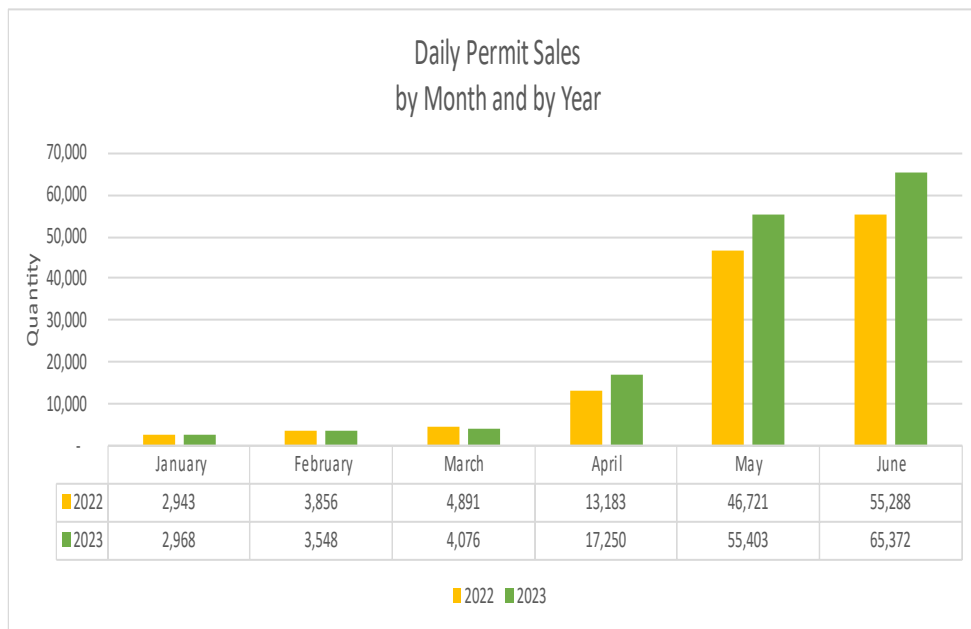
In the chart below, the variance between 2023 and 2022 figures range between an increase of \$50,244 and a decrease of \$88,991. The variance between 2023 and the 5-year average ranges between an increase of \$75,302 and a decrease of \$22,504. The changes are reflected in the chart below:



The following charts graphically represent the trends and shifts in annual and daily permit sales. Year-to-date annual permit sales for 2023 are down 6.6% from 2022. Annual permit sales for June 2023 declined 10.3% compared to 2022.

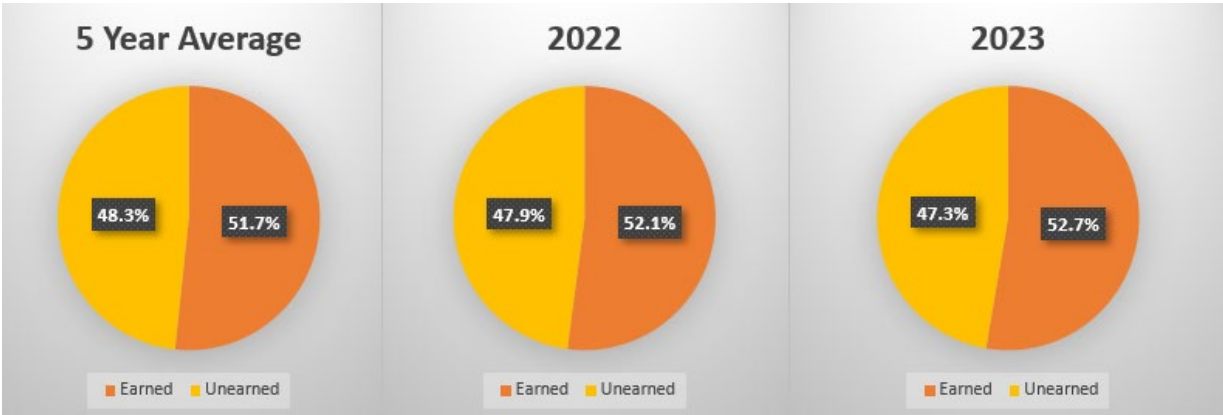


Daily permit sales in June increased 18% compared to 2022.



Considering year-to-date operating revenue, the \$12.3 million generated is \$175,868 higher than 2022 and \$1.6 million higher than the 5-year average.

The pie charts below reflect the revenue earned at the end of June compared to the budgeted revenue not yet earned.



At the end of June 2023, we have generated 52.7% of budgeted operating revenue earned. We were around 52.1% for 2022 and 51.7% for the 5-year average.

EXPENDITURES

ADMINISTRATIVE OFFICE

Overall, year-to-date Administrative Office expenditures are ahead of 2022 by \$4.2 million or 87%. \$4.0 million of this increase is related to the naming rights of Ralph Wilson Park.

MAJOR MAINTENANCE AND CAPITAL

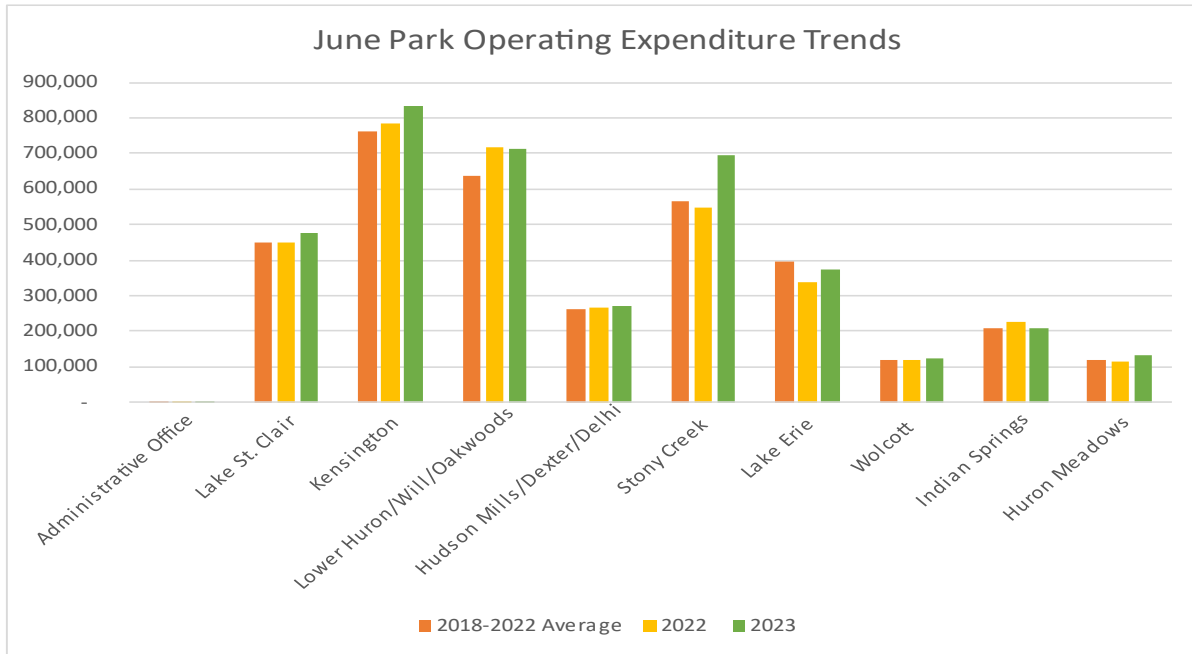
Approximately 85% percent of planned capital equipment and land acquisition purchases have been either paid for or encumbered. Payments during the month of June totaled \$321,590 or 7.4% of the budget.

As of the end of June, 30% of major maintenance projects have been either received or contracted for. June payments for major maintenance totaled \$233,545 or 4.6% of the annual major maintenance budget.

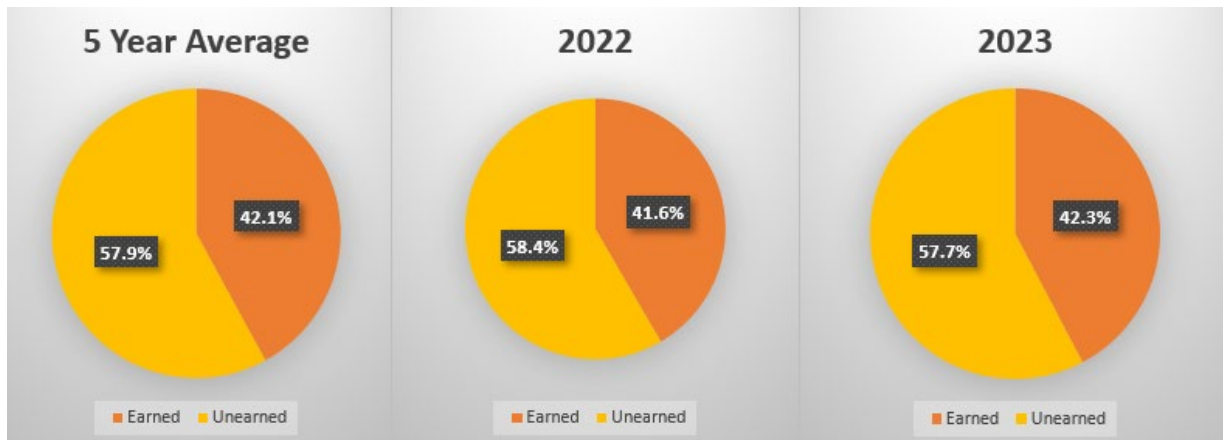
PARK OPERATIONS

Overall, year-to-date park operating expenditures are \$804,081 or 5.0% higher than the 2022 year-to-date level. Approximately \$253,186 or 31% of this variance is related to wages/benefits.

Looking at individual parks for the month of June, the variance in operating expenditures between 2023 and 2022 ranges between an increase of \$147,640 and a decrease of \$18,760.



At the end of June, we have used 42.3% of the annual budget, the amount was 41.6% for 2022 and 42.1 for the 5-year average.





**HURON-CLINTON METROPOLITAN
AUTHORITY**

To: Board of Commissioners
From: Tyler Mitchell, Chief of Natural Resources and Regulatory Compliance
Subject: Natural Resources Monthly Report
Date: July 5, 2023

Action Requested: Motion to Receive and File

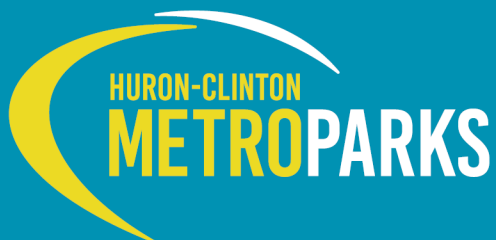
That the Board of Commissioners' receive and file June 2023 Natural Resources Report as recommended by Chief of Natural Resources and Regulatory Compliance, Tyler Mitchell, and staff.



NATURAL RESOURCES MONTHLY REPORT

JULY 2023

Administrative Office
13000 High Ridge Drive
Brighton, MI 48814



[METROPARKS.COM](https://www.metroparks.com)

SYSTEM-WIDE

ADMINISTRATIVE

- Planning mid-summer lake and pond treatments at Kent and Stony Creek Lakes.
- Surveying and preparing to bid Phragmites control work for Fall 2023.
- Grant reporting and administration for several ongoing grant projects, at Lake Erie, Lake St. Clair, Willow, Indian Springs continues.
- Hiring contractor to perform spotted lanternfly survey and treatments to begin this fall, spanning through 2025.



Figure 1: Project team meets on site at Flatrock Dam to discuss next phase of removal feasibility study. This study includes federal, state, and local partners who are advising a multidisciplinary team. Field study is beginning this summer and will be ongoing throughout 2023 and 2024.

SOUTHERN DISTRICT

LAKE ERIE METROPARK

- Shoreline restoration construction completed. Seeding of native plants in the restoration site is complete and is being monitored and watered. Extremely hot and dry conditions are making establishment difficult, but the project team is carefully observing and watering establishing plants.

WILLOW METROPARK

- Big Bend restoration project has been completed. Roughly 80 native trees were planted along the shoreline of the Huron River and are being watered while they establish. Additionally, a buffer of native shoreline plants was installed in the same project area.



Figure 2: Native Bioswale at Lake Erie Metropark in bloom. A mixture of native flowering plants, and grasses help provide filtration for stormwater coming off of the parking lot and provide habitat and food sources for native pollinators. This swale was burned in a prescribed fire in early 2023.

WESTERN DISTRICT

KENSINGTON METROPARK

- Several large hazardous trees have been removed near camping areas at group camp, and throughout the park along trails.

INDIAN SPRINGS METROPARK

- Eastern Massasauga Rattlesnake study underway to determine population status and habitat usage at the park.
- Continued treatment of Black and Pale Swallow wort in key prairie habitats in the park.

HUDSON MILLS METROPARK

- Invasive species control targeting priority habitats on the West side of the river at Hudson Mills have begun. These key habitats are important plant biodiversity areas.



Figure 3: Lupine (Lupinus perennis) blooms along a trail in the hickory ridge habitat at Kensington Metropark. This species provides excellent habitat for pollinators, including the endangered Karner Blue Butterfly.

EASTERN DISTRICT

STONY CREEK METROPARK

- Cyanobacterial and algae community survey began in June on Stony Creek Lake. Results of this survey will dictate need for future algal treatments on the lake.

LAKE ST. CLAIR METROPARK

- Final plantings completed on shoreline project. These plantings will be monitored and watered until established this fall.
- MOTUS tower data to be retrieved in collaboration with Great Lakes Audubon. These data will provide insight on migratory bird pathways through Lake St. Clair Metropark.

WOLCOTT MILL METROPARK

- Over 500 trees have been planted at Wolcott Mill Metropark in late May and will be monitored throughout the summer.



Figure 4: The Natural Shoreline project at Lake St. Clair Metropark continues to establish, with recently seeded areas continuing to grow in. Hot and dry conditions this summer have been a challenge, but ongoing watering and monitoring is ensuring project success.

WHAT'S NEXT?

SYSTEM-WIDE

- Preparation for late summer and fall invasive species control projects, including Phragmites, and invasive shrub species.
- Partnerships to bring tree and rain garden plants to communities and private landowners, in coordination with EPA GLRI Grant at Lake Erie.
- Stormwater and water quality improvement planning with internal staff and partners, cooperation with consultant.

SOUTHERN DISTRICT

- Robbe Farm restoration at Lower Huron Metropark
- Eastern Prairie Fringed Orchid management activities based on approved plan.

