

**Huron-Clinton Metropolitan Authority
Board of Commission Meeting Minutes
December 14, 2023**

A regular meeting of the Huron-Clinton Metropolitan Authority's Board of Commissioners was held on Thursday, December 14, 2023 at Huron-Clinton Metroparks Administrative Office.

Commissioners Present:

Bernard Parker
Robert W. Marans
John Paul Rea
Tiffany Taylor
Stephen Pontoni
Jaye Quadrozzi

Staff Officers Present:

Director
Deputy Director
Chief of Finance

Amy McMillan
Michael Lyons
Shedreka Miller

Absent:

Commissioners

William Bolin

Others:

Miller, Canfield, Paddock & Stone

Steve Mann

1. Call to Order

Commissioner Parker called the meeting to order at 1:01pm.

2. Chairman's Statement

Commissioner Parker stated employees have the opportunity to submit Director feedback directly to him until January 20, the feedback will be presented in the February Meeting. Commissioner Parker also thanked Ben Jealous and the DEI team for the DEI Speaker Series.

3. Public Participation

Toni Spears from Dexter reminded the Board of Commissioners to use their microphones throughout the meeting.

4. Approval – November 9, 2023 Regular Meeting Minutes

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the regular meeting minutes as submitted.

Motion carried unanimously.

5. Approval – December 14, 2023 Full Agenda

Motion by Commissioner Rea, support from Commissioner Quadrozzi that the Board of Commissioners approve the full agenda as submitted.

Motion carried unanimously.

6. Approval – December 14, 2023 Consent Agenda

Motion by Commissioner Rea, support from Commissioner Taylor that the Board of Commissioners approve the consent agenda as submitted.

Motion carried unanimously.

Regular Agenda

7. Approval/Resolution – 2024 Budget

Motion by Commissioner Marans, support from Commissioner Rea that the Board of Commissioners approve the 2024 Budget as submitted.

Discussion: Commissioner Parker asked about the increase in park operations. Chief of Finance, Shedreka Miller stated it is due to the increase in wages based on the new contract.

Commissioner Parker congratulated Shedreka and staff on a great job on the budget.

Motion carried unanimously.

8. Closed Session – to consult with its attorney in connection with specific pending litigation, Lulgjuraj v HCMA, pursuant to Section 8(e).

Motion by Commissioner Rea to convene in closed session for the purpose of discussing material exempt from discussion or disclosure by state or federal statute, supported by Commissioner Marans.

Roll Call Vote

Voting Yes: Quadrozzi, Parker, Marans, Rea, Taylor, Pontoni

Voting No: None

Absent: Bolin

Motion carried unanimously.

9. Administrative

A. Approval - Letter of Intent to Sell Real Property

Discussion: Deputy Director, Mike Lyons presented a proposal from the Village of Milford. Director McMillan commented this piece of property is not encumbered. The focus is to allow the village to maintain a safe source of clean water.

Motion by Commissioner Quadrozzi, support from Commissioner Rea that the Board of Commissioners approve the Letter of Intent to Sell Real Property as submitted.

Motion carried unanimously.

10. Reports

A. Financial Department

1. Approval – 2023 Designation of Fund Balance

Discussion: Chief of Finance, Shedreka Miller presented the 2023 Designation of Fund Balance.

Motion by Commissioner Rea, support by Commissioner Taylor the Board of Commissioners approve the 2023 Designation of Fund Balance as submitted.

Motion carried unanimously.

2. Report - Monthly Financial Report

Discussion: Chief of Finance, Shedreka Miller presented the monthly financial report.

Motion by Commissioner Rea, support by Commissioner Quadrozzi that the Board of Commissioners receive and file the Monthly Financial Report as submitted.

Motion carried unanimously.

B. Department Updates

1. Report – Planning and Development Update

Discussion: Chief of Planning & Development, Janet Briles presented the Planning and Development Department monthly update.

Motion by Commissioner Marans, support by Commissioner Rea that the Board of Commissioners receive and file the Planning and Development Update.

Motion carried unanimously.