WESTERN DISTRICT

- Tree plantings at Kensington and Indian Springs Metroparks.
- Eastern Massasauga Rattlesnake population study underway. Continuing throughout the summer into the fall.

EASTERN DISTRICT

- Installation of camera and monitoring equipment at wildlife tunnel crossing at Lake St. Clair Metropark.
- Continued conversion of underutilized turf areas to grow zones. These areas provide habitat for pollinator species, filter stormwater, and reduce cost of maintenance for park staff. Providing FAQ to public and staff.



To: Board of Commissioners
From: Danielle Mauter, Chief of Marketing and Communications
Subject: June Marketing Report
Date: 7/6/2023

Action Requested: Motion to Receive and File

That the Board of Commissioners' receive and file June 2023 Marketing Report – 6-month Goal Updates as recommended by Chief of Marketing and Communications, Danielle Mauter, and staff.



HURON-CLINTON METROPARKS MARKETING REPORT

June 2023

Administrative Office
13000 High Ridge Drive
Brighton, MI 48814



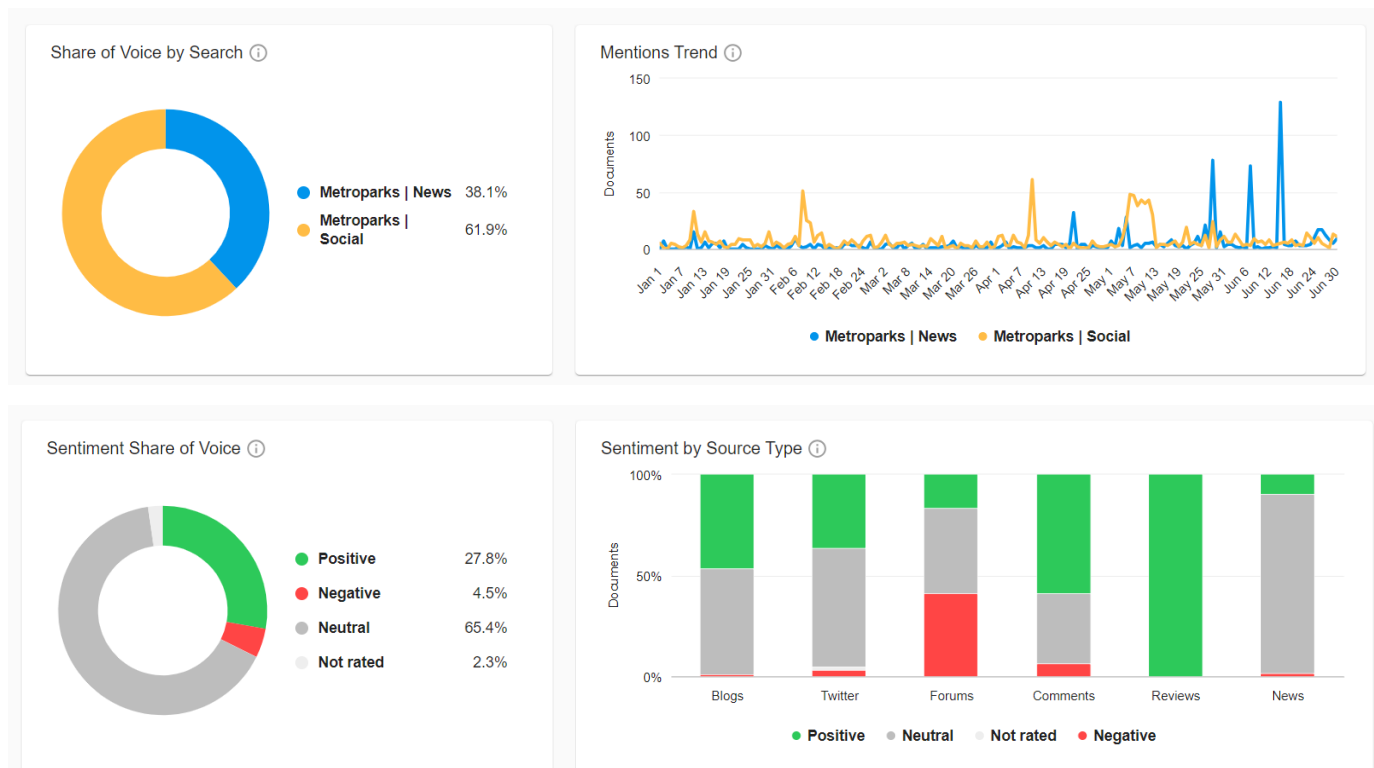
[METROPARKS.COM](https://www.metroparks.com)

JUNE 2023

6-MONTH UPDATE ON MARKETING PLAN GOALS

1. Continue increasing awareness and understanding of the Metroparks brand and identity

All other efforts highlighted below work towards increasing brand awareness. Additionally, work with *Moment Strategies* started in June (after contract was approved at May board meeting) which is aimed at executive positioning and strategic partnership building that will further elevate that awareness. Earned media continues to contribute to that effort with 2.26k mentions in the first 6 months of the year with the majority of them being positive sentiment mentions.



Supports Strategic Plan Goal: Listen & Connect – We will listen to the polling and survey data and work to create opportunities to communicate the Metroparks brand and drive greater understanding.

2. Maintain the attendance increase that has been realized in the pandemic by achieving a vehicle count that is at least 10% higher than the 3-year average as measured by overall vehicle counts. This will result in a total of 3,875,531 vehicles through the gates in 2023.

As of the end of May, the Metroparks vehicle count was 1,110,022. This is higher than 2022, but 7% behind the previous three-year average. Can reference the end of June numbers in the board packet stats by the time of the board meeting.

Supports Strategic Plan Goal: Maintain & Invest – Maintaining attendance growth helps support revenue generation while continue to grow brand awareness.

3. Increase annual pass sales to match 2021 sales. This would mean selling a total of at least 206,513 annual passes from November 2022 through October 2023 (2023 Annual Pass selling period).

Pulling numbers and can provide update by board meeting.

Supports Strategic Plan Goal: Maintain & Invest – Annual Pass sales are a major revenue generating activity that supports the healthy financial position of the Metroparks.

4. Increase public programming enrollment rate to 75% by end of 2023.

Shifts were made in the 2023 Marketing Plan aimed at increasing program attendance throughout the Metroparks system.

Email Marketing Changes

Beginning in January, the Marketing Department began rolling out a fresh new look and structure to their regular schedule of email blasts (see below for examples of some of the new email looks). Based on data and observations from the year previous, they found that emails that focused on specific events and/or were more specifically related to the subscriber's interests had higher open rates than larger, more-encompassing emails. Combining this knowledge with the findings from the Community Needs Survey and the marketing plan focus on event promotion, we decided to roll out new monthly to bi-monthly email blasts that are specific to different categories of events e.g. Hiking programs, birding programs, farm programs, art programs, programs in the Metro-Detroit area, etc. Marketing also created new segmented email lists so that when new contacts signed up they could choose their topics of interest then. For existing contacts, they made it so that they are added to these lists if the user clicks on a link related to that list i.e. if they click on a link to the Farm program, they are added to the Farm Programs email list.

Example of a Partial Guided Hikes Monthly Email on next page

See the updated header and concise information for each event.




GUIDED HIKES



Paws in the Park
June 17
Stony Creek Metropark

Explore Stony Creek Metropark with your best dog friend! During each program, a park interpreter will meet you at different dog friendly trails throughout the park. Enjoy a nice saunter through the woods as you discover the trees, wildflowers, and animals that you and your best friend are walking by.

Registration closes June 16 at 4 p.m.

[Learn More & Register](#)



Detroit River Hike
June 17
Lake Erie Metropark

Did you know the Detroit River is a Walleye Capital of the World, an International Boarder and one of only 14 American Heritage Rivers? In celebration of National Rivers Month, join us for a guided walk (about 1.5 miles) and appreciate one of the world's most impressive waterways.

Registration closes June 16 at 4 p.m.

[Learn More & Register](#)

2023 Email Data (January – July 1) vs. 2022 Email Data (November 2021 – November 2022) vs. Industry Averages

Industry Avg. Click Rate	1.52%
Avg. Click rate Old Email Structure:	0.52%
Avg. Click Rate 2023	1.85%
Industry Avg. CTR:	2.80%
Avg. CTR 2023:	4.30%
2022 Open Rate:	35.00%
Industry Avg. Open Rate:	26.00%
2023 Open Rate:	38.90%
Industry average bounce rate	9.47%
2022 Avg. Bounce Rate:	16.00%
2023 Avg. Bounce Rate:	4.00%

*click rate = total clicks vs total sends

CTR = total clicks vs Total opens

6 months into the year, Metroparks is already seeing positive changes with our email metrics across the board (see above). We have seen a 255% increase in our click rate from 2022 to 2023, the average Click-through rate is 53% higher than the industry average, the bounce rate has decreased by 75% and we have increased our average open rate by 11%. We have also heard first-hand accounts from Interpretive Staff that our emails are having a direct result in program registration.

New Campaigns

Marketing staff are also using more events specific campaigns and topic specific campaigns to draw awareness to upcoming events and programs. To compliment these specific campaigns, marketing staff have launched a “More to See. More to Do.” Campaign. With hundreds of programs every year across the entire park system, it is impossible to have budget and capacity to advertise every single event in the parks individually. Instead marketing has created a campaign aimed at reminding visitors and potential visitors that the Metroparks have lots of events and programs all year long to keep them busy. The hope is to get potential attendees onto our website and learning about all those programs and then registering and attending them. This campaign is developed to be more park-specific, so the goal is additionally to get visitors clicking/linking through to the events section of individual park pages where event highlights are housed and a link to a calendar filtered by park (making it a little easier to see).

Messaging is being delivered through a variety of marketing channels including:

- More to See. More to Do. Billboards
- More to See. More to Do. Radio commercials on traditional broadcast and spotify
- More to See More to Do. Targeted Digital and social media ads including vertical video ads on social media and YouTube.
- All ongoing email blasts about events and programming.
- Printed inserts and articles into Macomb Daily, Oakland Press, News Herald, Dearborn Press and Guide, Novi Note, Grosse Point Times and Ann Arbor News. All of these feature the parks closest to the recipient of the publication with QR codes to that parks’ event pages.
- Sponsored content articles on the Detroit Free Press, Oakland County Moms, Little Guide Detroit, Metroparent and Detroit Moms Blog.
- Social Media Ambassador and Influencer collaborations
- “Snail Mail” mailing of a park specific flyer with QR code to events to each park’s neighbor mailing addresses of directly adjacent neighbors.
- In-park signage to catch eyeballs of existing passive visitors in high traffic areas utilizing bathroom mirror clings, information kiosks in high traffic areas, yard signs, posters, sidewalk decals and business card sized take-away holders in select locations.

The messaging focuses on reminding residents and visitors that there is “more to see and more do all year long in the Metroparks” with Metroparks events and programs. The campaign kicked off later than planned, launching in June and ramping up in July, so results will be better measured later this year.

Supports Strategic Plan Goal: Maintain & Invest and Listen & Connect – Staff recognize that the Community Needs Assessment survey data has identified a gap in understanding. People don’t know what is going on. So Metroparks will listen to that feedback and make changes to connect potential visitors to that information. It supports the objective of increasing engagement with Metroparks services. Additionally, this goal supports the Strategic Plan goal of maintain & invest. Program registrations and attendance is an area of potential revenue currently not being captured to full potential.

5. Create and execute successful communications campaigns that support the goals of each of the new recreational programming committee events and programs

New recreational programming committee events and programs started taking place. The first MetroBarks events in April were met with great success and Lake Erie’s Kids Fishing Tournament sold out over full in less than 8 hours from initial announcement and caused marketing staff to cancel the ads originally booked to promote it. Family Campouts were well received in Hudson Mills and Kensington Metroparks. However, there were some programs that had lower attendance than hoped and will be reviewed for tweaks in 2024. Here is a snapshot of those new events that have already taken place, and the last page of this report has a few photos from some of these new events. Events will continue to take place throughout the year.

Event	Date	Location	Attendance Goal	Actual Registered
MetroBarks: Paws, Pose & Play	29-Apr-2023	Huron Meadows	250+ for overall event 50 for dog photos	71 registered; 200 people attended
MetroBarks: Paws, Pose & Play	30-Apr-2023	Stony Creek	250+ for overall event 50 for dog photos	144 registered; 500 people attended
Kids Fishing Tournament: Lake Erie	21-May-2023	Lake Erie	100	100
Learn to Camp: Camping Basics	4-Jun-2023	Lake Erie	20	0
Learn to Camp: Campfire Cooking	4-Jun-2023	Lake Erie	20	0
Learn to Camp: Hiking Basics	4-Jun-2023	Lake Erie	20	0
Family Campout: Hudson Mills	10-Jun-2023	Hudson Mills	20 campsites	17 campsites
Family Campout: Kensington	June 16 - 18	Kensington	32 campsites	32 campsites
Family Campout: Lake Erie	June 16 - 18	Lake Erie	75 campsites	9 campsites
Art Factory Workshop: Palmer Park - Contemporary Painting	June 21 & 28 July 5	Palmer Park	15	3
Water Aerobics: Session 1	May 30 - June 29	Lake St. Clair	25	7
		TOTAL	427	868

Adaptive Recreation Programming

Adaptive recreation programming was expanded this year to three DiversAbility Day events and a schedule of adaptive paddle clinics and adaptive sports clinics. The Volunteer Services and Recreation Services Supervisor is exploring new partnerships with local physical therapists and occupational therapists to join DiversAbility Days and continuing to encourage participation in the events at Lower Huron. The adaptive kayak clinic at Kensington has a full roster (28 participants registered) and so does the one at Stony Creek. There has been decent interest and registration for the DiversAbility Day events at Lake St. Clair and Kensington, but lower participation at the event at Lower Huron. We will also be encouraging handcycle participation for the Sheldon MTB Fest at Stony Creek.

Adaptive Recreation Events:

DiversAbility Day- Lower Huron (6/22)
Adaptive Kayak clinic-Kensington (7/8)
Adaptive Kayak clinic-Lake St. Clair Metropark (7/20)
Adaptive softball & Handcycle clinic- Lower Huron (7/20)
Adaptive Kayak clinic-Stony Creek (7/27)
DiversAbility Day- Lake St. Clair (8/17)
DiversAbility Day- Kensington (8/31)
Adaptive softball & Handcycle clinic- Lower Huron (9/14)
Wednesdays: PEAC group rides at Willow

To be confirmed: Handcycle clinic- Hudson Mills (September) with UMAISE

Trail Challenge

Additionally, Trail Challenge has received positive public response, and we have seen participants of all shapes, sizes, ages, races, location, and more participating and posting their selfies to earn their challenge badges. [Check out the photo gallery at the bottom of the challenge trail section of the website for participant photos.](#)

Event Details - The Metroparks Trail Challenge allows you to log miles, enjoy the parks, and meet your trail goals. This is a fun way to explore the Metroparks trails and stay active outdoors on your own time and at your own pace.

The Trail Challenge will run from May 1 to September 30. Register by September 23, set your trail goal and visit any Metropark trails to hike, bike, run, roll, or paddle your way to meet your trail goal. Log your miles on the online leaderboard and add selfies of your trail adventure.

With your paid registration you will receive a custom water bottle and passport with information on the Metroparks.

But you can earn more! When you visit all 13 parks and hit a designated Challenge Trail, you'll earn additional incentives. These trails have a specific kiosk along them, where you take a selfie to upload with your miles to the leaderboard. Each Challenge Trail you visit earns you a special badge on the online leaderboard.

Trail Challenge Participant Numbers

- Public Participants = 399
 - Metropark Employee Participants = 50
 - Total Registered = 449
 - Registration Goal = 500
-

Challenge Trails – 15 total Challenge Trails through the Metroparks System. One at each park with two at Lake St. Clair and Stony Creek. Lake St. Clair has a water challenge trail and Stony Creek has a mountain bike challenge trail.

Breakdown of Challenge Trail Badges Earned

- 3 participants have visited all 13 challenge trails (earning the 2024 annual pass and insulated lunch bag)
- 146 participants have visited between 3 and 12 challenge trails (earning the insulated lunch bag)

Supports Strategic Plan Goal: Maintain & Invest – by driving attendance to new recreational programs, new revenue opportunities can be realized. The new programs were developed by listening to the data from the Community Needs Assessment Survey that illustrated what program types the region was seeking.

6. Execute a successful internal and external rollout of new strategic plan.

The [Strategic Plan dashboard](#) was launched in January and the Metroparks New Years card mailing and e-blasts were used as the announcement piece. This was accompanied by a mention of the Strategic Plan in a January press release about the Ralph C. Wilson Jr. Centennial Park Water Garden naming that garnered decent media coverage.

The first Strategic Plan update will be presented to the board at the July board meeting and then the public facing dashboard will be updated.

Supports Strategic Plan Goal: Listen & Connect – To be more specific this goal supports the objective of increasing transparency and accountability for progress against goals and objectives through master and departmental plans that benchmark and measure progress. A big piece of the rollout of the Strategic Plan is posting quarterly updates on the web dashboard and keeping the storytelling going over an extended period of time for that level of transparency.

7. Collaborate with Information Technology and other departments to establish a more feasible and regular reporting process and use data to make more informed marketing decisions.

Marketing staff are working with IT staff to pull google analytics reports at the end of marketing campaigns. Not enough campaigns have concluded yet to draw any conclusions on this reporting process. Future updates will be provided.

New Chief of Information Technologies has been included in conversations of reporting goals and pain points with RecTrac and marketing dashboards. This goal will continue to be worked on collaboratively.

Supports Strategic Plan Goal: Listen & Connect – Reviewing and analyzing data and reports is another way to listen to what visitors are doing messaging can better connect and resonate.

8. Use visitor evaluations to develop a more comprehensive understanding of the visitor experience of the Metroparks – Build on progress made in 2021 and 2022.

Digital survey evaluations are continuing to be used at all programs that require registration and field trips and in-school programs, and a survey evaluation card has been created and implemented at new events that do not require registration as a way to collect experience data. A more comprehensive update can be given later this year.

Supports Strategic Plan Goal: Listen & Connect – By asking for evaluations on both programming and passive park use, the Metroparks are creating listening opportunities to engage with the community and improve services going forward.

9. Increase both annual AND daily pass summer visits from city of Detroit zip codes by 20% as measured by vehicle pass scans.

This is a summer goal and will be reported on at end of summer utilizing scan data.

Supports Strategic Plan Goal: Listen & Connect – These efforts support the objective of increasing access and engagement for Wayne County and city of Detroit residents as well as underserved communities.

10. Increase engagement with Metroparks services in equity population zip codes (as measured by participation/attendance) by at least 5% as compared to 2022.

Detroit Pop Up Programs

Metroparks Interpretive Mobile Learning Centers and Interpretive Outreach staff are looking to engage deeper with Detroit residents as we build toward our first Metropark in Detroit in 2024. They have developed a [full calendar of programs at libraries, community events, and in neighborhoods and partner parks](#) to drive that engagement.

Swim Lessons

Additionally, the summer 2023 free swim lessons programs are in full swing with all sessions filling within hours of registration opening. Total students reached in summer 2023 will be just over 1,200 which is up from 1,000 in 2022. Lessons were also added in the early months of 2023 during the school year to teach youth to swim ahead of summer. Residents attending the lessons at Waterford Oaks (near Pontiac) have sent in great feedback from the conclusion of their summer lessons the last week of June.

"I know I have said this before, but I am so grateful for the experience that we had at Waterford Oaks for our swim lessons. The manager, Brad, was so kind to us and his staff was amazing! The swim instructors were all so compassionate and patient with the kids. My kids left lessons with smiles and positive attitudes. They learned a lot, but most importantly, confidence from the encouragement of their instructors. I have been a teacher for 16 years, and the instructors, even though they are young, show so much potential as a teachers. Even after they were done instructing, they made those personal connections. They would come up and high five the kids and compliment their efforts during that lesson. They would also let me know how they did and quietly tell me things the kids could work on at home, even in the tub. They never let the kids hear their criticisms, which was so kind of them. We loved having the same instructors each class, as well. I could go on and on about all the positives of this experience and this program. Thank you so much for giving us this opportunity and experience. I hope it continues on for next year and is at the same location. Being in a pool to learn to swim was more relaxing to the kids."

- Nicole Johns and family

"I just wanted to email and let you know what a great time we had with the swim lessons at Waterford Oaks. Everything was run really nicely and the instructors (Avery & Savannah) were fabulous. We definitely had a positive experience and look forward to more programs like this in the future. Thanks again and have a great Summer."

- Elizabeth Felix

DPSCD Physical Education Field Trips and Supplemental Science

Lastly, at the July Board meeting an update will be given about the Metroparks partnership with Detroit Public Schools Community District (DPSCD) through supplemental science programming and recreational physical education field trips. The supplemental science programming update is included in the Interpretive Services update report and is an important initiative that is connecting with students in equity population zip codes.

The Volunteer and Recreational Services Supervisor coordinated with staff at multiple parks and across multiple departments (Marketing & Communications, Operations, Interpretive, and Maintenance) to schedule physical education field trips for over 500 students in multiple grade levels that included hiking, biking, kayaking, and cross country skiing activities. Staff from Skip's canoe livery led the kayak field trips at Delhi Metropark, the Operations team led the biking and kayaking activities at Stony Creek, the Interpreters led hikes at Huron Meadows, Stony Creek and Lake Erie. Volunteers from the Nordic Ski team helped to lead the cross country ski field trips (4 volunteers each day for a total of 24 volunteers). The volunteers gave instruction on basic ski skills (such as moving on flat ground, pole basics, stopping, going uphill/downhill and falling/getting up) and skied alongside the students on the trails.

A thank you from the DPSCD Physical Education & Health Education Department:

"On behalf of the Detroit Public Schools Community District - Physical Education & Health Education Department, thank you for hosting this year's 2022-2023 Field Trips. The field trip activities provided students with opportunities and resources to meet their physical and mental health needs, explore their interests, and honor their identities.

We have received positive comments from the staff and students about their experience. The success is due, in no small part, to your hard work and ability to deal with the many cancellations and rescheduling. Again, thank you for your time and dedication you gave to our students. We appreciate your willingness to offer your services and provide lunch for our students where needed. Through such activities, we worked together toward the goal of helping our little corner of the world become healthier.”

– Damon Porter, Assistant Director & LaKeisha M. Littlejohn, Project Director. Detroit Public Schools Community District- Physical Education, Health Education & Drivers Education

Feedback from teacher/student participant:

“I haven’t been to Stony Creek since I was a kid. This is so great for the kids to be able to be out here and see this park, and be able to enjoy it while riding a bike around the lake”

– Teacher, Davison Elementary-Middle School

“I have never been in a kayak before but that was so much fun! Did you see how good I was? I want to come back and bring my brother and can be in the kayak together. He would love to do this too”

– 5th grader at Carver Elementary School (at Delhi Metropark)

By the numbers:

Cross Country Ski- Huron Meadows					
	School	Grade	Students	Fee	Instructors
24-Jan	Westside	9th-12th	42	462	Nordic Ski vols
25-Jan	Cass Tech (snow day)	9th-12th	0	-	Nordic Ski vols
26-Jan	Renaissance HS	9th-12th	40	440	Nordic Ski vols
31-Jan	Cass Tech	9th-12th	50	550	Nordic Ski vols
1-Feb	Renaissance HS	9th-12th	50	550	Nordic Ski vols
2-Feb	Cass Tech	9th-12th	50	550	Nordic Ski vols
3-Feb	Osborn HS	9th-12th	50	550	Nordic Ski vols
		TOTAL	282	3102	

Biking/Hiking at Stony Creek					
	School	Grade	Students	Fee	Instructors
26-Apr	Sampson Weber	7th	28	450	Ops/Interpretive
27-Apr	CANCELLED (no bus)		0		Ops/Interpretive
2-May	CANCELLED	7th	0		Ops/Interpretive
3-May	CANCELLED	7th	0		Ops/Interpretive
4-May	CANCELLED	7th			Ops/Interpretive
9-May	CANCELLED	7th			Ops/Interpretive
16-May	Thirkell	7th	16	450	Ops
17-May	Nolan	7th	27	450	Ops
19-May	Renaissance HS	HS	31	450	Ops
23-May	Davison	7th	20	450	Ops
25-May	CANCELLED	7th	0		Ops
26-May	CANCELLED	7th	0		Ops
31-May	CANCELLED	7th	0	0	Ops
		TOTAL	122	2250	

Hiking at Lake Erie					
	School	Grade	Students	Fee	Instructors
2-May	CANCELLED	2nd			Interpretive
3-May	CANCELLED	2nd			Interpretive
15-May	Gardner	2nd	26	90	Interpretive
16-May	Maybury	2nd	23	90	Interpretive
17-May	Roberto Clemente	2nd	27	90	Interpretive
18-May	CANCELLED (Noble)	2nd	0		Interpretive
19-May	Moses Field	2nd	21	90	Interpretive
22-May	CANCELLED	2nd	0		Interpretive
30-May	Cooke STEM	2nd	16	90	Interpretive
1-Jun	CANCELLED	6th	0	90	Interpretive
		TOTAL	113	540	

Kayak/Canoe at Delhi					
	School	Grade	Students	Fee	Instructors
10-May	CANCELLED	5th		495	Skip's
11-May	Spain	5th	23	495	Skip's
16-May	CANCELLED (Wayne)	5th	0		Skip's
17-May	Carver	5th	30	495	Skip's
18-May	CANCELLED (Nichols)	5th	0		Skip's
23-May	CANCELLED	5th	0		Skip's
24-May	Carleton	5th	19	495	Skip's
25-May	CANCELLED	5th	0	0	Skip's
		TOTAL	72	1980	

TOTAL STUDENTS 589

Some Additional Efforts to Increase Engagement in Equity Population Zipcodes

- [Art Factory Workshops](#) programming partnership at Rouge Park and Palmer Park
- [Mint Artist Guild Partnership](#) for youth artist to develop a Metroparks coloring book

Supports Strategic Plan Goal: Listen & Connect – This goal supports the objective of increasing access to Metroparks services for underserved communities.

11. Increase shelter reservation revenue by 3% as compared to the 3-year average of 2019, 2021 and 2022. Equates to ending 2023 with \$486,380 in shelter revenue.

Pulling numbers and can provide update by board meeting.

Supports Strategic Plan Goal: Maintain & Invest – Shelter reservations are a revenue generating activity, and increasing those reservations creates new revenue opportunities.

12. Increase golf rounds played by 1%. This would be a total of 260,660 rounds played in 2023.

At the end of May, golf rounds were up to 66,093. This is 39% above the three-year average and above 2022. Can reference the end of June numbers in the board packet stats by the time of the board meeting.

Supports Strategic Plan Goal: Maintain & Invest – golf is a revenue generating activity and increasing golf rounds played would increase that potential revenue.

13. Increase focus on strategic grassroots marketing through continued relationship building and targeted activations.

Work with Moment Strategies began in June, and further efforts are planned in the later half of the year. An update will come towards the end of summer.

Supports Strategic Plan Goal: Listen & Connect – This goal supports the objective of increasing access and awareness to Metroparks services for underserved communities.

14. Create social-first marketing campaigns to support brand awareness and engagement.

To gain engagement on social media, marketing staff have been utilizing organic social posts along with event specific posts to create more connection with the brand rather than solely advertising events and programs.

Throughout all social media platforms, we have implemented a mix of static photo posts, video, and graphics. Staff have increased video content due to video gaining more engagement from followers and reaching wider audiences through the Instagram explore page and TikTok for you page. Some of this video content includes larger event recaps such as the Lake Erie Kids Fishing Tournament and Metroparks: Paws, Pose & Play day.

A new series was also started called “Hidden Gems” which aims to highlight notable spots in the parks encouraging followers to go out and find them. The EDC Dome and Trolley Trails videos had high engagement which is noted below in the Instagram Reels section.

For the Family Campout at Lake Erie Metropark, marketing staff played up the Sasquatch aspect of the event posting that “park-goers” were seeing “signs of sasquatch” ahead of the event. This campaign included 4 posts (2 static, 1 video, and 1 Instagram story) that all centered around different sasquatch sightings. Followers responded well to, and engaged with, these posts, especially the video (linked below), however this engagement did not lead to an increase in registration for the program as hoped.

For the Shakedown Hikes, we used a social-first approach and only promoted the program organically on social media. These posts resulted in registrations; however, the attendees were a different demographic from the original target audience. Rather than beginning backpackers coming to this program, it was mostly women looking to go on longer hikes in a group. By gaining this information, interpretive is looking to rework this program for next year to cater towards this audience.