2. Report – Interpretive Services Update

Discussion: Chief of Interpretive Services, Jennifer Jaworski presented the Interpretive Services Department monthly update.

Motion by Commissioner Rea, support by Commissioner Taylor that the Board of Commissioners receive and file the Interpretive Services Department update.

Motion carried unanimously.

3. Report – DEI Update

Discussion: Chief of DEI, Artina Carter presented the DEI Department monthly update.

Motion by Commissioner Rea, support by Commissioner Marans that the Board of Commissioners receive and file the DEI Department update.

Motion carried unanimously.

4. Report – Marketing Update

Discussion: Chief of Marketing, Danielle Mauter presented the Marketing Department monthly update.

Commissioner Marans asked if we could get feedback on new signs from park office to get a sense of visibility.

Commissioner Quadrozzi commented on Oakland County participation at events.

Motion by Commissioner Rea, support by Commissioner Taylor that the Board of Commissioners receive and file the Marketing Department update.

Motion carried unanimously.

5. Report – Natural Resources Update

Discussion: Chief of Natural Resources, Tyler Mitchell presented the Natural Resources Department monthly update.

Director McMillan commented on a recent incident that occurred while crews were at Rouge Park. The crew was alerted by children of a suspicious person in the area, the crew made certain the children were safe and local police were called. Director McMillan stated the crew went out of the scope of their jobs and thanked them for their efforts.

Motion by Commissioner Marans, support by Commissioner Rea that the Board of Commissioners receive and file the Natural Resources Department update.

Motion carried unanimously.

C. Engineering

1. Approval – Stony Creek Seawall Replacement

Discussion: Chief of Engineering, Mike Henkel presented the Stony Creek Seawall Replacement.

Motion by Commissioner Marans, support by Commissioner Rea that the Board of Commissioners approve the Stony Creek Seawall Replacement.

Motion carried unanimously.

2. Approval – Lower Huron Vehicular Guardrail Installation

Discussion: Chief of Engineering, Mike Henkel presented the Lower Huron Vehicular Guardrail Installation.

Motion by Commissioner Marans, support by Commissioner Rea that the Board of Commissioners approve the Lower Huron Vehicular Guardrail Installation.

Motion carried unanimously.

3. Approval – Lake St. Clair Tollbooth Electrical

Discussion: Chief of Engineering, Mike Henkel presented the Lake St. Clair Tollbooth Electrical.

Motion by Commissioner Taylor, support by Commissioner Rea that the Board of Commissioners approve the Lake St. Clair Tollbooth Electrical.

Motion carried unanimously.

4. Approval – Willow CSX Crossing Agreement

Discussion: Chief of Engineering, Mike Henkel presented the Willow CSX Crossing Agreement.

Motion by Commissioner Taylor, support by Commissioner Rea that the Board of Commissioners approve the Willow CSX Crossing Agreement.

Motion carried unanimously.

5. Approval - Pump and Motor Replacement Lazy River

Discussion: Chief of Engineering, Mike Henkel presented the Pump and Motor Replacement Lazy River.

Motion by Commissioner Taylor, support by Commissioner Rea that the Board of Commissioners approve the Pump and Motor Replacement Lazy River.

Motion carried unanimously.

11. Public Participation

Employee Association President, Jason Kulongowski thanked Director McMillan and the Board of Commissioners for approving the Blue Cross Rate Stabilization.

12. Other Business

None.

13. Leadership Update

Director McMillan commented on another very successful year including employee contracts, over \$10 million has come in to HCMA for funding. Director McMillan thanked everyone at the Metroparks. Director McMillan provided an update on the DZS partnership, stating it will involve two separate partnership agreements. Agreements will come early 2024.

14. Commissioner Comments

Commissioner Parker stated his school will be hosting a Kwanza event.

15. Motion to Adjourn

Motion by Commissioner Taylor, support from Commissioner Rea, that the Board of Commissioners adjourn the regular meeting.

The meeting adjourned at 2:11 pm.

Respectfully submitted,

Micaela Vasquez

Micaela Vasquez
Recording Secretary