Instagram stories have been another tool used to provide more engagement. Staff are utilizing the interactive elements on stories such as polls and multiple-choice trivia questions. These are mostly used

to promote weekly blog posts. Upcoming event list graphics have also been added on stories each Thursday that highlight weekend events and link to the event calendar.

Working with social media ambassadors has been another way to reach wider and diverse audiences with a social-first approach. They are tasked with posting about activities, events and programs at the parks. Metroparks is tagged in these posts and repost select posts to boost specific events to our audience.

Examples of new content:

INSTAGRAM

Hidden Gems Trolley Trails – Ambassador Post

https://www.instagram.com/reel/CpQlyOysOtk/?utm_source=ig_web_copy_link&igshid=MzRIODBiNWFIZA==

Trail Challenge Reel

https://www.instagram.com/reel/Ct1rycfr9y8/?utm_source=ig_web_copy_link&igshid=MzRIODBiNWFIZA==

Signs of Sasquatch Video

https://www.instagram.com/reel/CtJ6RXTL-xg/?utm_source=ig_web_copy_link&igshid=MzRIODBiNWFIZA==

Metrobarks Recap Video

https://www.instagram.com/reel/Cr1lnB_r6vA/?utm_source=ig_web_copy_link&igshid=MzRIODBiNWFIZA==

TIKTOK

Metrobarks Ad

https://www.tiktok.com/@mimetroparks/video/7218236518438096170?is_from_webapp=1&sender_device=pc&web_id=7231727298755823146

National Canoe and Kayak Day

https://www.tiktok.com/@mimetroparks/video/7249019293449391403?is_from_webapp=1&sender_device=pc&web_id=7231727298755823146

Camping

https://www.tiktok.com/@mimetroparks/video/7232325717969751342?is_from_webapp=1&sender_device=pc&web_id=7231727298755823146

JANUARY – JUNE SOCIAL FOLLOWERS UPDATE

Platform	January Followers	End of June Followers	Change
Instagram	5,700	6,766	+ 1,100 / 18.7%
Facebook	22,000	23,000	+ 1,000 / 4.5%
Twitter	2,655	2,673	+ 18 / 0.68%
TikTok	12	378	+ 366 / 3050%

Highest Post Engagement on each platform

Instagram

Reels

Great engagement and has greatest potential to reach non-followers.

Top Performing Reels:

Feeding songbirds in winter

- Had the most reach and views to non-followers at 1,711
- 33 shares
- Link:

https://www.instagram.com/reel/Com2AKGDHcg/?utm_source=ig_web_copy_link&igshid=MzRIODBiNWFIZA==

Reel insights

In the winter, these birds are hungry and eager for you t...

its_cecily · seems like forever - Cecily
February 13 · Duration 0:16

3671 267 5 33 11

Reach ⓘ




EDC Dome Hidden Gem

- 4,407 plays
- 48 shares
- 44 plays
- Link:

https://www.instagram.com/reel/Co2ZKV0MXFe/?utm_source=ig_web_copy_link&igshid=MzRIODBiNWFIZA==

< Reel insights



Have you ever been to this spot in Indian Springs Metro...

harrison.saltzman · Original audio
February 19 · Duration 0:21

4407 256 14 48 44

Ambassador collaboration – Trolley Trails Hidden Gem


- Posted on ambassadors feed, reaching a wider audience

On our feed:

- 27 shares
- 51 saves
- Link:

https://www.instagram.com/reel/CpQlyOysOtk/?utm_source=ig_web_copy_link&igshid=MzRIODBiNWFIZA==

< Reel insights



Have you been to this spot? Find it on your next adventu...

gordonreyesmusic · Original audio
March 1 · Duration 0:10

3548 230 9 27 51

Reel Insights ⓘ

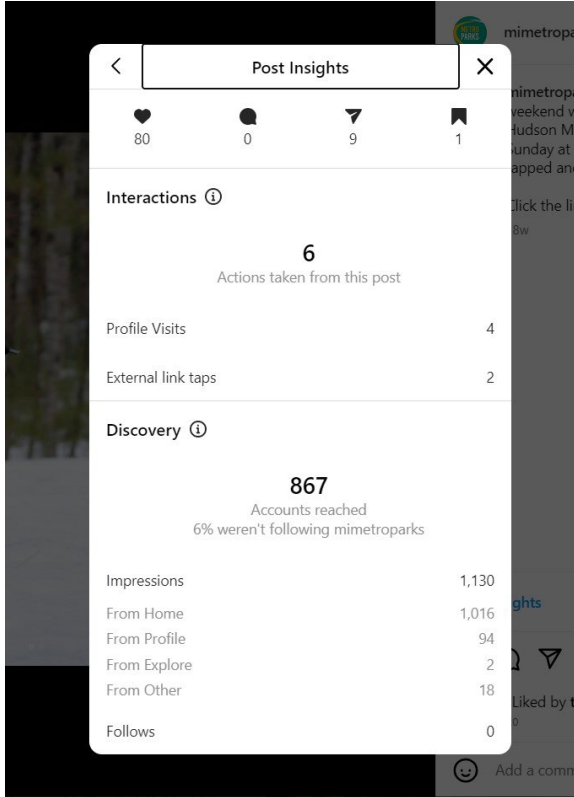
Instagram and Facebook plays	3,551
Instagram likes and Facebook reactions	230

Carousels

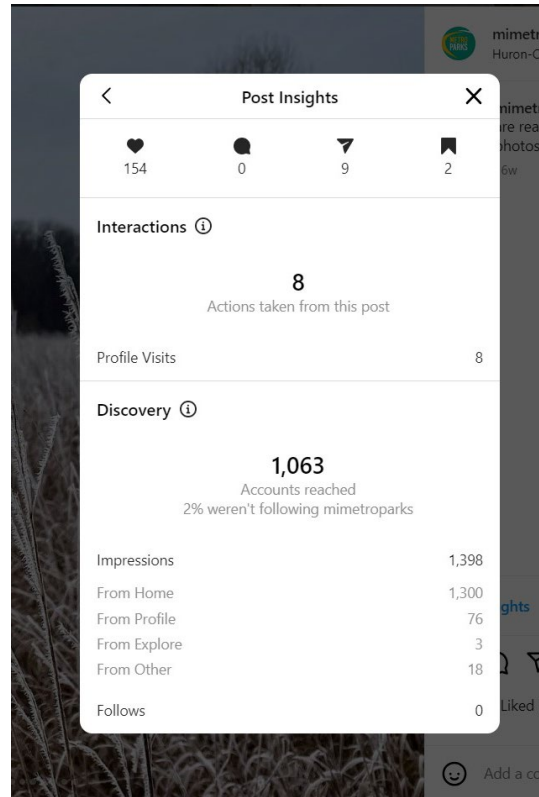
Posted most carousels between Feb 20 and April 22. Having multiple photos performed better than static posts as it is more engaging for people to swipe over to see the next photo.

Examples:

Maple Sugaring



Photography from the winter



Static posts

Single photo posts: Not the top performing type of post but does well when the topic is interesting or unique.

Examples:

River Walkers & Race the Rapids



150 0 30 20

Overview ⓘ

Accounts reached	3,365
Accounts engaged	186
Profile activity	166

Reach ⓘ

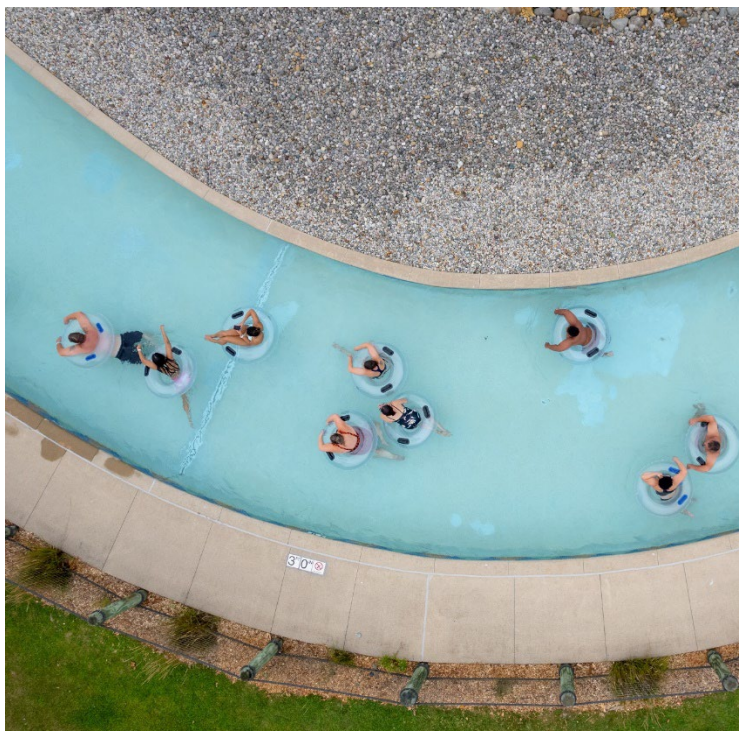
3,365

Accounts reached

3,103
Followers



262
Non-Followers



190 5 56 27

Overview ⓘ

Accounts reached	3,630
Accounts engaged	231
Profile activity	218

Reach ⓘ

3,630

Accounts reached

Movies in the Parks



106

0

17

15

Overview ⓘ

Accounts reached	2,261
Accounts engaged	130
Profile activity	73

Reach ⓘ

2,261

Accounts reached

Stories

Receive good engagement from current followers, mostly when the post includes an interactive element such as a poll or multiple-choice trivia questions.

Average views on each story

- 300 - 400

Average responses/answers on interactive elements

- 70 - 100

Facebook

Photo

Multiple photos in one post leads to more engagement than single photo posts.

Average reach and impressions: 2,500 to 3,000

Video

Much less than engagement achieved with Instagram Reels.

Average reach and impressions: 1,500 to 2,000

Text

Status type text posts are only used for closures and announcements, due to the nature of these posts, they get good engagement from followers.

Twitter

Updates/Announcements

Average reach: 250 – 300

TikTok

Boosted Videos/Ads

Top Performing:

- Jit Fest
 - 58.5k views
 - 1161 Likes
 - 227 Shares
- Summer Concert Series
 - 171.6k views
 - 169 likes
 - 2 shares
- Metrobarks Dog FaceTime
 - 102k views
 - 185 likes
 - 7 shares

Organic

Average views: 200-250

Summary of Social Engagement

Overall engagement is best on Facebook and Instagram. TikTok is growing quickly, but mostly due to boosted/ad posts. Instagram reels are the top post type for the best engagement, especially among younger audiences, while Facebook posts continue to do best for older audiences.

Moving forward, we will focus on video and carousel posts, as well as use captions that encourage engagement by asking questions to viewers. An example is, “Have you been to this part of X Metropark?”, “Have you ever been in an 18-person Voyageur canoe?”, “What beach will you be visiting this summer?”, etc. Encouraging answers and comments will also help followers remember our posts when they interact with them.

Supports Strategic Plan Goal: Listen & Connect and Conserve & Steward– This goal supports the objective of increasing engagement with Metroparks services and through messaging it can also support education of conservation and stewardship principles.

Volunteering Update

2023 volunteers as of 6/30/2023:

Number of volunteers	Volunteer hours
371	1784

Volunteers, both individuals and groups, have been helping on the golf course, work alongside Natural Resources staff to remove invasive species, at Nature & Farm Centers, doing park litter clean-ups and some Eagle Scout candidates are doing their Eagle Scout projects at the Metroparks.

“Thank you for the opportunity to volunteer at Kensington today. It went really well. Our group did a good job of picking up trash, a few were thanked by park-goers for doing the job. It was really nice.”

– Sharon, NOF Metal Coatings North America

“I have finally finished constructing the baseball backboard at Huron Meadows Metropark. I am sorry this took so long. We had many barriers including material availability issues, followed by a bad design, then the winter set in, and I could not work on it. Nonetheless, I am really happy with how it turned out and I am hoping you will be too!”

-Sam Ferrell, Eagle Scout Candidate





HURON-CLINTON METROPOLITAN AUTHORITY



To: Board of Commissioners
From: Janet Briles, Interim Chief of Planning and Development
Project Title: Planning and Development Department Monthly Update
Date: July 13, 2023

Action Requested: Receive and file

That the Board of Commissioners receive and file the Planning & Development Department Monthly Update as recommended by Interim Chief of Planning and Development Janet Briles and staff.

Executive Summary

The following are highlights of the activities of the Planning & Development Department for June 2023:

Project/Initiative Implementation

- Indian Springs playground site work to begin before end of summer. Play equipment to arrive in September – Staff met onsite at Indian Springs to address the hill slide rubber matting, and asked the contractor for a revised quote for a reduced footprint.
- NOAA Dam Removal Feasibility Study – Staff are getting ready for public outreach, and creating web content.
- GLRI grant project at Lake Erie Metropark kickoff underway.
- Erb Foundation project funded for the identification for stormwater management parcels in Wayne County, kicked-off with Six Rivers Land Conservancy in Late June.

Planning & Community Engagement

- Trail Gap Feasibility Study review of scored routes with leadership, and preparing for next phase of community outreach and engagement.
- Livingston County Trail Connector RFP development in partnership with MDOT and Livingston County Road Commission
- RFP in development for engineering for North Marina
- Lee Rd/Lake Erie Trail cost estimate and coordination with Brownstown Twp and Wayne County Roads
- Staff participation in DZS workshop in Detroit, June 20-22

Grants

- Spark application was resubmitted with additional information on 6/26.
- MParks grant received for outdoor fitness equipment at Kensington Metropark.

Attachment: Planning & Development Department Monthly Update which includes

Monthly Grant Updates



PLANNING AND DEVELOPMENT MONTHLY REPORT

July 2023






Administrative Office
13000 High Ridge Drive
Brighton, MI 48114



[METROPARKS.COM](https://www.metroparks.com)

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OTHER DEPARTMENT INPUT KEY	
	Natural Resources and Regulatory Compliance
	Planning and Development
	Diversity, Equity and Inclusion
	Interpretive Services and Community Outreach
	Engineering

SYSTEM-WIDE

Restoration – Linear feet or acreage of project impact for shoreline protected or restored, wetlands protected or restored, floodplain protected or mitigated

Invasive Species Management – Linear feet or acreage of project impact treating invasive species

Habitat and Wildlife Protected – Linear feet or acreage of project impact for fish habitat, fish barriers removed or bypassed, species moved or avoided

Partnerships – Outside agency funding sources (total cost/sharing percentage)

Volunteers – Total number of volunteers/workdays

Grant/Foundation Funding – Total funding/match

Visitor Counts – Total number of visitors weekend/weekday









Best practices education – Project emphasizes educational and interpretational opportunities

Estimated cost – Total estimated or actual cost of project

Accessibility – Determine if facility or programs designed for accessibility (A) or if barriers (B) exist based on ADA checklist



Staff time – Total number of staff hours estimated

Administrative




	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
SYSTEM-WIDE	Planning and Development monthly reports	Report		Monthly	Staff time	Report assembly, grant monthly updates
	Tollbooth scanning reports	Report		Seasonally	Staff time	Summer Report for Sept/Oct Board Meeting
	Foundation administrative tasks	Various		Ongoing	Staff time	990 worksheet completed, help to set up funding from donor will
	Sign request processing/signage transition plans	Infrastructure/ Small Facilities		Ongoing	Actual cost	Administrative tasks
	CAPRA Programming Ch. 6	Various		Ongoing	Staff time	Documentation assembly
	CAPRA Planning Ch. 2	Report		Ongoing	Staff time	Documentation assembly
	Commemorative trees and benches	Various		Ongoing	Staff time	Administrative tasks, selective removals at North Branch Trails, Wolcott Mill.
	Grant Applications and Administration	Various		Ongoing	Staff time	Lead multi-department effort to track and maintain grant associated tasks

SYSTEM-WIDE

HCMA Studies/Initiatives





Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
Sustainability Plan projects coordination	Various		Ongoing	Various	CAPRA Sub-Committee working on sustainability policy standards
ADA Transition Plan	Plan		Ongoing	Staff time	Updates to the plan and coordination with DEI
Stormwater Management Plan	Plan	Various	Ongoing	Staff Time	Provided materials for audit
Visitor count program	Various	Various	Ongoing	Staff time	Temporary counters installed at Stony Creek, Dex-Huron, Willow
GIS Initiatives	Various	Various	Ongoing	Staff time	Integrating ArcGIS StoryMap for grant projects, researching asset inventory app
Transit Access in Parks	Various	Various	Ongoing	Staff time	Evaluate regional services and evaluate parks for future connection/services
Climate Action Plan	Plan	Various	Ongoing	Staff Time	Developed Goals and Action Items for Waste Management and Transportation
Comprehensive Project Analysis	Documentation and Plan	Various	July 2023	Staff Time	Meet with individual parks and departments to identify priority for large projects and studies
ESRI ArcGIS Administration	Various	Various	Ongoing	Staff time	Working with IT to continue to seek license and upgrade in-house platform

Grants/Fundraising

Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
Electric Vehicle and Charging Infrastructure Grants	Various		June 2023	Staff time	Submitted DOT grant for funds to install EV charging infrastructure in selected parks
DTE E-Fleet Program	Plan		Ongoing	Staff time	E-Fleet budgeting for 2023 in process
Teacher Workshops	Plan		July 2023	Staff time	Grant under development with the Russell Foundation to support science education at low-income schools
Tasers	Plan	Police	July 2023	Staff time	MMRMA RAP grant request

SYSTEM-WIDE

Project Implementation/Oversight


Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
EGLE Recycling Bin Grant	Plan	Various	May 2023	Staff time	Monitor waste diversion during summer months for final report
Metroparks Trail Connectors	Plan	Various	Dec 2023	Staff time	Reviewed PEA's scored routes, sharing internally with park staff before setting up stakeholder meetings
MISGP Spotted Lanternfly Survey at IS, Ken, SC, & Wol	Planning		Ongoing	Staff time	RFQ submitted to DNR for approval
Livingston Co. Trail Connectors – Engineering Design	Plan	Various	Ongoing	Staff time	Coordinate with LCRC to develop RFP
Early Learner Education Programming	Plan		Ongoing	Staff time	Program complete; final reporting underway
GOAL Education Programming	Plan		Ongoing	Staff time	Preparing final reports to foundations
NEEF Beach Wheelchairs	Plan		Ongoing	Staff time	Replacement chairs on order for LSC as well as accessories for all chairs; signs on order; evaluate remaining

SOUTHERN DISTRICT






SOUTHERN DISTRICT

Grants/Fundraising




	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
LEF	Great Wave Pool Spark Grant	Large Facility	Eng, Op, Maint	June	Staff Time	Resubmitted application with supplemental information
WFI	Willow Big Bend Fishing Area Renovation	Large Facilities		Ongoing	Staff time	Submitted application to DNR Trust Fund; passed administrative review; scoring in fall

Project Implementation/Oversight


	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
WII	SE Michigan Resilience Fund-Big Bend Area Restoration	Large Facilities	Eng/NR	Ongoing	Staff time	Requesting project extension; schedule follow-up fish survey, water monitoring, and erosion monitoring
WII	Willow Metropark Signage	Signage	Various	2023	Staff time	Updates to facility and wayfinding signage
LHu	2020 LWCF - Walnut Grove Campground	Documentation	Various	To be completed by 6/30/25	Staff time	Design phase underway
LHu	2020 LWCF - Off-Leash Dog Area	Documentation	Various	To be completed by 6/30/25	Staff time	Design phase underway following project agreement signed
Oak	NOAA Dam Removal Feasibility Study	Large Facilities		2023	Consultant	Testing and analysis underway; public meetings scheduled
	Basketball Courts near the Great Wave Pool	Small Facilities	Various	2023	Staff time	Recommended improvements within budget, bid work.
LEr	2021 TF- Cherry Island Trail Improvements	Large Facilities		Ongoing	Staff time	Design phase underway
	2021 GLRI-EPA Nonpoint Source Grant	Large Facilities		Ongoing	Staff time	Consultant on board; waiting for SHPO release

SOUTHERN DISTRICT



Project Implementation/Oversight, cont.

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
Oak	2019 LWCF - Oakwoods Accessible Nature Trail	Large Facilities		Ongoing	Staff time	Waiting on DNR approvals for PSB for general contractor work and quotes/spec sheets for building modifications by staff
LEr	2019 LWCF - Lake Erie Accessible Boat/Kayak Launch	Large Facilities		Deadline 6/1/2024	Staff time	DNR project agreement executed, engineering design next step
Wil	Acorn Knoll Disc Golf	Large Facility		Ongoing	Staff	Closed holes #18-22 for the time being as MDOT reviews property line

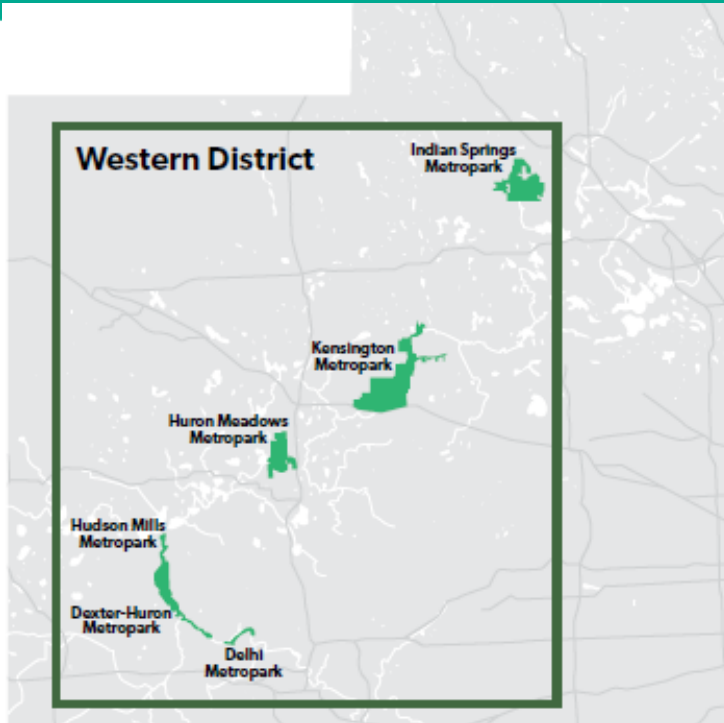
Facility Concept Planning

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
LEr	Lake Erie Shoreline Restoration Project	Construction	Ops . NR	October	Staff time	Work underway near completion
LEr	Hike-Bike Trail Loop Concept and Connection to Great Lakes Way Trail	Plan	Various	July	Staff Time	PEA group to develop preliminary drawings of Lee Road connection. Develop plan and submit for TAP Grant
LH	Adaptive Ballfield Concept Plan	Plan		2023	Staff time	Conceptual planning process phase on hold

HCMA Studies/Initiatives







	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
LEr	Marina building study	Large Facilities		2023	Consultant	Included as a potential long-term waterways grant project in 5-Year Rec Plan
	Wayne County GIS property assessment for stormwater management	Large Facilities		2023	Consultant/Six Rivers Conservancy	Developing contract with Six Rivers

WESTERN DISTRICT



WESTERN DISTRICT

Administrative




	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
Del	Border-to-Border trail design and construction	Large Facilities		Ongoing	Estimated Cost	Washtenaw to coordinate construction activities with park
MISC	Livingston County Parks and Open Space Advisory Committee	Partnership		Ongoing	Staff time	Attendance at regular POSAC meetings
	Friends of the Lakelands Trail Steering Committee	Partnership		Ongoing	Staff time	Represent HCMA as a participating steering committee member that meet monthly
	Huron Valley Trail quarterly meeting	Partnership		Ongoing	Staff time	Represent HCMA as a participating partner
DHu	Van Curler Property	Coordination		Ongoing	Staff time	Comments provided to community for consideration and future coordination
	Title IV Plaza B2B Trail	Coordination		Ongoing	Staff time	Comments provided for SESC Plan review; construction planned for fall season

Grants/Fundraising

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
Del	Launch/Take-out Renovation	Large Facilities		Ongoing	Staff time	DNR Trust Fund grant awarded; awaiting project agreement

WESTERN DISTRICT

Project Implementation/Oversight

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
DHu	2020 TF – Dex-Huron Accessible Launch	Large Facilities		Ongoing	Staff time	Engineering design resumed, 6 month extension received
Ken	Impact 100 – Seeding a Green Future	Plan		Ongoing	Staff time	Programming ongoing
	Fitness Trail Development for East Boat Launch area	Plan	Multiple	Ongoing	Staff time	Grant received from mParks/PlayCore initiative; kick-off meeting for design in July
HMills	DNR Community Forestry Grant	Planting	Maint. Ops	Spring 2023	Staff time	Received grant to plant trees at Hudson Mills and Wolcott Mill
ISp	CE Headwaters Restoration	Partnership		Ongoing	Staff time	Volunteer planting scheduled for June; late summer invasive species removal

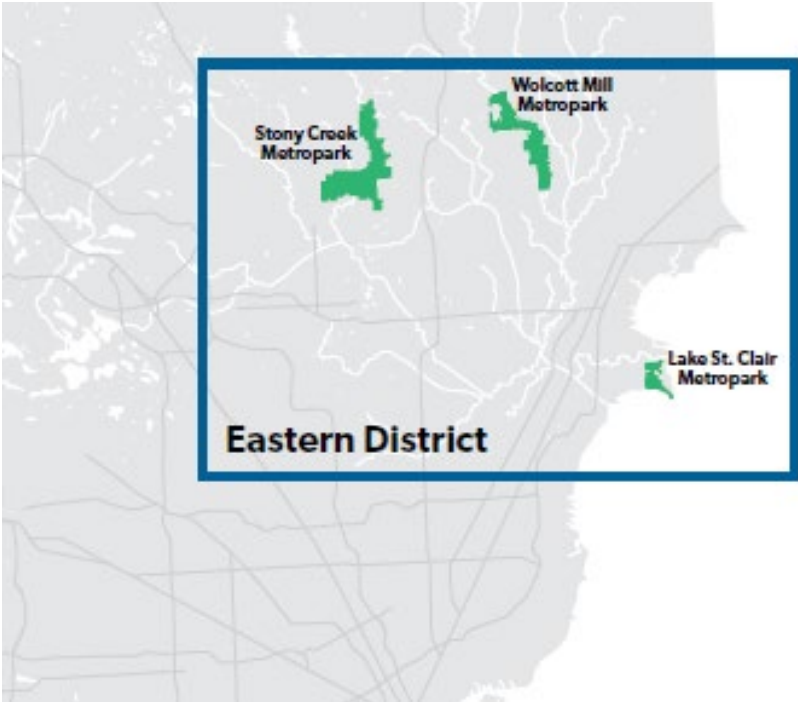
Facility Concept Planning

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
IS	New playground for 5-12 year olds	Small Facility	Various	2023	Staff time	Prepare site for future construction and complete permits; site work end of summer, equipment scheduled for September

HCMA Studies/Initiatives

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
HMills	Northwest Passage Feasibility Study Review	Plan	Various	Ongoing	Staff time	Discussed at kick-off meeting with non-motorized trail gap feasibility study to be considered as a connector trail
Ken	Equestrian Staging and Group Camp Improvements	Large Facilities	Various	2023	Staff time	Reviewed Equestrian Group comments and will proceed with park-wide evaluation of equestrian facilities

EASTERN DISTRICT






EASTERN DISTRICT


Administrative

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
	Erb Foundation – DZS Partnership Workshop	Plan	Various	June 2023	Staff Time	Developing next steps for continued collaborations

Grants/Fundraising



	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
LSC	EGL High Water Grants: North Marina & Greening the Parking Lot	Large Facilities		Ongoing	Staff time	Grants are for \$240,000 and \$1,500,000 respectively
LSC	DNR Waterways Grant: Engineering for LSC North Marina	Large Facilities	Various	Ongoing	Staff time	Grant awarded, waiting for project agreement
LSC	'23 TF Daysail Area Trail	Small Facilities		Ongoing	Staff time	DNR '23 grant application submitted
	Head Start Teachers Training	Plan		Ongoing	Staff time	Submitted application to Detroit Auto Dealers Association through CFSEM

Project Implementation/Oversight

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
LSC	Transit Planning for Access to LSC	Large Facilities		Ongoing	Staff time	Service days increase to include Friday and Mondays for a long weekend; marketing strategy and surveys under development
LSC	LSC Beach Restoration Project- Nonpoint Source Pollution Project	Large Facilities	Various	2023 Completion	Staff time	Bird counts on going, USGS conducting 3 rd and final year of monitoring

EASTERN DISTRICT

Project Implementation/Oversight, Cont.

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
SC	2022 LWCF Stony Creek Reflection Trail Accessible Trail Development	Small Facilities		Through 2025+	Staff time	Pre bid meeting held for engineering applicants on May 15 th
LSC	2022 LWCF- West Boardwalk Accessibility Improvements	Large Facilities		6/30/2026	Staff time	Waiting on project Agreement

HCMA Studies/Initiatives

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
	Art in the Park	Small Facilities		2023/2024	Staff Time	Develop program for art installations within parks

Facility Concept Planning

	Description	Action Type	Dept. Input	Timing	Implementation Indicator	July 2023 Actions
SC	Eastwood Beach and Landing Trail Connection	Plan		2024	Staff Time	Study link between the Landing and Eastwood beach along lakeshore

WHAT'S NEXT?

	Description	Action Type
SYSTEM WIDE	5-County Regional Trail Gap Study - Stakeholder Engagement	Staff/consultants
	Comprehensive look at action plan items and project summaries	Staff
	Development of Grant Plan	Staff
	CAPRA Chapters	Staff
	Transit Access Evaluation	Staff
EASTERN DISTRICT	DZS and HCMA Strategic Partnership Plan	Staff
	Art in the park initiative and agency policy guidelines	Staff
WESTERN DISTRICT	Climate Action Plan Goal and Objective Development	Staff time
	FY23 Community Project Funding through DOT/MDOT for US 23 non-motorized trail alignment detailed engineering. Develop RFP for design services	Staff/consultants
SOUTHERN DISTRICT	NOAA Dam Feasibility Study Stakeholder Audits facilitated by consultants	Staff time
	EPA-GLRI RFP design/build	Staff time
	Big Bend Restoration – Open House planning underway (display boards, public education outreach partners, marketing strategy)	Staff time





**HURON-CLINTON METROPOLITAN
AUTHORITY**

To: Board of Commissioners
From: Jennifer Jaworski, Chief of Interpretive Services
Subject: Interpretive Services Monthly Report
Date: July 5, 2023

Action Requested: Motion to Receive and File

That the Board of Commissioners' receive and file July 2023 Interpretive Services Report as recommended by Chief of Interpretive Services, Jennifer Jaworski, and staff.



HURON-CLINTON METROPARKS

INTERPRETIVE SERVICES MONTHLY REPORT

July 2023

Administrative Office
13000 High Ridge Drive
Brighton, MI 48114



[METROPARKS.COM](https://www.metroparks.com)



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COMMUNITY ENGAGEMENT

Michigan Activity Pass

- The Michigan Activity Pass (MAP) program gives library card holders free and discounted access to museums and cultural amenities throughout the state. You can check out a daily Metroparks pass like you would a library book and redeem one MAP pass per week with your library card and have 7 days to use it after it's been checked out.
 - 953 passes were checked out in June 2023
 - 426 redeemed in June 2023.
 - To compare to 2022 data
 - 736 were checked out in June.
 - 355 redeemed in June.

Community Events

- Interpretive staff represented the Metroparks at the following events:
 - National Trails Day at the Lower Rouge Trailhead
 - MFEI @DRIWR
 - SW Greenway Grand Opening at Detroit Riverfront Conservancy
 - Weston Academy Camp-out
 - Kids Fishing Fest at Detroit Riverfront Conservancy
 - Juneteenth Celebration at Nankin Mills
 - Bigfoot Hike at Lake Erie Campout
 - Fishing and T-shirt Tie Dye program at Hudson Mills Campout
 - National Canoe Day Paddle
 - Food and Tunes at Willow Metropark
 - Campbell Branch of the Detroit Public Library
 - Harrison Township Senior Citizen Community Center
 - Northfield Township Area Library
 - Westland Public Library
 - Hamburg Library
 - Redford Branch of the Detroit Public Library
 - Douglass Branch of the Detroit Public Library
 - Art, Fish, Fun in Pontiac
 - Taylor Conservatory & Botanical Garden



National Trails Day at the Lower Rouge Trailhead

PROGRAMMING

Below highlights the programming held at each of the Interpretive Centers as well as programming conducted by the Community Outreach Interpretive staff.

School Programming at Interpretive Center

Number of school programs: 250
Number of students: 7,885 students

Public Programming

Number of programs: 150
Number of participants: 2,837 participants

Out of Park Programming

Number of programs: 5
Number of participants: 555 participants

Scout Programming

Number of programs: 13
Number of participants: 96 participants

Senior Programs:

Number of Senior Centers: 13
Number of participants: 210 participants

Outreach Programming

School Programs
Number of school programs: 88
Number of students: 2,278 students

DPSCD Supplemental Science Lessons and
After-School Science Clubs:
20 programs and 255 students

Events
Number of events: 34
Number of participants: 1,462

TOTAL Programs: 545

TOTAL Participants: 14,449



5th grade trail hike at Lake Erie Metropark

GRANTS

- **PNC: Growing Excitement for Science in Early Learners**
 - 32 schools were visited; 56 programs conducted; for a total of 1063 people. Per county these schools are broken out as follows: Livingston County - 7, Macomb County - 5, Oakland County - 1, Washtenaw County- 2, Wayne County - 17. There were 20 cities visited with Detroit receiving the most number of schools visited at 6 schools.
- **The Young Foundation: Growing Excitement for Science in Early Learners**
 - 27 schools were visited; conducting 67 programs; for a total of 1275 people. Divided out among the 5 counties: Livingston - 6, Macomb - 3, Washtenaw - 2, Wayne - 14. There were 20 cities visited with Detroit receiving the most number of schools visited at 4 schools.



Wayne-Metro Head Start - Courtland Site





To: Board of Commissioners
From: Artina Carter, Chief of Diversity, Equity and Inclusion
Subject: Report – DEI Monthly Update
Date: July 5, 2023

Action Requested: Motion to Receive and File

That the Board of Commissioners receive and file the July 2023 DEI report as recommended by Chief of Diversity, Equity and Inclusion Artina Carter and staff.

Attachment: DEI Report



HURON-CLINTON METROPARKS

DEI MONTHLY REPORT

July 2023

Administrative Office
13000 High Ridge Drive
Brighton, MI 48114



[METROPARKS.COM](https://www.metroparks.com)



DEI DEPARTMENT

MISCELLANEOUS

- Hosted Advisory Teams meetings
- Hosted Speaker Series event with Dr. Anthony Jack
- Participated in Climate Action Plan (CAP) meetings and facilitated near/long term action discussion
- Met with Public Sector Consultants to discuss Equity in Recreation grantmaking
- Coordinating Implicit Bias Training for staff
- Attended Robert Wood Johnson Foundation (RWJF) Culture of Health Leaders convening in Washington DC
- **Danielle Macon successfully defended her dissertation in the department of Africology and African American Studies at Temple University on June 15th**

COMMUNITY COLLABORATIONS

- Participated in 2nd annual Juneteenth event with Wayne County Parks
- Participated in retreat with the Detroit Zoological Society including a Detroit History tour

DEI DEPARTMENT

CROSS-DEPARTMENT COLLABORATIONS

- Active membership on the Program Steering Committee
 - Program team
 - Advisory team
- Participated in ADA Transition Plan meeting
 - Compiled adaptive equipment inventory and accommodation process for parks and interpretive centers
- Participated in the Flat Rock-Huroc Dam Removal Feasibility Study Public Engagement meeting.

COMING EVENTS



DETROIT JIT FESTIVAL



- Date/Time: Thursday, July 29th at 1 pm
- Location: Corktown, 1211 Trumbull, Detroit

Created in partnership with Tec-Troit and the Detroit Hispanic Development Corporation (DHDC), Detroit Jit Festival celebrates Detroit's unique dance style known as "Jit". The "jit" was created in the 1970s from Detroit Techno and Detroit club music. Jit Fest 2023 will include performances by multiple Jit & Breakdance organizations, free dance workshops and a Q&A panel featuring leaders and pioneers of the Jit community.

CULTURE AWARENESS SERIES: SOUND BATH HEALING



DEI Culture Awareness Series Presentation: Sound Bath Healing

- Date/Time: **Thursday, August 24th at 12 pm**
- Location: Zoom Webinar, <https://metroparks.zoom.us/j/83834783047>

You're invited to join us for a presentation from **Dr. Rose Moten**, Clinical Psychologist and owner of Bloom Transformation Center, who will speak on the history, cultural significance, and health benefits of sound bath meditation and healing. This presentation focuses on health and meditation mindfulness and the rich culture of the sound bath experience.

A sound bath is a meditative experience where those in attendance are “bathed” in sound waves. These waves are produced by various sources, including healing instruments such as gongs, singing bowls, percussion, chimes, rattles, tuning forks, and even the human voice itself.

SOUND BATH MEDITATION



Sound Bath Meditation Event

Relax and release with 45 mins of Sound Bath Meditation and Healing with Dr. Rose Moten, owner of Bloom Transformation Center.

- Date/Time: **Saturday, August 26th at 12 pm**
- Location: Lake Erie Metropark, Cove Point, right by the water!

Sound Healing Therapy is a unique type of sound practice that involves using therapeutic singing bowls and gong instruments to bring about healing, relaxation, stress, and tension relief. This practice is also sometimes referred to as a “sound bath” because participants are “bathed” in meditation sound waves, vibrations, and healing frequencies.





Flat Rock – Huroc Dam Removal Feasibility Study Briefing

Project Description



- National Oceanic and Atmospheric Administration Fisheries Regional Partnership Grant funded through the Great Lakes Restoration Initiative.
- Grant will be used to develop a feasibility study that considers alternatives for the Huroc and Flat Rock Dams that will allow for improved fish passage and reconnect important tributary habitat to Great Lakes species while also minimizing the risk of sea lamprey infestation.
- The Metroparks owns the Flat Rock Dam, and the City of Flat Rock owns the Huroc Dam and adjacent parkland.



Project Purpose

- GEI Consultants leads the consulting team conducting phase one of the project. Goals of the feasibility study include:
 - Minimize the risk of sea lamprey – a parasitic invasive fish species- infestation to the extent possible and necessary
 - Allow for the passage and travel of native fish species, such as lake sturgeon (*Acipenser fulvescens*), walleye (*Sander vitreus*), and white bass (*Morone chrysops*)
 - Improve and connect natural habitats along the Huron River
 - Reduce or remove risk of dam failures and possible damage that could occur because of failure



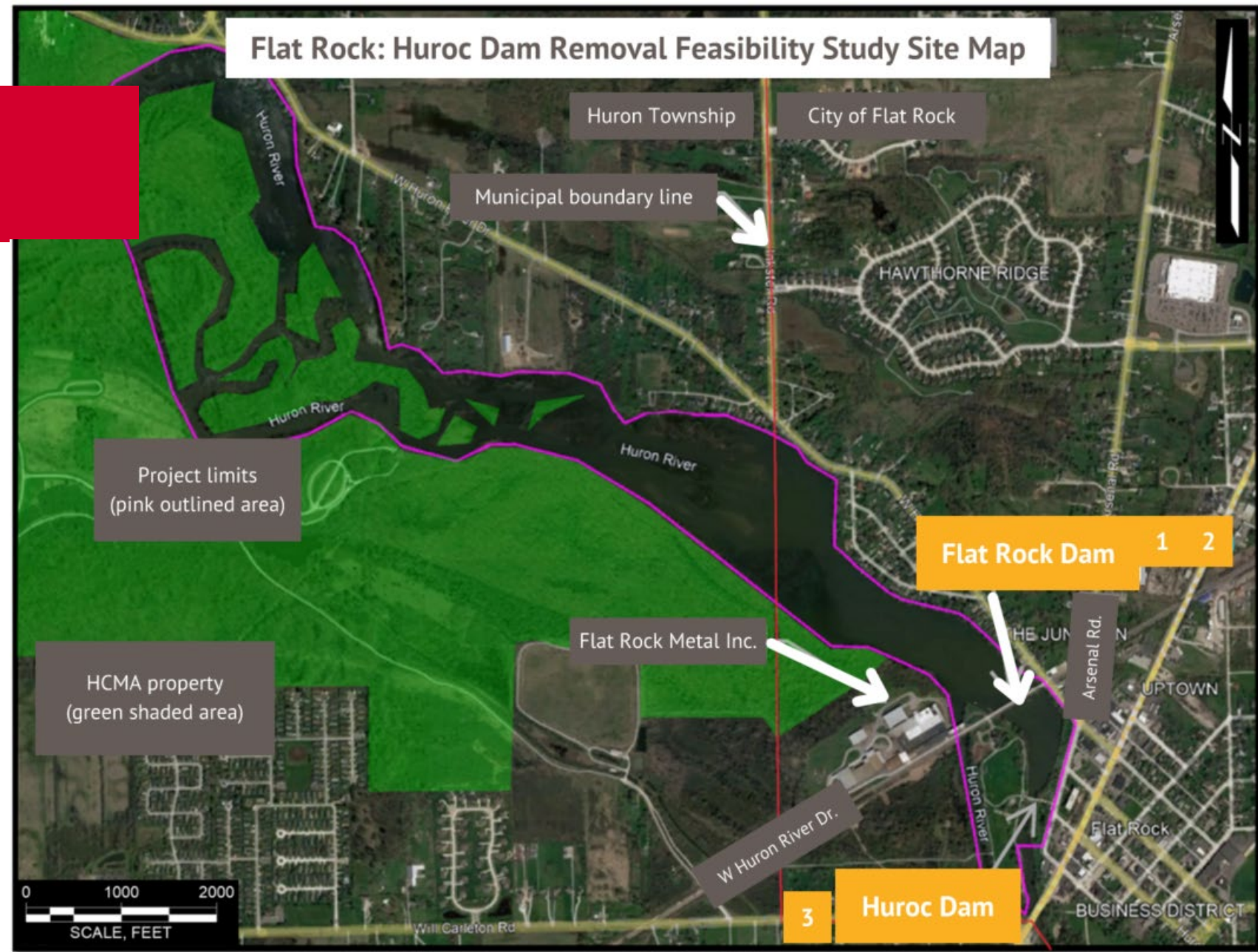
Project Timeline

The feasibility study will be conducted from spring 2023 to spring 2024. Main tasks include:

- Compile and review existing data related to the site (e.g., dam safety, utilities and other infrastructure, river and impoundment conditions, real estate evaluation, and archaeology)
- Develop alternative scenarios for dam disposition and cost estimates (i.e., no action, dam removal with full restoration, dam removal with partial restoration, and partial dam removal)
- Evaluate challenges and opportunities for each alternative scenario
- Engage and inform the community about the project while collecting feedback and answering questions



Project Site Map





1

Flat Rock Dam



2

Fish Ladder at Flat Rock Dam



3

Huroc Dam



Questions?





To: Board of Commissioners
From: Janet Briles, Interim Chief of Planning and Development
Subject: Approval/Resolution- Lake St. Clair Metropark, Engineering for North Marina
Date: July 13, 2023

Action Requested: Motion to Approve

That the Board of Commissioners approve a resolution authorizing staff to execute the forthcoming Project Agreement for the DNR Waterways Grant for the Lake St. Clair Metropark – Engineering for North Marina as recommended by Interim Chief of Planning and Development Janet Briles and staff.

Fiscal Impact: This is a reimbursement grant. The total cost of the project is estimated at \$600,000 dollars, of which, the Metroparks will be responsible for \$306,000 in cash outlay, to match the \$294,000 award from the DNR grant.

Background: In March 2023, the Board authorized staff to apply for the DNR Waterways grant for Engineering for North Marina. The project was recommended for award in June 2023 and staff has received notice from staff at the Department of Natural Resources (DNR) that the Project Agreement was ready for approval in July 2023.

The project comprises of funding to hire a consultant to complete designs and permits for the renovation of the North Marina including but not limited to utilities, seawall, docks, and walkways.

In order to move forward with accepting the grant funding, the Metroparks is required to submit the executed Project Agreement and Resolution to the DNR. The project is anticipated for completion by Summer 2024.

Attachment: Board Resolution



To: Board of Commissioners
From: Janet Briles, Interim Chief of Planning and Development
Subject: Approval/Resolution- Lake St. Clair Metropark, West Boardwalk Renovation
Date: July 13, 2023

Action Requested: Motion to Approve

That the Board of Commissioners approve a resolution authorizing staff to execute the forthcoming Project Agreement for the Land and Water Conservation Fund (LWCF) Grant for the Lake St. Clair Metropark – West Boardwalk Renovation as recommended by Interim Chief of Planning and Development Janet Briles and staff.

Fiscal Impact: This is a reimbursement grant. The total cost of the project is estimated at \$1,000,000 dollars, of which, the Metroparks will be responsible for \$500,000 in cash outlay, to match the \$500,000 award for the LWCF grant.

Background: In March 2022, the Board authorized staff to apply for a LWCF grant to renovate Lake St. Clair Metropark's West Boardwalk. The project was recommended for award in December 2022 and staff has received notice from staff at the Department of Natural Resources (DNR) that the Project Agreement was ready for approval in July 2023.

The project comprises of new asphalt pathway to connect new accessible picnic areas with grills, renovations to the West Beach Picnic Shelter, a new beach access ramp to create access to the water's edge, the beach, and the sand volleyball court, boardwalk renovation including railings, solar edge lighting, a UA viewing scope, native tree plantings, landscaped planters, UA interpretive signage, and seating.

In order to move forward with accepting the grant funding, the Metroparks is required to submit the executed Project Agreement, Resolution, Boundary Map, and Property Description to the DNR. The project is anticipated for completion by June 2026.

Attachment: Board Resolution



HURON-CLINTON METROPOLITAN AUTHORITY

To: Board of Commissioners
 From: Mike Henkel, Chief of Engineering Services
 Project No: 510-21-319
 Project Title: Change Order- Huron River Remediation and Habitat Restoration
 Project Type: Capital Improvement
 Location: Willow Metropark, Wayne County
 Date: August 26, 2022

Bids Received: August 30, 2022

Action Requested: Motion to Approve

That the Board of Commissioners 1) approve a change order for Contract No. 510-21-319 in the amount of \$23,640.50 and 2) transfer \$30,221.00 from the Lake Erie dredging project to cover the total additional cost of the project for parts A and B as recommended by Chief of Engineering Services Mike Henkel and staff.

Fiscal Impact: Additional total project funding in the amount of \$30,220.00 of which \$23,640.50 is for proposed work to be completed. Funding is available from the Lake Erie Dredging project to cover the cost that will be completed at another date.

Project 510-21-319 (Parts A and B)	Amount	Total
<u>Funding</u>		
HCMA	\$251,593.00	
Grant National Fish and Wildlife anticipated amount	\$250,000.00	
Total Funding		\$501,593.00
<u>Cost</u>		
Habitat Restoration and River Remediation (A)		
Contract Cost	\$334,750.00	
Current Change Orders (completed)	\$10,433.50	
Proposed Change Order (proposed)	\$23,640.50	
Total Project Cost (proposed)		\$368,824.00
Parking Lot Removal (B) (Project Completed)		
Contract Cost	\$138,218.50	
Change Orders	\$24,771.00	
Total Project Cost		\$162,989.50
Project Balance		(30,220.50)

Scope of Work: The work includes furnishing all labor, equipment and materials necessary for the installation of 100 feet of 6" diameter drain tile, 30 feet of 6" diameter pvc pipe, 0.7 acres of streambank restoration, and 200 plant plugs.

Background: Both components of the project are complete. However, over this past winter and spring a small section along the river restoration washed out due to groundwater seeping from the hillside. This was not apparent during the completion of that section previously. The additional proposed work will install drainage in that area to mitigate any future washouts in that area.



Completed project 2023



Completed project 2023



Fall 2022

HURON-CLINTON METROPARKS MONTHLY STATISTICS

June, 2023

PARK	MONTHLY VEHICLE ENTRIES				MONTHLY TOLL REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	71,366	60,880	72,911	-2%	\$ 367,474	\$ 407,091	\$ 420,102	-13%
Wolcott Mill	4,301	4,849	3,796	13%	\$ 5,673	\$ 6,436	\$ 3,765	51%
Stony Creek	83,204	87,926	104,810	-21%	\$ 426,395	\$ 461,204	\$ 557,897	-24%
Indian Springs	13,101	14,157	14,332	-9%	\$ 51,708	\$ 63,501	\$ 62,290	-17%
Kensington	88,160	90,482	104,595	-16%	\$ 399,511	\$ 429,000	\$ 516,019	-23%
Huron Meadows	13,009	13,039	13,504	-4%	\$ 2,955	\$ 2,811	\$ 2,473	19%
Hudson Mills	24,068	27,358	30,815	-22%	\$ 67,654	\$ 91,954	\$ 104,308	-35%
Lower Huron/Willow/Oakwoods	58,714	58,064	59,426	-1%	\$ 170,604	\$ 163,175	\$ 147,140	16%
Lake Erie	22,593	25,518	27,811	-19%	\$ 58,119	\$ 63,532	\$ 81,682	-29%
Monthly TOTALS	378,516	382,273	431,998	-12%	\$ 1,550,093	\$ 1,688,704	\$ 1,895,677	-18%

PARK	Y-T-D VEHICLE ENTRIES				Y-T-D TOLL REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	217,130	212,811	241,539	-10%	\$ 1,123,962	\$ 1,237,361	\$ 1,223,297	-8%
Wolcott Mill	21,149	24,055	18,565	14%	\$ 25,791	\$ 26,007	\$ 16,403	57%
Stony Creek	313,702	267,810	329,656	-5%	\$ 1,492,197	\$ 1,554,115	\$ 1,807,621	-17%
Indian Springs	43,485	43,904	48,977	-11%	\$ 215,400	\$ 224,946	\$ 235,339	-8%
Kensington	374,657	364,196	416,606	-10%	\$ 1,728,130	\$ 1,772,421	\$ 1,908,539	-9%
Huron Meadows	48,019	51,758	54,240	-11%	\$ 37,540	\$ 54,284	\$ 43,610	-14%
Hudson Mills	107,625	107,949	123,900	-13%	\$ 288,550	\$ 341,480	\$ 368,772	-22%
Lower Huron/Willow/Oakwoods	262,040	257,173	279,704	-6%	\$ 507,721	\$ 507,766	\$ 513,949	-1%
Lake Erie	100,711	102,668	110,948	-9%	\$ 361,262	\$ 373,385	\$ 414,743	-13%
Monthly TOTALS	1,488,518	1,432,324	1,624,134	-8%	\$ 5,780,553	\$ 6,091,765	\$ 6,532,274	-12%

PARK	MONTHLY PARK REVENUE				Y-T-D PARK REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	\$ 493,596	\$ 591,243	\$ 528,949	-7%	\$ 1,596,497	\$ 1,732,420	\$ 1,610,534	-1%
Wolcott Mill	\$ 8,638	\$ 12,222	\$ 11,305	-24%	\$ 61,466	\$ 70,812	\$ 64,217	-4%
Stony Creek	\$ 914,428	\$ 923,025	\$ 981,100	-7%	\$ 2,690,174	\$ 2,610,991	\$ 2,750,577	-2%
Indian Springs	\$ 288,679	\$ 305,429	\$ 267,464	8%	\$ 831,292	\$ 793,615	\$ 702,991	18%
Kensington	\$ 869,651	\$ 903,568	\$ 931,180	-7%	\$ 2,922,451	\$ 2,899,091	\$ 2,849,941	3%
Huron Meadows	\$ 252,065	\$ 225,065	\$ 201,346	25%	\$ 670,957	\$ 606,712	\$ 511,691	31%
Hudson Mills	\$ 252,117	\$ 262,922	\$ 256,841	-2%	\$ 739,218	\$ 728,314	\$ 702,346	5%
Lower Huron/Willow/Oakwoods	\$ 516,095	\$ 461,173	\$ 375,631	37%	\$ 1,202,144	\$ 1,041,778	\$ 948,307	27%
Lake Erie	\$ 304,396	\$ 289,170	\$ 294,758	3%	\$ 947,809	\$ 879,031	\$ 873,042	9%
Y-T-D TOTALS	\$ 3,899,665	\$ 3,973,816	\$ 3,848,575	1%	\$ 11,662,008	\$ 11,362,764	\$ 11,013,646	6%

District	Y-T-D Vehicle Entries by Management Unit				Y-T-D Total Revenue by Management Unit			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Eastern	551,981	504,676	589,759	-6%	4,348,137	4,414,223	4,425,327	-2%
Western	573,786	567,807	643,722	-11%	5,163,918	5,027,732	4,766,969	8%
Southern	362,751	359,841	390,652	-7%	2,149,953	1,920,809	1,821,350	18%

HURON-CLINTON METROPARKS MONTHLY STATISTICS

June, 2023

GOLF THIS MONTH	MONTHLY ROUNDS				MONTHLY REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Stony Creek	7,677	7,493	6,649	15%	\$ 279,310	\$ 259,337	\$ 227,720	23%
Indian Springs	5,543	6,781	6,056	-8%	\$ 228,060	\$ 225,054	\$ 192,263	19%
Kensington	7,306	7,399	7,117	3%	\$ 254,483	\$ 249,386	\$ 233,394	9%
Huron Meadows	7,160	6,522	5,950	20%	\$ 247,710	\$ 220,374	\$ 197,303	26%
Hudson Mills	6,038	5,816	5,371	12%	\$ 172,059	\$ 160,334	\$ 140,662	22%
Willow	6,245	5,785	5,504	13%	\$ 203,010	\$ 174,300	\$ 163,257	24%
Lake Erie	6,583	6,382	5,951	11%	\$ 206,674	\$ 188,942	\$ 171,793	20%
Total Regulation	46,552	46,178	42,599	9%	\$ 1,591,307	\$ 1,477,726	\$ 1,326,392	20%
LSC Par 3	1,260	1,186	1,356	-7%	\$ 1,254	\$ 10,532	\$ 11,309	-89%
LSC Foot Golf	64	92	118	-46%	\$ 522	\$ 722	\$ 876	-40%
Total Golf	47,876	47,456	44,073	9%	\$ 1,593,083	\$ 1,488,980	\$ 1,338,576	19%

GOLF Y-T-D	GOLF ROUNDS Y-T-D				GOLF REVENUE Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Stony Creek	17,895	15,240	14,042	27%	\$ 639,265	\$ 537,615	\$ 476,462	34%
Indian Springs	15,178	14,863	12,789	19%	\$ 568,793	\$ 485,830	\$ 405,395	40%
Kensington	17,572	16,370	15,333	15%	\$ 612,878	\$ 551,304	\$ 492,879	24%
Huron Meadows	17,461	14,813	12,842	36%	\$ 597,942	\$ 485,068	\$ 417,057	43%
Hudson Mills	14,225	12,241	11,037	29%	\$ 387,819	\$ 325,073	\$ 283,245	37%
Willow	13,880	11,058	10,775	29%	\$ 451,123	\$ 317,179	\$ 314,305	44%
Lake Erie	15,211	13,210	12,225	24%	\$ 473,239	\$ 388,568	\$ 351,262	35%
Total Regulation	111,422	97,795	89,042	25%	\$ 3,731,059	\$ 3,090,637	\$ 2,740,605	36%
LSC Par 3	2,406	1,996	2,472	-3%	\$ 3,654	\$ 19,020	\$ 22,192	-84%
LSC Foot Golf	141	141	194	-27%	\$ 771	\$ 1,493	\$ 1,618	-52%
Total Golf	113,969	99,932	91,707	24%	\$ 3,735,484	\$ 3,111,150	\$ 2,764,415	35%

AQUATICS THIS MONTH	PATRONS THIS MONTH				MONTHLY REVENUE			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair	0	17,930	9,423	-	\$ 70,627	\$ 89,291	\$ 43,700	62%
Stony Creek Rip Slide	4,208	5,235	4,110	2%	\$ 25,560	\$ 30,064	\$ 22,233	15%
KMP Splash	8,280	10,056	8,980	-8%	\$ 57,518	\$ 65,843	\$ 44,717	29%
Lower Huron	7,786	5,731	1,988	292%	\$ 82,164	\$ 51,037	\$ 17,788	362%
Willow	5,591	7,591	4,153	35%	\$ 31,184	\$ 36,076	\$ 19,214	62%
Lake Erie	0	0	0	-	\$ -	\$ -	\$ -	-
TOTALS	25,865	46,543	28,653	-10%	\$ 267,053	\$ 272,310	\$ 147,652	81%

AQUATICS Y-T-D	PATRONS Y-T-D				REVENUE Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair	3,941	21,657	10,981	-64%	\$ 90,227	\$ 107,846	\$ 51,264	76%
Stony Creek Rip Slide	5,630	6,894	5,084	11%	\$ 34,204	\$ 40,130	\$ 28,205	21%
KMP Splash	11,700	13,528	10,414	12%	\$ 83,685	\$ 89,782	\$ 54,185	54%
Lower Huron	7,786	5,731	1,988	292%	\$ 82,164	\$ 51,037	\$ 17,788	362%
Willow	7,641	9,425	4,830	58%	\$ 40,647	\$ 45,011	\$ 22,549	80%
Lake Erie	0	0	0	-	\$ -	\$ -	\$ 25	-
TOTALS	36,698	57,235	33,297	10%	\$ 330,927	\$ 333,806	\$ 174,016	90%

HURON-CLINTON METROPARKS MONTHLY STATISTICS

June, 2023

PARK	Seasonal Activities this Month				Monthly Revenue			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair								
Welsh Center	3	2	3	0%	\$ 900	\$ 7,300	\$ 7,200	-88%
Shelters	48	53	82	-41%	\$ 16,118	\$ 13,749	\$ 19,635	-18%
Boat Launches	0	730	1,531	-	\$ -	\$ -	\$ -	-
Marina	0	177	280	-	\$ 3,717	\$ 3,031	\$ 3,635	2%
Mini-Golf	166	2,748	1,923	-91%	\$ 13,374	\$ 12,838	\$ 8,351	60%
Wolcott								
Activity Center	0	0	3	-	\$ -	\$ -	\$ 1,500	-
Stony Creek								
Disc Golf Daily	1,244	1,923	2,220	-44%	\$ 4,276	\$ 6,618	\$ 7,503	-43%
Disc Golf Annual	11	7	5	120%	\$ 660	\$ 426	\$ 302	119%
Total Disc Golf	1,255	1,930	2,225	-44%	\$ 4,936	\$ 7,044	\$ 7,805	-37%
Shelters	78	95	106	-26%	\$ 17,625	\$ 21,288	\$ 23,679	-26%
Boat Rental	1,463	4,654	5,998	-76%	\$ 35,924	\$ 44,113	\$ 60,842	-41%
Boat Launches	77	83	121	-36%	\$ -	\$ -	\$ -	-
Indian Springs								
Shelters	25	27	22	12%	\$ 2,050	\$ 2,725	\$ 2,379	-14%
Event Room	2	4	4	-45%	\$ 5,800	\$ 10,600	\$ 9,167	-37%
Kensington								
Disc Golf Daily	3,521	3,916	4,489	-22%	\$ 12,525	\$ 14,138	\$ 16,169	-23%
Disc Golf Annual	20	23	37	-45%	\$ 1,160	\$ 1,340	\$ 2,127	-45%
Total Disc Golf	3,541	3,939	4,525	-22%	\$ 13,685	\$ 15,478	\$ 18,296	-25%
Shelters	75	81	115	-35%	\$ 14,613	\$ 17,575	\$ 23,488	-38%
Boat Rental	2,715	2,873	3,942	-31%	\$ 48,782	\$ 49,576	\$ 52,997	-8%
Huron Meadows								
Shelters	7	10	10	-30%	\$ 1,400	\$ 1,900	\$ 1,583	-12%
Hudson Mills								
Disc Golf Daily	852	674	1,041	-18%	\$ 2,556	\$ 2,022	\$ 3,123	-18%
Disc Golf Annual	12	10	17	-29%	\$ 760	\$ 600	\$ 993	-23%
Total Disc Golf	864	684	1,058	-18%	\$ 3,316	\$ 2,622	\$ 4,116	-19%
Shelters	16	33	28	-42%	\$ 2,700	\$ 6,100	\$ 5,100	-47%
Canoe Rental	0	2,390	2,487	-	\$ -	\$ -	\$ 1,426	-
Lower Huron / Willow / Oakwoods								
Disc Golf Daily	161	180	218	-26%	\$ 483	\$ 540	\$ 654	-26%
Disc Golf Annual	3	1	0	800%	\$ 180	\$ 60	\$ 20	800%
Total Disc Golf	164	181	218	-25%	\$ 663	\$ 600	\$ 674	-2%
Shelters	67	72	82	-18%	\$ 15,175	\$ 14,725	\$ 14,842	2%
Lake Erie								
Shelters	16	12	16	0%	\$ 3,700	\$ 2,400	\$ 3,467	7%
Boat Launches	2,190	2,495	2,522	-13%	\$ -	\$ -	\$ -	-
Marina	0	0	0	-	\$ 34,825	\$ 33,452	\$ 37,451	-7%

HURON-CLINTON METROPARKS MONTHLY STATISTICS

June, 2023

PARK	Seasonal Activities Y-T-D				Seasonal Revenue Y-T-D			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St. Clair								
Welsh Center	21	16	17	26%	\$ 24,600	\$ 43,100	\$ 33,500	-27%
Shelters	273	284	269	2%	\$ 73,110	\$ 68,866	\$ 59,010	24%
Boat Launches	1,356	1,389	3,066	-56%	\$ -	\$ -	\$ -	-
Marina	326	885	654	-50%	\$ 10,055	\$ 9,296	\$ 7,631	32%
Mini-Golf	745	3,553	2,484	-70%	\$ 18,528	\$ 16,557	\$ 10,947	69%
Wolcott								
Activity Center	0	5	11	-	\$ (250)	\$ 4,380	\$ 5,702	-104%
Stony Creek								
Disc Golf Daily	3,361	5,938	7,115	-53%	\$ 11,332	\$ 19,911	\$ 23,795	-52%
Disc Annual	104	119	91	14%	\$ 6,220	\$ 6,986	\$ 5,315	17%
Total Disc Golf	3,465	6,057	7,205	-52%	\$ 17,552	\$ 26,897	\$ 29,111	-40%
Shelters	342	372	331	3%	\$ 77,250	\$ 83,494	\$ 74,399	4%
Boat Rental	2,680	6,590	8,263	-68%	\$ 52,462	\$ 68,693	\$ 85,718	-39%
Boat Launches	322	302	358	-10%	\$ -	\$ -	\$ -	-
Indian Springs								
Shelters	59	74	55	7%	\$ 7,250	\$ 10,725	\$ 7,659	-5%
Event Room	12	22	19	-36%	\$ 31,900	\$ 64,050	\$ 45,617	-30%
Kensington								
Disc Golf Daily	9,707	10,007	12,923	-25%	\$ 31,477	\$ 32,599	\$ 44,451	-29%
Disc Annual	254	225	244	4%	\$ 14,840	\$ 13,260	\$ 14,347	3%
Total Disc Golf	9,961	10,232	13,168	-24%	\$ 46,317	\$ 45,859	\$ 58,798	-21%
Shelters	359	336	346	4%	\$ 78,663	\$ 74,763	\$ 74,734	5%
Boat Rental	4,351	4,366	4,988	-13%	\$ 79,594	\$ 76,203	\$ 70,665	13%
Huron Meadows								
Shelters	26	35	31	-17%	\$ 4,400	\$ 6,700	\$ 5,567	-21%
Hudson Mills								
Disc Golf Daily	2,829	3,422	4,054	-30%	\$ 8,487	\$ 10,266	\$ 12,162	-30%
Disc Annual	136	112	119	14%	\$ 8,120	\$ 6,520	\$ 6,967	17%
Total Disc Golf	2,965	3,534	4,173	-29%	\$ 16,607	\$ 16,786	\$ 19,129	-13%
Shelters	90	135	93	-4%	\$ 16,000	\$ 23,800	\$ 16,317	-2%
Canoe Rental	0	3,230	3,078	-	\$ -	\$ -	\$ 1,426	-
Lower Huron / Willow / Oakwoods								
Disc Golf Daily	539	427	730	-26%	\$ 1,230	\$ 1,581	\$ 2,292	-46%
Disc Annual	15	10	8	80%	\$ 860	\$ 540	\$ 460	87%
Total Disc Golf	554	437	738	-25%	\$ 2,090	\$ 2,121	\$ 2,752	-24%
Shelters	286	253	215	33%	\$ 65,775	\$ 62,800	\$ 48,292	36%
Lake Erie								
Shelters	36	34	40	-9%	\$ 7,950	\$ 6,900	\$ 8,567	-7%
Boat Launches	10,198	7,864	8,091	26%	\$ -	\$ -	\$ -	-
Marina	0	0	0	-	\$ 103,893	\$ 105,537	\$ 100,277	4%

INTERPRETIVE FACILITIES								
PARK	Monthly Patrons Served				YTD Patrons Served			
	(total program participants and non-program visitors)				(total program participants and non-program visitors)			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	21,517	17,287	18,274	18%	80,630	65,647	74,028	9%
Wolcott Mill	3,558	1,422	3,043	17%	17,958	8,673	17,728	1%
Wolcott Farm	7,135	6,162	5,950	20%	28,385	22,464	24,639	15%
Stony Creek	17,624	17,309	19,998	-12%	80,382	78,634	87,020	-8%
Eastern Mobile Center	885	895	859	3%	7,614	7,205	5,509	38%
Indian Springs	6,249	5,694	8,921	-30%	24,820	24,105	37,712	-34%
Kens NC	28,696	35,280	32,603	-12%	162,919	166,422	177,567	-8%
Kens Farm	23,231	27,026	25,181	-8%	114,108	127,026	126,941	-10%
Western Mobile Center	962	1,381	889	8%	5,750	5,536	4,402	31%
Hudson Mills	3,823	3,666	3,706	3%	22,017	21,144	20,236	9%
Oakwoods	15,252	15,202	14,664	4%	78,421	70,441	73,435	7%
Lake Erie	16,114	14,363	16,337	-1%	84,119	80,641	87,429	-4%
Southern Mobile Center	1,601	1,813	1,218	31%	8,595	8,000	6,422	34%
Totals	146,647	147,500	151,642	-3%	715,718	685,938	743,067	-4%

PARK	Monthly Revenue				YTD Revenue			
	Current	Previous	Prev 3 Yr Avg	Change from Average	Current	Previous	Prev 3 Yr Avg	Change from Average
Lake St Clair	\$ 5,339	\$ 329	\$ 1,718	211%	\$ 26,828	\$ 1,716	\$ 8,023	234%
Wolcott Mill	\$ -	\$ 152	\$ 51	-	\$ 1,828	\$ 3,444	\$ 2,582	-29%
Wolcott Farm	\$ 801	\$ 451	\$ 1,829	-56%	\$ 16,577	\$ 3,124	\$ 19,665	-16%
Wagon Rides	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	-
Livestock/Produce	\$ 1,811	\$ 4,772	\$ 3,191	-43%	\$ 17,934	\$ 21,692	\$ 22,950	-22%
FARM TOTAL	\$ 2,612	\$ 5,223	\$ 5,020	-48%	\$ 34,511	\$ 24,816	\$ 42,614	-19%
Stony Creek	\$ 638	\$ 74	\$ 1,032	-38%	\$ 9,602	\$ 2,750	\$ 6,299	52%
Eastern Mobile Center	\$ 3,285	\$ -	\$ 417	688%	\$ 8,869	\$ -	\$ 3,550	150%
Indian Springs	\$ 1,044	\$ 547	\$ 2,080	-50%	\$ 7,932	\$ 3,181	\$ 8,109	-2%
Kens NC	\$ 1,860	\$ 975	\$ 1,691	10%	\$ 27,227	\$ 4,908	\$ 9,847	177%
Kens Farm	\$ 2,167	\$ 1,009	\$ 2,522	-14%	\$ 39,103	\$ 20,673	\$ 24,212	62%
Wagon Rides	\$ 759	\$ 203	\$ 877	-13%	\$ 7,289	\$ 353	\$ 4,147	76%
Livestock/Produce	\$ -	\$ -	\$ 142	-	\$ 9	\$ -	\$ 1,028	-99%
FARM TOTAL	\$ 2,926	\$ 1,212	\$ 3,540	-17%	\$ 46,401	\$ 21,026	\$ 29,388	58%
Western Mobile Center	\$ 1,150	\$ -	\$ 150	667%	\$ 6,893	\$ -	\$ 5,660	22%
Hudson Mills	\$ 917	\$ 248	\$ 368	149%	\$ 16,378	\$ 6,965	\$ 6,092	169%
Oakwoods	\$ 172	\$ 170	\$ 999	-83%	\$ 3,870	\$ 2,462	\$ 6,182	-37%
Lake Erie	\$ 784	\$ 201	\$ 705	11%	\$ 5,912	\$ 1,876	\$ 2,943	101%
Southern Mobile Center	\$ 750	\$ -	\$ 367	105%	\$ 7,388	\$ -	\$ 4,482	65%
Totals	\$ 21,478	\$ 9,132	\$ 18,137	18%	\$ 203,639	\$ 73,145	\$ 135,771	50%

BREAKDOWN OF ATTENDANCE	ON-SITE Programs and Attendance				OFF-SITE Programs and Attendance			
	CURRENT YEAR		PREVIOUS YEAR		CURRENT YEAR		PREVIOUS YEAR	
	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
Lake St Clair	75	1,654	69	1,517	2	25	-	-
Wolcott Mill	-	-	-	-	-	-	-	-
Wolcott Farm	60	2,210	20	662	2	500	2	250
Stony Creek	63	1,124	51	809	-	-	-	-
Eastern Mobile Center					14	321	21	6,131
Indian Springs	13	789	12	378	-	-	-	-
Kens NC	59	1,933	66	2,703	-	-	-	-
Kens Farm	59	1,128	94	1,517	7	134	-	-
Western Mobile Center					28	962	31	1,381
Hudson Mills	12	323	7	166	-	-	-	-
Oakwoods	39	817	34	601	1	30	4	81
Lake Erie	21	494	22	245	-	-	1	18
Southern Mobile Center					52	1,601	35	1,813
Totals	401	10,472	375	8,598	106	3,573	94	9,674

BREAKDOWN OF ATTENDANCE	OTHER VISITORS (Non-programs)	
	Current	Previous
Lake St Clair	19,838	15,770
Wolcott Mill	3,558	1,422
Wolcott Farm	4,425	5,250
Stony Creek	16,500	16,500
Indian Springs	5,460	5,316
Kens NC	26,763	32,577
Kens Farm	21,969	25,509
Hudson Mills	3,500	3,500
Oakwoods	14,405	14,520
Lake Erie	15,620	14,100
Totals	132,038	134,464

"ON-SITE" - Statistics includes both programs offered to the public and programs offered to school and scout groups.

"OFF-SITE" - Statistics includes outreach programs at schools, special events such as local fairs, or outdoor related trade shows.

"OTHER VISITORS" - Represents patrons to interpretive centers who visit to view exhibits, walk trails, and generally just enjoy the outdoors.